



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

March 4, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services.....\$9,728.45  
On July 17, 2023, Vehicle #105188 was damaged by hail. Request is to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3567  
TOS Job # 2492



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

February 9, 2024

Victoria Newton  
Executive Council  
L O C A L

Subject: Vehicle #105188 Damaged by Hail on July 17, 2023  
Department of Administrative Services  
Claim dated August 11, 2023  
AOS Claim ID: 3567

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request			\$	<u>9,728.45</u>
Executive Council Allocation			\$	9,728.45
Less:				
Previous payments	\$	0.00		
This payment		<u>9,728.45</u>		
Total			\$	<u>9,728.45</u>
Remaining Executive Council allocation			\$	<u>0.00</u>

We recommend reimbursement be made in the amount of \$9,728.45. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



**Department of  
Administrative Services**  
Empowering People  
Collaboration  
Customer Service

Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: November 21, 2023

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Fucaloro, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	3567
Vehicle / Event	#105188/Hail
Event Date	July 17, 2023
Summary	Vehicle 105188 received hail damage. (262753)
Amount Requested	<b>\$9,728.45 - Total</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. **Please deposit into the following account: 0665-005-5790-0657.**

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager  
DAS Fleet Services  
[Mariah.Fucaloro@iowa.gov](mailto:Mariah.Fucaloro@iowa.gov)  
515-414-6582



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

November 14, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Vehicle #105188 Damaged by Hail on July 17, 2023  
Department of Administrative Services  
Claim dated August 11, 2023  
AOS Claim ID: 3567

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$9,728.45, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Flowers, Fleet Services Manager, Department of Administrative Services  
Joel Lunde, Department of Management



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: August 11, 2022

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Flowers, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#105188/Hail
Event Date	July 17, 2023
Summary	Vehicle 105188 sustained hail damage. (262753)
Amount Requested	\$9,728.45 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager  
DAS Fleet Services  
[Mariah.Fucaloro@iowa.gov](mailto:Mariah.Fucaloro@iowa.gov)  
515-414-6582

Warrants

[Menu](#)

Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓ 2024	86021198	1	\$2,054.00	09/27/2023	10/02/2023	00003032666
2024	86021198	2	\$195.00	09/27/2023	10/02/2023	00003032666
2024	86021198	3	\$1,067.00	09/27/2023	10/02/2023	00003032666
2024	86021198	4	\$6,412.45	09/27/2023	10/02/2023	00003032666

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▼Warrant Information

Fiscal Year : 2024 Amount : \$9,728.45  
 Warrant Number : 86021198 Vendor Customer : 00003032666  
 Line Number : 1 Last Updated : 10/2/23

▼Issue Information

Issued : 09/27/2023 Void :   
 Document ID : RISK00524257702 Duplicate :   
 Document Line Number : 1 Stop :   
 Line Amount : \$2,054.00  
 Comments :

▼Redeemed Information

Redeemed : 10/02/2023 Batch Number : 0992  
 Redeemed Bank : 0022 Sequence Number : 00009  
 Redeemed Fund : 0665  
 Redeemed Department : 005

▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :  
 Sub Fund : Sub Object : Dept Revenue :  
 Department : 005 Object Class :  
 Unit : 5790 Revenue Source :  
 Sub Unit : Sub Revenue Source :  
 Appropriation : 0000 Revenue Source Class :  
 BSA :  
 Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :  
 Sub Location : Sub Reporting : Program :  
 Activity : 2920 Task : Phase :  
 Sub Activity : Sub Task : Program Period :  
 Function : Task Order :  
 Sub Function :

