



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

July 1, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Board of Regents - University of Iowa.....\$18,095.00  
On August 15, 2022, windows at Pappajohn Medical Center were damaged by gunshots. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents  
Camille Walters Gott, Risk Management Administrator, University of Iowa  
Andrea Anania, Board of Regents  
Aimee Claeys, Board of Regents  
Heather Hackbarth, Department of Management  
Matt Bender, Department of Management

AOS Claim ID 2359  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

May 21, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Windows Damaged Due to Gunshots at Pappajohn Medical Center  
on August 15, 2022  
University of Iowa – Board of Regents  
Claim dated December 6, 2023  
AOS Claim ID: 2359

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		<u>\$ 18,095.00</u>
Executive Council Allocation		\$ 18,095.00
Less:		
Previous payments	\$ 0.00	
This payment	<u>18,095.00</u>	
Total		<u>\$ 18,095.00</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$18,095.00. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Camille Walters Gott, Risk Management Claims Manager, University of Iowa  
John Nash, Director of Facilities, Board of Regents



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
202 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

May 3, 2024

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: Formal Loss Report - University of Iowa – Pappajohn Education Center Broken Windows (8/15/2022) – AOS Claim #2359

Dear Executive Council,

On August 15, 2022, gunshots penetrated windows at the Pappajohn Education Center, located at 1200 Grand Avenue, Des Moines, Iowa. The original loss notice was provided to the Executive Council, State Auditors and Board of Regents on August 18, 2022, and a Preliminary Loss Report was submitted on December 6, 2023.

The purpose of this letter is to provide the final expense details for this claim which are:

- **Replacement Windows: \$18,095.00.**

Please see the attached summary of claim expenses and copies of all invoices and proof of payments. Based on the information provided herein, The University of Iowa respectfully requests an award of **\$18,095.00** from the State of Iowa Executive Council, pursuant to Chapter 29C:20, Contingent Fund, Code of Iowa.

We appreciate your review and look forward to your response. Please feel free to contact me with any questions.

Sincerely,

Camille Walters Gott  
Risk Management Claims Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
202 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

December 6, 2023

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: University of Iowa – Pappajohn Education Center Broken Windows – Preliminary Loss Report (8/15/2022)

Dear Executive Council,

On August 15, 2022, gunshots penetrated windows at the Pappajohn Education Center, located at 1200 Grand Avenue, Des Moines, Iowa, causing the windows to break.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for the replacement windows. Our estimated damage is approximately **\$18,095.00**. A Formal Loss Report will be provided with supporting invoice and payment documentation.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters Gott  
Risk Management Claims Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke

## Walters, Camille

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**From:** Walters, Camille  
**Sent:** Thursday, August 18, 2022 9:47 AM  
**To:** executivecouncil@tos.iowa.gov; John Nash (john.nash@iowaregents.edu); Tammy Hollingsworth  
**Cc:** Bathke, Josey; Zumbach, Debby J  
**Subject:** University of Iowa Pappajohn Education Center - Property Loss Notice

Hello,

Risk Management was notified on 8/18/2022 of an incident at the Pappajohn Education Center, located at 1200 Grand Avenue, Des Moines, Iowa. On 8/15/2022, gunshots were fired near the building and bullets penetrated 3 windows causing them to break. The police were notified and the investigation into this incident is ongoing. The estimated damages could potentially exceed \$5,000. Photos of the damage have been requested and will be provided when available.

We will submit a preliminary loss report once we have a better estimate.

Please feel free to contact me with any questions or concerns.

Thank you

### **Camille Walters**

Manager, Risk Management Insurance and Loss Prevention  
202 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242  
Office: 319-335-5357  
<https://riskmanagement.fo.uiowa.edu/>

The logo for the University of Iowa, featuring the word "IOWA" in a bold, yellow, sans-serif font.



**Department of Risk Management  
Insurance & Loss Prevention**

202 Plaza Centre One (PCO)  
Iowa City, IA 52242-2500  
Phone 319-335-0010  
Fax 319-353-1893

**General Fund 29C:20 Property Claim Costs - Pappajohn Education Center Broken Windows**

<b>Building:</b>	Pappajohn Education Center				<b>Date of Loss:</b>	8/15/2022
<b>Department:</b>	Pappajohn Education Center, University College				<b>Completed by:</b>	Camille Walters Gott
					<b>UI Claim #:</b>	PR-21817-SUI
					<b>AOS 29C:20 Claim #:</b>	#2359
Category	Reference #	Vendor	PO	Voucher	29C:20 Claim Costs	
Building	1B	Elite Glass and Metal	1002751432	84363418	\$	5,428.50
Building	2B	Elite Glass and Metal	1002751432	84494718	\$	12,666.50
				<b>Building Total</b>	\$	<b>18,095.00</b>
Equipment	None				\$	-
Equipment	None				\$	-
				<b>Equipment Total</b>	\$	<b>-</b>
				<b>GRAND TOTAL</b>	\$	<b>18,095.00</b>

1B Invoice - Page 1 of 2  
Voucher 84363418 for  
30% downpayment.

