MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE. NAIG SECRETARY OF AGRICULTURE



Executive Council of Jowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

March 4, 2024

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$4,189.80, subject to the audit of actual invoices. On November 23, 2023, Vehicle #160 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services

DAS Fleet Services, Risk

Matt Bender, Department of Management

Heather Hackbarth, Department of Management

OFFICE OF AUDITOR OF STATE STATE OF IOWA



Rob Sand Auditor of State

State Capitol Building Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

February 12, 2024

Victoria Newton Executive Council LOCAL

Subject: Deer Damage to Vehicle #160 on November 23, 2023

Department of Administrative Services Claim dated November 30, 2023

AOS Claim ID: 3652

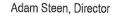
In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,189.80, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA Deputy Auditor of State

Phi R Bis

cc: Adam Steen, Director, Department of Administrative Services Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services Heather Hackbarth, Department of Management





Date: November 30, 2023

To: Tammy Hollingsworth, Auditor of State

Victoria Newton, Treasurer of State

Executive Council

From: Mariah Flowers, Fleet Manager

DAS Fleet Services

Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#160/Deer
Event Date	November 23, 2023
Summary	Vehicle 160 struck a deer. (270467)
Amount Requested	\$4,189.80 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate, Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager

DAS Fleet Services

Mariah.Fucaloro@iowa.gov

515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Mon, Nov 27, 2023 at 11:04 AM

Draft To: Jeannie R Adams <jadams@dps.state.ia.us>, Tammy Hollingsworth

<Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

forward all information as soon as it is received. Please accept this email as initial 24 hr notification for AON, vehicle 160 struck a deer on 11/23/23. I will

repairs to vehicles once approval is given. reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

lowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: <u>vehicledamage@dps.state.ia.us</u>; <u>das.risk@iowa.gov</u>

- > One Repair Estimate from Approved State Bid Shop
- > DOT MARS Report (if reportable)
- > Memo from the Driver of the State Vehicle
- > 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature□) CASE #: 2023029870

	/"	MATIC II AGE OF I	valure) OAGE #.	LOLOCLOCIO
Date: (Month/Day/Year)	11/2	23/23	Time:	0727
			(Time plus a.m./p.m.)	
Vehicle Plate #:	160		Vehicle Mileage:	22,540
Vehicle				
Description: (Yr/Make/Model/ & Vin#)	202	1/Dodge/Charg	ger/2C3CDXKG3MH6	644697
Assigned To:	Trp.	Popp	Badge #	160
Driven By:	Trp.	Popp	Badge #	160
Driver's Lic #:	726	AJ7674	Damage:	\$4,189.80
Vehicle Towed: (Yes / No)	No		Towed By:	N/A
Towed To:	N/A		Towing Cost:	\$N/A
Seat Belt: (Yes / No)	Yes		Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:		N/A		
Occupants: (Other than driver)				

VEHICLE #2:

DL #:	State:	
Vehicle Lic. #	State:	4700
Driver's Name:		
Driver's Address:		
Owner's Name:		
Owner's Address:		

