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HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 7, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services.....\$2,272.90  
On May 26, 2023, State Patrol Vehicle #314 was damaged by a raccoon. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Joel Lunde, Department of Management

AOS Claim # 3545  
TOS Job # 2422



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

September 18, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Raccoon Damage to Vehicle #314 on May 26, 2023  
Department of Administrative Services  
Claim dated June 20, 2023  
AOS Claim ID: 3545

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$ <u>2,272.90</u>
Executive Council Allocation		\$ 2,272.90
Less:		
Previous payments	\$ 0.00	
This payment	<u>2,272.90</u>	
Total		\$ <u>2,272.90</u>
Remaining Executive Council allocation		\$ <u>0.00</u>

We recommend reimbursement be made in the amount of \$2,272.90. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Flowers, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: March 4, 2022

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Fucaloro, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	3545
Vehicle / Event	314/Raccoon
Event Date	May 26, 2023
Summary	Vehicle 314 struck a raccoon. (257676)
Amount Requested	<b>\$2,272.90 - Total</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you

Mariah Fucaloro, Fleet Manager  
DAS Fleet Services  
[Mariah.Fucaloro@iowa.gov](mailto:Mariah.Fucaloro@iowa.gov)  
515-414-6582

Warrants

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	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2023	85957869	1	\$390.40	07/19/2023	07/24/2023	00002088178
	2023	85957869	2	\$657.20	07/19/2023	07/24/2023	00002088178
	2023	85957869	3	\$1,225.30	07/19/2023	07/24/2023	00002088178

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▼ Warrant Information

Fiscal Year : 2023 Amount : \$2,272.90  
 Warrant Number : 85957869 Vendor Customer : 00002088178  
 Line Number : 1 Last Updated : 7/24/23

▼ Issue Information

Issued : 07/19/2023 Void :   
 Document ID : RISK00523189004A Duplicate :   
 Document Line Number : 1 Stop :   
 Line Amount : \$390.40  
 Comments :

▼ Redeemed Information

Redeemed : 07/24/2023 Batch Number : 0992  
 Redeemed Bank : 0022 Sequence Number : 00004  
 Redeemed Fund : 0665  
 Redeemed Department : 005

▼ Fund Accounting

Fund : 0665 Object : 2715 Dept Object :  
 Sub Fund : Sub Object : Dept Revenue :  
 Department : 005 Object Class :  
 Unit : 5790 Revenue Source :  
 Sub Unit : Sub Revenue Source :  
 Appropriation : 0000 Revenue Source Class :  
 BSA :  
 Sub BSA :

▼ Detail Accounting

Location : Reporting : Major Program :  
 Sub Location : Sub Reporting : Program :  
 Activity : 2920 Task : Phase :  
 Sub Activity : Sub Task : Program Period :  
 Function : Task Order :  
 Sub Function :

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Bodensteiner Body Werks  
24 1st Avenue NE  
Waukon, IA 52172

# Invoice

Date	Invoice #
6/29/2023	2666

<b>Bill To</b>
Iowa State Patrol

Description	P.O. No	Terms	Project
		314	
repairs on patrol car 314			
	QTY	Rate	Amount
		2,272.90	2,272.9011
<b>Subtotal</b>			\$2,272.90
<b>Sales Tax</b>			\$0.00
<b>Total</b>			\$2,272.90
<b>Payments/Credits</b>			\$0.00
<b>Balance Due</b>			\$2,272.90



OFFICE OF AUDITOR OF STATE  
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August 2, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Raccoon Damage to Vehicle #314 on May 26, 2023  
Department of Administrative Services  
Claim dated June 20, 2023  
AOS Claim ID: 3545

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,272.90, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Flowers, Fleet Services Manager, Department of Administrative Services  
Joel Lunde, Department of Management