



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

August 12, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damages to Vehicle #1501 on July 15, 2025
Department of Administrative Services
Claim dated July 18, 2025
AOS Claim ID: 4107

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,457.06, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: July 18, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1501 / Deer
Event Date	July 15, 2025
Summary	Vehicle 1501 - struck a deer (Claim # TBD)
Amount Requested	\$2,457.06 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: 1501

1 message

Risk, DAS <das.risk@iowa.gov>

Wed, Jul 16, 2025 at 9:27 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 1501 struck a deer on 7/15/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Kieffer, Michelle** <michelle.kieffer@iowa.gov>

Date: Tue, Jul 15, 2025 at 3:31 PM

Subject: 1501

To: DAS Risk <das.risk@iowa.gov>

Dave Bierman 563-872-5495 called and wanted to let us know that 1501 was involved in an accident with a deer. Ashley Johnson was the driver. They are completing the accident form and will email that in.

If you have any questions, please give Dave a call.

Thanks!

--

Michelle Kieffer
Administrative Assistant II
DAS-Fleet Services
510 E 12th Street
Des Moines, IA 50319
Office 515.281.5123
michelle.kieffer@iowa.gov

<https://das.iowa.gov>



**Department of
Administrative Services**

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
7/15/2025	3:00 PM	1
County	State	
Jackson	Iowa	

Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Ashley Johnson		206 Rose St.	
Driver's License No./State		City, State, Zip	
586AT7304/IA		Bellevue, IA 52031	
Date of Birth	Department	Work Phone	Home Phone
5/24/1991	Natural Resources	563-872-5495	309-264-5154
License Plate No.	VIN	Year, Make, Model	
1501	1GNSK5EC8FR177281	2015 Chevrolet Suburban	
Estimate (\$) of Damage		Description of Damage	
\$2457.06		Damage to front grill, A/C condenser, and radiator support mount from deer strike	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
N/A			
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
N/A	
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
N/A	
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Caleb Hingtgen (passenger)	104 N. Main St. St. Donatus, IA 563-513-9668
Name	Address/Phone
Jasmyn Edwards (passenger)	518 SW Southlawn Dr. Ankeny, IA 515-402-6796

Accident Diagram	
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>	
<p>The diagram shows a crossroad intersection. A north arrow points to the left. The vertical road is labeled 'US Hwy. 52'. A horizontal road crosses it. A vehicle labeled '1' is shown on the horizontal road, with an arrow pointing to it from the text 'Deer from east ditch'.</p>	<p>State vehicle 1501 traveling northbound on US 52 two miles south of Bellevue, IA. Deer came out of east ditch to cross road, driver slowed from 55 to ~45 mph and hit deer head-on. Vehicle came to complete stop after impact, deer expired on southbound shoulder. Jackson Co. Sheriff Dept. was notified of accident and dead deer.</p>

Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	N/A
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.
If you have any questions regarding an accident, please contact
DAS Fleet Services at 515-281-3162 of DAS.Risk@iowa.gov

**Abra - Dubuque**

When You're Ready
3400 Center Grove Dr., Dubuque, IA 52003
Phone: (563) 556-0696
FAX: (563) 556-1899

Workfile ID: 883d4860
Federal ID: 42-0782245
State ID: IA
Resale Number: 31-007262
Federal EPA: IAR000004861
State EPA: NA
License Number: 433840
BAR: na

Preliminary Estimate**Customer: STATE OF IOWA DNR**

Written By: Chad Hahn

Insured: STATE OF IOWA DNR
Type of Loss:
Point of Impact: 12 Front

Policy #:
Date of Loss:

Claim #: 1501
Days to Repair: 0

Owner:

STATE OF IOWA DNR
(563) 872-5495 Cell

Inspection Location:

Abra - Dubuque
3400 Center Grove Dr.
Dubuque, IA 52003
Repair Facility
(563) 556-0696 Business

Insurance Company:

CUSTOMER PAY

VEHICLE

2015 CHEV Suburban Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection WHITE

VIN: 1GNSK5EC8FR177281
License: 1501
State: IA

Interior Color:
Exterior Color: WHITE
Production Date: 5/2014

Mileage In: 70,139
Mileage Out:
Condition: Good
Job #:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat
Power Passenger Seat

