

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 1, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,135.13, subject to the audit of actual invoices. On April 26, 2024, Vehicle #1274 was damaged by a tornado. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3734
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

May 21, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Tornado Damage to Vehicle #1274 on April 26, 2024
Department of Administrative Services
Claim dated May 3, 2024
AOS Claim ID: 3734

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$3,354.59; however, the estimate from the vendor includes sales tax of \$219.46. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$3,135.13, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: May 3, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1274/Weather
Event Date	April 26, 2024
Summary	Vehicle 1274 sustained damage from a tornado. (280021) AOS #3734
Amount Requested	\$3,354.59 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



Risk, DAS <das.risk@iowa.gov>

Fwd: 1274 tornado vehicle damage report

1 message

Risk, DAS <das.risk@iowa.gov>

Thu, May 2, 2024 at 10:09 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 1274 received damage from a tornado on 4/26/2024. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

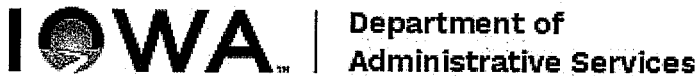
DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>

----- Forwarded message -----

From: **Carlton, Corey** <corey.carlton@dnr.iowa.gov>

Date: Thu, May 2, 2024 at 9:48 AM

Subject: 1274 tornado vehicle damage report

To: Risk, DAS <das.risk@iowa.gov>, Grant Gelly <grant.gelly@dnr.iowa.gov>

Let me know if you need anything else. Thanks CC

--

Corey Carlton**Iowa Conservation Officer****Law Enforcement Bureau District 3**

Iowa Department of Natural Resources

Union and Ringgold Counties

(C) 641-414-2173

corey.carlton@dnr.iowa.govwww.iowadnr.gov

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
4/26/24	7 PM	1
County	State	
Union	IA	

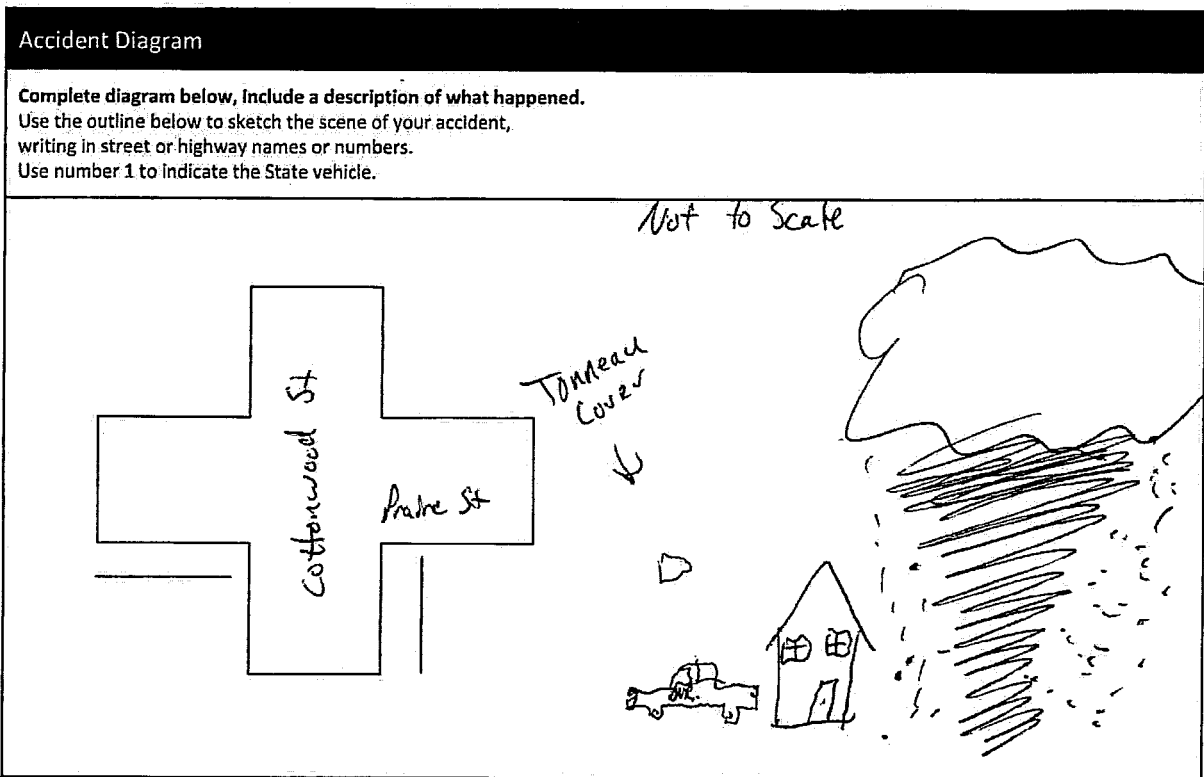
Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
NA Stationary Parked in Driveway		1716 W Prairie St	
Driver's License No./State		City, State, Zip	
@ Corey Carlton's Residence		Creston, IA 50801	
Date of Birth	Department	Work Phone	Home Phone
10/12/82	DNR LEB	641 414 2173	—
License Plate No.	VIN	Year, Make, Model	
1274	1GCLUYAED9WZ210773	2022 Chevrolet 1500	
Estimate (\$) of Damage		Description of Damage	
		Ripped tonneau cover off, dents scratches on body	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
NA			
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
Unknown	
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
NA	
Name	Address/Phone



