MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE. NAIG SECRETARY OF AGRICULTURE

SEAL SEAL STATE OF THE SEAL ST

Executive Council of Jowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

July 15, 2024

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$6,934.20, subject to an audit of actual invoices. On March 14, 2024, Vehicle #63 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot Executive Secretary

Adam Steen, Director, Department of Administrative Services
 DAS Fleet Services, Risk
 Matt Bender, Department of Management
 Heather Hackbarth, Department of Management

TOR OF STATE OF OF STATE OF ST

OFFICE OF AUDITOR OF STATE

STATE OF IOWA

Rob Sand Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton Executive Council L O C A L

Subject: Deer Damage to Vehicle #63 on March 14, 2024

Department of Administrative Services

Claim dated March 15, 2024

AOS Claim ID: 3714

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,934.20, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA

Por R. Bross

Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Date: March 15, 2024

To: Tammy Hollingsworth, Auditor of State

Victoria Newton, Treasurer of State

Executive Council

From: Karl Bubser, Fleet Administrator

DAS Fleet Services

Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#63/Animal
Event Date	March 14, 2024
Summary	Vehicle 63 stuck a deer. (276927)
Amount Requested	\$6,934.20 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator

DAS Fleet Services

Karl.Bubser@iowa.gov

515-281-3162



29C20

Risk, DAS <das.risk@iowa.gov>

Thu, Mar 14, 2024 at 8:05 AM

Adams <jadams@dps.state.ia.us> Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, Jeannie R

received. Please accept this email as initial 24 hr notification for AON, vehicle 63 struck a deer on 3/14/24. I will forward all information as soon as it is

within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given. All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

lowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

https://das.iowa.gov



Department of Administrative Services

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us; das.risk@jowa.gov

- > One Repair Estimate from Approved State Bid Shop
- > DOT MARS Report (if reportable)
- > Memo from the Driver of the State Vehicle
- > 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature□) CASE #: 2024006524

STATE VEHICLE	E. (IVIAI'N II ACLOI	Nature) CASE #.	2024000024
Date: (Month/Day/Year)	3/14/2024	Time: (Time plus a.m./p.m.)	6:33 am
Vehicle Plate #:	HTF372	Vehicle Mileage:	29646
Vehicle Description: (Yr/Make/Model/ & Vin#)	2022/Dodge/Char	ger/2C3CDXKG6NH2	236227
Assigned To:	Davenport	Badge #	63
Driven By:	Davenport	Badge #	63
Driver's Lic#:	265DD5359	Damage:	\$6,934.20
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Unmarked
Injured/Injuries:	N/A		
Occupants: (Other than driver)	N/A		

VEHICLE #2:

DL #:	State:
Vehicle Lic. #	State:
Driver's Name:	
Driver's Address:	
Owner's Name:	
Owner's Address:	

