

Kim Reynolds, Governor

Adam Gregg, Lt. Governor

Beth Townsend, Director



DATE: July 21, 2022

Executive Council of Iowa
Office of Treasurer of State
State Capitol Building
Des Moines, Iowa 50319

Re: Reimbursement request 29C20 Claim

Please see the revised expenses, copies of all invoices, and proof of payments were previously submitted. Based on the information herein, Iowa Workforce Development (IWD) respectfully requests approval for the Executive Council increase of \$1,065.92 for a total approval award of \$5,345.87, pursuant to Chapter 29C20, Contingent Fund, Code of Iowa. These expenses were charged to 0107-309-UADU-2507 and program was BLNK on June 2020's eDAS bill. Please deposit reimbursement funds into the following IWD account: 0107-309-UADU-2507, program BLNK.

Claim #	TOS Job # 2123 and AOS Claim #1979
Vandalism/Event	Vandalism related to street riots and demonstrations
Event Date	May 29 th , 2020
Summary	Vandals broke five double pane windows with bricks
Amount Requested	\$5,345.87

We appreciate your review and look forward to your response. Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Eddie N. Sauls".

Eddie N. Sauls
Bureau Chief, Business Management

cc: Tammy Hollinsworth
Victoria Newton

Newton, Victoria [TOS]

From: Arntzen, Brent <brent.arntzen@iowa.gov>
Sent: Tuesday, November 29, 2022 3:22 PM
To: Sauls, Eddie [IWD]
Cc: ExecutiveCouncil [TOS]
Subject: Re: IETN Document.xlsx
Attachments: iwd150 edas exec council.pdf

All,

Please see attached delineation of the incident related to this 2920 claim by IWD. All of the information in the 150DSM edas attachment was correct hand calculated form for my staff was in error and IWD was billed the actual amount per my attached billing. Please use my hand documented information as to the actual amount DAS-GSE-CCM encumbered to restore this problem.

Invoice Elite for \$3850, then add 15% overhead cost per Market Place rates for EDAS
Invoice Elite glass for \$125 plus 15% overhead cost per Market Place rates for EDAS
CCM Labor 14 hrs at \$55.33. \$774.62

Total = \$5345.87

Brent - Any question please call me.

On Mon, Nov 28, 2022 at 12:13 PM Sauls, Eddie [IWD] <Eddie.Sauls@iwd.iowa.gov> wrote:

Thank you. I have copied DAS Facilities administrator, Brent Artzen on this email so he can provide the details related to the actual costs as DAS was responsible for the work.

Eddie N. Sauls

Bureau Chief, Business Management

[Iowa Workforce Development](#)

1000 East Grand Avenue

Des Moines, Iowa 50319

Office (515) 281-5198

Mobile (515) 201-3225

eddie.sauls@iwd.iowa.gov

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From: ExecutiveCouncil [TOS] <ExecutiveCouncil@tos.iowa.gov>
Sent: Monday, November 28, 2022 11:52 AM
To: Sauls, Eddie [IWD] <Eddie.Sauls@iwd.iowa.gov>
Subject: RE: IETN Document.xlsx

Eddie,

I am trying to get this on the next meeting's agenda, but I think maybe I was missed on some of the emails below. While I have to corrected letter for \$5,345.87, I don't have supporting documentation to match to it. The attached items don't match for me. Can you help?

Also, moving forward you should only use the email address ExecutiveCouncil@tos.iowa.gov – it ensures that if I am not here, that my backup gets the items so we aren't delayed in getting these processed.

Thank you,

Victoria Newton | Executive Secretary

Treasurer of State ▪ State Capitol Building

1007 E Grand Ave 1st Floor ▪ Des Moines, Iowa 50319

[p] 515.281.5368 ▪ [w] iowaTreasurer.gov

From: Sauls, Eddie [IWD] <Eddie.Sauls@iwd.iowa.gov>
Sent: Wednesday, July 20, 2022 4:02 PM
To: Hollingsworth, Tammy [AOS]; Newton, Victoria [TOS] <Victoria.Newton@tos.iowa.gov>
Cc: Kennedy, Victor [IWD] <Victor.Kennedy@iwd.iowa.gov>; Boten, Brenda [IWD] <Brenda.Boten@iwd.iowa.gov>
Subject: FW: IETN Document.xlsx

Tammy,

Please see the attached revised 29C20 Letter to the Executive Council reflecting the correct amounts expended by DAS on behalf of IWD on the emergency window repair at 150 Des Moines Street during last years riots.

Eddie N. Sauls

Bureau Chief, Business Management

[Iowa Workforce Development](#)

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From: Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>

Sent: Tuesday, July 19, 2022 11:50 PM

To: Sauls, Eddie [IWD] <Eddie.Sauls@iwd.iowa.gov>

Subject: RE: IETN Document.xlsx

Eddie

I don't really have an answer to that, the question is kind of outside of the scope of my knowledge. The funds received by IWD would just need to get deposited into the current fiscal year.

I'm working on getting the claim processed for payment finally. There is only 1 final item that I need from you. I believe I have all of the amounts sorted out, but I will need a revised payment request letter. Since the original allocation approved by the Executive Council was for \$4,279.95, the letter will need to request an additional (supplemental allocation) amount of \$1,065.92 for a total of \$5,345.87.

