

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

March 4, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$5,709.60. This brings the total allocation to \$18,563.85. On May 19, 2023, Vehicle #105872 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3543
TOS Job # 2447



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

February 2, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #105872 on May 19, 2023
Department of Administrative Services
Claim dated July 18, 2023
AOS Claim ID: 3543

The Department's request included a supplemental allocation request of \$5,709.60 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$5,709.60, which increases the allocation to \$18,563.85. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request			<u>\$ 18,563.85</u>
Executive Council allocation (Revised)			\$ 18,563.85
Less:			
Previous payments	\$	0.00	
This payment		<u>18,563.85</u>	
Total			<u>\$ 18,563.85</u>
Remaining Executive Council allocation			<u>\$ 0.00</u>

We recommend that reimbursement be made in the amount of \$18,563.85. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: November 21, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

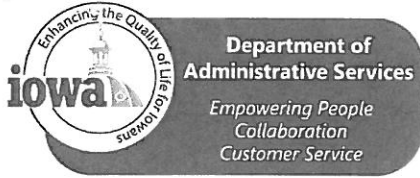
Claim #	3543
Vehicle / Event	#105872/Deer
Event Date	May 19, 2023
Summary	Vehicle 105782 struck a deer. (260751)
Amount Requested	\$17,911.85 - repairs <u>\$ 652.00 - towing and storage</u> \$18,563.85 - Total

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. **Please deposit into the following account: 0665-005-5790-0657.**

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,


Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Mariah.Fucaloro@iowa.gov
515-414-6582



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: July 18, 2022

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#105872
Event Date	May 19, 2023
Summary	Vehicle 105872 struck a deer. (260751)
Amount Requested	\$12,854.25 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager
DAS Fleet Services
Mariah.Flowers@iowa.gov
515-414-6582



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

August 4, 2023

Victoria Newton
Executive Council
LOCAL

Subject: Deer Damage to Vehicle #105872 on May 19, 2023
Department of Administrative Services
Claim dated July 18, 2023
AOS Claim ID: 3543

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$12,854.25, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management

MEMBERS OF COUNCIL

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SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

September 5, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$12,854.25, subject to the audit of actual invoices. On May 19, 2023, Vehicle #105872 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 3543
TOS Job # _____

Tolle Automotive, Inc
 140 Second Street
 Webster City, IA 50595

Invoice

Date	Invoice #
6/2/2023	22050

Bill To
State of Iowa 109 SE 13th St Des Moines, Ia 50319

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			6/2/2023			
Quantity	Item Code	Description			Price Each	Amount
8	Mileage Charge	Mileage Charge			4.00	32.00
1	Tow #1-4841	Tow			60.00	60.00
10	STORAGE #1-2313	VEHICLE STORAGE INSIDE			50.00	500.00
1	Tow #1-4841	to Timms			60.00	60.00
					0.00%	0.00
Total						\$652.00

Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2024	72784411	1	\$2,932.60	11/13/2023		00003097493
	2024	72784411	2	\$1,570.40	11/13/2023		00003097493
	2024	72784411	3	\$13,408.85	11/13/2023		00003097493

First Prev Next Last

Search

▼Warrant Information

Fiscal Year : 2024 **Amount :** \$17,911.85
Warrant Number : 72784411 **Vendor Customer :** 00003097493
Line Number : 1 **Last Updated :** 11/13/23

▼Issue Information

Issued : 11/13/2023 **Void :**
Document ID : RISK00524317600 **Duplicate :**
Document Line Number : 1 **Stop :**
Line Amount : \$2,932.60
Comments :

▼Redeemed Information

Redeemed : **Batch Number :**
Redeemed Bank : **Sequence Number :**
Redeemed Fund :
Redeemed Department :

▼Fund Accounting

Fund : 0665 **Object :** 2715 **Dept Object :**
Sub Fund : **Sub Object :** **Dept Revenue :**
Department : 005 **Object Class :**
Unit : 5790 **Revenue Source :**
Sub Unit : **Sub Revenue Source :**
Appropriation : 0000 **Revenue Source Class :**
BSA :
Sub BSA :

▼Detail Accounting

Location : **Reporting :** **Major Program :**
Sub Location : **Sub Reporting :** **Program :**
Activity : 2920 **Task :** **Phase :**
Sub Activity : **Sub Task :** **Program Period :**
Function : **Task Order :**
Sub Function :

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TIMM'S AUTO BODY
116 E 2ND STREET
WEBSTER CITY, IA 50595
(515)832-5555

DATE: 10/18/2023

CHEROKEE MENTAL HEALTH
VEHICLE #Vehicle: 105872

CLAIM INFORMATION
INSURANCE: QUALITY CLAIMS
CLAIM NUMBER: APDSOI0260751-001
VEHICLE: 2019 DODGE GRAND CARAVAN

FINAL BILL

PAYMENT TERMS

Due on receipt


Column1

Amount

REPAIRS AS PER ESTIMATE

\$17,911.85

CUSTOMER SIGN: X



SALES TAX

TOTAL

\$17,911.85

MAKE ALL CHECKS PAYABLE TO TIMM'S AUTO BODY.
WE DO NOT ACCEPT CREDIT CARDS
THANK YOU FOR YOUR BUSINESS!!
116 E 2ND STREET
WEBSTER CITY, IA 50595

515-832-5555