Owner's Phone:					
Insurance Info: (Carrier/Policy #/Phone)					
Veh Description: (Yr/Make/Model & Vin#)					
Damage:	\$		Seat Belt: (Yes / No)		
Injured/Injuries:					
Occupants: (Other than driver)					
Occupant(s) Wearii	ng Seat Be	elt: (Yes/No)		
OTHER INFORMA	TION:				
Witnesses:		N/A			
Accident Location: (Street/Hwy)		P13 just no	orth of D46		
County:		Calhoun	County		
Weather/Road Con			Raining/Wet		
On 03/14/2024, at approx struck Trooper Davenpor his passenger doors. He v	ximately 06:3 rt's patrol vel was travelling	33, a deer en nicle on the g south bour	tered the roadway t	e, then flip	pped and hit both of
On 03/14/2024, at approx struck Trooper Davenpor	ximately 06:3 rt's patrol vel was travelling	33, a deer en	tered the roadway t	e, then flip	pped and hit both of
On 03/14/2024, at approx struck Trooper Davenpor his passenger doors. He v	ximately 06:3 rt's patrol vel was travelling	33, a deer en nicle on the g south bour	tered the roadway t	e, then flip	pped and hit both of
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On 03/14/2024, at approximate the following struck Trooper Davenpor his passenger doors. He was a property Damage of Vehicles: Cost: Citations Issued To (List Charge(s) and Statute	ximately 06:3 rt's patrol vel was travelling other than : Code(s))	None \$ N/A	tered the roadway to front passenger side and on P13 just north	e, then flip	pped and hit both of
On 03/14/2024, at approximate the following struck Trooper Davenpor his passenger doors. He was a passenger doors and he was a passenger doors. He was a passenger doors and he was a passenger doors. He was a passenger doors a passenger doors. He was a passenger doors a	ximately 06:3 rt's patrol velowas travelling other than : Code(s))	None N/A	tered the roadway front passenger side and on P13 just north	e, then flip	pped and hit both of n Calhoun County.
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On 03/14/2024, at approx struck Trooper Davenpoor his passenger doors. He van Property Damage of Vehicles: Cost: Citations Issued To (List Charge(s) and Statute) Investigating Office VEHICLE #3: (If ne this portion) DL #: Vehicle Lic. #	ximately 06:3 rt's patrol velowas travelling other than : Code(s))	None N/A	stered the roadway front passenger side and on P13 just north	e, then flip	pped and hit both of n Calhoun County.
On 03/14/2024, at approximate this passenger doors. He was a passenger	ximately 06:3 rt's patrol velowas travelling other than : Code(s))	None N/A	tered the roadway front passenger side and on P13 just north	e, then flip	pped and hit both of n Calhoun County.
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Owner's Address:								
Owner's Phone:					,			
Insurance Info: (Carrier/Policy #/Phone)								
Veh Description: (Yr/Make/Model & Vin#)								
Damage:	\$			Seat (Yes / I				
Injured/Injuries:								
Occupants: (Other than driver)								
Occupant(s) Weari	ng Sea	at Belt:	(Yes/No)		-	·	

Form 4433003 (11-13)

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Law Enforcement Case Number: 2024006524

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

							Accident occurred within corporate limits of (cit					of (city)]							
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U	Driver's Name		t							First						Middle				
N	DAVENPOR	<u> </u>								JESSE	:					MILES				
ì	Address 1961 LOUISE	E RIDG	E RD							City	DODGE	E				State IA	Zip 50501			
Т	Date of Birth		Driver's	s Licens	e Numi	ber		CDL	Cita	tion Chai	rge 1				Citation	Charge :	2			
1	03/20/1993		265DD					Yes N	, L											
	Male Female	e State		Endor	sement	ts R	testrictions	l	Cita	tion Chai	rge 3				Citation	Charge 4	4			
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INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

	# DEBODES TO 1						OTOR V							i i	Enforce 1006524		Case Nu	mber:
MA	IL REPORTS TO: low			County	e of Drive	Services	s, P.O. Box 9					corporate limits of	of (city)	 				
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Ιō	Literal Description													Cou			Route	
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Is Th	This a Secondary Crash? Type of Primary Incident Roadway Clearance Date							<u> I</u> е	Incider	nt Cle	arance D	ate						
1	Y N O NO O3/14/2024								03/14/2									
_	ignature of Officer Badge Number Time Officer Notified of Accident Roadway Clearance Time										ime							
	TROOPER J MISSMAN 246 06:33 Hrs. 06:34 Hrs																	
1	Name of Agency Date of Report Time Officer Arrived At Scene Total Roadway Clearanc 1004 STATE PATROL - DIST 07 03/14/2024 06:33 Hrs 000:01					ce Time Total Incident Clearance Time 000:02												
1	ort Reviewed By	- DIOI (,,		03/14/20 Date of		06:33 Investiga	tion ma		rs. scene?		000:01 T.l. No.	10#	er Tec			ating Ag	encv
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Form 4433003 (11-13)

