

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 1, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,294.75, subject to the audit of actual invoices. On April 26, 2024, Vehicle #72 was damaged by hail. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3732
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

May 21, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #72 on April 26, 2024
Department of Administrative Services
Claim dated April 29, 2024
AOS Claim ID: 3732

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,294.75 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: April 29, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#72/Hail
Event Date	April 26, 2024
Summary	Vehicle 72 sustained hail damage. (279687)
Amount Requested	\$2,294.75 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Mon, Apr 29, 2024 at 10:33 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 72 sustained hail damage 4/26/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: Act of Nature

Date: <small>(Month/Day/Year)</small>	04/26/2024	Time: <small>(Time plus a.m./p.m.)</small>	9 p.m.
Vehicle Plate #:	72	Vehicle Mileage:	
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2020 Dodge Charger – VIN: 2C3CDXKTXLH124217		
Assigned To:	Riley Galvin	Badge #	72
Driven By:	Riley Galvin	Badge #	72
Driver's Lic #:	517AG2821	Damage:	Pending
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$0.00
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	N/A		
Occupants: <small>(Other than driver)</small>			

VEHICLE #2:

DL #:		State:	IA
Vehicle Lic. #		State:	IA
Driver's Name:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info:			

(Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:		Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:	Trooper Cullen Donohoe		
Accident Location: (Street/Hwy)	2419 Rodeo Ave, Monroe IA		
County:	Jasper County		
Weather/Road Conditions:	Severe Weather Alert – Tornado Watch		
<p>Trooper R. Galvin #72 would be working their assigned shift, during a <u>National Weather Service</u> issued severe weather alert, which brought heavy rain and large hail, as tornado watches and warning were issued. Trooper Galvin's patrol vehicle would receive cosmetic damage, in the form of multiple small dents on the exterior roof and trunk.</p>			
ISP CFS Number: 000211-7059			
Property Damage other than Vehicles:	N/A		
Cost:	Pending		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt. Kyle Ratzesberger #140
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			