Owner's Phone:					
Insurance Info:					
(Carrier/Policy #/Phone)					
Veh Description:					
(Yr/Make/Model & Vin#)					
* * * * * * * * * * * * * * * * * * * *				-	
Damage:	\$		Seat Belt:		
1. 10	<u> </u>	·	(Yes / No)		W 15 - 11 - 12 - 12 - 12 - 12 - 12 - 12 -
Injured/Injuries:					
Occupants: (Other than driver)					
Occupant(s) Weari	ng Seat E	Belt: (Yes/N	lo)		
OTHER INFORMA	TION:	NI/A			
Witnesses:		N/A	22 2 4 2 4 1 2 4		
Accident Location: (Street/Hwy)		Highwa	y 38 & 104 th Stre	eet	
County:		Muscati	ne		
Weather/Road Con	iditions:	Normal			
Trp. Popp was tra Muscatine County driver's side door	A deer of Trp. F	came ou	t of the ditch a	nd ran int	to the
Muscatine County	A deer of Trp. F	came ou	t of the ditch a	nd ran int	to the
Muscatine County driver's side door functional damage	v. A deer of Trp. F e.	came ou Popp's Pa	t of the ditch a	nd ran int	to the
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Muscatine County driver's side door functional damage Property Damage of Vehicles: Cost: Citations Issued To (List Charge(s) and Statute) Investigating Office VEHICLE #3: (If ne this portion) DL #: Vehicle Lic. # Driver's Name:	of Trp. Fe. other than c: cCode(s))	None \$ N/A	Trp. Griffin #30 vehicles, pleas	nd ran info	to the inor
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Owner's Address:			
Owner's Phone:		-	
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)		3 5 5 7 6 3 7	
Occupant(s) Wearing	ng Seat Belt: (Yes/	No)	

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet 1 of 3

Law Enforcement Case Number:

2023029870

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

	of Accident	Time c	of Accide		County	ATINE -	70			Accide			vithin (corpora	ate limits o	f (city)						
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	Male Female	State	C Class	s End	dorsen	nents F	Restriction	S	Cita	ition Cha	rge 3						Charge	4				
	Alcohol Test	Given:	Test	Resul	ts:	Drug To	est Given:	: Test F	Result:	Re-exa	im: \	es No	_	eason f	or Re-Exa	ım Requ	est:					
	Owner's Nam STATE OF IC	ATTEN DETTOSAN	t							First							Middl	е		-532-00		
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INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

	IAN	IL REPORTS TO: Iowa	n Departm	ent of Transn	ortation Offic	ce of Dri			R VEHIC									Law E			nt Ca	se Nu	mbei	r:
Γ		Date of Accident	_		County	00 01 011	VEI GEI VICI	es, F.O. I			occurred			rate lir	nits of	f (city))	Legal		г	7	Private	9	
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Mai	nne	er of Crash/Collision					Roady	way										шрас	sh)			mstar	Ę.	onte
Ligi	nt C	Conditions		Surface C	Conditions		Туре	of Roadw	ay Junction/	/Fea	ature				ii No		Туре	or to i	to cra		ment	Circu	odsu	/enro
							FRAN	No.							J V	tatus	torist) (pric	prior 1	5	Equipment	uting (of Transport	scene
Fire 31	st F	Harmful Event (Cras		ORKZONE LATED?	Yes No) A	ctivity	Location	п Туре	9	Worke	rs Pre	sent	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety E	Contributing Circumstances	Source	Died at scene/enroute
N		Name 001	•				P	hone N	umber		,	DOB:												
О N I		Address:							3100	A	Alcohol Te	st Give	en Te	st Re	sults:	Dru	g Te	st Give	en l	Resul	t Ch	arged	Yes	No
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Form 4433003 (11-13)

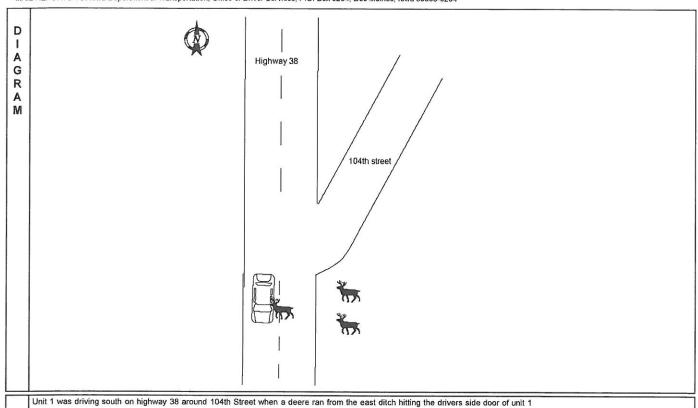
INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Law Enforcement Case Number:

2023029870

Sheet 3 of 3

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204



NARRATIVE	



TO: SGT Helton #118

FROM: TRP Popp #160

DATE: 11/23/2023

SUBJECT: Vehicle Damage

On 11/23/2023 at approx. 0728 hrs. I was traveling southbound Highway 38/104 St (ISP Case #2023029870) Muscatine County. In the area, a deer ran into the driver's side of my squad car causing minor damage to the driver's side front door/A pillar. Mileage on my vehicle at the time of the accident was 22,540. On call supervisor was contacted and a 10-50 report was done by 302.

