

MEMBERS OF COUNCIL
HON. KIM REYNOLDS
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HON. ROB SAND
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HON. ROBY SMITH
TREASURER OF STATE
HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

April 1, 2024

Mr. Leif Olson
Chief Deputy Attorney General
Attorney General's Office
Hoover Bldg.
LOCAL

Dear Mr. Olson:

The Executive Council, in a meeting held on this date, approved payment of the following cost items:

Kevin Cmelik.....\$870.00
814 Shawnee Avenue
Des Moines, IA 50313
Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

CC: Tina Palmer, Attorney General's Office

BRENNA BIRD
ATTORNEY GENERAL

LEIF OLSON
CHIEF DEPUTY ATTORNEY GENERAL



1305 E. WALNUT ST.
DES MOINES, IA 50319
Main: 515-281-5164 • Direct: 515-954-9564
Email: leif.olson@ag.iowa.gov
www.iowaattorneygeneral.gov

IOWA DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

March 25, 2024

Victoria Newton
Executive Secretary
Executive Council
State Capitol
L O C A L

Re: Payment of Claims for Fees by Outside Counsel

Dear Victoria:

Our office requests Executive Council approval for payment of attorney fees in the amount of \$870.00 to Kevin Cmelik for providing legal services.

The amount of the claim appears to be reasonable. We have reviewed both the billing and the Services Agreement and recommend payment. Under that Agreement, payment should be made from the Attorney General's Office's Forfeiture Fund and not from the General Fund.

Sincerely,

Leif Olson
Chief Deputy Attorney General

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March 15, 2024

Mr. Leif Olson
Chief Deputy Attorney General
Attorney General Office-Hoover Bldg.
L O C A L

Re: Approval of attorney fees

Dear Mr. Olson:

I received the enclosed statement from Kevin Cmelik for the following fees:

Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office

Current balance	\$870.00
Waiting for AG recommendation	\$0.00
Pending EC Approval	\$0.00
Claims in Process	\$0.00
Warrant sent	\$0.00
Outstanding Total	\$870.00

May I please have your recommendation of this payment request?

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

TIME SHEET

Name	Kevin Cmelik	Title:	Contract attorney
Case	Carlton Douglas	Case no.	23-1170

DATE	START TIME	END TIME	REGULAR HOURS	TASK	TOTAL BILLED
02/13/24	12:45	01:30	00:45	Record Review	45.00
02/14/24	09:30 11:15	10:15 11:30	01:00	Record Review	75.00
02/15/24	09:15	11:00	01:45	Record Review	105.00
02/18/24	04:00	06:15	02:15	Drafting	135.00
02/20/24	08:30 12:00	11:30 01:00	03:00	Drafting	180.00
02/21/24	09:00	12:00	3	Drafting Research	180.00
02/22/24 02/24/24	11:00 10:00	12:30 12:00	3:30	Drafting Research Final Rev	210.00
TOTAL			14 HRS. 45		870.00

Employee signature: <i>Kevin Cmelik</i>	02/29/24
Supervisor signature:	

03/04/2024 Executive Council Approval
 \$60.00 per hour/Kevin Cmelik
 Attorney fees and costs will be paid from the Attorney General's Forfeiture Fund.