

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

January 6, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,341.83, subject to an audit of actual invoices. On October 11, 2024, Vehicle #353 was damaged by a raccoon. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3927
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

November 26, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #353 on October 11, 2024
Department of Administrative Services
Claim dated October 25, 2024
AOS Claim ID: 3927

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,341.83, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: October 25, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Table with 2 columns: Field Name, Value. Rows include Vehicle / Event (#353 / Animal), Event Date (October 11, 2024), Summary (Vehicle 353 - struck a raccoon. (292224)), Amount Requested (\$3,341.83 - Estimate), and Supporting Documentation (29C20 Email Notification, Accident Report, Repair Estimate(s)).

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Services
ryan.betts@iowa.gov
515-281-8008



#292224

Risk, DAS <das.risk@iowa.gov>

Fwd: 353 raccoon damage report

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Oct 14, 2024 at 12:18 PM

To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hour notification for AON, vehicle 353 struck a raccoon on 10/11/24.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

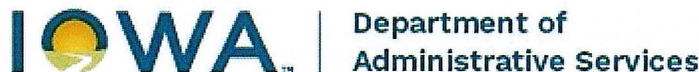
DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>

----- Forwarded message -----

From: **Andreasen Jeremy** <andreasen@iowa.gov>

Date: Sun, Oct 13, 2024 at 8:26 PM

Subject: 353 raccoon damage report

To: vehicledamage <vehicledamage@iowa.gov>, das.risk@iowa.gov <das.risk@iowa.gov>Cc: J alas Dean <jalas@iowa.gov>, Morey Russell <morey@iowa.gov>, Dolf Ryan <dolf@iowa.gov>

Attached is the documentation for a patrol car/raccoon collision that occurred on 10/11/24 involving Trooper David Wall. An estimate will be obtained this week and provided when we receive it. If it is state reportable we will also fill out a crash report at that time.

Thanks.

Sergeant Jeremy Andreasen ★ 161 ★

Iowa State Patrol | District 13

Iowa Department of Public Safety

1300 S. Grand Avenue | Mount Pleasant, Iowa 52641

Office: 319-385-8715

Fax: 319-385-2743

andrese@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>



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5 attachments




IMG_0026.jpeg
986K



IMG_0027.jpeg
2928K



IMG_0028.jpeg
1017K

 **Damage report 353 v raccoon.doc**
88K

 **memo.doc.docx**
25K

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024025654

Date: <small>(Month/Day/Year)</small>	10/11/24	Time: <small>(Time plus a.m./p.m.)</small>	11:45pm
Vehicle Plate #:	353	Vehicle Mileage:	99,647
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2021 Dodge Charger VIN:2C3CDXKG8MH644677		
Assigned To:	David Wall	Badge #	353
Driven By:	David Wall	Badge #	353
Driver's Lic #:	177AD6153	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	Jared Gringer #440		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:	Jared Gringer #440
Accident Location: (Street/Hwy)	US 218 43 mm
County:	Henry
Weather/Road Conditions:	Clear/Dry
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	Sgt Andreasen #161
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



COPELAND AUTO BODY, INC.

estimates@copelandautobody.com
506 E 2nd St, P.O. Box 109, Hedrick, IA 52563
Phone: (641) 653-2140
FAX: (641) 653-4301

Workfile ID: 45f6e02b
PartsShare: 8cbZbQ
Federal ID: 42-1488559

Preliminary Estimate

Customer: State Of Iowa 353

Written By: Miranda Frail

Insured: State Of Iowa 353
Type of Loss:
Point of Impact: 12 Front

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
State Of Iowa 353
109 SE 13th St
Des Moines, IA 50319
(319) 601-9182 Cell

Inspection Location:
COPELAND AUTO BODY, INC.
506 E 2nd St
P.O. Box 109
Hedrick, IA 52563
Repair Facility
(641) 653-2140 Business

Insurance Company:
Creative Risk Solutions

VEHICLE

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Gray

VIN: 2C3CDXKG8MH644677
License: 353
State: IA

Interior Color: Black
Exterior Color: Gray
Production Date: 9/2021

Mileage In: 100,097
Mileage Out:
Condition:
Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions

Get live updates at www.carwise.com/e/4UzFy7

Preliminary Estimate

Customer: State Of Iowa 353

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Gray

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2		O/H front bumper				3.4	
3	* <>	Repl Bumper cover	68267765AC	1	<u>707.38</u>	Incl.	3.4
4		Add for Clear Coat					1.4
5	**	Repl A/M RT Bumper bracket	68226544AB	1	26.00	0.1	
6	**	Repl A/M LT Bumper bracket	68226545AB	1	25.00	0.1	
7		RADIATOR SUPPORT					
8	**	Repl A/M Front shield w/police	68231862AA	1	220.00	Incl.	
9	**	Repl A/M Crossmember	5065240AH	1	277.00	0.5	0.8
10		COOLING					
11	**	Repl A/M Radiator	68050126AB	1	183.00 m	1.8	
12		Deduct for Overlap				-0.5	
13		AIR CONDITIONER & HEATER					
14	**	Repl A/M Condenser assy	68085784AA	1	147.00 m	1.5	
15		Deduct for Overlap				-1.0	
16		Repl AC Service evacuate & recharge		1	m	1.4	
17		Repl AC Service refrigerant recovery		1	m	0.4	
18		VEHICLE DIAGNOSTICS					
19	*	Pre-repair scan		1	<u>65.00</u> m	<u>0.5</u> M	
20	*	Post-repair scan		1	<u>134.95</u> m	<u>0.5</u> M	
21		MISCELLANEOUS OPERATIONS					
22	*	Repl Cover car/bag		1	<u>10.00</u>	0.2	
23	#	Subl Hazardous waste removal		1	4.00 T		
24	#	Repl Flex additive		1	6.00 T		
25	#	Repl Corrosion protection		1	6.00 T		0.2
26	#	Test Drive to verify repair quality and ADAS features		1		0.5	
27	#	Decal/Stickers/Labels		1		0.3	
SUBTOTALS					1,811.33	9.7	5.8

Preliminary Estimate

Customer: State Of Iowa 353

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Gray

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,795.33
Body Labor	8.7 hrs @	\$ 75.00 /hr	652.50
Paint Labor	5.8 hrs @	\$ 135.00 /hr	783.00
Mechanical Labor	1.0 hrs @	\$ 95.00 /hr	95.00
Miscellaneous			16.00
Subtotal			3,341.83
Grand Total			3,341.83
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			3,341.83

ATTENTION: WHEELS NEED TO BE RE-TORQUED WITHIN 100 MILES. FAILURE TO DO SO MAY RESULT IN FURTHER DAMAGE!

Warranty Disclosure: Our Warranty will include our Workmanship, including necessary refinishing for as long as you, the customer, own the vehicle. Guarantee corrective repairs will be provided at no additional cost. Warranty and workmanship guarantee may NOT include items such as normal wear and tear, prior damage, new damage or negligence.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Customer: State Of Iowa 353

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Gray

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 10/09/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: State Of Iowa 353

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Gray

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
3	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68267765AC Bumper cover Quote: 2898895963 Expires: 11/15/24	\$ 707.38
5	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1043112 A/M RT Bumper bracket Quote: 2700353646 Expires: 12/01/24	\$ 26.00
6	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1042112 A/M LT Bumper bracket Quote: 2700353876 Expires: 12/01/24	\$ 25.00
8	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1228129 A/M Front shield w/police Quote: 2700309648 Expires: 12/01/24	\$ 220.00
9	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1225198 A/M Crossmember Quote: 2700317081 Expires: 12/01/24	\$ 277.00
11	1-800-Radiator & A/C 6315 RAILROAD AVE OMAHA NE 68107 (402) 731-9910	#103558HL A/M Radiator Quote: 42021806 Expires: 10/31/24	\$ 183.00
14	1-800-Radiator & A/C 6315 RAILROAD AVE OMAHA NE 68107 (402) 731-9910	#303659SH A/M Condenser assy Quote: 42021820 Expires: 10/31/24	\$ 147.00