



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

March 6, 2023

Mr. Kyle Harms  
Office of the Treasurer  
LOCAL

Dear Mr. Harms:

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Board of Regents - University of Iowa .....\$20,508.88  
On July 26, 2020, an air handling unit leak caused water damages to the Sciences Library. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents  
Camille Walters Gott, Risk Management Administrator, University of Iowa  
Andrea Anania, Board of Regents  
Aimee Claeys, Board of Regents  
Linda Leto, Department of Management

AOS Claim ID 1976  
TOS Job # 2274



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

February 20, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Water Damages to Sciences Library Due to Air Handling Unit Leak on  
July 26, 2020  
University of Iowa – Board of Regents  
Claim dated November 19, 2021  
AOS Claim ID: 1976

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request			<u>\$ 20,508.88</u>
Executive Council Allocation			\$ 20,508.88
Less:			
Previous payments	\$	0.00	
This payment		<u>20,508.88</u>	
Total			<u>\$ 20,508.88</u>
Remaining Executive Council allocation			<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$20,508.88. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Camille Walters Gott, Risk Management Claims Manager, University of Iowa  
John Nash, Director of Facilities, Board of Regents



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
202 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

January 26, 2023

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: Formal Loss Report - University of Iowa – Sciences Library Water Leak (7/26/2020)

Dear Executive Council,

On July 26, 2020, an air handling unit began leaking at the Sciences Library, located at 120 East Iowa Avenue, Iowa City, Iowa. The original loss notice was provided to the Executive Council, State Auditors and Board of Regents on July 27, 2020, and a Preliminary Loss Report was submitted on November 19, 2021.

The purpose of this letter is to provide the final expense details for this claim which are:

- **Remediation: \$20,508.88.**

Please see the attached summary of claim expenses and copies of all invoices and proof of payments. Based on the information provided herein, The University of Iowa respectfully requests an award of **\$20,508.88** from the State of Iowa Executive Council, pursuant to Chapter 29C:20, Contingent Fund, Code of Iowa.

We appreciate your review and look forward to your response. Please feel free to contact me with any questions.

Sincerely,

Camille Walters Gott  
Risk Management Claims Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
430 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

November 19, 2021

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: University of Iowa – Sciences Library Water Leak – Preliminary Loss Report (7/26/2020)

Dear Executive Council,

On July 26, 2020, an air handling unit began leaking at the Sciences Library located at 120 East Iowa Avenue, Iowa City, IA. The water leak caused minor building damages which required remediation.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for remediation costs. Our estimated damage is approximately **\$20,508.88**. We will provide a Formal Loss Report and supporting documentation after the Preliminary Loss Report is approved.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters  
Risk Management Administrator

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke

## Walters, Camille

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**Subject:** FW: University of Iowa Sciences Library Building - Property Loss Notice  
**Attachments:** image005.png; image006.png; image007.png; image008.png; image009.png

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**From:** Bathke, Josey <[josephine-bathke@uiowa.edu](mailto:josephine-bathke@uiowa.edu)>

**Sent:** Monday, July 27, 2020 1:07 PM

**To:** [executivecouncil@tos.iowa.gov](mailto:executivecouncil@tos.iowa.gov); Nash, John <[john.nash@iowaregents.edu](mailto:john.nash@iowaregents.edu)>; Tammy Hollingsworth <[Tammy.Hollingsworth@AOS.IOWA.GOV](mailto:Tammy.Hollingsworth@AOS.IOWA.GOV)>

**Cc:** Zumbach, Deborah J <[deborah-zumbach@uiowa.edu](mailto:deborah-zumbach@uiowa.edu)>; Walters, Camille <[camille-walters@uiowa.edu](mailto:camille-walters@uiowa.edu)>

**Subject:** University of Iowa Sciences Library Building - Property Loss Notice

Hello,

Today Risk Management was notified of an incident at the Sciences Library Building, located at 120 East Iowa Avenue, Iowa City, Iowa. Over the weekend (7/25/2020-7/26/2020), a water leak occurred from an air bleeder on the air handling unit causing water damage to the building and contents/equipment. We are investigating the incident at this time but the damages are expected to exceed \$5,000. Photos of the incident are included below.

We will submit a preliminary loss report once we have a better estimate.

Please feel free to contact me with any questions or concerns.

