

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 4, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$1,298.70. This brings to total allocation to \$9,966.91. On September 17, 2023, Vehicle #110 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3600
TOS Job # 2495



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

February 9, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #110 on September 17, 2023
Department of Administrative Services
Claim dated October 5, 2023
AOS Claim ID: 3600

The Department's request included a supplemental allocation request of \$1,298.70 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$1,298.70, which increases the allocation to \$9,966.91. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request			<u>\$ 9,966.91</u>
Executive Council Allocation (Revised)			\$ 9,966.91
Less:			
Previous payments	\$	0.00	
This payment		<u>9,966.91</u>	
Total			<u>\$ 9,966.91</u>
Remaining Executive Council allocation			<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$9,966.91. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: January 4, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council


From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3600
Vehicle / Event	#110/Animal
Event Date	September 17, 2023
Summary	Vehicle 110 struck a deer. (266395)
Amount Requested	\$9,966.91 - Total

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

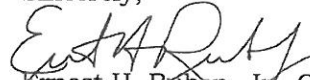
November 14, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #110 on September 17, 2023
Department of Administrative Services
Claim dated October 5, 2023
AOS Claim ID: 3600

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$8,668.21, subject to an audit of actual invoices.


Sincerely,


Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2024	86094803	1	\$1,305.60	12/20/2023	12/27/2023	00002088178
	2024	86094803	2	\$1,971.60	12/20/2023	12/27/2023	00002088178
	2024	86094803	3	\$6,689.71	12/20/2023	12/27/2023	00002088178

First Prev Next Last

Search 

▼Warrant Information

Fiscal Year : 2024 Amount : \$9,966.91
 Warrant Number : 86094803 Vendor Customer : 00002088178
 Line Number : 1 Last Updated : 12/27/23

▼Issue Information

Issued : 12/20/2023 Void :
 Document ID : RISK00524319002 Duplicate :
 Document Line Number : 1 Stop :
 Line Amount : \$1,305.60
 Comments :

▼Redeemed Information

Redeemed : 12/27/2023 Batch Number : 0992
 Redeemed Bank : 0022 Sequence Number : 00010
 Redeemed Fund : 0665
 Redeemed Department : 005

▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : 005 Object Class :
 Unit : 5790 Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : 0000 Revenue Source Class :
 BSA :
 Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : 2920 Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

[Top](#)

Bodensteiner Body Werks

24 1st Avenue NE
Waukon, IA 52172

Invoice

Date	Invoice #
11/15/2023	2722

Bill To
Iowa State Patrol

P.O. No.	Terms	Project
110		

Description	Qty	Rate	Amount
as per approved estimate for car 110 claim#apdsoi0266395-001		9,966.91	9,966.91T

Subtotal		\$9,966.91
Sales Tax		\$0.00
Total		\$9,966.91
Payments/Credits		\$0.00
Balance Due		\$9,966.91



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: October 5, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#110/Deer
Event Date	September 17, 2023
Summary	Vehicle 110 struck a deer. (266395)
Amount Requested	\$8,668.21 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Mariah.Fucaloro@iowa.gov
515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Sep 18, 2023 at 10:18 AM

To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 110 struck a deer on 9/17/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,



DAS Fleet Services, Risk
Iowa Department of Administrative Services
Division of Business and Property Services
Office: 515-725-2243
Das.Risk@iowa.gov
<https://das.iowa.gov>

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: **DPS – Vehicle Damage; DAS – Risk**

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 20230

Date: <small>(Month/Day/Year)</small>	9/17/2023	Time: <small>(Time plus a.m./p.m.)</small>	1120 p.m.
Vehicle Plate #:	110	Vehicle Mileage:	88,409
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2020 Dodge Charger		
Assigned To:	Trooper Kuennen	Badge #	110
Driven By:	Trooper Kuennen	Badge #	110
Driver's Lic #:	677AJ4834	Damage:	\$10,429.86
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	None
Towed To:	N/A	Towing Cost:	\$N/A
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	none		
Occupants: <small>(Other than driver)</small>	none		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	Highway 18 outside of Clermont
County:	Dubuque
Weather/Road Conditions:	Clear
Narrative: Trooper Kuennen was operating her patrol vehicle on State Highway 18 near Clermont when a deer ran into the front of her patrol vehicle. The driver's side headlight is broke and the push bumper was forced into the hood of the patrol vehicle. Trooper Kuennen's patrol vehicle was able to be driven away from the scene.	
Property Damage other than Vehicles:	none
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	None

Investigating Officer:	Trooper Matthew Schmelzer #327
------------------------	--------------------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

QUALITY CLAIMS SOLUTIONS

105 N Krohn Place
SIOUX FALLS, SD 57103
Phone: (877) 237-3727, FAX:(605) 800-8591
qcs@qcsdirect.com

Workfile ID:

8ff474f4

For:

QUALITY CLAIMS SOLUTIONS

DAS Fleet Services

Estimate of Record

Owner: KUENNEN, MICAELA

Job Number:

Written By: David Kelley

Insured: KUENNEN, MICAELA
Type of Loss: Collision
Point of Impact: 12 Front

Policy #: UNK
Date of Loss: 9/21/2023 12:00 PM

Claim #: APDSOI0266395-001
Days to Repair: 0

Owner:
KUENNEN, MICAELA
WAUKON, IA 52172

Inspection Location:
BODENSTEINER BODY WERKS
24 1ST AVE NE
WAUKON, IA 52172
Other
(563) 568-2046 Evening