Thanks,

Trooper Nicholas Popp #160

DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747 Phone: (563) 785-6353, Fax: (563) 785-6659

			Image F	Report			
Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2021	Color:	gray	License Plate:	160	Production Date:	9/2021
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	22,795
Model:	Charger Police AW	Engine:	6-3.6L Gasoline S	VIN:	2C3CDXKG3MH644697	Condition:	Good



11/24/2023 Comments: VINTAG



11/24/2023 Comments: RF



11/24/2023 Comments: RR



11/24/2023 Comments: LF



11/24/2023 Comments: LR



11/24/2023 Comments: MILEAGE

11/27/2023 11:13:52 AM Page 1

DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747 Phone: (563) 785-6353, Fax: (563) 785-6659

	the second second		Image I	Report			
Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2021	Color:	gray	License Plate:	160	Production Date:	9/2021
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	22,795
Model:	Charger Police AW	Engine:	6-3.6L Gasoline S	VIN:	2C3CDXKG3MH644697	Condition:	Good



11/24/2023 Comments:



11/24/2023 Comments:



11/24/2023 Comments:



11/27/2023 Comments:

11/27/2023 11:13:52 AM Page 2



DURANT COLLISION REPAIR

durantcollision@iowatelecom.net 1303 5th St, P O Box 638, DURANT, IA 52747

> Phone: (563) 785-6353 FAX: (563) 785-6659

Workfile ID: PartsShare: ae4d5335 7G77wz

Federal ID: State ID: 202958038 116006756

Preliminary Estimate

Customer: Iowa State Patrol

Written By: Craig Moeller

Insured:

Iowa State Patrol

Policy #:

Date of Loss:

Claim #:

Type of Loss:

Point of Impact: 10 Left Front Pillar (Left

Side)

Days to Repair: 7

Owner:

Iowa State Patrol 22365 20th Ave

Stockton, IA 52769

(563) 284-9501 Business

Inspection Location:

DURANT COLLISION REPAIR

1303 5th St

P O Box 638

DURANT, IA 52747

Repair Facility

(563) 785-6353 Business

Insurance Company:

VEHICLE

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray

VIN:

2C3CDXKG3MH644697

Interior Color:

Mileage In:

Vehicle Out:

License:

160

Exterior Color:

gray

Mileage Out:

22,795

Good

State:

IA

Production Date:

9/2021

Condition:

Job #:

TRANSMISSION

Automatic Transmission

4 Wheel Drive

POWER

Power Steering

Power Brakes

Power Windows

Power Locks

Power Mirrors Power Driver Seat

DECOR Dual Mirrors

Tinted Glass Overhead Console CONVENIENCE

Air Conditioning

Intermittent Wipers

Tilt Wheel

Cruise Control

Rear Defogger

Keyless Entry

Message Center

Steering Wheel Touch Controls

Telescopic Wheel

Climate Control Backup Camera

Parking Sensors

RADIO

AM Radio

FM Radio Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes Front Side Impact Air Bags

Head/Curtain Air Bags Hands Free Device

SEATS

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control Stability Control California Emissions

