



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

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January 20, 2022

Victoria Newton
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #2536 on July 9, 2021
Department of Administrative Services
Claim dated November 5, 2021
AOS Claim ID: 2206

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$6,174.55; however, the estimate includes vehicle damage inspection costs of \$182.75. These costs are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$5,991.80, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.", is written over a faint, larger version of the same signature.

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services
Linda Leto, Department of Management