



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 12, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #2358 on April 17, 2025  
Department of Administrative Services  
Claim dated May 5, 2025  
AOS Claim ID: 4036

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$ <u>2,177.20</u>
Executive Council Allocation		\$ 2,495.00
Less:		
Previous payments	\$ 0.00	
This payment	<u>2,177.20</u>	
Total		\$ <u>2,177.20</u>
Remaining Executive Council allocation		\$ <u>317.80</u>

We recommend reimbursement be made in the amount of \$2,177.20. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: July 18, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

AOS Claim #	4036
Vehicle / Event	#2358 / Hail
Event Date	April 17, 2025
Summary	Vehicle 2358 sustained hail damage (Claim 306032)
Amount Requested	<b>\$2,177.20 Total</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Manager  
[ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov)  
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100

Page 1 of 1



0800



000001000128774

06/25/2025

06/25/2025

Paid

Status

Record Date

06/25/2025

Amount

\$2,177.20

AD

Transaction Code

005

Transaction Dept

AD006252500000547948

Transaction ID

Check

Disbursement Type

**DANIELS**  
*Auto Collision*  
CHARLES CITY'S PREMIER AUTO BODY SHOP

Estimate ID  
22930925  
Original

Classification  
None

Deductible  
Unknown

Mitchell Service Code  
911308

4 Doors	Air Conditioning	Alum/Alloy Wheels	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)
Auto Air Condition	Automatic Headlights	Auxiliary Input	Bluetooth Wireless Connectivity	CD Player
Cloth Seat	Cruise Control	Daytime Running Lights	Driver Seat With Power Lumbar Support	Driver-Front Air Bag
Dual A/C	Electric Defogger	Electronic Stability Control	First Row Bucket Seat	HD Radio
Heated Mirror	Interior Automatic Day/Night Or Electrochromatic Mirror	Keyless Entry System	Left-Curtain Air Bag	MP3 Player
Passenger-Front Air Bag	Power Door Locks	Power Driver Seat	Power Driver Sliding Door	Power Passenger Sliding Door
Power Remote Mirror	Power Steering	Power Windows	Privacy Glass	Rear Gate Wiper
Rear Heating, Ventilation & Air Conditioning	Rear Spoiler	Rearview Camera	Satellite Radio	Second Row Bucket Seat
Second Row Side Airbag With Head Protection	Side Airbags	Steering Wheel Mounted Audio Control	Third Door	Third Row Seat
Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic	Trip Computer	Universal Garage Door Opener

Parts Profile Version  
2.0

[illegible]



Line #		Description	LABOR				PART			
			Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price
3	AUTO	Hazardous Waste Disposal	Additional Cost							\$5.00*
Additional Operations										
4	933066	Cover Car	Additional Operation	Refinish	0.0	0.0				\$20.00*
5	933018	Mask For Overspray	Additional Operation	Refinish	1.5*	0.0				\$0.00
Special / Manual Entry										
6	900500	Push to paint right roof rail	Paintless Repair	Body*	0.0*	0.0	Sublet			\$250.00*
7	900500	Refinish Right roof rail	Refinish Only	Refinish*	1.5*	0.0	Existing			
8	900500	Push dents on both front fenders	Paintless Repair	Body*	0.0*	0.0	Sublet			\$350.00*
9	900500	Push dents on roof skin	Paintless Repair	Body*	0.0*	0.0	Sublet			\$350.00*
10	900500	Push left roof rail	Paintless Repair	Body*	0.0*	0.0	Sublet			\$250.00*
11	900500	Push dents on all doors	Paintless Repair	Body*	0.0*	0.0	Sublet			\$232.20*

\* Judgment Item

T Included in Two Tone Calculation

# Labor Note Applies

d Discontinued by Manufacturer

C Included in Clear Coat Calculation

A Included in Clear Coat and Two Tone Calculation

r CEG R&R Time Used for this Labor Operation

[ ] Verify the part number and price before ordering

## Estimate Totals

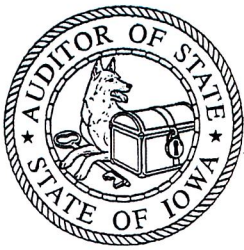
Labor	Units	Rate	Sublet	Add'l Amount	Totals
Body Labor	5.5	\$75.00	\$1,432.20		\$1,844.70
Refinish Labor	3.0	\$75.00		\$20.00	\$245.00
Total Labor	8.5		\$1,432.20		\$2,089.70
				Taxable	\$0.00
				Tax 7.0000%	\$0.00
				Non-Taxable	\$2,089.70
				Pre-Tax Discount 0.00%	\$0.00
				Labor Total	\$2,089.70
Parts	Amount				
Taxable Parts	\$0.00				\$0.00
				Parts Adjustments	\$0.00
				Tax 7.0000%	\$0.00
				Non-Taxable	\$0.00
				Pre-Tax Discount 0.00%	\$0.00
				Parts Total	\$0.00
Costs	Amount				
Paint Materials	\$82.50				\$82.50
Shop Materials	\$0.00				\$0.00
Other Additional Costs	\$5.00				\$5.00
Paint Materials:				Taxable	\$0.00
- Refinish Units: 1.5 units				Tax 7.0000%	\$0.00
- Rate: \$55.00				Non-Taxable	\$87.50
- Rate Max: 99.9 units				Pre-Tax Discount 0.00%	\$0.00
- Additional Rate: \$0.00				Costs Total	\$87.50

## Estimate Totals

Gross Totals	Amount		
Gross Total	\$2,177.20		\$2,177.20
		Taxable	\$0.00
		Tax	\$0.00
		Non-Taxable	\$2,177.20
		Pre-Tax Discount 0.00%	\$0.00
		Gross Total	\$2,177.20
Adjustments	Amount		
Total Customer Responsibility			\$0.00
		Net Estimate Total	\$2,177.20

## Estimate Event Log

Job Created	4/26/2025 06:38 AM
Estimate Started	4/26/2025 06:39 AM
Estimate Printed	6/24/2025 11:28 AM
Estimate Committed	Estimate Not Committed
Estimate Retrieval ID	1005728825



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Rob Sand  
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July 14, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #2358 on April 17, 2025  
Department of Administrative Services  
Claim dated May 5, 2025  
AOS Claim ID: 4036

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,495.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management