

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 1, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,162.20, subject to the audit of actual invoices. On April 30, 2024, Vehicle #337 was damaged by hail. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3744
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

May 21, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #337 on April 30, 2024
Department of Administrative Services
Claim dated May 3, 2024
AOS Claim ID: 3744

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,162.20, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: May 3, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#337/Hail
Event Date	April 30, 2024
Summary	Vehicle 337 sustained hail damage. (280016)
Amount Requested	\$2,162.20 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Wed, May 1, 2024 at 11:04 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 337 sustained hail damage on 4/30/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature X) CASE #:

Date: <small>(Month/Day/Year)</small>	4-30-2024	Time: 1930 <small>(Time plus a.m./p.m.)</small>	p.m.
Vehicle Plate #:	337	Vehicle Mileage:	118730
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	White, 2019 Chevy Tahoe 1GNSKDEC1KR230262		
Assigned To:	Bart Carney	Badge # 337	
Driven By:	Bart Carney	Badge # 337	
Driver's Lic #:	902ZZ8376	Damage:	Hail Damage: Hood and Roof
Vehicle Towed: <small>(Yes / No)</small>	NO	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>		Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	
Injured/Injuries:	NO		
Occupants: <small>(Other than driver)</small>	NO		

VEHICLE #2:

DL #:		State:	IA
Vehicle Lic. #		State:	IA
Driver's Name:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:		Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)			
County:			
Weather/Road Conditions:			
Property Damage other than Vehicles:			
Cost:			
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	
------------------------	--

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

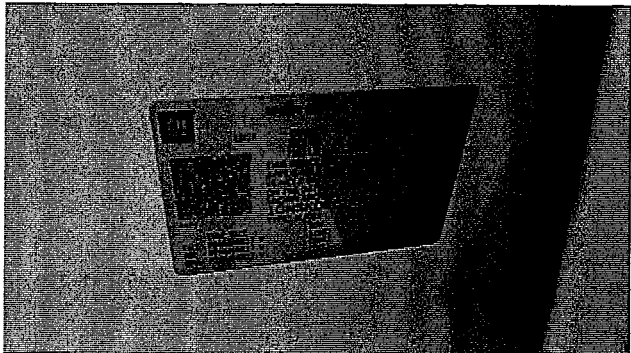
ADAMS AUTOBODY CO INC. (R41409)

1823 Hwy 137 N, ALBIA, IA 52531

Phone: (641) 932-2515, Fax: (641) 932-2445

Image Report

Owner:	ISP 337, Iowa State	Insurance:		Estimator:	Aimee Adams	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2019	Color:	WHITE	License Plate:	337	Production Date:	11/2018
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	118,834
Model:	Tahoe Commercial...	Engine:	8-5.3L Flex Fuel ...	VIN:	1GNSKDEC1KR230262	Condition:	



05/01/2024

Comments:



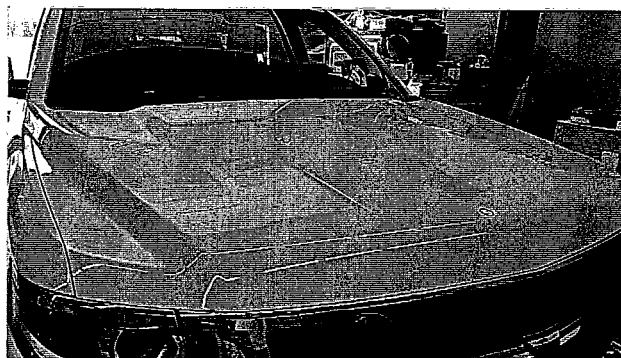
05/01/2024

Comments:



