



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

August 12, 2025

Kristi Onstot
Executive Council
LOCAL

Subject: Damage to Vehicle #1809 Due to Fallen Tree on April 28, 2025
Department of Administrative Services
Claim dated May 8, 2025
AOS Claim ID: 4071

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		<u>\$ 3,378.10</u>
Executive Council Allocation		\$ 3,864.20
Less:		
Previous payments	\$ 0.00	
This payment	<u>3,378.10</u>	
Total		<u>\$ 3,378.10</u>
Remaining Executive Council allocation		<u>\$ 486.10</u>

We recommend reimbursement be made in the amount of \$3,378.10. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: July 18, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4071
Vehicle / Event	#1809 / Tree Damage
Event Date	April 28, 2025
Summary	Vehicle 1809 sustained tree damage from a storm (Claim 306486)
Amount Requested	\$3,378.10 Total

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100



Bank Account



0800

000001000113122

Check / EFT

06/18/2025

06/18/2025

Paid

Status

Record Date

06/18/2025

Amount

\$3,378.10

AD

005

Transaction Dept

ADC06182500000537683

Transaction ID

Check

Disbursement Type

SIGOURNEY BODY SHOP INC
210 CLARK ST
SIGOURNEY, IA 52591

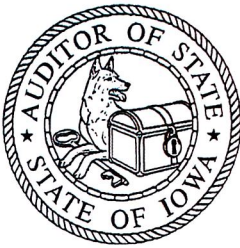
Phone # 641-622-2022

Date	Invoice #
6/12/2025	202506014

Bill To
STATE OF IOWA DAS FLEET SERVICES DES MOINES, IA

Vehicle
2015 RAM 1500 VIN # - 1C6RR7XT3FS705594 DNR FINAL BILL

Description		Amount
TOOL BOX ON BED		450.00T
RIGHT RAIL COVER		164.00T
SUBTOTAL PARTS - \$614		
LABOR AS PER ESTIMATE - 23.2 HOURS		1,577.60T
MATERIALS AS NEEDED		1,186.50T
TERMS: Net 30 days from invoice date Thank You For Your Business!		Subtotal \$3,378.10
		Sales Tax (0.0%) \$0.00
		Total \$3,378.10



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Rob Sand
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July 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Damage to Vehicle #1809 Due to Fallen Tree on April 28, 2025
Department of Administrative Services
Claim dated May 8, 2025
AOS Claim ID: 4071

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,864.20, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management