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**COPELAND AUTO BODY**

**FINAL BILL**

506 E 2ND ST  
 HEDRICK, IA 52563  
 (641) 653-2140 FAX:(641) 653-4301  
 www.copelandautobody.com

Customer: Insured	Vehicle:	Ins. Company:
State of Iowa 301 E 7th Street Des Moines, IA 50319 Home: (319) 931-3440	JEEP 4D UTV Grand Cherokee Laredo 4WD YEAR: 2014 Color: Red License: IJM677 IA Mileage In: 160096 Mileage Out: 160096 VIN: 1C4RJFAG8EC545694 Sched. Arrival Date: 09/05/23 Arrival Date: 09/05/23 Proj. Delivery Date: 09/08/23 Drivable: Unknown	Creative Risk Solutions Claim Number: 181_HAIL

Written by: Petrehn, Brandon J

Item	Price	Ext. Price	Labor Units	Paint Units	PT	BT
1 FRONT LAMPS						
2 REMOVE/RE-INSTALL RT Headlamp assy w/o black bezel			0.3 B			
3 REMOVE/RE-INSTALL LT Headlamp assy w/o black bezel			0.3 B			
4 HOOD						
5 REMOVE/REPLACE Hood w/o air vent (ALU)	796.00*	796.00	1.6 B	2.8 O		
6 Add for Clear Coat				1.1		
7 Add for Underside(Complete)				1.4		
8 Add for Clear Coat				0.3		
9 WINDSHIELD						
10 REMOVE/RE-INSTALL Windshield Jeep w/o rain sensor			Incl.			
* 11 REMOVE/REPLACE A/M Urethane kit	20.00	20.00			U *	
12 REMOVE/REPLACE RT Washer nozzle	42.30	42.30	Incl.		O	
13 REMOVE/REPLACE LT Washer nozzle	42.30	42.30	Incl.		O	
14 FENDER						
* 15 PAINTLESS DENT REPAIR LT Fender	325.00*	325.00			U *	
* 16 PAINTLESS DENT REPAIR Oversized Dents 1.5-2.5 \$40 EA Number 2	80.00	80.00			U *	
* 17 PAINTLESS DENT REPAIR RT Fender	325.00*	325.00			U *	
* 18 PAINTLESS DENT REPAIR Oversized Dents 1.5-2.5 \$40 EA Number 1	40.00	40.00			U *	
19 REMOVE/RE-INSTALL RT Fender liner w/o SRT			0.4 B			
20 REMOVE/RE-INSTALL LT Fender liner w/o SRT			0.4 B			
21 ROOF						
22 REMOVE/REPLACE Roof panel	1,335.00	1335.00	21.0 B	3.6 O		
23 Overlap Major Non-Adj. Panel				-0.2		
24 Add for Clear Coat				0.7		
25 FRONT DOOR						
* 26 PAINTLESS DENT REPAIR LT Door shell +25%	125.00*	125.00			U *	
* 27 PAINTLESS DENT REPAIR RT Door shell +25%	250.00*	250.00			U *	
* 28 PAINTLESS DENT REPAIR Oversized Dents 1.5-2.5 \$40 EA Number 3	120.00	120.00			U *	
29 REMOVE/REPLACE RT Belt w'strip	137.00	137.00	0.2 B		O	
30 REMOVE/REPLACE LT Belt w'strip	131.00	131.00	0.2 B		O	
31 REMOVE/RE-INSTALL RT R&I trim panel			0.5 B			
32 REMOVE/RE-INSTALL LT R&I trim panel			0.5 B			
33 REMOVE/RE-INSTALL LT R&I mirror			0.2 B			
34 SEATS & TRACKS						