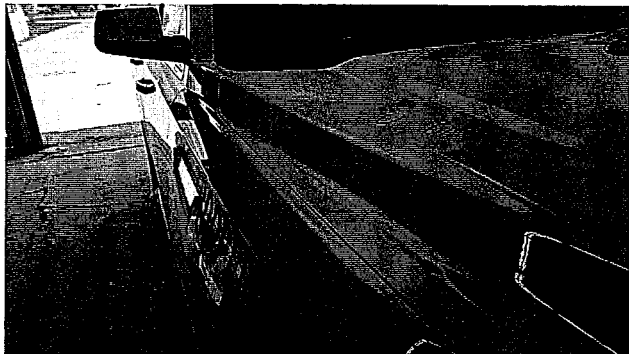
05/01/2024

Comments:



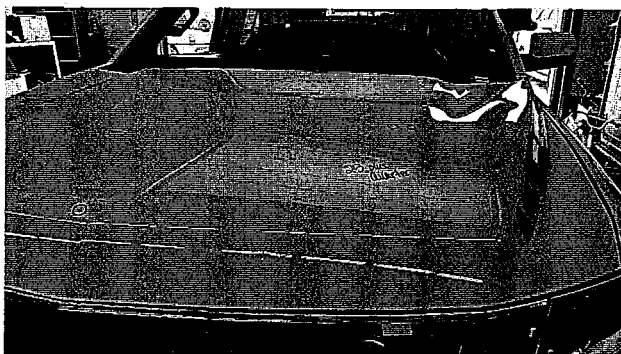
05/01/2024

Comments:



05/01/2024

Comments:



05/01/2024

Comments:

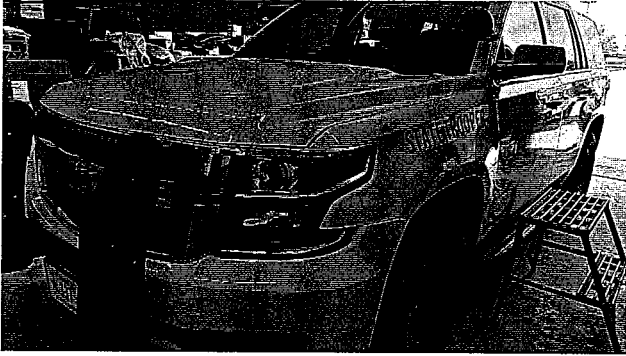
ADAMS AUTOBODY CO INC. (R41409)

1823 Hwy 137 N, ALBIA, IA 52531

Phone: (641) 932-2515, Fax: (641) 932-2445

Image Report

Owner:	ISP 337, Iowa State	Insurance:		Estimator:	Aimee Adams	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2019	Color:	WHITE	License Plate:	337	Production Date:	11/2018
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	118,834
Model:	Tahoe Commercial...	Engine:	8-5.3L Flex Fuel ...	VIN:	1GNSKDEC1KR230262	Condition:	



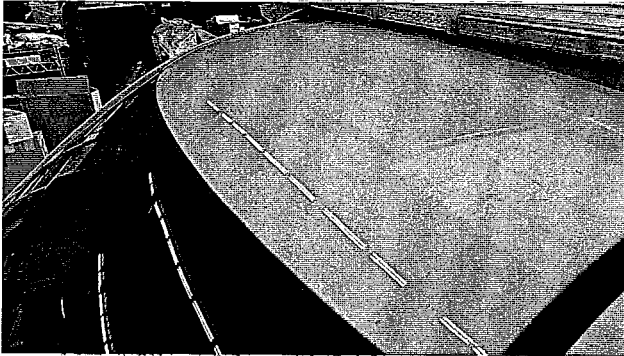
05/01/2024

Comments:



05/01/2024

Comments:



05/01/2024

Comments:



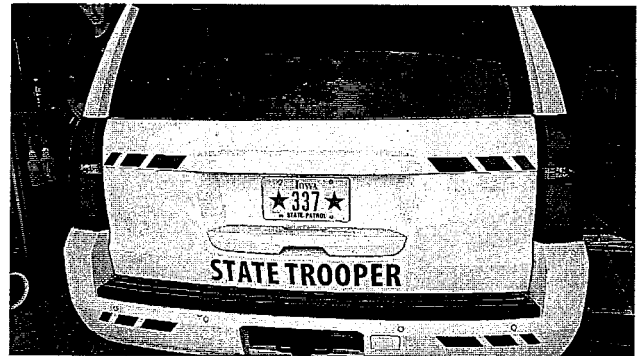
05/01/2024

Comments:



05/01/2024

Comments:



05/01/2024

Comments:

ADAMS AUTOBODY CO INC. (R41409)

1823 Hwy 137 N, ALBIA, IA 52531

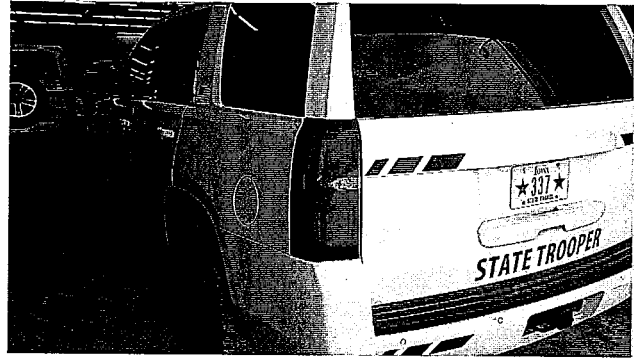
Phone: (641) 932-2515, Fax: (641) 932-2445

Image Report

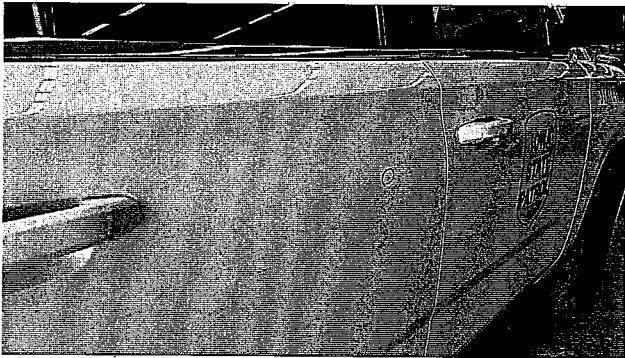
Owner:	ISP 337, Iowa State	Insurance:		Estimator:	Aimee Adams	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2019	Color:	WHITE	License Plate:	337	Production Date:	11/2018
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	118,834
Model:	Tahoe Commercial...	Engine:	8-5.3L Flex Fuel ...	VIN:	1GNSKDEC1KR230262	Condition:	



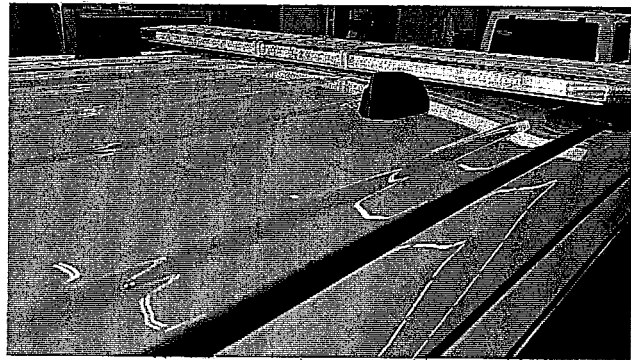
05/01/2024
Comments:



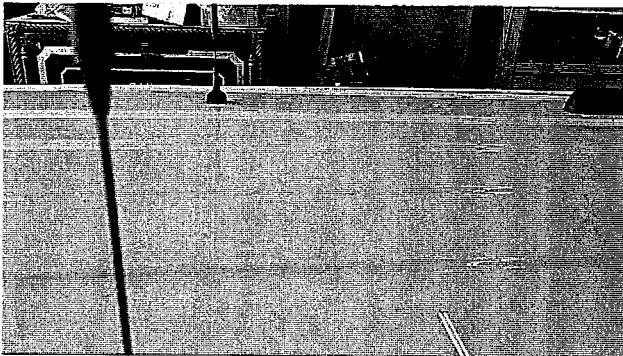
05/01/2024
Comments:



