

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 6, 2023

Mr. Kyle Harms
Office of the Treasurer
LOCAL

Dear Mr. Harms:

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$365.86. This brings to total allocation to \$7,810.91. On October 30, 2022, Vehicle #1733 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 2387
TOS Job # 2360



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

January 31, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1733 on October 30, 2022
Department of Administrative Services
Claim dated November 29, 2022
AOS Claim ID: 2387

The Department's request included a supplemental allocation request of \$365.86 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$365.86, which increases the allocation to \$7,810.91. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and find the items to be in order as shown below:

Documented request			<u>\$ 7,810.91</u>
Executive Council Allocation (Revised)			\$ 7,810.91
Less:			
Previous payments	\$	0.00	
This payment		<u>7,810.91</u>	
Total			<u>\$ 7,810.91</u>
Remaining Executive Council allocation			<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$7,810.91. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Mariah Flowers, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: January 19, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Claim #	2387
Vehicle / Event	#1733/Deer
Event Date	October 30, 2022
Summary	Vehicle 1733 struck a deer. (247271)
Amount Requested	\$7,810.91 - Final Invoice

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,


Mariah Flowers, Fleet Manager
DAS Fleet Services
Mariah.Flowers@iowa.gov
515-414-6582

Warrants

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	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2023	72263445	1	\$798.00	12/13/2022	12/22/2022	00003082281
	2023	72263445	2	\$300.00	12/13/2022	12/22/2022	00003082281
	2023	72263445	3	\$1,430.00	12/13/2022	12/22/2022	00003082281
	2023	72263445	4	\$5,282.91	12/13/2022	12/22/2022	00003082281

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▼ **Warrant Information**

Fiscal Year : 2023 **Amount :** \$7,810.91
Warrant Number : 72263445 **Vendor Customer :** 00003082281
Line Number : 1 **Last Updated :** 12/23/22

▼ **Issue Information**

Issued : 12/13/2022 **Void :**
Document ID : RISK00523342003 **Duplicate :**
Document Line Number : 1 **Stop :**
Line Amount : \$798.00
Comments :

▼ **Redeemed Information**

Redeemed : 12/22/2022 **Batch Number :** 0000
Redeemed Bank : 0000 **Sequence Number :** 02703
Redeemed Fund : 0665
Redeemed Department : 005

▼ **Fund Accounting**

Fund : 0665 **Object :** 2715 **Dept Object :**
Sub Fund : **Sub Object :** **Dept Revenue :**
Department : 005 **Object Class :**
Unit : 5790 **Revenue Source :**
Sub Unit : **Sub Revenue Source :**
Appropriation : 0000 **Revenue Source Class :**
BSA :
Sub BSA :

▼ **Detail Accounting**

Location : **Reporting :** **Major Program :**
Sub Location : **Sub Reporting :** **Program :**
Activity : 2920 **Task :** **Phase :**
Sub Activity : **Sub Task :** **Program Period :**
Function : **Task Order :**
Sub Function :

[Top](#)

KEN BORTH AUTOBODY
301 11TH ST SW
PO BOX 1053
SPENCER, IA 51301
(712) 262-7076, (712) 262-7777 (fax)

INVOICE
 RO #: 37358

Est: Dale Kabrick

State Of Iowa	19 Chevrolet 1500 Silverado LD Color: Type: TK 4 Door Extended Cab VIN: 2GCVKNEC9K1165231 Prod Date: Plate: Odometer: 74788 Engine:	QUALITY CLAIMS SOLUTIONS Adjustor: Phone: Claim #: APDS010247271-001 Deductible: 0 Loss Type: Unknown
Home:		
Work:		
Cell:		

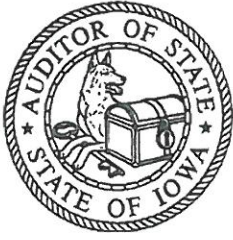
P = Who Pays? (I = Insurance, C = Customer)