ELITE GLASS AND METAL LLC  
4945 NW 57th Ave Suite 1  
Johnston, IA 50131

Invoice: 6231-A

Sold to  
The University of Iowa  
Pappajohn Education Center  
1200 Grand Ave.  
Des Moines, IA 50309

Job Address  
PAPPAJOHN CTR-VISIONWALL REPL  
1200 GRAND AVE  
DES MOINES, IA 50309

<u>Account</u>	<u>P.O. Num</u>	<u>Terms</u>	<u>Invoice Date</u>	<u>Page</u>
PAPA120		Net 30	4/20/23	1

Supply and install one door lite and 2 clear vision wall units		
Material	\$	13,362.00
Labor	\$	4,733.00
<b>Total</b>	<b>\$</b>	<b>18,095.00</b>

Final Claim Costs for 8/15/2022 Broken Windows = \$18,095.00

Invoice was paid on PO 1002751432.  
Voucher 84363418 is a 30% downpayment for \$5,428.50  
Voucher 84494718 is the final payment for \$12,666.50

There other costs invoiced and paid on PO 1002751432 are not part of this claim and will not be claimed.





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## Payment details for voucher: 84363418

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">84363418</a>	0000803522	002	Elite Glass and Metal LLC	\$8,985.00	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">923598</a> Dt: 12/30/2022 Amt: \$8,985.00	6045	12/27/2022	<a href="#">Detail</a>	\$8,985.00

[New Payment Search](#)  
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Please direct inquires regarding using this application to [acntpay@uiowa.edu](mailto:acntpay@uiowa.edu)

2B Invoice - Page 1 of 2  
Voucher 84494718 for  
final claim payment.

ELITE GLASS AND METAL LLC  
4945 NW 57th Ave Suite 1  
Johnston, IA 50131

Invoice: 6231-A

Sold to  
The University of Iowa  
Pappajohn Education Center  
1200 Grand Ave.  
Des Moines, IA 50309

Job Address  
PAPPAJOHN CTR-VISIONWALL REPL  
1200 GRAND AVE  
DES MOINES, IA 50309

<u>Account</u>	<u>P.O. Num</u>	<u>Terms</u>	<u>Invoice Date</u>	<u>Page</u>
PAPA120		Net 30	4/20/23	1

Supply and install one door lite and 2 clear vision wall units		
Material	\$	13,362.00
Labor	\$	4,733.00
<b>Total</b>	<b>\$</b>	<b>18,095.00</b>

Final Claim Costs for 8/15/2022 Broken Windows = \$18,095.00

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2B Invoice - Page 2 of 2  
 Voucher 84494718 for  
 final claim payment.

ELITE GLASS AND METAL LLC  
 4945 NW 57th Ave Suite 1  
 Johnston, IA 50131

Invoice: 6231

Sold to  
 The University of Iowa  
 Pappajohn Education Center  
 1200 Grand Ave.  
 Des Moines, IA 50309

Job Address  
 PAPPAJOHN CTR-VISIONWALL REPL  
 1200 GRAND AVE  
 DES MOINES, IA 50309

<u>Account</u>	<u>P.O. Num</u>	<u>Terms</u>	<u>Invoice</u>	<u>Page</u>
PAPA120		Net 30	4/20/23	1
ORIGINAL CONTRACT SUM.....			29,950.00	
NET CHANGE BY CHANGE ORDERS.....			2,000.00	
CONTRACT SUM TO DATE.....			31,950.00	
TOTAL COMPLETED & STORED TO DATE.....			31,950.00	
RETAINAGE.....			0.00	
TOTAL EARNED LESS RETAINAGE.....			31,950.00	
LESS PREVIOUS CERTIFICATES				
FOR PAYMENT.....			8,985.00	
SALES TAX.....			0.00	
CURRENT PAYMENT DUE.....			22,965.00	
BALANCE TO FINISH, PLUS				
RETAINAGE.....			0.00	
Current Application			\$22,965.00	

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## Payment details for voucher: 84494718

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">84494718</a>	0000803522	002	Elite Glass and Metal LLC	\$22,965.00	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">953398</a> Dt: 05/01/2023 Amt: \$22,965.00	6231	04/20/2023	<a href="#">Detail</a>	\$22,965.00

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