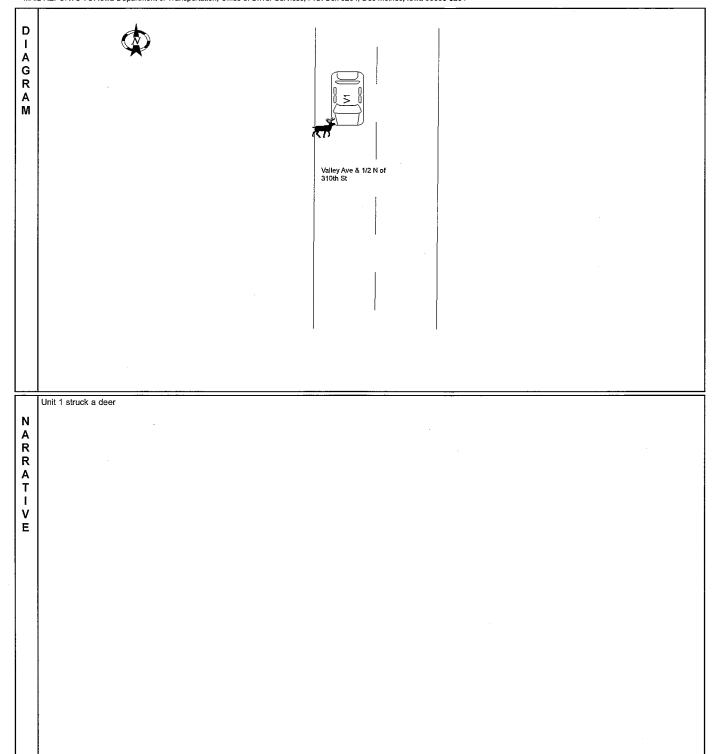
INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet 3 of 3

Law Enforcement Case Number:

2024006524

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204





MEMORANDUM

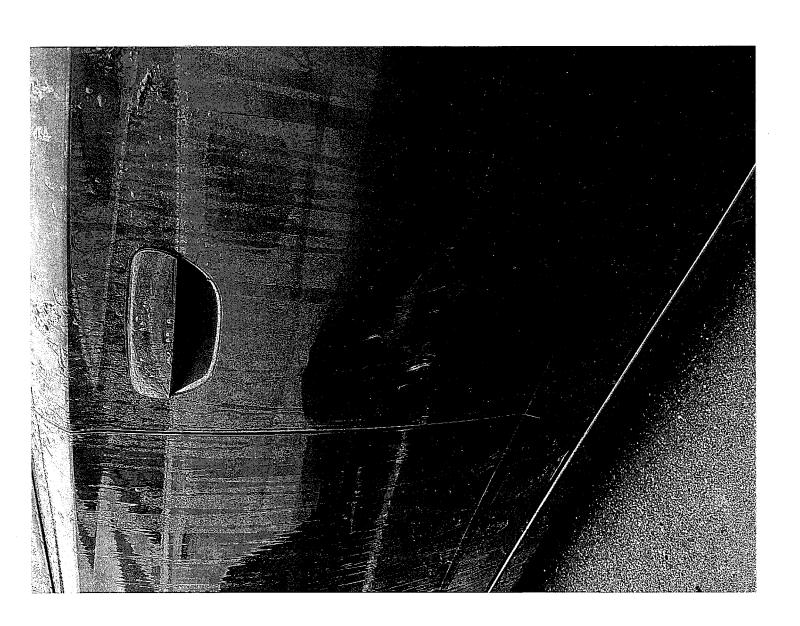
TO: Post 7 Supervision

FROM: Trooper Jesse Davenport

DATE: 03/14/2024

SUBJECT: Car vs Deer

On 03/14/2024, at approximately 06:33, a deer entered the roadway from the west ditch and struck my vehicle on the front passenger side and then flipped and hit both of my passenger doors. I was travelling south bound on P13 just north of D46 in Calhoun County. The mileage of my patrol vehicle was 29646. Trooper Missman covered the 10-50 report and I attached pictures of the damage.





CARLSON AUTO BODY & REPAIR, LLC

540 HIGH ST, ROCKWELL CITY, IA 50579

Estimate ID 17629331 Original

Office: (712) 297-5517 Fax: (712) 297-8106 carlsonauto@hotmail.com

Tax ID: 270942183

Owner

IOWA STATE PATROL davenpot@dps.state.ia.us Appraiser **WESTON CARLSON** carlsonauto@hotmail.com

Classification None

Loss Type Unknown Deductible Unknown

2022 Dodge Charger Police Fleet 4 Door Sedan 3.6L 6 Cyl Gas Injected 5 Speed Auto Trans AWD

Exterior Color

License

PEC (Sinamon Stick Metallic)

HTF372

2C3CDXKG6NH236227

Unknown

Odometer

Mitchell Service Code

29763

911667

Options

Air Conditioning Auxiliary Input

All Wheel Drive **Bluetooth Wireless** AM-FM Stereo

Cloth Seat

Anti-Lock Brake Sys. (ABS)

