

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,651.50, subject to an audit of actual invoices. On March 16, 2024, Vehicle #196 was damaged by a raccoon. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3713
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #196 on March 16, 2024
Department of Administrative Services
Claim dated March 22, 2024
AOS Claim ID: 3713

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,651.50, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: March 22, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#196/Animal
Event Date	March 16, 2024
Summary	Vehicle 196 stuck a raccoon. (277364)
Amount Requested	\$2,651.50 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



AOS # 3713

Risk, DAS <das.risk@iowa.gov>

Fwd: 3-16-24 Trooper Long #196 Raccoon damage

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Mar 18, 2024 at 11:05 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS Executive Council <executivecouncil@tos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Please accept this email as initial 24 hr notification for AON, vehicle 196 struck a raccoon on 3/16/2024. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

----- Forwarded message -----

From: **Cunningham Michael** <mcunning@dps.state.ia.us>

Date: Sat, Mar 16, 2024 at 5:13 PM

Subject: 3-16-24 Trooper Long #196 Raccoon damage

To: vehicledamage <vehicledamage@dps.state.ia.us>, DAS Risk <DAS.Risk@iowa.gov>

Cc: Borelli Rob <borelli@dps.state.ia.us>, Meadows Brent <meadows@dps.state.ia.us>, Leffler Kevin <leffler@dps.state.ia.us>, Luke Tracy <tluke@dps.state.ia.us>

On March 16, 2024, at 1:15 AM Trooper Adrian Long #196 was enroute to assist Pott. County with a pursuit. He was heading southbound on Waverly Ave north of 335 St and had a raccoon run out in front of his patrol car and he struck it. His patrol car sustained damage to the lower front-end plastic of the car. All the required paperwork will be forthcoming once the estimate has been completed. He will head down to All Makes in Council Bluffs on Monday for the estimate.

Thanks,

Mike

Sergeant Mike Cunningham *36*

Iowa State Patrol District 4

Iowa Department of Public Safety

3710 Hwy 30 East | Denison, Iowa 51442

Office: 712-263-4621

Fax: 712-263-2325

mcunning@dps.state.ia.us

<https://dps.iowa.gov>

<https://dpscareers.com>



NOTICE This email message (including any file attachments transmitted with it) is for the sole use of the intended recipient(s) and may contain confidential and legally privileged information. Any unauthorized use or disclosure of this email by an unintended recipient is prohibited. If you have received this e-mail in error please notify the sender by return e-mail and destroy all copies of the original message. No representation is made that this email or any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024006755

Date: <small>(Month/Day/Year)</small>	03/16/24	Time: <small>(Time plus a.m./p.m.)</small>	01:15 am
Vehicle Plate #:	196	Vehicle Mileage:	122,450
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2020 Dodge Charger 2C3CDXKT2LH115057		
Assigned To:	Trooper Long	Badge #	196
Driven By:	Trooper Long	Badge #	196
Driver's Lic #:	990BB4623	Damage:	\$2651.50
Vehicle Towed: <small>(Yes / No)</small>		Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	North of Pott. Co/ Harrison Co line on Waverly Ave		
County:	Harrison		
Weather/Road Conditions:	Normal/Dry		
Narrative: On March 16, 2024, at 1:15 AM Trooper Adrian Long #196 was enroute to assist Pott. County with a pursuit. He was heading southbound on Waverly Ave north of 335 St and had a raccoon run out in front of his patrol car and he struck it. His patrol car sustained damage to the lower front-end plastic of the car.			
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))	None		

Investigating Officer:	Sgt Mike Cunningham #36
------------------------	-------------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			

Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Law Enforcement Case Number:

