

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

March 4, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Board of Regents – University of Iowa request for an emergency allocation in the amount of \$10,167.00, subject to audit of actual invoices. On October 5, 2023, an exterior window was damaged at the Dental Sciences Building. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents, State of Iowa  
Camille Walters Gott, Risk Management Administrator, University of Iowa  
Andrea Anania, Board of Regents  
Aimee Claeys, Board of Regents  
Heather Hackbarth, Department of Management  
Matt Bender, Department of Management

AOS Claim # 3610  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Fax (515) 281-6518

February 9, 2024

Victoria Newton  
Executive Council  
L O C A L

Subject: Exterior Window Damaged at the Dental Science Building on October 5, 2023  
University of Iowa – Board of Regents  
Claim dated December 28, 2023  
AOS Claim ID: 3610

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the University of Iowa – Board of Regents is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$10,167.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: John Nash, Director of Facilities, Board of Regents  
Camille Walters Gott, Risk Management Claims Manager, University of Iowa  
Heather Hackbarth, Department of Management



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
202 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

December 28, 2023

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: University of Iowa – Dental Science Building Broken Window – Preliminary Loss Report (10/5/2023)

Dear Executive Council,

On October 5, 2023, an exterior window shattered at the Dental Science Building, located at 801 Newton Road, Iowa City, Iowa.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds to replace the broken window. Our estimated damage is approximately **\$10,167.00**. A Formal Loss Report will be provided with supporting invoice and payment documentation.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters Gott  
Risk Management Claims Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke

## Walters Gott, Camille S

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**From:** Walters Gott, Camille S  
**Sent:** Thursday, October 5, 2023 4:28 PM  
**To:** executivecouncil@tos.iowa.gov; Tammy Hollingsworth; John Nash (john.nash@iowaregents.edu)  
**Cc:** Bathke, Josey; Zumbach, Debby J  
**Subject:** University of Iowa Dental Science Building - Property Loss Notice  
**Attachments:** UI Broken Window at DSB.pdf

Hello,

Risk Management was notified on 10/5/2023 of an incident at the Dental Science Building, located at 801 Newton Road, Iowa City, IA. On 10/5/2023, an exterior window shattered on the southwest side of the building. We are investigating the incident and damages may exceed \$5,000. Photos of the broken window are attached.

We will submit a preliminary loss report once we have a better estimate.

Please feel free to contact me with any questions or concerns.

Thank you

### **Camille Walters Gott**

Manager, Risk Management Insurance and Loss Prevention  
202 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242  
Office: 319-335-5357  
<https://riskmanagement.fo.uiowa.edu/>

The logo for the University of Iowa, featuring the word "IOWA" in a bold, yellow, sans-serif font.



**Department of Risk Management  
Insurance & Loss Prevention**

202 Plaza Centre One (PCO)  
Iowa City, IA 52242-2500  
Phone 319-335-0010

**General Fund 29C:20 Property Claim Costs - Dental Science Building Broken Window**

<b>Building:</b>	Dental Science Building			<b>Date of Loss:</b>	10/5/2023	
<b>Department:</b>	Facilities Management			<b>Completed by:</b>	Camille Walters Gott	
				<b>UI Claim #:</b>	PR-22171-SUI	
<b>Category</b>	<b>Reference #</b>	<b>Vendor</b>	<b>PO</b>	<b>Voucher</b>	<b>Cost Estimate</b>	
Building	1B Prelim	MGSI	1002914057	Pending	\$	10,167.00
				<b>Building Estimate</b>	\$	<b>10,167.00</b>
Equipment	N/A	None			\$	-
Equipment	N/A	None			\$	-
				<b>Equipment Estimate</b>	\$	-
				<b>ESTIMATE TOTAL</b>	\$	<b>10,167.00</b>

# Estimate #66249



**Billing Address**  
 UNIVERSITY OF IOWA  
 FACILITIES MANAGEMENT  
 ACCOUNTS PAYABLE AND  
 TRAVEL  
 202 PLAZA CENTRE ONE  
 IOWA CITY IA 52242 US

**Service Address**  
 DENTAL SCIENCE BUILDING -  
 DSB - 0278  
 801 Newton Road  
 Iowa City IA 52246 United  
 States  
 acntpays@uiowa.edu  
 +1 319 359 0292