Automatic Headlights Daytime Running Lights

Driver-Front Air Bag

Connectivity Dual A/C

Cruise Control

Electric Defogger

Electronic Parking Aid

Electronic Stability Control

First Row Bucket Seat

Keyless Entry System

Leather Steering Wheel

Left-Curtain Air Bag

MP3 Player

Power Door Locks

Power Driver Seat

Steering Wheel Mounted

Power Remote Mirror

Passenger-Front Air Bag

Rearview Camera

Audio Control

Power Steering

Power Windows

Rear Bench Seat

Remote Decklid Or Tailgate Release

Second Row Side Airbag With

Side Airbags

Smart Key System

Tilt Steering Wheel

Head Protection Tire Pressure Monitoring

System

Traction Control/Electronic

Trip Computer

IOWA STATE PATROL | 2022 Dodge Charger Police Fleet

Parts Profile

N/A

Parts Profile Version

N/A

			F1,00	LABOR -	an en	***************************************	PART			
Line #	ŧ	Description	Operation	Туре	Total Units	Туре	Number	Qty	Total Price	Tax
Front	Bumper							da Eu		ar e
1	AUTO	Frt Bumper Cover Assy	Overhaul	Body	4.0#	Existing				
2	102899	Frt Bumper Cover	Remove / Replace	Body	INC#	New	68267765AC	1	\$963.00	Yes
3	AUTO	Frt Bumper Cover	Refinish Only	Refinish	2.7# C					

				LABOI	(PAR			
Line#		Description	Operation	Type	Total Units	Type	Number	Qty	Total Price	Tax
4	101091	Grille	Remove / Replace	Body	INC#	New	5PP33DX8AB	1	\$479.00	Yes
5	AUTO	Frt Bumper Cover	Remove / Install	Body	INC#					
Front L	amps			SGHLIH						
6	104218	R Frt Combination Lamp Assembly	Remove / Replace	Body	0.4#	New	68546770AC	1	\$888.00	Yes
7	AUTO	Headlamps	Check / Adjust	Body	0.4					
Hood								JYK		
8	100010	Add For Hood Underside	Refinish Only	Refinish	1.4 C	Existing				
9	100559	Hood Panel (Alum)	Repair	Body	3.0*	Existing				
10	AUTO	Hood Outside	Refinish Only	Refinish	2.8 C	Existing				
11	102478	Hood Insulator	Remove / Install	Body	0.3r	Existing				
12	100569	Hood Weatherstrip	Remove / Install	Body	0.2r	Existing				
Front F	ender								al e haga ya	
13	101042	R Fender Panel	Repair	Body	3.0*#	Existing				
14	AUTO	R Fender Outside	Refinish Only	Refinish	1.6 C	Existing				
15	103654	R Fender Splash Shield	Remove / Install	Body	INCr	Existing				
Front In	nner Stru	cture				i ieron, a a da I ierona		Liki	t dagatala	
16	100447	Frt Body Closing Panel	Remove / Replace	Body	INC#	New	68226530AF	1	\$239.00	Yes
Rocker	/ Pillars ,	/ Floor								
17	102049	R Rocker Moulding	Remove / install	Body	0.4	Existing				
Front D	oor -				P 5 1					44. A.B.
18	101424	R Frt Door Shell (Steel/Hss)	Remove / Replace	Body	5.0#	Qual Recycled Part		1	\$800.00*	Yes
19	900510	Line Markup 25.0%							\$200.00	
20	AUTO	R Frt Door Outside	Refinish Only	Refinish	1.9 C					
21	AUTO	R Frt Add For Jambs & Interior	Refinish Only	Refinish	1.0 C					
Rear D	oor									i PACE alini Succession
22	100004	R Rear Door Outside	Blend	Refinish	0.9 C	Existing				
23	100735	R Rear Otr Door Belt Moulding	Remove / Install	Body	INC	Existing				
24	100737	R Rear Door Rear Applique	Remove / Install	Body	0.4#	Existing				
25	100745	R Rear Door Trim Panel	Remove / Instali	Body	INC	Existing				
26	100763	R Rear Otr Door Handle	Remove / Install	Body	INC#	Existing				
27	100765	R Rear Door Carrier	Remove / Install	Body	1.8#	Existing				
Additio	nal Costs	s & Materials								
28	936014	Flex Additive	Additional Cost						\$8.00*	Yes