Qty	Type	Description	Part #	Amount	Sup #	Labor	Op	Labor Units	Paint Units	P
	Parts Existing	Frnt Bumper Assy				Body	Ovrh	2.6		I
1	Parts New	R Frt Otr Bumper Filler	84052265	61.83		Body	Rep			I
1	Parts New	R Frt Bumper Mounting Bracket	23465293	22.62		Body	Rep			I
1	Parts AM	Frnt Bumper Impact Bar	Aftermarket New	750.00		Body	Rep			I
		Frnt Face Bar					Refn		2.6	I
		Modified Refinish With Full Clear Coat								I
1	Parts AM	Frnt Lwr Bumper Fascia With Tow Hooks	Aftermarket New	450.00	1	Body	Rep			I
1	Parts New	R Frt Bumper Bracket	84029774	99.95		Body	Rep			I
1	Parts New	Frnt Ctr Bumper Bracket	23243085	55.00		Body	Rep			I
1	Parts New	Grille Assembly	ORDER FROM DEALER	679.98		Body	Rep	0.4		I
		Grille					Refn		1.8	I
		Modified Refinish With Full Clear Coat A								I
1	Parts New	Grille Adhesive Emblem	23236301	130.99		Body	Rep			I
	Parts New	Dis/Reassmble to refn				Body	Rep	0.4		I
	Parts Existing	L Front Combination Lamp				Body	R&I	0.3		I
1	Parts AM	R Frnt Combination Lamp Assembly	Aftermarket New	1,259.00		Body	Rep	0.5		I
		Headlamps				Body	Chk	0.5		I
	Parts Existing	Hood Assy				Body	R&I	0.6		I
	Parts Existing	Hood Panel				Body	Rpr	1.0		I
	Parts Existing	Hood Outside					Refn		3.0	I
1	Parts New	R Cooling Radiator Baffle	23133705	14.13		Body	Rep	0.1		I
1	Parts AM	Cooling Radiator Mounting Panel	Aftermarket New	390.00		Body	Rep	1.4		I

Qty	Type	Description	Part #	Amount	Sup #	Labor	Op	Labor Units	Paint Units	P
		Time is after bumper and headlamp assy a								
1	Parts New	Grille Assy				Body	R&I	0.4		
1	Parts New	Cooling Radiator Seal	23364122	128.33		Body	Rep			
1	Parts New	Cooling Radiator Shutter	84363184	377.22		Body	Rep			
1	Parts AM	R Fender Panel	Aftermarket New	666.00		Body	Rep	3.4		
		R Fender Outside					Ref n		1.6	
		Modified Refinish With Full Clear Coat B								
		R Add To Edge Fender					Ref n		1.5	
		Modified Refinish With Full Clear Coat C								
1	Parts AM	R Fender Liner	Aftermarket New	111.00		Body	Rep			
	Parts Existing	R Frt Door Outside					Blnd		1.2	
	Parts Existing	R Frt Rear View Mirror				Body	R&I	0.3		
	Parts Existing	R Frt Otr Door Belt Moulding				Body	R&I	0.3		
1	Parts New	R Frt Door Adhesive Nameplate	15129652	78.86	1	Body	Rep	0.3		
	Parts Existing	R Frt Otr Door Handle				Body	R&I	0.3		
	Parts Existing	Trim Panel				Body	R&I	0.3		
		Clear Coat					Addl		2.6	
	Parts AM	Lamps and Wiring			1	Mech	Rep	4.0		
		40 Wires Between The Mirror & Grille Lig								
1	Sublet	Cover Car		5.00		Body	Rep	0.2		
1	Haz	Hazardous Waste		3.00		Body	Rep			

Parts	5,274.91
Labor	2,528.00
Sublet	5.00
Additional Costs	3.00
SubTotal	7,810.91
Taxes	0.00
Grand Total	7,810.91

Due from Insurance		Due from Customer	
SubTotal	7,810.91	SubTotal	0.00
Tax	0.00	Tax	0.00
Total	7,810.91	Total	0.00
Total Amount		7,810.91	



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January 5, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1733 on October 30, 2022
Department of Administrative Services
Claim dated November 29, 2022
AOS Claim ID: 2387

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$7,445.05, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management

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SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

January 17, 2023

Mr. Kyle Harms
Office of the Treasurer
LOCAL

Dear Mr. Harms:

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$7,445.05, subject to audit of actual invoices. On October 30, 2022, Vehicle #1733 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 2387
TOS Job # _____