Power Trunk/Liftgate

Get live updates at www.carwise.com/e/4EkSLW

Customer: Iowa State Patrol

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray

Line		Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	FRONT BUM	PER & G	RILLE			·		
2		R&I	R&I bumper cover				1.9	
3	#	R&I	Push Bar				2.0	
4	FENDER							
5	**	Repl	A/M CAPA LT Fender w/o wide body	68213061AC	1	322.00	1.6	2.0
6			Add for Clear Coat					0.8
7			Add for Edging					0.5
8			Add for Clear Coat					0.1
9	#	R&I	Spot light				0.8	
10	FRONT DOOF							
11		Repl	LT Outer panel (HSS)	68210671AA	1	653.00	7.0	2.1
12			Overlap Major Adj. Panel					-0.4
13			Add for Clear Coat					0.3
14			Add for Edging					0.5
15			Add for Clear Coat					0.1
16			Add for Inside					0.5
17			Add for Clear Coat					0.1
18		R&I	LT Belt w'strip				Incl.	
19		R&I	LT Power mirror w/o heat, w/o memory, w/o blind spot blue				Incl.	
20		R&I	LT Handle, outside black				Incl.	
21		R&I	LT R&I trim panel				Incl.	
22		Repl	LT Applique	57010427AE	1	212.00	Incl.	
			Note: NOT REUSABLE					
23	*		LT Run channel				0.3	
24		Repl	LT Frame molding	57010505AM	1	134.00	0.3	
			Note: NOT REUSABLE					
25		R&I	LT Door glass Dodge				0.6	
26		R&I	LT Window motor				0.3	
27	REAR DOOR							
28	*	Rpr	LT Door shell w/o wide body (HSS)				4.5	2.0
29			Overlap Major Adj. Panel					-0.4
30			Add for Clear Coat					0.3
31			LT Belt w'strip				0.3	
32		R&I	LT R&I trim panel				0.5	
33	**		A/M ***** ADD-ONS *****		1			
34	#	Repl	Cover Car		1	10.00		
35	#		Color tint / color match		1			0.5
36	#	Rpr	Color sand and buff				2.0	
37	#	Repl	Corrosion protection primer		1	10.00		
38	#	R&I	Remove and Reinstall emblems				1.0	

Customer: Iowa State Patrol 2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray Note: Left fender and LF door 39 Repl A/M Seam sealer/caulking 1 20.00 1.0 Note: LF DOOR Repl A/M Panel bond adhesive 40 1 50.00 ** 41 Repl A/M Intrusion beam adhesive 1 20.00 **VEHICLE DIAGNOSTICS** 42 43 Pre-repair scan 1 m 0.5 M Post-repair scan 44 1 m 0.5 M **SUBTOTALS** 1,431.00 25.1 9.0

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				1,431.00
Body Labor	24.1 hrs	@	\$ 68.00 /hr	1,638.80
Paint Labor	9.0 hrs	@	\$ 115.00 /hr	1,035.00
Mechanical Labor	1.0 hrs	@	\$ 85.00 /hr	85.00
Subtotal	AUG			4,189.80
Grand Total				4,189.80
Deductible				0.00
CUSTOMER PAY		**		0.00
INSURANCE PAY				4,189.80

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Customer: Iowa State Patrol

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 11/15/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Customer: Iowa State Patrol

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
5	Keystone, Inc	#CH1240282PP	\$ 322.00
	4725 44TH STREET	A/M CAPA LT Fender w/o wide body	
	MOLINE IL 61265	Quote: 2279578149	
	(309) 517-2450	Expires: 01/11/24	

Customer: Iowa State Patrol

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray

ALTERNATE PARTS USAGE

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray

VIN: 2C3

2C3CDXKG3MH644697

Interior Color:

Mileage In:

22,795

Vehicle Out:

License: 160

State:

160 IA Exterior Color:

Production Date:

gray 9/2021 Mileage Out: Condition:

Good

Job #:

Alternate Part Type	Selection Method	# Of Times Notified Of Available Parts	# Of Parts Selected
Aftermarket	Automatically List	1	5
Optional OEM	Automatically List	0	0
Reconditioned	Automatically List	0	0
Recycled	N/A	0	0