**Send Payment To**  
 MGS, Ltd  
 122 Lafayette Street  
 Iowa City IA 52240  
 +13193512261  
 info@mgsiglass.com

<b>Total</b>	\$10,167.00
<b>Payments</b>	\$0.00
<b>Balance</b>	\$10,167.00

## Scope of Work

**PO 1002907072**

### Emergency clean up of broken glass

- Level 4 SW side of DSB; Room W452
- Drive 85' Lift from Lindquist Project to DSB
- Clean up Broken Glass and measure for Replacement
- Drive 85' Lift back to Lindquist Project

### Reglazing Scope

- Pick up (1) portable fall protection base from Knutson yard for interior use (Curt or 1M 1H)
- S600 Straight Boom - Required for 2M + IGU weight
- Reseal Joint plugs and vinyl with Spectrem 2

**Contact: Ben Rickels - 319-471-8104**

[benji-rickels@uiowa.edu](mailto:benji-rickels@uiowa.edu)

## Charges

Item	Description	Unit Cost	Tax	Quantity	Line Total
4007-Comm Service	Lift Charge - 1 Day - Clean Up 10/6/23	\$189.00	✓	1.0	\$189.00
4007-Comm Service	Journeyman Labor - Clean Up 10/6/23	\$109.00	✓	5.0	\$545.00
4007-Comm Service	Replace broken IGU - 600S Straight Boom Lift (1k Capacity) - 109 x 52 1/2 x 1" Bronze Low-E #2 Tempered (SB70) --4 Men required for weight --Interior temporary fall protection provided by MGS while wall is open	\$5,793.00	✓	1.0	\$5,793.00
4007-Comm Service	Replace IGU with weld spatter - 109 x 52 1/2 x 1" Bronze Low-E #2 Tempered (SB70) - 4 Men required for weight	\$3,640.00	✓	1.0	\$3,640.00

Subtotal	\$10,167.00
Tax	\$0.00
<b>Total</b>	<b>\$10,167.00</b>

## Notes

Lead times vary and will be provided at time of order.

EXCLUSIONS

Openings, opening modifications, overtime or shift work unless specified, architectural testing, break metal trim or flashings, engineering stamps or calculations, any item not specifically called out for. Final cleaning by others. Standard 1 year craftsmanship warranty. Material warranties are provided by manufacturers and subject to terms by manufacturer, which are available upon request.

Terms

All payments are due within the terms outlined below. Accounts with existing credit shall default to terms per approved credit agreement with MGSi.

Residential Service Work: 100% Prepay due at scheduling. Customer must provide signature on estimate to order materials.

Residential Contract Work \$1.00 - \$5,000.00: 50% Deposit, 50% Net 10 on invoice

Residential Contract Work \$5,000.01 and up: Written contract and credit check required, deposit and payment subject to terms of contract.

Commercial Service Work \$1.00 - \$2,500.00: 100% prepay due at scheduling. Customer must provide signature on estimate to procure materials.

Commercial Service Work \$2500.01 - \$5,000.00: 50% Prepay, Net 10 on invoice.

Commercial Service Work \$5,000.01 and up: Written contract and credit check required, deposit and payment subject to terms of contract.

Any amount not paid beyond accepted term will incur a late payment penalty at 1.5% interest compounded monthly (18% APY).

MGSi reserves the right to revoke or change credit limits and payment terms at any time.

Accounts not paid in full beyond 90 days without written payment schedule shall be reported to a Credit Bureau.

Persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved property if they are not paid for their contributions, even if the parties have no direct contractual relationship with the owner. The mechanics' notice and lien registry internet site provides a listing of all persons or companies furnishing labor or materials who have posted a lien or who may post a lien upon the improved property. If the person or company has posted its notice or lien to the mechanics' notice and lien registry internet site, you may be required to pay the person or company even if you have paid the general contractor the full amount due. Therefore, check the mechanics' notice and lien registry internet site for information about the property including persons or companies furnishing labor or materials before paying your general contractor. In addition, when making payment to your general contractor, it is important to obtain lien waivers from your general contractor and from persons or companies registered as furnishing labor or materials to your property. The information in the mechanics' notice and lien registry is posted on the internet site of the mechanics' notice and lien registry.

MNLR Internet Web site address (sos.iowa.gov/MNLR) and MNLR toll-free telephone number (1-888-767-8683).

The requirements of Iowa Code chapter 572 which are outlined on this page apply only to residential construction projects.

Additional Notes

Date	Name	Note
10/06/23	JON TAYLOR	Glass size is 109 x 52 1/2 x 1" Bronze SB70 #3 Tempered - Justin @ UI FM will email glass spec over to verify.

Signatures

Name	Signature	Reason	Requested	Signed	Document
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