		r	LABOR			PA	.RT		
Line# 29 9360	Description O4 Shipping	Operation Additional Cost	Туре	Total Units	Туре	Number	Qty	Total Price \$100.00*	Tax Yes
Additional C	Operations		iki ka	1	Addin Mark				licianda Inclanda
30 AUTO	o Clear Coat	Additional Operation	Refinish	3.0				\$0.00	
31 9311	27 Pre Repair Scan	Additional Operation	Mechanical	0.5*				\$0.00	
32 9311	28 Post Repair Scan	Additional Operation	Mechanical	0.5*				\$0.00	
33 9330	18 Mask For Overspray	Additional Operation	Refinish	0.5*				\$15.00*	
34 9330	26 LKQ Part Cleanup	Additional Operation	Body	1.5*				\$0.00	
35 9330	25 Transfer LKQ Part Trim	Additional Operation	Body	2.0*				\$0.00	
36 9330	os Restore Corrosion Protection	Additional Operation	Body	0.0				\$10.00*	
Special / Ma	nual Entry								
37 9005	00 Mask For Primer	Remove / Replace	Body*	0.5*	New		1	\$15.00*	Yes

^{*} Judgment Item

C Included in Clear Coat Calculation

A Included in Clear Coat and Two Tone Calculation

r CEG R&R Time Used for this Labor Operation

[] Verify the part number and price before ordering

Disclaimer: Recycled part pricing may represent either actual pricing (the price at which the recycler is willing to sell the part for in its existing condition) or undamaged pricing (the price at which the recycler would sell the part if it was in undamaged condition). If you are unsure, please contact the automotive recycler.

Estimate Totals

Estimate rotals		THE RESERVE AND THE PROPERTY OF THE PROPERTY O	T-725 7 (W) 30 (W) 27 (T) (T) VIT (C) (W) W (W) (W) (W) (W) (W) (W) (W) (W)	
Labor	Units	Rate	Sublet Add'l Amount	Totals
Body Labor	22.9	\$68.00	\$10.00	\$1,567.20
Refinish Labor	15.8	\$100.00	\$15.00	\$1,595.00
Mechanical Labor	1.0	\$80.00		\$80.00
Total Labor	39.7			\$3,242.20
			Taxable	\$3,242.20
			Tax 0.0000%	\$0.00
			Non-Taxable	\$0.00
			Pre-Tax Discount 0.00%	\$0.00
			Labor Total	\$3,242.20
Parts		Amount		
Taxable Parts		\$3,384.00		\$3,384.00
			Parts Adjustments	\$200.00
			Tax 0.0000%	\$0.00
			Non-Taxable	\$0.00
			Pre-Tax Discount 0.00%	\$0.00
	Mingration confirmation to the Company of the Compa		Parts Total	\$3,584.00
Costs		Amount		The transfer of the state of th
Other Additional Costs		\$108.00		\$108.00
Paint Materials		\$0.00		\$0.00

T Included in Two Tone Calculation

[#] Labor Note Applies

d Discontinued by Manufacturer

Estimate Totals

		Taxable	\$108.00
		Tax 0.0000%	\$0.00
		Non-Taxable	\$0.00
		Pre-Tax Discount 0.0	0% \$0.00
	•	Costs Total	\$108.00
Gross Totals	Amount	A PART OF THE STATE OF THE STAT	
Gross Total	\$6,934.20		\$6,934.20
		Taxable	\$6,934.20
		Tax	\$0.00
		Non-Taxable	\$0.00
		Pre-Tax Discount 0.00%	\$0.00
		Gross Total	\$6,934.20
Adjustments	Amount		Personal light of the
Total Customer Responsibility			\$0.00
		Net Estimate Total	\$6,934.20

Estimate Event Log

Job Created

Estimate Started

Estimate Printed

3/14/2024 01:43 PM 3/14/2024 01:44 PM 3/14/2024 02:10 PM Estimate Not Committed

Estimate Committed

Estimate Retrieval ID 1000468855