



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

June 27, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #241 on February 23, 2025
Department of Administrative Services
Claim dated February 26, 2025
AOS Claim ID: 3990

The Department's request included a supplemental allocation request of \$556.65 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$556.65, which increases the allocation to \$4,598.15. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>4,598.15</u>
Executive Council allocation (Revised)		\$	4,598.15
Less:			
Previous payments	\$	0.00	
This payment		<u>4,598.15</u>	
Total		\$	<u>4,598.15</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$4,598.15. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: April 25, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3990
Vehicle / Event	#241 / Deer
Event Date	February 23, 2025
Summary	Vehicle 241 struck a deer (Claim 301030)
Amount Requested	\$4,598.15 Total

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



ALL

Search here...



RB

Ryan Betts
Financial User

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year	Amount	Warrant Number
2025	\$4,598.15	73539971
Vendor Customer	Line Number	Last Updated
00003028866	1	04/08/2025 11:18 PM

Issue Information

Issued	Void	Transaction ID
04/02/2025 12:00 AM	No	RISK00525092004
Duplicate	Transaction Line Number	Stop
No	1	No
Line Amount	Comments	
\$2,370.00		

Redeemed Information

Redeemed

04/08/2025 12:00 AM

Batch Number

0000

Redeemed Bank

0000

Sequence Number

08283

Redeemed Fund

0665

Redeemed Department

005

COA

Fund	0665	Object	2715	Dept Object	-
Sub Fund	-	Sub Object	-	Dept Revenue	-
Department	005	Unit	5790	Sub Unit	-
Object Class	-	Revenue Source	-	Sub Revenue Source	-
Appropriation	0000	Revenue Source Class	-	BSA	-
Sub BSA	-				

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Phone: (641) 421-8555
FAX: (641) 421-8558

Federal ID: 87-2591068
Resale Number: 1-17-020011
Federal EPA: IAR000007856

Final Bill

RO Number: 26862

Customer:	Insurance:	Adjuster:	Estimator:	Scott Larson
Iowa State Patrol	QCS	Phone:	Create Date:	2/24/2025
4425 S Washington		Claim:	APDSOI0301030-00	
			1	
Mason City, IA 50401		Loss Date:		
(111) 111-1111		Deductible:		

2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Satin Steel Metallic

VIN:	1GBSKLEDXMR272559	Interior Color:	Jet Black	Mileage In:	Vehicle Out:	3/25/2025
License:		Exterior Color:	Satin Steel Metallic	Mileage Out:		
State:		Production Date:	2/2021	Condition:	Job #:	

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		Rental Formula 41.2 / 4 = 10						
2	E01								
3	E01		PILLARS, ROCKER & FLOOR						
4	E01	Remove/Install	LT Step bar assy black				0.7	Body	
5	E01		FRONT DOOR						
6	E01	Repair	LT Outer panel				4.5	Body	2.4
7	E01		Add for Clear Coat						1.0
8	E01	Remove/Replace	Mask for Primer Application	1	5.00	A/M	0.2	Body	
9	E01	Remove/Replace	Feather edge prime and block	1	15.00	A/M	1.0	Body	
10	E01	Remove/Install	LT Upper molding chrome				0.2	Body	
11	E01	Remove/Replace	LT Upper molding rivet	2	21.90	OEM			
12	E01	Remove/Replace	LT Belt molding chrome	1	59.65	OEM	0.3	Body	
13	E01	Remove/Install	LT Front applique				0.2	Body	
14	E01	Remove/Install	LT Rear applique				0.2	Body	
15	E01	Remove/Install	LT R&I mirror				0.4	Body	
16	E01	Remove/Install	LT Run w'strip				0.2	Body	
17	E01	Remove/Install	LT Handle, outside w/o chrome				0.4	Body	
18	E01	Remove/Install	LT Window molding				0.2	Body	
19	E01	Remove/Install	LT Water shield				0.2	Body	
20	E01	Remove/Install	LT R&I trim panel				0.4	Body	
21	E01	Remove/Install	Decal "Iowa State Patrol"				0.3	Body	
22	E01	Remove/Replace	Decal "Iowa State Patrol"				0.3	Body	
23	S01	Remove/Replace	Applique retainers	4	44.32	OEM			
24	E01		REAR DOOR						