2024006755

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 03/16/2024	Time of Accident 01:15 Hrs.	County HARRISON - 43	Accident occurred within corporate limits of (city)			
UNIT 1	Driver's Name - Last LONG		First ADRIAN		Middle MICHAEL	
	Address 3710 HIGHWAY 30 E		City DENISON		State Zip IA 51442	
	Date of Birth 02/25/1991	Driver's License Number 990BB4623	CDL Yes No <input type="radio"/> <input checked="" type="radio"/>	Citation Charge 1		
	Male <input checked="" type="radio"/> Female <input type="radio"/>	State IA	Class C	Endorsements	Restrictions	Citation Charge 2
	Alcohol Test Given: 1	Test Results:	Drug Test Given: 1	Test Result:	Re-exam: Yes No <input type="radio"/> <input type="radio"/>	Reason for Re-Exam Request:
	Owner's Name - Last STATE OF IOWA		First		Middle	
	Address 109 SE 13TH ST		City DES MOINES		State Zip IA 50319	
	License Plate No. 196	State IA	Year 2024	VIN:	Color GRY	Year 2020
	Trailer Plate No.	State	Year	VIN:	Make DODG	Model CHARGER
	Insurance Company Name STATE OF IOWA		Insurance Co. Phone Number		Insurance Policy Number SELF INSURED	
Initial Travel Direction	Veh. Act.	Veh. Config. 01	Cargo Body Type 01	Veh. Defect	Point of Initial Impact	
Special Veh. Func	Emergency Status	Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) 88	
Traffic Controls	Horizontal Alignment	Vertical Alignment	SEQUENCE OF EVENTS	First Event	Second Event	
Carrier Name/Lessee		Street Address		City	State Zip Code	
Number of Axles		Gross Vehicle Weight Rating		US DOT Number	MC Number	
Haz Mat Involvement		Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	
Trailer Plate:		State	Year	VIN		
Trailer Plate:		State	Year	VIN		
Converter Dolly		Dolly Plate:	State	Plate Year	VIN	
DRIVER OF UNIT 1		Phone Number: (712) 263-4621		Sex	Injury Status	
		Transported to:		Occupant Protection	Airbag Deployment	
Name		Phone Number		DOB:	Ejection Path	
Address		Transported to:		Trapped/Extricated		
Name		Phone Number		DOB:	Source of Transport	
Address		Transported to:		Diagnosis/Report		
Name		Phone Number		DOB:		
Address		Transported to:				
Name		Phone Number		DOB:		
Address		Transported to:				

COMMERCIAL

PERSONS INJURED

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number: 2024006755

LOCATIONS: Date of Accident 03/16/2024, Time of Accident 01:15 Hrs., County HARRISON - 43, Accident occurred within corporate limits of (city) ... Literal Description WAVERLY AVE N 335TH ST SB ... X Coordinate: 287554.718, Y Coordinate: 4600138

ACCIDENT ENVIRONMENT: Location of First Harmful Event, Weather Conditions, Manner of Crash/Collision, Light Conditions, Surface Conditions. ROADWAY CHARACTERISTICS: Major Contributing Circumstances Environment, Roadway, Type of Roadway Junction/Feature, FRA No.

First Harmful Event (Crash) 31, WORKZONE RELATED? No, Activity, Location, Type, Workers Present, Sex, Struck by Unit No., Injury Status, Non-Motorist Type, Location (prior to impact), Action (prior to crash), Condition, Safety Equipment, Contributing Circumstances, Source of Transport, Displacement/Route

NONMOTORISTS: Name 001, Address, Phone Number, DOB, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged, Yes No, Transported to, Transported by

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage, Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code, Was owner or tenant notified?

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage, Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code, Was owner or tenant notified?

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number (5 rows)

Is This a Secondary Crash? Y No, Type of Primary Incident, Roadway Clearance Date 03/16/2024, Incident Clearance Date 03/16/2024, Signature of Officer SERGEANT M CUNNINGHAM, Badge Number 036, Time Officer Notified of Accident 01:15 Hrs., Roadway Clearance Time 01:15 Hrs., Incident Clearance Time 01:20 Hrs., Name of Agency IOWA STATE PATROL - DIST 04, Date of Report 03/16/2024, Time Officer Arrived At Scene 01:15 Hrs., Total Roadway Clearance Time 000:00, Total Incident Clearance Time 000:05, Report Reviewed By R BORELLI, Date of Review 03/19/2024, Investigation made at scene? Y No, T.I. No., Other Technical Investigating Agency

INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT

Form 4433003 (11-13)

Law Enforcement Case Number:

2024006755

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

D
I
A
G
R
A
M



Waverly Ave N 335th St

N
A
R
R
A
T
I
V
E

Unit one was southbound on Waverly Ave when a raccoon ran out in front of the vehicle. Unit one hit the raccoon and received damage to the front bumper of the vehicle.