Thank you

-----  
**Josey Bathke, JD, MBA, ARM-P, SPHR**

Director, University of Iowa Risk Management

430 Plaza Centre One

Iowa City, Iowa 52242-2501

Phone: 319-384-2580

<http://www.uiowa.edu/riskmanagement/>

*She/Her/Hers*



Department of Risk Management  
Insurance & Loss Prevention  
202 Plaza Centre One (PCO)  
Iowa City, IA 52242-2500  
Phone 319-335-0010  
Fax 319-353-1893

**General Fund 29C:20 Property Claim Costs - Sciences Library Water Leak**

<b>Building:</b>	Sciences Library	<b>Date of Loss:</b>	7/26/2020		
<b>Department:</b>	Facilities Management	<b>Completed by:</b>	Camille Walters Gott		
		<b>UI Claim #:</b>	PR-21281-SUI		
<b>Category</b>	<b>Reference #</b>	<b>Vendor</b>	<b>PO</b>	<b>Voucher</b>	<b>29C:20 Claim Costs</b>
Building	1B	Servpro - Job 21-672494	1002330081	83606383	\$ 20,508.88
Building					\$ -
				<b>Building Total</b>	<b>\$ 20,508.88</b>
Equipment	None				\$ -
Equipment	None				\$ -
				<b>Equipment Total</b>	<b>\$ -</b>
				<b>GRAND TOTAL</b>	<b>\$ 20,508.88</b>



**SERVPRO ICC LLC**

Iowa Franchise # 9784 / 10071 / 10619 / 10618  
11087  
Missouri Franchise # 11148 / 11149 / 11150  
615 Hwy 1 West  
Iowa City, Ia 52246  
844-965-0001  
Tax ID # 27-0863347

Client: U of I Science Building  
Property: 120 Iowa Ave  
Iowa City , IA 52245

Operator: JANE

Estimator: Billy Lopez  
Position: General Manager  
Company: SERVPRO  
Business: 615 Highway 1 West  
Iowa City , IA 52246

Business: (844) 965-0001  
E-mail: Blopez@servpro.me

Type of Estimate: Water Damage  
Date Entered: 7/27/2020                      Date Assigned:

Price List: IACR8X\_JUN20  
Labor Efficiency: Restoration/Service/Remodel  
Estimate: UOFI\_SL\_WTR\_IP

Dear U of I Science Building ,

Attached you will find the total bill associated with the mitigation at your property. The total of the bill is 20,508.88. Please feel free to contact me with any questions or concerns.

**Building Code: SL**  
**DOL: 7/26/2020**  
**PO#: 1002330081**

Regards,  
Billy Lopez  
(844) 965-0001  
Blopez@servpro.me



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 Tax ID # 27-0863347

**UOFI\_SL\_WTR\_IP**

**Labor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Project Manager	13.50 HR	0.00	82.50	0.00	1,113.75
7/26/20 - 1 PM for 11.75 hours					
7/29/20 - 1 PM for 1.75 hours					
2. Restoration Supervisor	26.00 HR	0.00	56.00	0.00	1,456.00
7/26/20 - 1 RS for 10.5 hours					
7/27/20 - 1 RS for 2 hours					
7/28/20 - 1 RS for 1.75 hours					
7/29/20 - 1 RS for 2.75 hours					
7/30/20 - 1 RS for 2.75 hours					
7/31/20 - 1 RS for 5.25 hours					
8/1/20 - 1 RS for 1 hour					
3. Restoration Technician	31.50 HR	0.00	45.00	0.00	1,417.50
7/26/20 - 1 RT for 10.5 hours, 1 RT for 3.75 hours					
7/27/20 - 1 RT for 2 hours					
7/28/20 - 1 RT for 1.75 hours					
7/29/20 - 1 RT for 1.75 hours, 1 RT for 2.75 hours					
7/30/20 - 1 RT for 2.75 hours					
7/31/20 - 1 RT for 5.25 hours					
8/1/20 - 1 RT for 1 hour					
4. Project Administration/Clerical	8.50 EA	0.00	37.00	0.00	314.50
7/28/20 - 1 PA/C for 3 hours					
7/29/20 - 1 PA/C for 1.5 hours					
7/30/20 - 1 PA/C for 1 hour					
7/31/20 - 1 PA/C for 1 hour					
8/4/20 - 1 PA/C for 2 hours					
5. Small Tools Charge	1.00 EA	0.00	129.05	0.00	129.05
3% small tool charge applied to overall cost of labor					
Totals: Labor				0.00	4,430.80

