



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 4, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Natural Resources.....\$8,669.26

On September 27, 2023, a fire damaged a skid steer at Lake Macbride State Park. Request is to cover repair costs.

This represents full and final payment, \$2,433.24 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Kayla Lyon, Director, Department of Natural Resources  
Sherry Arntzen, Bureau Chief, Department of Natural Resources  
Kara Bryant, Federal Aid Coordinator, Department of Natural Resource  
Heather Hackbarth, Department of Management  
Matt Bender, Department of Management

AOS Claim ID 3611  
TOS Job # 2516



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

February 9, 2024

Victoria Newton  
Executive Council  
L O C A L

Subject: Skid Deer at Lake Macbride State Park Damaged by Fire on September 27, 2023  
Department of Natural Resources  
Claim Dated October 6, 2023  
AOS Claim ID: 3611

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		<u>\$ 8,669.26</u>
Executive Council Allocation		\$ 11,102.50
Less:		
Previous payments	\$ 0.00	
This payment	<u>8,669.26</u>	
Total		<u>\$ 8,669.26</u>
Remaining Executive Council allocation		<u>\$ 2,433.24</u>

We recommend reimbursement be made in the amount of \$8,669.26. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Sherry L. Arntzen, Bureau Chief, State Parks, Forests, and Preserves Bureau,  
Department of Natural Resources  
Kara Bryant, Budget and Finance, Department of Natural Resources



December 8, 2023

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Kara Bryant, Federal Aid Coordinator  
Department of Natural Resources

Re: Reimbursement Request – 29C.20 Claim

AOS Claim #	3611
Event	Skid steer fire at Lake Macbride State Park
Event Date	September 27, 2023
Summary	Fire damage repair for John Deer skid steer
Amount Requested	\$8,669.26
Request Details	1 <sup>st</sup> and final request
DNR Accounting String	0147-542-R500-UL-0301

Copies of accounting documents paid by the DNR are attached.

If you have questions or need additional information, please do not hesitate to contact me.

Thank you,

Kara Bryant, Federal Aid Coordinator  
Department of Natural Resources  
[kara.bryant@dnr.iowa.gov](mailto:kara.bryant@dnr.iowa.gov)  
515-587-7409

DEPT. OF NATURAL RESOURCES PURCHASE ORDER

Iowa Department of Natural Resources  
502 East 9th Street  
Wallace State Office Building  
Des Moines, Iowa 50319-0034

Bill to Code: 622  
Name & Address  
Lake Macbride State Park  
3525 HWY 382 NE  
Solon, IA 52333

Ship to Code: 622  
Delivery Instructions:  
Name & Address  
Lake Macbride State Park  
3525 HWY 382 NE  
Solon, IA 52333  
PHONE 319-624-2200

Vendor Code:  
Name & Address  
P&K Midwest  
787 Wilcox Rd.  
Mt. Vernon, IA 52314  
PHONE 319-895-8370 FAX

RSQ / AO Number  
542 PR 425165  
543 PR  
Page 1 of 1  
PO Date 10/24/2023  
Contract Number  
FOB Origin Net 30  
Budget FY FY24  
Promised Delivery Date 10/23/2023

CT LN	Quantity Ordered	Unit Meas	AGY	ORG	SUB/ORG	OBJ	LINE AMOUNT	Commodity Code	DESCRIPTION AND/OR SPECIFICATIONS (ATTACH ADDITIONAL SHEET(S) IF NECESSARY)	Unit Price	Extended Price	Amount/ Cost
1	1	ea	542	R500	UL	2235	\$4050.86		Emergency repair of JD 323E track loader (Tag# 56345) due to equipment fire serial# 1T0323EFJ281937			\$8,669.26
TOTAL											\$8,669.26	

LN	FND	AGY	ORG	SUB/ORG	OBJ	LINE AMOUNT	
1	0147	542	R500	UL	2235	\$4050.86	
2							
3	0147	542	R500	UL-2230		\$4619.26	
4							
5				11.14.2023	ksb		
6							
7							
8							
TOTAL							\$8,669.26

APPROVALS:  
COST SHARED YES \_\_\_\_\_ NO \_\_\_\_\_  
BUDGET/GRANTS:

RECEIVED: Ron Puettmann  
DATE 10/24/2023 SIGNATURE  
AGENCY CONTACT PERSON: Ron Puettmann 319-624-2200  
AGENCY AUTHORIZATION (SIGNATURE & TITLE): Ron Moore  
SIGNATURE & DATE (IF APPLICABLE): Ron Moore Date: 2023.11.07 17:36:46 -06'00'  
DISTRICT SUPV.  
BUREAU CHIEF  
DIVISION ADMIN.  
DIRECTOR

"RQS" = "Requisition". Assign an "AO#" , then route for approvals to DNR Central Office for Goods over \$5,000 which are not on a DAS Contract.  
"AO" = Agency Purchase Order. Use AO to purchase and pay for Goods &/or Services which are either (a) on a DAS Contract or (b) between \$500 and \$5,000 or (c.) DNR Central Office approved Purchase Order.  
AO Distribution: IF vendor requires hard copy, fax or mail it. AFTER RECEIPT OF GOODS, send AO with the approval(s) and "receiver" signatures, original invoices, packing slips, quotes, inventory forms, etc. for PAYMENT to DNR-Central Accounting. Keep a copy of completed AO, invoices, quotes/sole source letter for your reference. Form RQS-AO 7-15-05.xls Questions? Ph: 515-281-3345



