MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE. NAIG SECRETARY OF AGRICULTURE

SEAL SEAL STATE OF 10

Executive Council of Iowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

March 4, 2024

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$11,703.00, subject to the audit of actual invoices. On November 17, 2023, Vehicle #468 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services

DAS Fleet Services, Risk

Matt Bender, Department of Management

Heather Hackbarth, Department of Management

TOR OF STATE OF 10 THE OF

OFFICE OF AUDITOR OF STATE

STATE OF IOWA

Rob Sand Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

February 12, 2024

Victoria Newton Executive Council L O C A L

Subject: Deer Damage to Vehicle #468 on November 17, 2023

Department of Administrative Services

Claim dated November 30, 2023

AOS Claim ID: 3643

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$12,522.21; however, the estimate from the vendor includes sales tax of \$819.21. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$11,703.00, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA

Bu R Bus

Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management





Date: November 30, 2023

To: Tammy Hollingsworth, Auditor of State

Victoria Newton, Treasurer of State

Executive Council

From: Mariah Flowers, Fleet Manager

DAS Fleet Services

Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#468/Deer
Event Date	November 17, 2023
Summary	Vehicle 468 struck a deer. (270374)
Amount Requested	\$12,522.21 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager

DAS Fleet Services

Mariah.Fucaloro@iowa.gov

515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Mon, Nov 20, 2023 at 10:50 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth

<Tammy.Hollingsworth@aos.iowa.gov>

Bcc: Jeannie R Adams < jadams@dps.state.ia.us>

Please accept this email as initial 24 hr notification for AON, vehicle 468 struck a deer on 11/17/23 after hours. I will forward all information as soon as it is received.

repairs to vehicles once approval is given. reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

lowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: DPS – Vehicle Damage; DAS – Risk

- > One Repair Estimate from Approved State Bid Shop
- > DOT MARS Report (if reportable)
- > Memo from the Driver of the State Vehicle
- > 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature⊠) CASE #: 2023029607

STATE VEHICLE	E. (II	nark ii Act of i	valure by CASE #:	ZUZ 3UZ9	007
Date:	11/	17/2023	Time:	9:52	p.m.
(Month/Day/Year)			(Time plus a.m./p.m.)		
Vehicle Plate #:	468		Vehicle Mileage:	59,017	
Vehicle Description: (Yr/Make/Model/ & Vin#)		1 / Dodge / Cha # 2C3CDXKG	O		
Assigned To:	Kev	in Krull	Badge #	468	
Driven By:	Kev	in Krull	Badge #	468	
Driver's Lic #:	407	XX9221	Damage:	\$	
Vehicle Towed: (Yes / No)	No		Towed By:		
Towed To:			Towing Cost:	\$	
Seat Belt: (Yes / No)	Yes		Type of Vehicle: (Marked/Semi /Unmarked)	Marked	
Injured/Injuries:		None			
Occupants: (Other than driver)		None			

VEHICLE #2:

DL #:	State:
Vehicle Lic. #	State:
Driver's Name:	
Driver's Address:	
Owner's Name:	
Owner's Address:	

Owner's Phone: Insurance Info: (Carrier/Policy #/Phone)		600 III					
(Carrier/Policy #/Phone)	1						
Veh Description:							
(Yr/Make/Model & Vin#)							
Domogo:	\$	- A	#	Cool	Dolt	-	Vac
Damage:	Φ			(Yes/	t Belt:		Yes
Injured/Injuries:	-		- 1) 1 - 0 - 1	(1657	140)		
Occupants:							
(Other than driver)							
Occupant(s) Wear	ring S	Seat Be	elt: (Yes/No	o)	Yes		
OTHER INFORMATION Witnesses:	ATIO	N:	NONE	229			
Accident Location	:			und H	WY 4. ar	proxir	mately 1 mile
(Street/Hwy)	e e e e e e e e e e e e e e e e e e e		south of			F. 97(1)	
County		10	Calhoun	1			
County.							
County: Weather/Road Co Narrative: On 11/ approximately 1 m	17/20 nile s	023 Trp outh of	HWY 20	as trav	veling no s Iowa St	tate Pa	atrol vehicle. A
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Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:		***	
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing	ng Seat Belt: (Yes/No	Yes	

Form 4433003 (11-13)

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Law Enforcement Case Number: 2023029607

Sheet 1 of 3

MAIL REPORTS TO: lowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

		Time of			unty										rpora	te limits	of (city)	7					
11/1	7/2023	21:52	Hrs	. CA	LHO	UN - 13				ROCK	WEI	LL CI	TY - 6	577									
U	Driver's Nam	e - Last								First KEVIN								Middle					
N	Address										V							WAYN					
1	503 W 44TH	ST								7.000.00	City SPENCER					State Zip IA 51301							
Т	Date of Birth	T	Driver's	Licens	e Nu	mber		CDL Cita									Citation			-			
1	10/20/1972 Male Female		407XX9					Yes	No.														
	O	IA	Class A				Restrictio	0	\circ		ion Charge 3 Citation							4					
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	Address			-						City								State	Zip	77			
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INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