All Makes Collision Center
524 23rd Ave Council Bluffs, IA 51501
Phone: (712) 256-3195

*** PRELIMINARY ESTIMATE ***

03/18/2024 02:08 PM

Owner

Owner: state of iowa

Control Information

File # : 196 3/18

Accounting # :

Inspection

Inspection Date: 03/18/2024 02:08 PM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

Repairer

Repairer: ALL MAKES COLLISION
Address: 524 23rd ave

Contact: KARL GETZSCHMAN
Work/Day: (712)256-3195
Cell: (712)355-0860

City State Zip: COUNCIL BLUFFS, IA 51501
Email: KARL.AAAUTO@LIVE.COM

Work/Day:

Target Complete Date/Time:

Days To Repair: 5

Vehicle

2020 Dodge Charger Police 4 DR Sedan
8cyl Gasoline 5.7 HEMI
5 Speed Automatic

Lic Expire:
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage

VIN: 2C3CDXKT2LH115057
Mileage Type: Actual
Code: N3093F
Int. Refinish: Two-Stage

Options

1st Row LCD Monitor(s)
AM/FM Radio
Auto Adjust Suspension
Black Grille
Chrome Trim
Daytime Running Lights
Dual Exhaust System
Electric Steering
Full Size Spare Tire
Heated W/S Wiper Washers
Keyless Entry System
Laminated Glass
Overhead Console
Power Door Locks

2nd Row Head Airbags
Analog Gauges
Automatic Power Locks
Bucket Seats
Color-Keyed Bumper(s)
Driver Knee Airbag
Dual Zone Auto A/C
Electronic Compass
Halogen Headlights
Heavy Duty Suspension
Keyless Ignition System
Leather Steering Wheel
Paddle Shifter
Power Drivers Seat

4-Wheel Drive
Anti-Lock Brakes
Auxiliary Audio Input
Cargo Lamp
Cruise Control
Dual Airbags
Elect. Stability Control
Fuel Door Release
Head Airbags
Intermittent Wipers
LED Brakelights
Lighted Entry System
Power Brakes
Power Mirrors

Power Steering	Power Windows	Pwr Accessory Outlet(s)
Rain-Sensing W/S Wipers	Rear View Camera	Rear Window Defroster
Reverse Sensing System	Roll Over Prot. System	Side Airbags
Stability Cntrl Suspensn	Steel Wheels	Strg Wheel Radio Control
Tachometer	Temperature Gauge(s)	Tilt & Telescopic Steer
Tinted Glass	Tire Pressure Monitor	Traction Control System
Trip Computer	Trunk/Cargo Organizer	Velour/Cloth Seats
Wireless Audio Streaming	Wireless Phone Connect	

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
Front Bumper									
1	E	47		Cover,Front End	68267765AC	\$937.00		2.7	SM
2	L	47	13	Cover,Front End	Refinish			5.5	RF
					4.1 Surface				
					0.6 Two-stage setup				
					0.8 Two-stage				
Radiator Support									
3	E	92		Crsmbr,Rad Pnl Lower	5065240AH	\$374.00		2.6	SM
Front Body Interior Sheetmetal									
4	E	138	01	Skirt,Inner Fender LT	68205937AH	\$159.00		0.6	SM
5	E	30		Shield,Engine Lower	4806075AB	\$131.00		0.2	ME
Manual Entries									
6	I			rand i push bumper	Repair			3.0*	SM*
6	Items								
			MC	Message					
			01	CALL DEALER FOR EXACT PART # / PRICE					
			13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE					

Estimate Total & Entries

OEM Parts		\$1,601.00			
Parts & Material Total			\$1,601.00		
Labor	Rate	Replace	Repair Hrs	Total Hrs	
		Hrs			
Sheet Metal (SM)	\$55.00	5.9	3.0	8.9	\$489.50
Mech/Elec (ME)	\$55.00	0.2		0.2	\$11.00
Frame (FR)	\$50.00				
Refinish (RF)	\$100.00	5.5		5.5	\$550.00
Labor Total				14.6 Hours	\$1,050.50
Gross Total					\$2,651.50
Net Total					\$2,651.50

Alternate Parts Y/04/00/00/04/04 Cumulative 04/00/00/04/04 Zip Code: 51501 Default
Rate Name Default

Audatex Estimating 8.2.054 ES 03/18/2024 02:12 PM REL 8.2.054 DT 01/01/2024
State Disclosure: Not Selected
© 2024 Audatex North America, Inc.

1.4 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



This report contains proprietary information of Audatex and may not be disclosed to any third party (other than the insured, claimant and others on a need to know basis in order to effectuate the claims process) without Audatex's prior written consent.

© 2024 Audatex North America, Inc.
AUDATEX is a trademark owned by Audatex North America, Inc. All rights reserved.