



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

June 27, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #478 on February 23, 2025
Department of Administrative Services
Claim dated February 28, 2025
AOS Claim ID: 3989

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$ <u>4,943.13</u>
Executive Council Allocation		\$ 5,971.13
Less:		
Previous payments	\$ 0.00	
This payment	<u>4,943.13</u>	
Total		\$ <u>4,943.13</u>
Remaining Executive Council allocation		\$ <u>1,028.00</u>

We recommend reimbursement be made in the amount of \$4,943.13. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: April 25, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3989
Vehicle / Event	#478 / Deer
Event Date	February 23, 2025
Summary	Vehicle 478 struck a deer (Claim 301248)
Amount Requested	\$4,943.13 Total

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



ALL

Search here...



RB

Ryan Betts
Financial User



Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year	Amount	Warrant Number
2025	\$4,943.13	86531673
Vendor Customer	Line Number	Last Updated
VS000002922	1	04/09/2025 07:34 PM

Issue Information

Issued	Void	Transaction ID
04/04/2025 12:00 AM	No	RISK00525094001
Duplicate	Transaction Line Number	Stop
No	1	No
Line Amount	Comments	
\$715.00		

Redeemed Information

Redeemed

04/09/2025 12:00 AM

Sequence Number

00006

Batch Number

0992

Redeemed Fund

0665

Redeemed Bank

0022

Redeemed Department

005

COA

Fund	0665	Object	2715	Dept Object	-
Sub Fund	-	Sub Object	-	Dept Revenue	-
Department	005	Unit	5790	Sub Unit	-
Object Class	-	Revenue Source	-	Sub Revenue Source	-
Appropriation	0000	Revenue Source Class	-	BSA	-
Sub BSA	-				

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All Makes Collision Center

524 23rd Ave
Council Bluffs, IA 51501
Phone (712) 256-3195

Invoice

No: 3025

Scheduled In Date: 3/31/2025
Completed Date: 4/2/2025
Service Rep: Kortnie Getzschman
Page 1
PO No:

Name

state of iowa

Service Item

23 Chevrolet Tahoe Commercial 4 DR Wago
Lic: Unit#
VIN: 1GNSKLED3PR346850 Color:
Mileage In: Mileage Out:
Paint Code : _____

Insurance Information

Claim No:
Policy No:
Date of Loss:
Deductible: 0.0000

Insurance Company

Ext:

Insured

Claim# 301248
Ext:

Adjuster

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	20.7	100.00	2,070.00	7.00%	0.00	2,070.00
BL	Body Labor	13.0	55.00	715.00	7.00%	0.00	715.00
NP	NonTaxable Part			2,158.13	0.00%	0.00	2,158.13
ESTIMATE TOTALS				\$4,943.13		\$0.00	\$4,943.13

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	20.7	100.00	2,070.00	7.00%	0.00	2,070.00
BL	Body Labor	13.0	55.00	715.00	7.00%	0.00	715.00
NP	NonTaxable Part			2,158.13	0.00%	0.00	2,158.13
INVOICE TOTALS				\$4,943.13		\$0.00	\$4,943.13

An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of costs incurred by in collecting amounts owed for repairs on the above vehicle. I also hereby make, constitute and appoint you and/or your employees as my true lawful attorney for me and in my name, place, and stead to ask, demand, collect, sign for and receive all such sums of money which are or shall be due owing, payable and belonging to me, or detained from me, related to the vehicle herein described. This includes full power and authority to sign my name to all checks, drafts, and/or negotiable instruments related to or arising out of work done by you and/or your employees on the above mentioned vehicle.

Signature: _____

Date: _____



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Rob Sand
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April 23, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #478 on February 23, 2025
Department of Administrative Services
Claim dated February 28, 2025
AOS Claim ID: 3989

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,971.13, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management