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MA	AL REPORTS TO: Iowa	Departme	ant of Transa	artation C	office of De		OTOR					0.4				- 1	Law E			nt Ca	se Nu	mber	:
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Y () N (1) 11/17/2023 1								/17/2023															
Badge Number Time Officer Notified of Accident Roadway Clearance Time Incident Clearance T 21:54 Hrs. 21:54 Hrs. 21:54																							
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керо	rt Reviewed By				Date o	f Review	Investig	ation ma	de at so	cene?	T.I.	No.			0	ther	Techn	ical I	nvest	igatin	ng Age	ncy	

Form 4433003 (11-13)

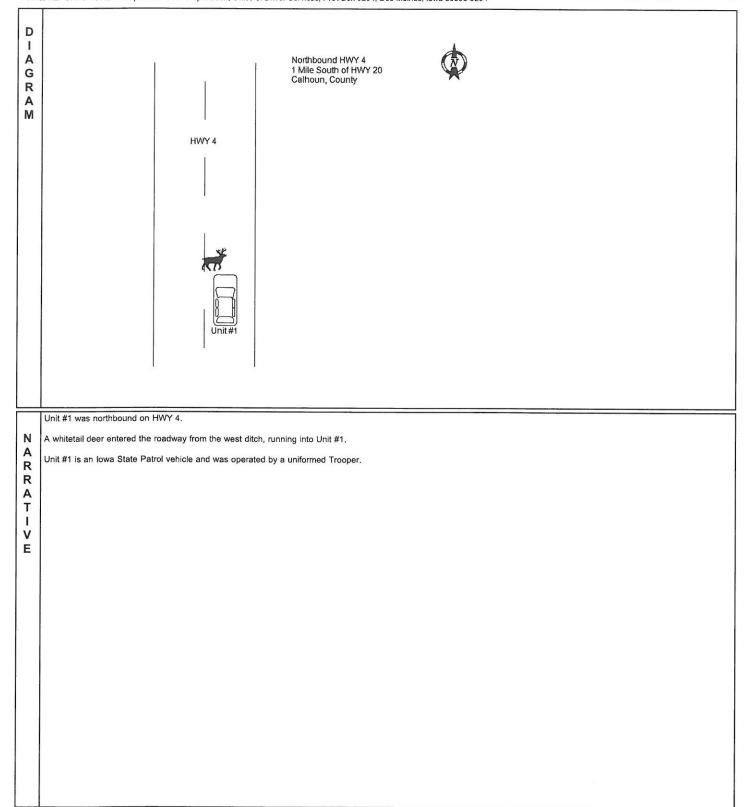
INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet 3 of 3

Law Enforcement Case Number:

2023029607

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204



KEN BORTH AUTO BODY

301 11th St SW, Spencer, IA 51301

Office: (712) 262-7076 Fax: (712) 262-7777 dalekabrick@live.com Tax ID: 471534086

Estimate ID 15987975 Original

Owner

State Of Iowa

(712) 260-9560 (Mobile) krull@dps.state.ia.us

Appraiser Dale Kabrick

dalekabrick@live.com

Classification

None

Loss Type Unknown Deductible Unknown

2021 Dodge Charger Police 4 Door Sedan 3.6L 6 Cyl Gas Injected 5 Speed Auto Trans AWD

License 468

VIN

Drivable

Odometer

2C3CDXKG8MH528640

Unknown

59128

Mitchell Service Code

911667

Options

Air Conditioning

All Wheel Drive

AM-FM Stereo

Anti-Lock Brake Sys. (ABS)

Automatic Headlights

Auxiliary Input

Bluetooth Wireless

Cloth Seat

Cruise Control

Daytime Running Lights

Driver-Front Air Bag

Connectivity

Audio Control

Dual A/C

Electric Defogger

Electronic Parking Aid

Electronic Stability Control

First Row Bucket Seat

Keyless Entry System

Leather Steering Wheel

Left-Curtain Air Bag

MP3 Player

Passenger-Front Air Bag

Traction Control/Electronic

Power Door Locks

Power Driver Seat

Power Remote Mirror

Power Steering

Power Windows

Rear Bench Seat

Rearview Camera

Remote Decklid Or Tailgate

Second Row Side Airbag With

Side Airbags

Smart Key System

Steering Wheel Mounted

Release

Trip Computer

Tilt Steering Wheel

Head Protection Tire Pressure Monitoring

System

State Of Iowa | 2021 Dodge Charger Police

Parts Profile

Parts Profile Version

N/A

N/A

			LA	BOR			PAR	т —		
Line#	Description	Operation	Type	Total Units	CEG	Туре	Number	Qty	Total Price	Tax
Front Bumper										
1 AUTO	Frt Bumper Cover Assy	Overhaul	Body	4.0#	4.0	Existing				
2 100932	Frt Bumper Cover	Remove / Replace	Body	INC#	4.0	New	68267765AC	1	\$924.00	Yes
3 AUTO	Frt Bumper Cover	Refinish Only	Refinish	3.1 C	3.1					

