



November 10, 2021

Victoria Newton Tammy Hollingsworth
Executive Council Auditor's Office
State Capitol Lucas Building

Subject: Lake Manawa State Park

Victoria and Tammy:

On July 16, 2021 there was a fire in the seasonal housing breaker box at Lake Manawa State Park in Pottawattamie county. I sent an initial email on June 19, 2021 notifying you of the damages. The invoice was for \$3,485.00 for the service panel replacement.

The supporting documents include:

- Email notifying Executive Council and the Auditor's Office
- Pictures of damages
- Invoice

This information is being submitted to the Executive Council as a request for allocation of \$3,485.00.

I thank you and the Executive Council members for your time and consideration to review this material. Let me know if it would be beneficial to attend the Executive Council meeting to be available for questions.

Sincerely,

Chad Kelchen

Digitally signed by Chad
Kelchen
Date: 2021.11.10 12:23:19
-06'00'

Chad Kelchen, Interim Bureau Chief
State Parks, Preserves, and Forestry Bureau

Cc: Kara Bryant, DNR Accounting