



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

June 27, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Raccoon Damage to Vehicle #98 on January 27, 2025  
Department of Administrative Services  
Claim dated February 6, 2025  
AOS Claim ID: 3976

The Department's request included a supplemental allocation request of \$90.00 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$90.00, which increases the allocation to \$2,148.50. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request			\$	<u>2,148.50</u>
Executive Council allocation (Revised)			\$	2,148.50
Less:				
Previous payments	\$	0.00		
This payment		<u>2,148.50</u>		
Total			\$	<u>2,148.50</u>
Remaining Executive Council allocation			\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$2,148.50. This represents full and final payment on this allocation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: April 25, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

AOS Claim #	3976
Vehicle / Event	#98 / Raccoon
Event Date	January 27, 2025
Summary	Vehicle 98 struck a raccoon (Claim 299688)
Amount Requested	<b>\$2,148.50 Total</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Manager  
[ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov)  
515-281-8008



ALL

Search here...



RB

Ryan Betts  
Financial User



## Warrants

Edit

Cancel

\* Required fields

### Warrant Information

<b>Fiscal Year</b>	<b>Amount</b>	<b>Warrant Number</b>
2025	\$2,148.50	73554810
<b>Vendor Customer</b>	<b>Line Number</b>	<b>Last Updated</b>
00003082281	1	04/09/2025 07:33 PM

### Issue Information

<b>Issued</b>	<b>Void</b>	<b>Transaction ID</b>
04/09/2025 12:00 AM	No	RISK00525098003
<b>Duplicate</b>	<b>Transaction Line Number</b>	<b>Stop</b>
No	1	No
<b>Line Amount</b>	<b>Comments</b>	
\$383.50		

### Redeemed Information

Redeemed	Batch Number	Redeemed Bank
-	-	-
Sequence Number	Redeemed Fund	Redeemed Department
-	-	-
COA		
Fund	Object	Dept Object
0665	2715	-
Sub Fund	Sub Object	Dept Revenue
-	-	-
Department	Unit	Sub Unit
005	5790	-
Object Class	Revenue Source	Sub Revenue Source
-	-	-
Appropriation	Revenue Source Class	BSA
0000	-	-
Sub BSA		
-		
Show More		

**KEN BORTH AUTOBODY**

301 11TH ST SW

PO BOX 1053

SPENCER, IA 51301

(712) 262-7076, ( ) - Fax

**INVOICE**

RO# 42987

Est: Dale Kabrick

State Of Iowa

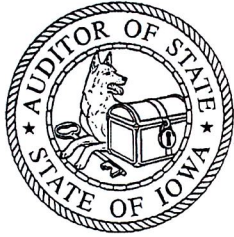
Home:  
Work: 712-737-7902  
Cell:20 Dodge Charger  
Color:  
Type: PC 4 Door Sedan  
VIN: 2C3CDXKT0LH127501  
Prod Date: Plate: #98  
Odometer: 128126  
Engine:\*Unknown Insurance\*  
Adjustor:  
Phone:  
Claim #: Deductible: 0  
Loss Type: Unknown

P = Who Pays? (I = Insurance, C = Customer)

Qty	Type	Description	Part #	Amount	Sup #	Labor	Op	Labor Units	Paint Units	P
1	Parts Existing	Frnt Bumper Cover Assy				Body	Ovr h	4.0		I
	Parts New	Frnt Bumper Cover	68267765AC	1,010.00		Body	Rep l			I
		Frnt Bumper Cover A					Ref n		3.1	I
1	Haz	Hazardous Waste Disposal		3.00			Addl			I
		Clear Coat			2		Addl		1.2	I
		Two Tone			1		Addl		1.0	I
		De-Nib And Finesse					Addl		0.5	I
		Mask For Overspray					Addl			I
		Pre Repair Scan				Mech	Addl	0.5		I
		Post Repair Scan				Mech	Addl	0.5		I
	Parts Existing	Grill Guard				Body	R&I	1.0		I
	Parts Existing	Modify Bumper for Grill Guard			1	Body	Addl	0.9		I
1	Parts AM	FLEX ADDITIVE	** QUAL REPL PART	5.00	2		Rep l			I
								Parts	1,015.00	
								Labor	1,130.50	
								Additional Costs	3.00	
								SubTotal	2,148.50	
								Taxes	0.00	
								Grand Total	2,148.50	

Due from Insurance		Due from Customer	
SubTotal	2,148.50	SubTotal	0.00
Tax	0.00	Tax	0.00
	-----		-----
Total	2,148.50	Total	0.00
<b>Total Amount</b>		2,148.50	





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Rob Sand  
Auditor of State

April 23, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Raccoon Damage to Vehicle #98 on January 27, 2025  
Department of Administrative Services  
Claim dated February 6, 2025  
AOS Claim ID: 3976

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$2,059.20; however, the estimate from the vendor includes sales tax \$0.70. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$2,058.50, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management