



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: October 8, 2021

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Flowers, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	2133
Vehicle / Event	#1209/Deer
Event Date	June 3, 2021
Summary	Vehicle struck a deer. (221086)
Amount Requested	\$2,522.80-Final Amount

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink, appearing to read "Mariah Flowers".

Mariah Flowers, Fleet Manager  
DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
515-725-2243



**DON'S BODY SHOP**

509 S Brooks St  
Lenox, IA 50851 US  
donsbodyshop@lenoxia.com

**INVOICE**

BILL TO  
State of Iowa

INVOICE 1074  
DATE 07/20/2021  
TERMS Net 30  
DUE DATE 08/19/2021

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Parts	Parts	1	1,549.20	1,549.20
Body Labor	Body Labor	9.10	62.00	564.20
Refinish Labor	Refinish Labor	3.60	62.00	223.20
Paint/Materials	Paint/Materials	3.60	42.00	151.20

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BALANCE DUE

**\$2,487.80**

Warrants

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Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓ 2021	71367941	1	\$35.00	06/21/2021	06/30/2021	00003091427

First Prev Next Last

Search

▼Warrant Information

Fiscal Year : 2021 Amount : \$35.00  
 Warrant Number : 71367941 Vendor Customer : 00003091427  
 Line Number : 1 Last Updated : 6/30/21

▼Issue Information

Issued : 06/21/2021 Void :   
 Document ID : RISK00521169901 Duplicate :   
 Document Line Number : 1 Stop :   
 Line Amount : \$35.00  
 Comments :

▼Redeemed Information

Redeemed : 06/30/2021 Batch Number : 0000  
 Redeemed Bank : 0000 Sequence Number : 00892  
 Redeemed Fund : 0665  
 Redeemed Department : 005

▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :  
 Sub Fund : Sub Object : Dept Revenue :  
 Department : 005 Object Class :  
 Unit : 5790 Revenue Source :  
 Sub Unit : Sub Revenue Source :  
 Appropriation : 0000 Revenue Source Class :  
 BSA :  
 Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :  
 Sub Location : Sub Reporting : Program :  
 Activity : 2920 Task : Phase :  
 Sub Activity : Sub Task : Program Period :  
 Function : Task Order :  
 Sub Function :

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Quality Claims Solutions

# Quality Claims Solutions

105 N Krohn Place  
Sioux Falls, SD 57103  
Phone: 877.237.3727  
Fax: 866.371.2844  
Federal Tax ID: 46-0461202

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## INVOICE =

Attention/Adjuster: Deb Anderson  
Company Name: DAS Fleet Services  
Address: 109 SE 13th St  
Des Moines, IA 50319

Invoice No: APDSOI0221086-6392  
Date: 06/17/2021 2:17 PM  
Customer ID: IWAA  
Claim Number: APDSOI0221086  
Vehicle Owner: STATE OF IOWA

Quantity	Description	Unit Price	Extended Amount
1	Technical Estimate Review	\$35.00	\$35.00

Item Total: \$35.00

Sales Tax: N/A

Invoice Total: \$35.00



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

September 15, 2021

Victoria Newton  
Executive Council  
L O C A L

Subject: Vehicle #1209 Damaged due to Deer on June 3, 2021  
Department of Administrative Services  
Claim dated July 1, 2021  
AOS Claim ID: 2133

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$2,066.80; however, the estimate includes estimate review costs of \$35.00. These costs are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$2,031.80, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in cursive script that reads "Marlys K. Gaston".

Marlys K. Gaston, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services  
Linda Leto, Department of Management