Tammy

From: Sauls, Eddie [IWD] <Eddie.Sauls@iwd.iowa.gov>
Sent: Tuesday, July 12, 2022 11:15 AM
To: Kennedy, Victor [IWD] <victor.kennedy@iwd.iowa.gov>; Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>
Cc: Arntzen, Brent <brent.arntzen@iowa.gov>; Cooper, Renee [IWD] <renee.cooper@iwd.iowa.gov>; Boten, Brenda [IWD] <brenda.boten@iwd.iowa.gov>
Subject: RE: IETN Document.xlsx

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Tammy,

I defer this issue to you as to how to proceed.

Eddie N. Sauls

Bureau Chief, Business Management

[Iowa Workforce Development](#)

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From: Kennedy, Victor [IWD] <victor.kennedy@iwd.iowa.gov>
Sent: Monday, July 11, 2022 5:40 PM
To: Sauls, Eddie [IWD] <Eddie.Sauls@iwd.iowa.gov>; Hollingsworth, Tammy [AOS] <Tammy.Hollingsworth@aos.iowa.gov>
Cc: Arntzen, Brent <Brent.Arntzen@iowa.gov>; Cooper, Renee [IWD] <Renee.Cooper@iwd.iowa.gov>; Boten, Brenda [IWD] <Brenda.Boten@iwd.iowa.gov>
Subject: RE: IETN Document.xlsx

Please advise if this budget line needs to be open for SFY 2022

Thanks

Victor Kennedy, MBA, CPA

Chief Financial Officer

[Iowa Workforce Development](#)

1000 East Grand Avenue

Des Moines, IA 50319

Phone: 515-725-3817

victor.kennedy@iwd.iowa.gov

From: Sauls, Eddie [IWD] <Eddie.Sauls@iwd.iowa.gov>

Sent: Monday, June 27, 2022 9:40 AM

To: Hollingsworth, Tammy [AOS] <Tammy.Hollingsworth@aos.iowa.gov>

Cc: Arntzen, Brent <Brent.Arntzen@iowa.gov>; Cooper, Renee [IWD] <Renee.Cooper@iwd.iowa.gov>; Boten, Brenda [IWD] <Brenda.Boten@iwd.iowa.gov>; Kennedy, Victor [IWD] <victor.kennedy@iwd.iowa.gov>

Subject: FW: IETN Document.xlsx

Tammy,

There is the email from DAS with the clarification.

Please let

Eddie N. Sauls

Bureau Chief, Business Management

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From: Arntzen, Brent <brent.arntzen@iowa.gov>
Sent: Monday, June 27, 2022 9:10 AM
To: Sauls, Eddie [IWD] <Eddie.Sauls@iwd.iowa.gov>
Subject: Fwd: IETN Document.xlsx

See below. I thought we resolved this last year. Yes the 5387 seems to be the going number.

----- Forwarded message -----

From: Arntzen, Brent <brent.arntzen@iowa.gov>
Date: Thu, Sep 23, 2021 at 11:05 AM
Subject: Fwd: IETN Document.xlsx
To: Jeff Shannon <jeff.shannon@iowa.gov>, Sauls, Eddie <eddie.sauls@iwd.iowa.gov>, Scott Johnson <scott.johnson@iowa.gov>, Shawna Ferguson <shawna.ferguson@iowa.gov>

Eddie

Please see attached documentation for the billing issues from the 29C20. Let me know if you have issues or anything.

Brent

----- Forwarded message -----

From: **Jusic, Mirela** <mirela.jusic@iowa.gov>
Date: Thu, Sep 23, 2021 at 10:53 AM
Subject: Fwd: IETN Document.xlsx
To: Brent Arntzen <brent.arntzen@iowa.gov>

Please forward this on to IWD. Thanks, mj

----- Forwarded message -----

From: **Harmon-Moyer, Crystal** <crystal.harmon@iowa.gov>
Date: Thu, Sep 23, 2021 at 10:52 AM
Subject: Fwd: IETN Document.xlsx
To: Mirela Jusic <mirela.jusic@iowa.gov>, Matthew Durand <matthew.durand@iowa.gov>

The bud line for IWD needs to be set up.



Crystal Harmon-Moyer, Accounting Tech II
Iowa Department of Administrative Services
Finance
Office: 515-725-2988
Fax: 515-281-6140
crystal.harmon@iowa.gov
<https://das.iowa.gov>

----- Forwarded message -----

From: **Finance Payables, DAS** <das.finance.payables@iowa.gov>
Date: Thu, Sep 23, 2021 at 9:10 AM
Subject: Fwd: IETN Document.xlsx
To: Crystal Harmon-Moyer <crystal.harmon@iowa.gov>

----- Forwarded message -----

From: **Jusic, Mirela** <mirela.jusic@iowa.gov>
Date: Thu, Sep 23, 2021 at 8:52 AM
Subject: IETN Document.xlsx

To: DAS Finance Payables <das.finance.payables@iowa.gov>

Cc: Matthew Durand <matthew.durand@iowa.gov>

Morning,

Please process, thanks, mj



Mirela Jusic, Financial Manager

Iowa Department of Administrative Services

Division of Financial Management

Office: 515-281-5062

Mobile: 515-314-4215

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mirela.jusic@iowa.gov

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Elite Glass \$3850
+ 15% overhead = \$577.50

Elite Glass \$125.00
+ 15% overhead = \$18.75

DAS Labor 14hrs @ 55.33 = \$774.62

Elite Glass Total = \$3975.00
overhead 15% = \$596.25

DAS Labor = \$774.62

Total Expense by Incident

\$5345.87

Executive Council Request

Reimburse IWD150

\$5345.87.

Brent Arntzen
GSS-CCM
Facilities Administrator