MEMORANDUM

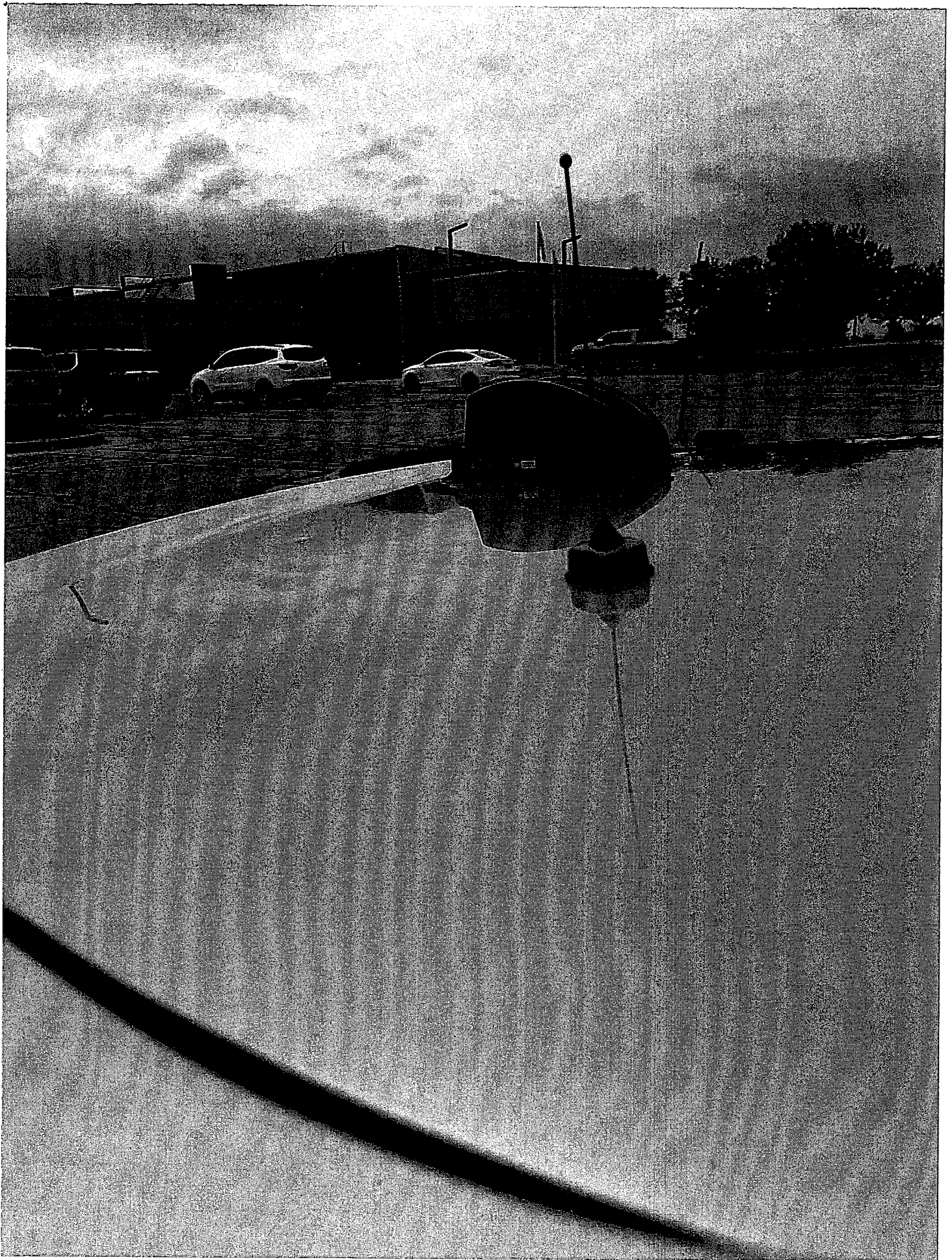
TO: Post 1 Supervision

FROM: Trooper Riley Galvin

DATE: 04-27-2024

SUBJECT: Hail Damage from Storm on 04-26-2024

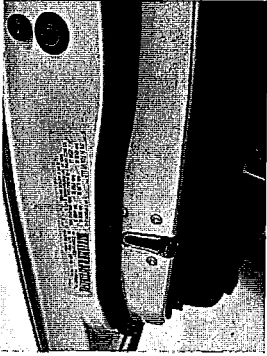
On 04-26-2024, I, Trooper Riley Galvin #72, was on patrol during a severe thunderstorm in central Iowa. I was patrolling the area of Interstate 235, Highway 5, Highway 65, and Interstate 80 available to assist storm damage in communities around the metro. The next morning in the daylight, I observed my vehicle had hail damage from some point during the night. The damage is located on the roof and the trunk of the patrol vehicle.



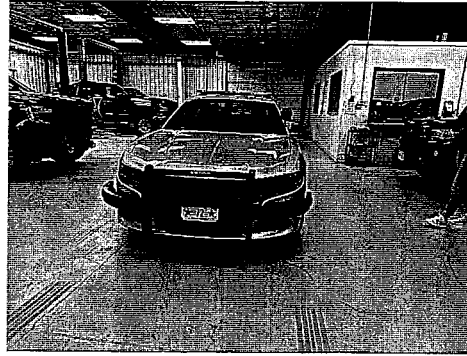
Karl Chevrolet Collision Center Ankeny
1101 Southeast Oralabor Road, Ankeny, IA 50021
Phone: (515) 299-4337, Fax: (515) 964-2293

Image Report

Owner: SOI 72	Insurance:	Estimator: Joe Singleton	Vehicle Out:
RO Number:	Claim Number:		
Year: 2020	Color:	License Plate:	Production Date:
Make: DODG	Body Style: 4D SED	State: IA	Mileage In:
Model: Charger Police AW...	Engine: 8-5.7L Gasoline S...	VIN: 2C3CDXKTXLH124217	Condition:



4/29/2024
 Comments:



4/29/2024
 Comments:



4/29/2024
 Comments:



4/29/2024
 Comments:



4/29/2024
 Comments:

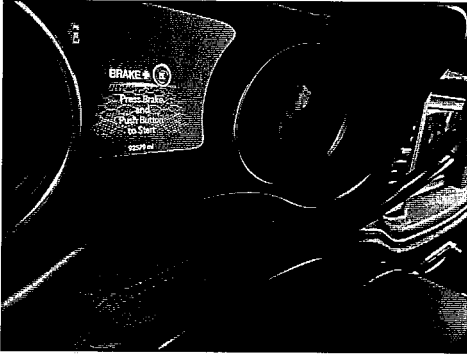


4/29/2024
 Comments:

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Model: Charger Police AW...	Engine: 8-5.7L Gasoline S...	VIN: 2C3CDXKTXLH124217	Condition:



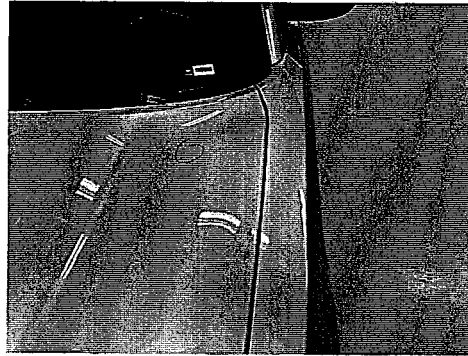
4/29/2024
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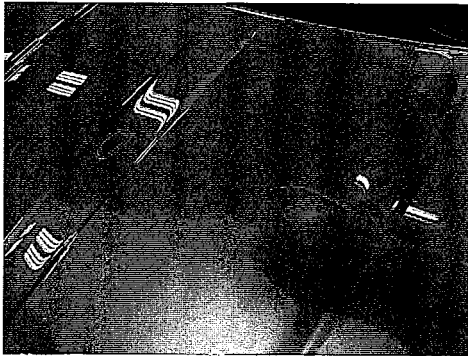
4/29/2024
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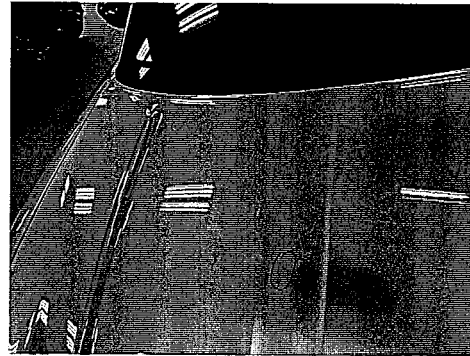
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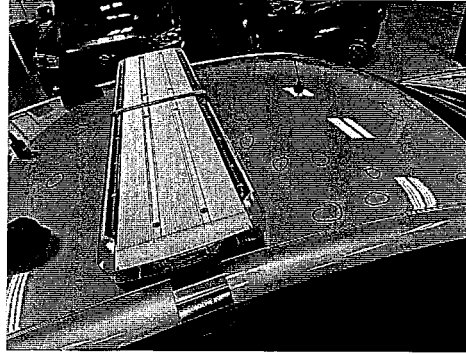
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1101 Southeast Oralabor Road, Ankeny, IA 50021
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Image Report

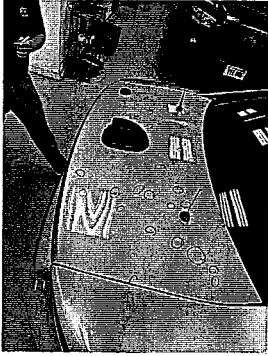
Owner: SOI 72	Insurance:	Estimator: Joe Singleton	Vehicle Out:
RO Number:	Claim Number:		
Year: 2020	Color:	License Plate:	Production Date:
Make: DODG	Body Style: 4D SED	State: IA	Mileage In:
Model: Charger Police AW...	Engine: 8-5.7L Gasoline S...	VIN: 2C3CDXKTXLH124217	Condition:



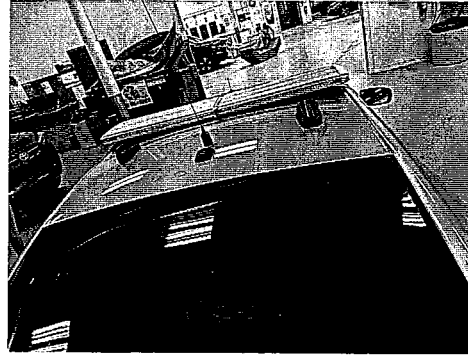
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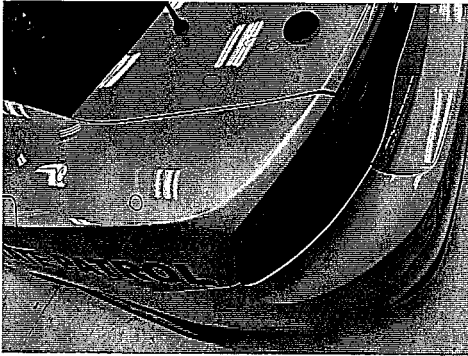
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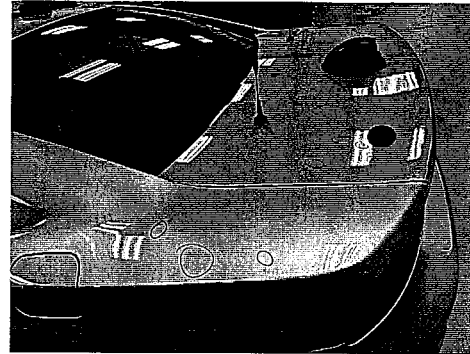
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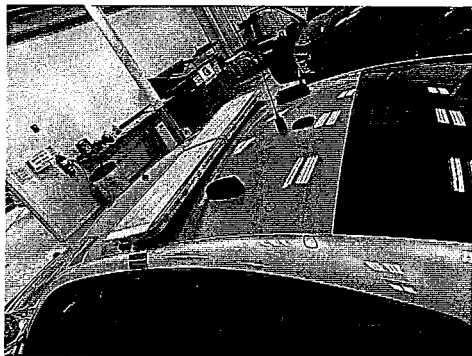