DECOR

Dual Mirrors

CONVENIENCE

Air Conditioning

Intermittent Wipers

Tilt Wheel

Cruise Control

Rear Defogger

Keyless Entry

Alarm

Message Center

Rear Window Wiper

Climate Control

Dual Air Condition

Backup Camera

Parking Sensors

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

CD Player

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Traction Control

Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags

Communications System

Hands Free Device

Positraction

ROOF

Luggage/Roof Rack

SEATS

Cloth Seats
Reclining/Lounge Seats
3rd Row Seat

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Trailer Hitch
Trailer Package
Running Boards/Side Steps

Preliminary Estimate

Customer: STATE OF IOWA DNR

2015 CHEV Suburban Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2	R&I	R&I bumper cover		0	0.00	1.3	0.0
3		GRILLE					
4	*	Repl LKQ Grille assy w/o off road pkg w/o LTZ, PREMIER +25% Note: LABOR: Time is after bumper cover is removed.	84724083	1	736.25	<u>0.2</u>	0.0
5		FRONT LAMPS					
6	R&I	RT Headlamp assy w/o HID lamps		0	0.00	0.5	0.0
7	R&I	LT Headlamp assy w/o HID lamps		0	0.00	0.5	0.0
8		RADIATOR SUPPORT					
9	Repl	Mount panel	23266739	1	965.00	2.0	0.0
10	R&I	Sight shield		0	0.00	0.2	0.0
11		AIR CONDITIONER & HEATER					
12	**	Repl A/M Condenser assy	84802253	1	214.01 m	1.6	0.0
13	*	Rpr AC Service evacuate & recharge R-134a		0	0.00 m	<u>1.4</u> M	0.0
14	*	Rpr AC Service refrigerant recovery		0	0.00 m	<u>0.4</u> M	0.0
SUBTOTALS					1,915.26	8.1	0.0

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,915.26
Body Labor	6.3 hrs @	\$ 66.00 /hr	415.80
Mechanical Labor	1.8 hrs @	\$ 70.00 /hr	126.00
Subtotal			2,457.06
Grand Total			2,457.06

MyPriceLink Estimate ID / Quote ID:

1375471153455308800 /

WARRANTY VALID ONLY WITH ORIGINIAL COPY OF YOUR RECEIPT PARTS SUBJECT TO INVOICE NO
GUARANTEE ON RUST ALL PARTS NEW, UNLESS OTHERWISE NOTED

HIRING AUTO BODY TECHNICIANS! OFFERING TOP FLAT RATE PAY!

Have a high schooler interested in becoming a body technician or painter?
ASK ABOUT OUR TUTION REIMBURSMENT PROGRAM!
CONTACT: Taylor Weber at tweber@abraauto.com

Preliminary Estimate

Customer: STATE OF IOWA DNR

2015 CHEV Suburban Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection WHITE

WARRANTY VALID ONLY WITH ORIGINAL COPY OF RECEIPT. PARTS SUBJECT TO INVOICE. NO GUARANTEES ON RUST. ALL PARTS NEW, UNLESS OTHERWISE SPECIFIED.

HIRING AUTO BODY TECHNICIANS! OFFERING TOP FLAT RATE PAY!

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Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GA15, CCC Data Date 07/17/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

Customer: STATE OF IOWA DNR

2015 CHEV Suburban Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection WHITE

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: STATE OF IOWA DNR

2015 CHEV Suburban Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection WHITE

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
4	LKQ Corp 2101 Beloit Avenue Janesville WI 53546 (800) 362-9451	#~429791011 LKQ Grille assy w/o off road pkg w/o LTZ, PREMIER +25% Grille SPECIAL SE,4DR W/O OFF ROAD PACKAGE; FLEET (OPT 1FL),S#\$C7779 Quote: 3061173202 Expires: 09/01/25	\$ 589.00
12	Keystone, Inc 2400 KERPER BLVD., SUITE E100A DUBUQUE IA 52001 (563) 556-5030	#CND4283 A/M Condenser assy Quote: 3061177326 Expires: 09/01/25	\$ 214.01