Description
4 100936
S 100938 LFT Bumper Support Remove / Replace Remove / Replace Remove / Replace Refinish Ref
6 AUTO
Reinforcement Replace Reinforcement Replace Remove Body INC# 0.2 New 68226549AA 1 \$55.95 Y
Opening Cover Replace Frt Bumper Energy Remove / Replace Remove / Remove / Replace Remove / Replace Remove / Remove / Replace Remove / Remove
Absorber Replace Grille
Tront Lamps
Replace Replace Front Lamps Front Lamps Remove / Replace Body INC# O.4 New 68541681AA \$1,175.00 Y Replace Adjust Adjust Adjust Adjust Adjust Adjust Adjust Remove / Replace Body INC# O.2 New 68214405AA \$1,175.00 Y Adjust Ad
11 103566 LFrt Combination Lamp Remove / Replace Body Replace Refinish Replace R
Assembly Replace 12 AUTO Headlamps Check / Body 0.4 0.4 13 100719 L Front Side Marker Lamp Assembly Remove / Replace Hood 14 100559 Hood Panel (Alum) Remove / Body 1.6 1.6 New 68214405AA 1 \$49.45 Y Replace 15 AUTO Hood Outside Refinish Refinish 2.8 C 2.8 Only 16 AUTO Add For Hood Underside Refinish Refinish 1.4 C 1.4 17 100573 L Hood Hinge Remove / Body 0.3# 0.3 New 55113551AG 1 \$106.00 Y Replace 18 AUTO L Hinge Refinish Refinish 0.5 C 0.5 Only 19 AUTO Hood Assy Remove / Body INC# 0.8 Front Fender 20 100002 R Fender Outside Blend Refinish 0.8 C 1.0 Existing 21 101043 L Fender Panel Remove / Replace Refinish Refinish 0.8 C 1.0 Existing 22 AUTO L Fender Outside Refinish 0.8 C 2.0
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Hood
14 100559 Hood Panel (Alum) Remove / Replace Body Replace 1.6 New 68265445AB 1 \$1,435.00 Yer 15 AUTO Hood Outside Refinish Only Refinish 2.8 C 2.8
Replace Refinish
Only 16 AUTO
Only 17 100573 L Hood Hinge Remove / Body 0.3# 0.3 New 55113551AG 1 \$106.00 Y Replace 18 AUTO L Hinge Refinish Refinish 0.5 C 0.5 Only 19 AUTO Hood Assy Remove / Body INC# 0.8 Install Front Fender 20 100002 R Fender Outside Blend Refinish 0.8 C 1.0 Existing 21 101043 L Fender Panel Remove / Body 0.9# 1.3 New 68213061AC 1 \$418.00 Y Replace 22 AUTO L Fender Outside Refinish Refinish 1.6 C 2.0
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21 101043 L Fender Panel Remove / Body 0.9# 1.3 New 68213061AC 1 \$418.00 Y Replace 22 AUTO L Fender Outside Refinish Refinish 1.6 C 2.0
Replace 22 AUTO L Fender Outside Refinish Refinish 1.6 C 2.0
Only
23 AUTO L Add To Edge Fender Refinish Refinish 0.5 C 0.5 Only
24 102439 L Fender Splash Shield Remove / Body INC 0.4 New 68205937AH 1 \$158.00 Y Replace
Front Inner Structure
25 100524 Frt Body Upper Remove / Body 2.0# 2.0 New 68200478AC 1 \$405.00 Y Crossmember Replace
26 AUTO Upr Rad Supt Refinish Refinish 1.5 1.5 Crossmember Only
27 AUTO Add To R&I/R&R Remove / Mechanical 0.5# 0.5 Mechanical Components - Replace M
28 100447 Frt Body Closing Panel Remove / Body INC# 0.4 New 68226530AF 1 \$229.00 You
Rocker / Pillars / Floor