4/29/2024
 Comments:

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Image Report

Owner: SOI 72	Insurance:	Estimator: Joe Singleton	Vehicle Out:
RO Number:	Claim Number:		
Year: 2020	Color:	License Plate:	Production Date:
Make: DODG	Body Style: 4D SED	State: IA	Mileage In:
Model: Charger Police AW...	Engine: 8-5.7L Gasoline S...	VIN: 2C3CDXKTXLH124217	Condition:



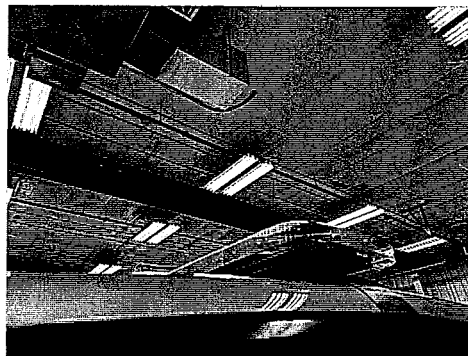
4/29/2024
Comments:



4/29/2024
Comments:



4/29/2024
Comments:



4/29/2024
Comments:

**Karl Chevrolet Collision Center
Ankeny**

Your Dealer for Life
1101 Southeast Oralabor Road, Ankeny, IA 50021
Phone: (515) 299-4337
FAX: (515) 964-2293

Workfile ID: 99111ab6
PartsShare: 7VvJd8
Federal ID: 42-1092272

Estimate

RO Number:

Customer:	Insurance:	Adjuster:	Estimator:	Joe Singleton
SOI 72		Phone:	Create Date:	4/29/2024
		Claim:		
		Loss Date:		
(563) 419-3979		Deductible:		

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKTXLH124217	Interior Color:	Mileage In:	Vehicle Out:
License:	Exterior Color:	Mileage Out:	
State: IA	Production Date:	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		HOOD						
2	E01	Remove/Install	Insulator				0.3	Body	
3	E01	PDR	Hood (ALU) NOTE: PDR 25 nickel	1	225.00	Other			
4	E01		ROOF						
5	E01	PDR	Roof panel w/o sunroof NOTE: PDR 50 quarter	1	540.00	Other			
6	E01	Remove/Install	R&I headliner				3.4	Body	
7	E01		REAR DOOR						
8	E01	Remove/Install	RT Belt w'strip				0.3	Body	
9	E01	PDR	RT Door shell w/o wide body (HSS) NOTE: PDR 25 quarter	1	225.00	Other			
10	E01		PDR R QTR	1	350.00	Other			
11	E01		PDR TRUCK	1	400.00	Other			
12	E01		PDR RF DOOR	1	250.00	Other			
13	E01		TRUNK LID						
14	E01	Remove/Install	Trunk lid trim				0.3	Body	
15	E01		Pre Repair Scan- Per OEM Guideline				0.5	Mech	
16	E01		Post Repair Scan- Per OEM Guideline				0.5	Mech	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					1,000.00
Labor, Body			57.50	4.3	247.25
Labor, Mechanical			57.50	1.0	57.50
Miscellaneous					990.00
Subtotal					2,294.75

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Estimate

RO Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Sales Tax	0.00
Grand Total	2,294.75
Net Total	2,294.75

Estimate Version	Total \$
Original	2,294.75

Insurance Total \$:	2,294.75
Received from Insurance \$:	0.00
Balance due from Insurance \$:	2,294.75

Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural