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HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MICHAEL L. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 6, 2023

Mr. Kyle Harms
Office of the Treasurer
LOCAL

Dear Mr. Harms:

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services.....\$8,865.15
On November 3, 2021, Vehicle #2971 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment, \$3,238.75 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 2232
TOS Job # 22AE



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

February 20, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Damage to vehicle # 2971 due to a Deer on November 3, 2021
Department of Administrative Services
Claim dated December 13, 2021
AOS Claim ID: 2232

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request			<u>\$ 8,865.15</u>
Executive Council Allocation			\$ 12,103.90
Less:			
Previous payments	\$	0.00	
This payment		<u>8,865.15</u>	
Total			<u>\$ 8,865.15</u>
Remaining Executive Council allocation			<u>\$ 3,238.75</u>

We recommend reimbursement be made in the amount of \$8,865.15. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: January 20, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Claim #	2232
Vehicle / Event	#2971/Deer
Event Date	November 3, 2021
Summary	Vehicle 2971 struck a deer. (228772)
Amount Requested	\$12,103.90 - Total Valuation <u>\$ 3,238.75 - Salvage Proceeds</u> \$ 8,865.15 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager
DAS Fleet Services
Mariah.Flowers@iowa.gov
515-414-6582

DAS - Fleet

Loss/Risk valuation Calculation

Variables - Input:

Agency	DIA
Vehicle Number	2971
Vehicle - Yr, Make, Mode	2019 Ford Fusion
VIN#	3FA6POG72KR285110
Date of Report	11/9/2021
Claim Number	228772
Mileage	36,799

Dealership Price - Off Contract	\$23,835.00
Purchase Price - On Contract	\$16,985.55
NADA - Trade in - Clean Value @ Time of Loss	\$18,750.00

Calculations:

Dealership Price - Off Contract	\$23,835.00
Purchase Price - On Contract	\$16,985.55
Difference	\$6,849.45
Percentage Difference	28.74%

NADA Value @ Time of Loss or purchase price, which ever is lower	\$16,985.55
Percentage Decrease for Contract Price	28.74%
Loss calculated	12,103.90

Loss Amount to be Provided to Agency: \$12,103.90

Dealership "Sticker" Price when vehicle was purchased:

J.D. POWER

11/23/2021

J.D. POWER Used Cars/Trucks

Property Damage Appraisers, Inc.

P.O. Box 471808
Fort Worth, 76147
1-800-872-4732
evaluation@pda.org.net

Vehicle Information

Vehicle: 2019 Ford Fusion Sedan 40 S 2.5L I4
 Reference #: 233-111-0017
 Region: November 30, 2021
 Period: 36,799
 Mileage: \$22,840
 Base MSRP: \$23,835
 Typically Equipped MSRP: 3,411
 Weight:



J.D. POWER Used Cars/Trucks Values

	Base	Mileage Adj.	Option Adj.	Adjusted Value
Monthly				
Trade-In				
Rough	\$15,975	\$325	N/A	\$16,300
Average	\$17,325	\$325	N/A	\$17,650
Clean	\$18,425	\$325	N/A	\$18,750
Clean Loan	\$16,600	\$325	N/A	\$16,925
Clean Retail	\$21,325	\$325	N/A	\$21,650

NADA value at time of loss:

Book Calculations:

Option Description	NADA CLEAN RETAIL Amount	NADA CLEAN TRADE IN Amount
Base Book	\$21,325.00	\$18,425.00
Mileage	\$325.00	\$325.00
Totals	\$21,650.00	\$18,750.00



2349

REMITTANCE: 34961470

DATE: 03/31/2022

Insurance Auto Auctions, Inc.
 Attn: Settlement Group
 Two Westbrook Corporate Center Suite 500
 Westchester, IL 60154
 Phone: (515) 823-0600
 Fax: (515) 823-0626
 E-mail: IAA_ASAP_DesMoines@iaai.com

Remittance Payable To:
 State of Iowa
 Iowa Department of Administrative Svcs
 109 SE 13th Street
 Des Moines, IA 50319
 Attn: Salvage Dept

Salvage Information

IAA Stock #: 000-32282810
 IAA Branch: Des Moines
 Fed. Tax I.D. 954455113
 Handler: Mariah Flowers
 Adjuster: Mariah Flowers
 Insured: State of Iowa
 Owner: State of Iowa
 Claim #:
 Policy #:
 Vehicle: 2019 FORD FUSION
 Damage: Front end/Right Front
 Mileage: 36799
 Mileage Type: Actual
 VIN: 3FA6P0G72KR285110
 ACV: \$20,000.00
 NICB Date: N/A

<u>Account of Sale</u>	<u>Total Activity</u>	<u>%ACV</u>
Sales	\$4,250.00	21.25
<u>IAA Charges</u>		
Consignment Flat Fee	\$75.00	0.38
Inbound Tow	\$103.25	0.52
Inter-Branch Transfer Tow	\$290.50	1.45
Inter-Branch Transfer Tow	\$290.50	1.45
Less IAA Charges	(\$759.25)	(3.80)
Net IAA Return	\$3,490.75	17.45
<u>Outside Charges Advanced by IAA</u>		
Advance Tow	\$252.00	1.26
Less Outside Charges	(\$252.00)	(1.26)
Payment Amount	\$3,238.75	16.19 %

#59
 2971-1

Buyer Information

Big O Motors LLC
 3224 N 30th St
 Omaha, NE 68111
 Resale Certificate #: 13282336 (IA)

Elapsed Days Analysis

<u>Date of Event:</u>	<u>Date</u>	<u>Days</u>
Loss	1/19/2022	--
Assigned	1/20/2022	2
Released	2/11/2022	23
Pickup	2/11/2022	1
Title Rec'd	3/17/2022	35
Sale Doc. Rec'd	3/17/2022	1
Auction Date	3/29/2022	13
Buyer Payment	N/A	0
Remittance	3/31/2022	3
Elapsed Total Days:		72



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February 8, 2022

Victoria Newton
Executive Council
L O C A L

Subject: Damage to vehicle # 2971 due to a Deer on November 3, 2021
Department of Administrative Services
Claim dated December 13, 2021
AOS Claim ID: 2232

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$12,496.30; however, the estimate includes vehicle damage inspection costs of \$392.40. These costs are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$12,103.90, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services
Linda Leto, Department of Management