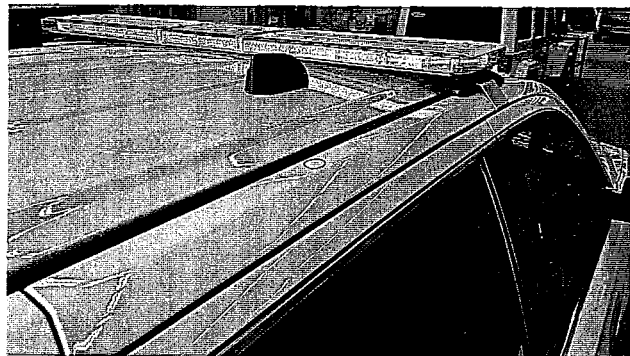
05/01/2024
Comments:



05/01/2024
Comments:



05/01/2024
Comments:



05/01/2024
Comments:

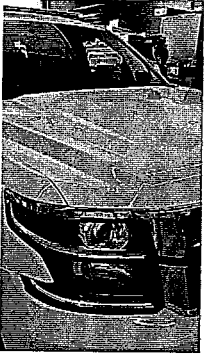
ADAMS AUTOBODY CO INC. (R41409)

1823 Hwy 137 N, ALBIA, IA 52531

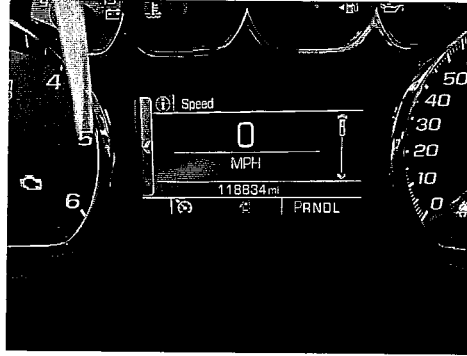
Phone: (641) 932-2515, Fax: (641) 932-2445

Image Report

Owner:	ISP 337, Iowa State	Insurance:	Estimator:	Aimee Adams	Vehicle Out:		
Job Number:		Claim Number:					
Year:	2019	Color:	WHITE	License Plate:	337	Production Date:	11/2018
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	118,834
Model:	Tahoe Commercial...	Engine:	8-5.3L Flex Fuel ...	VIN:	1GNSKDEC1KR230262	Condition:	



05/01/2024
Comments:



05/01/2024 E01
Comments:



MEMORANDUM

TO: Sgt. Colburn

FROM: Trooper Bartt Carney

DATE: 05-01-24

SUBJECT: VEHICLE DAMAGE

On 4-30-24 a severe thunderstorm went through Appanoose County that produced hail. My patrol vehicle has damage to the hood and roof of vehicle.

2019 Chevy Tahoe
1GNSKDEC1KR230262
118730 MILES

**ADAMS AUTOBODY CO INC.
(R41409)**

1823 Hwy 137 N, ALBIA, IA 52531
Phone: (641) 932-2515
FAX: (641) 932-2445

Workfile ID: aa55f863
PartsShare: 7VJZfd
Federal ID: 42-1363647

Preliminary Estimate

Customer: ISP 337, Iowa State Patrol

Job Number:

Written By: Aimee Adams

Insured: ISP 337, Iowa State Patrol
Type of Loss:
Point of Impact: 27 Hail

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
ISP 337, Iowa State Patrol

Inspection Location:
ADAMS AUTOBODY CO INC. (R41409)
1823 Hwy 137 N
ALBIA, IA 52531
Repair Facility
(641) 932-2515 Business

Insurance Company:

VEHICLE

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

VIN: 1GNSKDEC1KR230262
License: 337
State: IA

Interior Color:
Exterior Color: WHITE
Production Date: 11/2018

Mileage In: 118,834
Mileage Out:
Condition:

Vehicle Out:
Job #:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat
Power Passenger Seat

DECOR

Dual Mirrors
Privacy Glass

Console/Storage

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Climate Control
Dual Air Condition
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
CD Player
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags

Communications System

Hands Free Device
Positraction

SEATS

Cloth Seats
Reclining/Lounge Seats
3rd Row Seat

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Trailer Hitch
Trailer Package
Running Boards/Side Steps