787 Wilcox Road  
 Mount Vernon, IA 52314  
 Phone: (319) 895-8370  
 www.pkmidwest.com



JOHN DEERE

Invoice To Account No: 169809

Deliver To:

**SERVICE INVOICE**

LAKE MACBRIDE STATE PARK  
 3525 HWY 382 NE  
 SOLON IA 52333

Bus Phone: (319)644-2200  
 Prv Phone:

LAKE MACBRIDE STATE PARK  
 3525 HWY 382 NE  
 SOLON IA 52333

Bus Phone: (319)644-2200  
 Prv Phone:

**Invoice Number: 5231212**  
 Invoice Date: 10/24/2023  
 Location: 42  
 Work Order Number: 1149815  
 Payment Type: Account  
 Page: 1 of 2

Make/Model:	Meter	Serial Number:	EQ Id:	Fleet No:
JOHN DEERE 323E	854	1T0323EFCFJ281937	42LAKEM323	

**Gen1- Retail**

**COMPLAINT:**

SMALL FIRE ENGINE AREA , BEFORE THAT STARTED, UNIT WAS THROWING CODES FOR LOW VOLTAGE HYDROS \*9.27.23\*\*

PLEASE CALL> RON WITH QUOTE 319.330.5227

**CORRECTION:**

Inspected unit, found that harness was so badly burnt that it needed replaced. Looked up new harness and priced it for customer. removed old harness and installed new harness. Found unit had a code for back up alarm. was told by Cory to leave it.

PartNumber	Description	Quantity	List Price	Net Price	Extended Price	Taxed Ind
14M7401	Lock Nut	2.00	1.13	1.13	\$2.26	N
24M7102	WASHER	2.00	2.75	2.75	\$5.50	N
A87249	Tie Band	10.00	3.92	3.92	\$39.20	N
AT418243	RESERVOIR	1.00	154.87	154.87	\$154.87	N
AT441207	Chassis Wiring Harness	1.00	3,237.87	3,237.87	\$3,237.87	N
MIA882890	ENGINE CON	1.00	1,064.59	1,064.59	\$1,064.59	N
R44302	TIE BAND	100.00	0.32	0.32	\$32.00	N
Miscellaneous	Description	Quantity	List Price	Net Price	Extended Price	Taxed Ind
3750	FREIGHT	1.00	7.97	7.97	\$7.97	N
3750	FREIGHT	10.00	2.50	2.50	\$25.00	N

**Miscellaneous Charges:**

SERVICE ACCESSORIES \$50.00

Labor: \$4,050.00    Parts: \$4,536.29    OL&M: \$0.00    Misc: \$82.97    Sub-Total: \$8,669.26

Customer PO No: MCBRIDE FIRE SKID  
 Tax Exempt No: FED ID 42-600457  
 Advisor: Dyane Manternach

Labor: \$4,050.00  
 Parts: \$4,536.29  
 OL&M: \$0.00  
 Misc: \$82.97  
 Sales Tax: \$0.00  
 Total: \$8,669.26



787 Wilcox Road  
 Mount Vernon, IA 52314  
 Phone: (319) 895-8370  
 www.pkmidwest.com



JOHN DEERE

Invoice To Account No: 169809

Deliver To:

**SERVICE INVOICE**

LAKE MACBRIDE STATE PARK  
 3525 HWY 382 NE  
 SOLON IA 52333

Bus Phone: (319)644-2200  
 Prv Phone:

LAKE MACBRIDE STATE PARK  
 3525 HWY 382 NE  
 SOLON IA 52333

Bus Phone: (319)644-2200  
 Prv Phone:

**Invoice Number: 5231212**  
 Invoice Date: 10/24/2023  
 Location: 42  
 Work Order Number: 1149815  
 Payment Type: Account

Page: 2 of 2

Make/Model:	Meter	Serial Number:	EQ Id:	Fleet No:
JOHN DEERE 323E	854	1T0323EFCFJ281937	42LAKEM323	

**TERMS AND CONDITIONS**

Purchasers certify under penalty of perjury their engagement in farming or ranching, and that the farm machinery and farm equipment parts described hereon will be used only in the purchasers' farming or ranching operations.

Received by: .....

Date: .....

Customer: Lake Mcbride  
 Model: 323E  
 PIN:  
 Work Order: 1149815  
 Engine Hours:  
 Separator Hours:  
 Stock Number:

\*Only 1 Labor rate can be selected for the entire quote!

Seg.	Category	Description	Hr.	Parts	Labor	Total
			40	\$5,500.00	\$5,400.00	\$10,900.00
		Replace chassis engine harness and ECU			\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
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					\$0.00	\$0.00
					\$0.00	\$0.00

\$135.00 Clean up  
 \$135.00 C-CE Shop  
 \$135.00 AG Shop  
 \$135.00 CWP Shop  
 \$135.00 AG Field  
 \$135.00 CWP Field  
 \$135.00 Sprayer  
 \$135.00 AMS

Total	0	\$5,500.00	\$0.00	\$0.00	\$0.00
Plus this Diagnostic time			\$0.00	\$0.00	\$0.00
			Misc.	\$5,602.50	\$11,102.50

Tax  
Grand Total \$11,102.50