**COPELAND AUTO BODY**

**FINAL BILL**

Written by: Petrehn, Brandon J				Labor		Paint	
Item	Price	Ext. Price	Units	Units	PT	BT	
35	REMOVE/RE-INSTALL RT R&I front seat			0.5 B			
36	REMOVE/RE-INSTALL LT R&I front seat			0.5 B			
37	REMOVE/RE-INSTALL R&I rear seat as an assy			0.8 B			
38	REAR DOOR						
* 39	PAINTLESS DENT REPAIR LT Door shell +25%	250.00*	250.00				U *
* 40	PAINTLESS DENT REPAIR RT Door shell +25%	187.50*	187.50				U *
41	REMOVE/REPLACE RT Belt w'strip	46.40	46.40	0.2 B			O
42	REMOVE/REPLACE LT Belt w'strip	150.00	150.00	0.2 B			O
43	REMOVE/REPLACE LT Applique front	101.00	101.00	0.2 B			O
44	REMOVE/RE-INSTALL RT R&I trim panel			0.5 B			
45	REMOVE/RE-INSTALL LT R&I trim panel			0.5 B			
46	QUARTER PANEL						
* 47	PAINTLESS DENT REPAIR LT Quarter panel +25%	406.25*	406.25				U *
* 48	PAINTLESS DENT REPAIR Oversized Dents 1.5-2.5 \$40 EA Number 3	120.00	120.00				U *
* 49	PAINTLESS DENT REPAIR RT Quarter panel +25%	406.25*	406.25				U *
50	VEHICLE DIAGNOSTICS						
* 51	Pre-repair scan	60.00*	60.00	0.5 M			U *
* 52	Post-repair scan	129.95*	129.95	0.5 M			U *
53	RESTRAINT SYSTEMS						
54	REMOVE/RE-INSTALL RT Head air bag			0.8 M			
55	REMOVE/RE-INSTALL LT Head air bag			0.8 M			
56	REMOVE/RE-INSTALL RT Retractor assy black to 04/08/2018			0.6 B			
57	REMOVE/RE-INSTALL LT Retractor assy black to 04/08/2018			0.6 B			
58	REMOVE/RE-INSTALL RT Outer belt black			0.6 B			
59	REMOVE/RE-INSTALL LT Outer belt black			0.6 B			
60	MISCELLANEOUS OPERATIONS						
61	REMOVE/REPLACE Cover car/bag	5.00*	5.00	0.2 B			O
62	SU Hazardous waste removal	3.00	3.00				H
* 63	REMOVE/REPLACE Corrosion protection	5.00	5.00				U *
* 64	Adjustment Per QCS	773.50*	773.50				* U *

**FINAL BILL SUMMARY**

PARTS			LABOR						
Regular	Supp	Total	Department	Units	Supp Units	Rate	Total	Units	
New (OEM) Parts:	\$2,786.00	\$0.00	\$2,786.00	Body	31.6	0.0	\$65.00	\$2,054.00	31.6
				Mechanical	2.6	0.0	\$75.00	\$195.00	2.6
				Paint	9.7	0.0	\$110.00	\$1,067.00	9.7

	Regular	Supp	Total
Sublet:	\$3,623.45	\$0.00	\$3,623.45
Parts Total:	\$2,786.00	\$0.00	\$2,786.00
Labor Total:	\$3,316.00	\$0.00	\$3,316.00
Hazardous Disposal:	\$3.00	\$0.00	\$3.00
<b>Total:</b>			<b>\$9,728.45</b>

	PAYMENTS	AMT DUE	TOTAL
Creative Risk Solutions PAYABLE REPAIR TOTAL	\$0.00	\$9,728.45	\$9,728.45
State of Iowa PAYABLE REPAIR TOTAL	\$0.00	\$0.00	\$0.00



**COPELAND AUTO BODY**  
**FINAL BILL**

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User-defined3

PT - Price Types:

O - OEM; A - Aftermarket; V - Salvage; R - Remanufactured; Space - No Type  
L - Labor; M - Material; H - Hazardous; S - Storage; T - Towing; U - Sublet

BT - Billing Types:

No Code - Insurance Charge; CC - Customer Charge; BT - Betterment; AP - Appearance Allowance  
PD - Prior Damage; NC - No Charge

(\*) Indicates Estimator Judgement.  
Underline Indicates Supplement.

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The elements of data used to calculate this Estimate were obtained from a CCC Database.

Calculations of the Estimate are performed by a computer program created by Axalta Coating Systems, LLC.

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