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 26862

2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Satin Steel Metallic

25	E01	Repair	LT Outer panel				5.5	Body	2.1
26	E01		Add for Clear Coat						0.3
27	E01		Overlap Major Adj. Panel						(0.4)
28	E01	Remove/Replace	Mask for Primer Application	1	5.00	A/M	0.2	Body	
29	E01	Remove/Replace	Feather edge prime and block	1	15.00	A/M	1.0	Body	
30	E01	Remove/Install	LT Front w'strip				0.1	Body	
31	E01	Remove/Install	LT Rear w'strip				0.1	Body	
32	E01	Remove/Install	LT Handle, outside w/o chrome				0.4	Body	
33	E01	Remove/Replace	LT Belt molding chrome	1	22.47	OEM	0.3	Body	
34	E01	Remove/Install	LT Water shield				0.2	Body	
35	E01	Remove/Install	LT R&I trim panel				0.4	Body	
36	E01	Remove/Install	Decal " Police Service Dog"				0.3	Body	
37	E01	Remove/Replace	Decal "Police Service Dog"			A/M	0.3	Body	
38	E01		QUARTER PANEL						
39	E01	Repair	LT Quarter panel				3.5	Body	2.7
40	E01		Add for Clear Coat						0.5
41	E01	Refinish	Overlap Major Adj. Panel						(0.4)
42	E01	Remove/Replace	Mask for Primer Application	1	5.00	A/M	0.2	Body	
43	E01	Remove/Replace	Feather edge prime and block	1	15.00	A/M	0.5	Body	
44	E01	Remove/Install	LT Wheelhouse liner				0.3	Body	
45	E01	Remove/Install	Fuel door				0.3	Body	
46	S01	Remove/Replace	Fuel pocket gas w/o lock cntrl	1	32.07	OEM	0.4	Body	
47	E01	Remove/Install	LT Rear molding				0.3	Body	
48	E01	Remove/Install	LT Qtr glass GM, w/o glass breakage sensor w/o privacy tint				2.0	Body	
49	E01	Remove/Replace	Urethane / Glass Kit	1	20.00	A/M			
50	E01	Remove/Install	Decal "American Flag"				0.2	Body	
51	E01	Remove/Replace	Decal "American Flag"				0.2	Body	
52	S01	Remove/Replace	LT Rear molding retainer	1	12.76	OEM			
53	E01		REAR LAMPS						
54	E01	Remove/Install	LT Tail lamp				0.4	Body	
55	E01		REAR BUMPER						
56	E01	Overhaul	O/H bumper assy			OEM	3.2	Body	
57	E01	Repair	Bumper cover				0.5	Body	3.0
58	E01		Overlap Major Non-Adj. Panel						(0.2)
59	E01		Add for Clear Coat						0.6
60	E01	Remove/Replace	LT Guide bracket	1	33.53	OEM	0.1	Body	
61	E01	Remove/Replace	LT Guide bracket rivet	4	43.80	OEM			
62	S01	Repair	Remove & apply bumper decals				0.5	Body	
63	E01		VEHICLE DIAGNOSTICS						
64	E01	Sublet	Pre-repair scan	1	118.65	Sublet			
65	E01	Repair	Pre Repair Scan Labor				0.5	Mech	
66	S01	Sublet	Post-repair scan	1	141.50	Sublet			
67	E01	Repair	Post Repair Scan Labor				0.5	Mech	
68	E01		MISCELLANEOUS OPERATIONS						

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2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Satin Steel Metallic

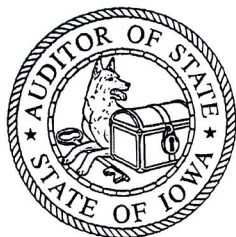
69	E01	Remove/Replace	Cover car/bag	1	5.00	A/M	0.2	Body	
70	E01	Remove/Replace	Corrosion Protection	1	10.00	A/M	0.2	Body	
71	E01	Remove/Replace	Cavity wax	1	15.00	A/M	0.1	Body	
72	E01	Refinish	Tint Color						0.5

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					380.50
Sublet/Miscellaneous					260.15
Labor, Body			75.00	31.6	2,370.00
Labor, Refinish			125.00	12.1	1,512.50
Labor, Mechanical			75.00	1.0	75.00
Subtotal					4,598.15
Sales Tax					0.00
Grand Total					4,598.15
Net Total					4,598.15

Estimate Version	Total \$
Original	4,443.90
Supplement S01	154.25

Insurance Total \$:	0.00
Received from Insurance \$:	0.00
Balance due from Insurance \$:	0.00
Customer Total \$:	4,598.15
Received from Customer \$:	0.00
Balance due from Customer \$:	4,598.15

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April 23, 2025

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Subject: Deer Damage to Vehicle #241 on February 23, 2025
Department of Administrative Services
Claim dated February 26, 2025
AOS Claim ID: 3990

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,041.50, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management