**Consumables**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
6. Bags, Trash (Environmental 6mil)	11.00 EA	0.00	1.96	0.00	21.56
7. Wipes, Cotton Cloth	2.00 EA	0.00	16.50	0.00	33.00
8. Dust Mask	1.00 EA	0.00	39.20	0.00	39.20
9. Filter, Hepa for Neg Air Machine	3.00 EA	0.00	155.95	0.00	467.85





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**CONTINUED - Consumables**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
10. Plastic Sheeting	1.00 RL	0.00	196.00	0.00	196.00
11. Disinfectant/Biocide	2.00 EA	0.00	43.95	0.00	87.90
12. Tape, Blue	2.00 RL	0.00	13.16	0.00	26.32
13. Filter - Back Pack Vacuum - Kit	1.00 EA	0.00	185.60	0.00	185.60
14. Zip Wall Kit 8 Poles	1.00 EA	0.00	225.00	0.00	225.00
15. Wall Zippers (2pk)	1.50 EA	0.00	30.50	0.00	45.75
Totals: Consumables				0.00	1,328.18

**Equipment**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
16. Air Mover	200.00 DA	0.00	32.50	0.00	6,500.00
7/26/20 - 49					
7/27/20 - 49					
7/28/20 - 49					
7/29/20 - 33					
7/30/20 - 19					
7/31/20 - 1					
17. Dehumidifier	34.00 DA	0.00	75.50	0.00	2,567.00
7/26/20 - 7					
7/27/20 - 7					
7/28/20 - 7					
7/29/20 - 7					
7/30/20 - 5					
7/31/20 - 1					
18. HEPA Filtration Unit/Air Scrubber	16.00 DA	0.00	140.00	0.00	2,240.00
7/26/20 - 3					
7/27/20 - 3					
7/28/20 - 3					
7/29/20 - 3					
7/30/20 - 3					
7/31/20 - 1					
19. Company Owned Vehicle	2.00 DA	0.00	95.00	0.00	190.00
7/26/20 - 1					
7/29/20 - 1					
20. Truck, Box	2.00 DA	0.00	175.00	0.00	350.00
7/26/20 - 2					



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**CONTINUED - Equipment**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
21. Extension Cords	33.00 DA	0.00	5.00	0.00	165.00
7/26/20 - 8					
7/27/20 - 8					
7/28/20 - 8					
7/29/20 - 6					
7/30/20 - 3					
22. Extraction Unit (Portable)	1.00 DA	0.00	125.00	0.00	125.00
7/26/20 - 1					
23. Ladder - 24' and under	1.00 DA	0.00	6.00	0.00	6.00
7/26/20 - 1					
24. Van, Cargo	6.00 DA	0.00	115.00	0.00	690.00
7/27/20 - 1					
7/28/20 - 1					
7/29/20 - 1					
7/30/20 - 1					
7/31/20 - 1					
8/1/20 - 1					
25. Vacuum, HEPA	1.00 DA	0.00	115.00	0.00	115.00
7/31/20 - 1					
26. Equipment decontamination charge - per piece of equipment	63.00 EA	0.00	26.50	0.00	1,669.50
49 air movers, 7 dehumidifiers, 3 air scrubbers, extractor (wand, hose, tank), hepa vacuum					
<b>Totals: Equipment</b>				<b>0.00</b>	<b>14,617.50</b>

**Subcontractor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
27. Haul debris - per pickup truck load - including dump fees	1.00 EA	132.40	0.00	0.00	132.40
<b>Totals: Subcontractor</b>				<b>0.00</b>	<b>132.40</b>
<b>Line Item Totals: UOFI_SL_WTR_IP</b>				<b>0.00</b>	<b>20,508.88</b>



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615 Hwy 1 West  
Iowa City, Ia 52246  
844-965-0001  
Tax ID # 27-0863347

**Summary for Dwelling**

Line Item Total	20,508.88
<b>Replacement Cost Value</b>	<b>\$20,508.88</b>
<b>Net Claim</b>	<b>\$20,508.88</b>

\_\_\_\_\_  
Billy Lopez  
General Manager

# AP/PO PeopleSoft Web Applications

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## Payment details for voucher: 83606383

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">83606383</a>	0000639859	002	Servpro	\$20,508.88	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">749743</a> Dt: 09/16/2020 Amt: \$145,491.37	20193853	08/19/2020	<a href="#">Detail</a>	\$20,508.88

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