RHINE BODY REPAIR

rhinebodyrepair@gmail.com
301 E MONTGOMERY ST, CRESTON, IA 50801
Phone: (641) 782-5016

Workfile ID: cdc19157
PartsShare: 7VDxBm

Preliminary Estimate

Customer: State, Conservation

Job Number:

Written By: Dave Rhine

Insured: State, Conservation
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
State, Conservation

Inspection Location:
RHINE BODY REPAIR
301 E MONTGOMERY ST
CRESTON, IA 50801
Repair Facility
(641) 782-5016 Business

Insurance Company:

VEHICLE

2022 CHEV Silverado 1500 LTD Work Truck Crew Cab 157" WB 4WD 4D LONG 8-5.3L Gasoline Direct Injection

VIN: 1GCUYAED9N2210773

Interior Color:

Mileage In:

Vehicle Out:

License:

Exterior Color:

Mileage Out:

State:

Production Date:

Condition:

Job #:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks

DECOR

Dual Mirrors
Tinted Glass

CONVENIENCE

Air Conditioning
Tilt Wheel
Message Center
Telescopic Wheel
Backup Camera

RADIO

AM Radio

FM Radio
Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control

Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper

Preliminary Estimate

Customer: State, Conservation

Job Number:

2022 CHEV Silverado 1500 LTD Work Truck Crew Cab 157" WB 4WD 4D LONG 8-5.3L Gasoline Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT DOOR					
2	Repl	RT Door glass NAGS	DD13102GTN	1	266.81	0.3	
3	Repl	LT Door glass NAGS	DD13103GTN	1	266.81	0.3	
4	R&I	RT R&I trim panel				0.4	
5	R&I	LT R&I trim panel				0.4	
6	*	Rpr	LT Outer panel			2.0	2.4
7		Add for Clear Coat					1.0
8		REAR DOOR					
9	*	Rpr	LT Outer panel			3.0	2.4
10		Overlap Major Adj. Panel					-0.4
11		Add for Clear Coat					0.4
12		PICK UP BOX					
13	*	Rpr	LT Outer panel			3.0	3.2
14		Overlap Major Adj. Panel					-0.4
15		Add for Clear Coat					0.6
16	Repl	LT Decal "4X4"	23400362	1	42.64	0.3	
17	Repl	Fuel door	84745968	1	171.67	0.3	0.3
18		Add for Clear Coat					0.1
19	#	Subl	Hazardous waste removal	1	5.00 T		
20	#	Repl	Corrosion protection primer	1	3.00 T	0.2	
21	#	Rpr	Right cab corner			5.0	2.0
SUBTOTALS					755.93	15.2	11.6

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			747.93
Body Labor	15.2 hrs @	\$ 68.00 /hr	1,033.60
Paint Labor	11.6 hrs @	\$ 68.00 /hr	788.80
Paint Supplies	11.6 hrs @	\$ 48.00 /hr	556.80
Miscellaneous			8.00
Subtotal			3,135.13
Sales Tax	\$ 3,135.13 @	7.0000 %	219.46
Grand Total			3,354.59

MyPricelink Estimate ID / Quote ID:

1214667119224954880 / 136058836

Preliminary Estimate

Customer: State, Conservation

Job Number:

2022 CHEV Silverado 1500 LTD Work Truck Crew Cab 157" WB 4WD 4D LONG 8-5.3L Gasoline Direct Injection

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GH19, CCC Data Date 04/16/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category.
X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category.
M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel.
CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel.
HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non
Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace.
R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel.
Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway
Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.