

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

March 4, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Board of Regents – University of Iowa request for an emergency allocation in the amount of \$145,107.04, subject to audit of actual invoices. On May 7, 2023, the roof of the Oakdale Biology Greenhouse was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents, State of Iowa  
Camille Walters Gott, Risk Management Administrator, University of Iowa  
Andrea Anania, Board of Regents  
Aimee Claeys, Board of Regents  
Heather Hackbarth, Department of Management  
Matt Bender, Department of Management

AOS Claim # 3537  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Fax (515) 281-6518

February 2, 2024

Victoria Newton  
Executive Council  
L O C A L

Subject: Hail Damages to the Roof of the Oakdale Biology Greenhouse on May 7, 2023  
University of Iowa – Board of Regents  
Claim dated December 28, 2023  
AOS Claim ID: 3537

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the University of Iowa – Board of Regents is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$145,107.04, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: John Nash, Director of Facilities, Board of Regents  
Camille Walters Gott, Risk Management Claims Manager, University of Iowa  
Heather Hackbarth, Department of Management



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
202 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

December 28, 2023

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: University of Iowa – Oakdale Greenhouse Hail Damage – Preliminary Loss Report (5/7/2023)

Dear Executive Council,

On May 7, 2023, a severe thunderstorm produced large hail which caused damage to the roof of the Oakdale Biology Greenhouse, located at 2360 Old Farmstead Road, Coralville, Iowa.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for repairs to the greenhouse. Our estimated damage is approximately **\$145,107.04**. A Formal Loss Report will be provided with supporting invoice and payment documentation.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters Gott  
Risk Management Claims Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke

## Walters Gott, Camille S

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**From:** Walters Gott, Camille S  
**Sent:** Tuesday, May 9, 2023 11:13 AM  
**To:** executivecouncil@tos.iowa.gov; John Nash (john.nash@iowaregents.edu); Tammy Hollingsworth  
**Cc:** Bathke, Josey; Zumbach, Debby J  
**Subject:** University of Iowa Oakdale Biology Greenhouse - Property Loss Notice  
**Attachments:** 2023-05-09 - Univ of Iowa Oakdale Greenhouse Damage.pdf

Hello,

Risk Management was notified on 5/9/2023 of an incident at the Oakdale Biology Greenhouse, located at 2360 Old Farmstead Road, Coralville, Iowa. On 5/7/2023, a severe thunderstorm produced large hail which caused damage to the roof of the greenhouse. Large and small holes are visible throughout the polycarbonate roof. We are currently investigating the incident. The estimated damages are expected to exceed \$5,000. Photos of the damages are attached.

We will submit a preliminary loss report once we have a better estimate.

Please feel free to contact me with any questions or concerns.

Thank you

### **Camille Walters Gott**

Manager, Risk Management Insurance and Loss Prevention  
202 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242  
Office: 319-335-5357  
<https://riskmanagement.fo.uiowa.edu/>

The logo for the University of Iowa, featuring the word "IOWA" in a bold, yellow, sans-serif font.



**Department of Risk Management**

**Insurance & Loss Prevention**

202 Plaza Centre One (PCO)

Iowa City, IA 52242-2500

Phone 319-335-0010

**General Fund Property 29C:20 Cost Estimate - Oakdale Greenhouse Hail Damage**

<b>Building:</b>	Oakdale Biology Greenhouse			<b>Date of Loss:</b>	5/7/2023	
<b>Department:</b>	Facilities Management			<b>Completed by:</b>	Camille Walters Gott	
				<b>UI Claim #:</b>	PR-22032-SUI	
<b>Category</b>	<b>Reference #</b>	<b>Vendor</b>	<b>PO</b>	<b>Voucher</b>	<b>Cost Estimate</b>	
Building	1B Prelim	Grainger	N/A	P0498084	\$	11.38
Building	2B Prelim	MGSI	CT8894	Pending	\$	145,095.66
				<b>Building Estimate</b>	<b>\$</b>	<b>145,107.04</b>
Equipment	N/A	None			\$	-
Equipment	N/A	None			\$	-
				<b>Equipment Estimate</b>	<b>\$</b>	<b>-</b>
				<b>ESTIMATE TOTAL</b>	<b>\$</b>	<b>145,107.04</b>



715 33RD AVE. SW  
CEDAR RAPIDS, IA 52404-3924  
www.grainger.com

**INVOICE**

GRAINGER ACCOUNT NUMBER 825308745  
INVOICE NUMBER 9911044429  
INVOICE DATE 11/20/2023  
**NO AMOUNT DUE**

SHIP TO  
ATTN: RICH KREBS  
RICHARD KREBS  
2350 Crosspark Road  
Coralville IA 52241

PO NUMBER: 23-768059-001  
PROJECT/JOB: 23-768059-001  
CALLER: RICHARD KREBS  
CUSTOMER PHONE: 3195481884  
ORDER NUMBER: 1499059196  
INCO TERMS: FOB DESTINATION

BILL TO  
THE UNIVERSITY OF IOWA  
202 PCO  
IOWA CITY IA 52242-2500

Pay invoices online at:  
[www.grainger.com/invoicing](http://www.grainger.com/invoicing)  
Sign up for paperless invoicing at:  
[www.grainger.com/paperlessinvoicing](http://www.grainger.com/paperlessinvoicing)

**THANK YOU!** FEI NUMBER 36-1150280  
FOR QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL **1-800-472-4643**

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
768059	1WB84	HEX NUT, 3/8-16, GR 316, SS, PLAIN, PK50 CUST PART # 1WB84 MANUFACTURER # U55080.037.0001  Delivery #: 6612283286 Date: 11/20/2023 Carrier: FDX GROUND No: of Pkgs: 1 Wt: 0.763 Trk #: 714794588515 SHIPPED FROM: DC MINOOKA 005 701 GRAINGER WAY, MINOOKA, IL 60447-9998	1	11.38	11.38

THIS PURCHASE IS GOVERNED EXCLUSIVELY BY GRAINGER'S TERMS OF SALE, INCLUDING: (I) DISPUTE RESOLUTION REMEDIES, AND (II) CERTAIN WARRANTY AND DAMAGES LIMITATIONS AND DISCLAIMERS IN EFFECT AT THE TIME OF THE ORDER, WHICH ARE INCORPORATED BY REFERENCE HEREIN. GRAINGER'S TERMS OF SALE ARE AVAILABLE AT [WWW.GRAINGER.COM](http://WWW.GRAINGER.COM)  
PRODUCT RETURN INSTRUCTIONS ARE AVAILABLE AT [WWW.GRAINGER.COM/RETURNS](http://WWW.GRAINGER.COM/RETURNS)

INVOICE SUB TOTAL 11.38  
CR. CARD OR CASH RECEIVED 11.38

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Reprint

NO PAYMENT DUE -- PAYMENT TERMS VISA .THIS INVOICE FOR YOUR RECORDS. **AMOUNT DUE \$0.00**

**NO PAYMENT DUE - THIS INVOICE FOR YOUR RECORDS**

# TABULATION OF BIDS

2B Prelim - Page 1 of 1

## EXPLANATION:

The University recommends award for the emergency request per Iowa Code subsection 264.34.2, to hire MGSI, Ltd of Iowa City, IA in the amount of \$145,095.66.

Total budget for this project is \$168,006.00 approved 6/8/2023.

Design and Construction

200 University Services Building  
Iowa City, IA 52242

Project Name:

UIHC #:

Oakdale Biology Greenhouse - Repair Damage from 5/7/23 Storm

DATE OF BID:

PROJECT #: 1043701

NAME OF BIDDER	Estimate	MGSI Ltd
LOCATION OF BIDDER		Iowa City, IA
BID SECURITY	5%	
EEO DATA REPORTING FORM		
TARGETED SMALL BUSINESS FORM	10%	
BIDDER STATUS FORM		
ADDENDUM		
<b>BASE BID</b>	145,095.66	<b>145,095.66</b>
<b>ALTERNATES</b>		
<b>Total = Base Bid + Selected Alternates</b>	145,095.66	<b>145,095.66</b>

## NOTES:

APPROVED BY:

DocuSigned by:



CO9E452479B541C

University Business Manager

6/19/2023

Date

Bid Opened and Certified By:

Project Manager: Laura A Hawks

Construction Manager: Zachary P Johnson