Preliminary Estimate

Customer: ISP 337, Iowa State Patrol

Job Number:

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		HOOD					
2	*	PDR Hood (ALU) Note: PDR 40 quarter		1	375.00 X		
3	#	ADD FOR ALU HOOD PDR		1	100.00		
4		R&I Insulator				0.3	
5		FENDER					
6	*	PDR RT Fender Tahoe Note: PDR 1 quarter		1	100.00 X		
7		R&I RT Fender liner Tahoe w/o Z71 pkg				0.3	
8		ROOF					
9	*	PDR Roof panel w/o PPV, SSV w/o roof rack Note: PDR 50 quarter, 20 half		1	850.00 X		
10		R&I R&I headliner				3.2	
11		FRONT DOOR					
12	*	PDR LT Door shell Tahoe & Yukon Note: PDR 2 quarter		1	100.00 X		
13		R&I LT R&I trim panel				0.4	
14		REAR DOOR					
15	*	PDR RT Door shell Tahoe & Yukon Note: PDR 1 quarter		1	100.00 X		
16		R&I RT R&I trim panel				0.4	
17	#	UPPER RAIL RT GLUE PULL QTR		1		0.5	
18	#	Pre Scan		1	85.00 X		
19	#	Post Scan		1	85.00 X		M
SUBTOTALS					1,795.00	5.1	0.0

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			100.00
Body Labor	5.1 hrs @	\$ 72.00 /hr	367.20
Miscellaneous			170.00
PDR			1,525.00
Subtotal			2,162.20
Grand Total			2,162.20

MyPricelink Estimate ID / Quote ID:

1215009463677755392 /

Preliminary Estimate

Customer: ISP 337, Iowa State Patrol

Job Number:

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GC15, CCC Data Date 04/16/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: ISP 337, Iowa State Patrol

Job Number:

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

ALTERNATE PARTS USAGE

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

VIN: 1GNSKDEC1KR230262 Interior Color: Mileage In: 118,834 Vehicle Out:
License: 337 Exterior Color: WHITE Mileage Out:
State: IA Production Date: 11/2018 Condition: Job #:

Alternate Part Type	Selection Method	# Of Times Notified Of Available Parts	# Of Parts Selected
Aftermarket	Automatically List	0	0
Optional OEM	Automatically List	0	0
Reconditioned	Automatically List	0	0
Recycled	N/A	0	0

Preliminary Estimate

Customer: ISP 337, Iowa State Patrol

Job Number:

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

RECALL INFO

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

VIN: 1GNSKDEC1KR230262	Interior Color:	Mileage In: 118,834	Vehicle Out:
License: 337	Exterior Color: WHITE	Mileage Out:	
State: IA	Production Date: 11/2018	Condition:	Job #:

The National Highway Transportation and Safety Administration (NHTSA) has issued 1 safety-related recall notice(s) that may apply to the selected vehicle.

NHTSA ID: 19V761000

Issued: Oct 10, 19

Number of Vehicles: 00638068

ELECTRONIC STABILITY CONTROL, SERVICE BRAKES, HYDRAULIC, SERVICE BRAKES General Motors LLC (GM) is recalling certain 2015-2020 Chevrolet Suburban, Tahoe, and Yukon, and 2014-2018 Chevrolet Silverado 1500 and GMC Sierra 1500 vehicles equipped with a 5.3-liter engine, a 3.08-ratio rear axle and four-wheel drive. If a wheel-speed sensor fails, the Electronic-Brake Control Module (EBCM) software may activate the driveline-protection system. Unintended activation of the driveline-protection system will cause unintended braking on the wheel on the opposite side of the failed sensor, causing the vehicle to pull to one side unexpectedly, increasing the risk of a crash. GM will notify owners, and dealers will reprogram the EBCM, free of charge. The manufacturer has not yet provided a notification schedule. Owners may contact Chevrolet customer service at 1-800-630-2438 or GMC customer service at 1-800-462-8782. GM's number for this recall is N192261050.