Repair Facility:

VEHICLE

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKT2LH127516
License:
State:

Production Date:
Odometer: 0
Condition:

Interior Color:
Exterior Color:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel

RADIO

Climate Control
Backup Camera
Parking Sensors

AM Radio

FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions
Power Trunk/Liftgate

Estimate of Record

Owner: KUENNEN, MICAELA

Job Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Repl SETINA PUSH BUMPER GUARD-OPEN FOR VENDOR INVOICE		1	625.00	3.0	
2		FRONT BUMPER & GRILLE					
3		O/H front bumper				3.4	
4	**	Repl A/M Bumper cover	68267765AC	1	<u>708.00</u>	Incl.	3.4
		Note: ADDITONAL A/M BUMPER AND GRILLE PARTS LOCATED BY QCS AT KEYSTONE AUTOMOTIVE. ALL PARTS IN STOCK OR AVAILABLE IN 1 TO 2 DAYS AT TIME OF CHECK. ALL A/M PARTS MAY BE AVAILABLE THROUGH DODGE PRICE MATCH PROGRAM					
5		Add for Clear Coat					1.4
6		Add for fog lamps				0.3	
7		Repl License bracket type 1	68202631AB	1	65.10	0.1	
8		Repl RT Bumper bracket	68226544AB	1	39.25	0.1	
9		Repl LT Bumper bracket	68226545AB	1	39.25	0.1	
10		Repl LT Air duct	68214813AA	1	62.80		
11	**	Repl A/M Closure panel	68226530AF	1	<u>171.00</u>	Incl.	
12	**	Repl A/M Energy absorber	68214783AA	1	<u>92.00</u>	Incl.	
13	**	Repl A/M Upper grille black crossbars	5PP33DX8AB	1	<u>352.00</u>	Incl.	
14	**	Repl A/M Lower grille w/o adaptive cruise	68214782AB	1	<u>106.00</u>	Incl.	
15		FRONT LAMPS					
16	**	Repl A/M LT Headlamp assy halogen	68541681AA	1	<u>844.00</u>	0.4	
		Note: PART LOCATED BY REPAIR SHOP					
17		Aim headlamps				0.5	
18		RADIATOR SUPPORT					
19	**	Repl A/M Radiator support	68200478AC	1	<u>399.76</u>	1.0	1.6
		Note: PART LOCATED BY REPAIR SHOP					
20		Evacuate & recharge			m	1.4	
21	*	Refrigerant recovery			m	<u>0.0</u>	
22		AIR CONDITIONER & HEATER					
23	**	Repl A/M Condenser assy	68085784AA	1	<u>240.85</u> m	1.5	
		Note: PART LOCATED BY REPAIR SHOP					
24		HOOD					
25	**	Repl A/M Hood (ALU)	68265445AB	1	<u>1,113.00</u>	1.5	3.0
		Note: PART LOCATED BY REPAIR SHOP					
26		Add for Clear Coat					1.2
27		Add for Underside(Complete)					1.5
28		Add for Clear Coat					0.3
29		Repl LT Hinge	55113551AG	1	102.00	0.3	0.5
30		Overlap Minor Panel					-0.2
31		FENDER					
32	*	Rpr LT Fender w/o wide body				<u>4.0</u>	2.0
33		Overlap Major Adj. Panel					-0.4

Estimate of Record

Owner: KUENNEN, MICAELA

Job Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

34		Add for Clear Coat					0.3
35	Blnd	RT Fender w/o wide body					1.0
36	R&I	RT Fender liner 3.6, 5.7 liter				0.3	
37	R&I	LT Fender liner 3.6, 5.7 liter				0.3	
38	ENGINE						
39	Repl	Air cleaner assy w/police	68413349AB	1	418.00 m		0.5
40	#	Cover Car		1	5.00		0.2
41	#	Tint Color		1			0.3
42	#	CAULK AND SEAL		1		1.0	
43	#	Evacuate/ Recharge R134a		1	30.00		
44	#	REFRIGERANT OIL		1	10.00		
				SUBTOTALS			5,423.01
						19.9	15.9

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			5,423.01
Body Labor	19.9 hrs @	\$ 64.00 /hr	1,273.60
Paint Labor	15.9 hrs @	\$ 124.00 /hr	1,971.60
Subtotal			8,668.21
Total Cost of Repairs			8,668.21
Deductible			0.00
Total Adjustments			0.00
Net Cost of Repairs			8,668.21

THIS IS NOT AN AUTHORIZATION TO BEGIN REPAIRS.

SUPPLEMENTS - Please be advised that the INSURANCE COMPANY requires notice of any supplements prior to the work being performed. Failure to notify INSURANCE COMPANY and allow INSURANCE COMPANY to review the supplemental charges may result in non-payment of the supplemental items.

ESTIMATE AUDIT - THIS DOCUMENT IS NOT AN APPRAISAL. INQUIRIES SHOULD BE DIRECTED TO THE INSURANCE COMPANY LISTED AT THE TOP OF THIS DOCUMENT.

REPAIR SHOPS CAN CONTACT QCS AUDITOR FOR ANY REPAIR RELATED INQUIRIES AT 1-877-237-3727.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.