			LAB	BOR			PAR	г —		
Line#	Description	Operation	Type	Total Units	CEG	Туре	Number	Qty	Total Price	Tax
29 102049	R Rocker Moulding	Remove / Install	Body	0.4	0.4	Existing		50.5		
Front Door										
30 101425	L Frt Door Shell (Steel/Hss)	Remove / Replace	Body	5.0#	5.0	New	68268055AC	1	\$1,135.00	Yes
31 AUTO	L Frt Door Outside	Refinish Only	Refinish	1.9 C	2.3					
32 AUTO	L Frt Add For Jambs & Interior	Refinish Only	Refinish	1.0 C	1.0					
33 101468	L Frt Upr Door Adhesive Moulding	Remove / Replace	Body	0.1	0.2	New	57010505AM	1	\$134.00	Yes
Rear Door										
34 100731	L Rear Door Shell (Steel/Hss)	Repair	Body	8.0*#	5.0	Existing				
35 AUTO	L Rear Door Outside	Refinish Only	Refinish	1.8 C	2.2	Existing				
36 100736	L Rear Otr Door Belt Moulding	Remove / Install	Body	INC	0.2	Existing				
37 100738	L Rear Door Rear Applique	Remove / Install	Body	0.4#	0.4	Existing				
38 100746	L Rear Door Trim Panel	Remove / Install	Body	0.4	0.4	Existing				
39 100764	L Rear Otr Door Handle	Remove / Install	Body	0.3#	0.3	Existing				
Additional Cost	ts & Materials									
40 AUTO	Paint/Materials	Additional Cost							\$999.00*	Yes
41 AUTO	Hazardous Waste Disposal	Additional Cost							\$5.00*	Yes
Additional Ope										
42 AUTO	Clear Coat	Additional Operation	Refinish	3.7	0.0				\$0.00	
43 933021	De-Nib And Finesse	Additional Operation	Refinish	2.9	0.0				\$0.00	
44 931127	Pre Repair Scan	Additional Operation	Mechanical	0.5*	0.0				\$0.00	
45 931128	Post Repair Scan		Mechanical	0.5*	0.0				\$0.00	
Special / Manua	al Entry									
46 900500	FLEX ADDITIVE	Remove / Replace	Refinish*	0.0*	0.0	Aftermarket New	** QUAL REPL PART	1	\$10.00*	Yes
47 900500	MASK FOR OVERSPRAY	Remove / Replace	Refinish*	0.0*	0.0	Aftermarket New	** QUAL REPL PART	1	\$10.00*	Yes
48 900500	Bumber Guard	Remove /	Body*	2.0*	0.0	Existing				
49 900500	Seam Sealer On Door	Remove / Replace	Body*	0.5*	0.0	New		1	\$25.00*	Yes
50 900500	Cut Hole For Spot Light	Remove / Replace	Body*	1.0*	0.0	New		1	\$0.00*	Yes
51 900500	Seam Sealer On Hood	Remove / Replace	Body*	0.5*	0.0	New		1	\$25.00*	Yes
* Judgment Item T Included in Two # Labor Note App d Discontinued b			A Included in C r CEG R&R Tim	clear Coat Calculati clear Coat and Two ne Used for this Lab art number and prio	Tone Calcul or Operatio	n				

Estimate Totals					
Labor	Units	Rate	Sublet Add'l Amount		Totals
Body Labor	27.8	\$70.00			\$1,946.00
Refinish Labor	23.5	\$70.00			\$1,645.00
Mechanical Labor	1.5	\$90.00			\$135.00
Total Labor	52.8	44 F 64 400 60 40 40 40 40 60 60 60 60 60 60 60 60 60 60 60 60 60			\$3,726.00
			Taxa	ıble	\$3,726.00
			Tax	7.0000%	\$260.82
			Non-	Taxable	\$0.00
			Labo	or Total	\$3,986.82
Parts		Amount			
Taxable Parts	5	6,973.00			\$6,973.00
			Parts	s Adjustments	\$0.00
			Tax	7.0000%	\$488.11
			Non-	-Taxable	\$0.00
			Part	s Total	\$7,461.11
Costs		Amount			
Other Additional Costs		\$5.00			\$5.00
Paint Materials		\$999.00			\$999.00
			Taxa	ible	\$1,004.00
Paint Materials Rate: \$55.00			Tax	7.0000%	\$70.28
Rate Max: 99.9 units			Non-	Taxable	\$0.00
Additional Rate: \$0.00			Cost	ts Total	\$1,074.28
Gross Totals		Amount			
Gross Total	\$1	12,522.21			\$12,522.21
			Taxa	ble	\$11,703.00
			Tax		\$819.21
			Non-	Taxable	\$0.00
			Gros	ss Total	\$12,522.21
Adjustments		Amount			
Total Customer Responsibility					\$0.00

Estimate Event Log

Job Created 11/20/2023 01:25 PM
Estimate Started 11/20/2023 01:27 PM
Estimate Printed 11/22/2023 08:53 AM
Estimate Committed Estimate Not Committed

Net Estimate Total

\$12,522.21