

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

January 6, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$16,433.01, subject to an audit of actual invoices. On October 11, 2024, Vehicle #440 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3926  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

November 26, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #440 on October 11, 2024  
Department of Administrative Services  
Claim dated October 25, 2024  
AOS Claim ID: 3926

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$16,433.01, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: October 25, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Table with 2 columns: Field Name, Value. Rows include Vehicle / Event (#440 / Animal), Event Date (October 11, 2024), Summary (Vehicle 440 - struck a deer. (292129)), Amount Requested (\$16,433.01 - Estimate), and Supporting Documentation (29C20 Email Notification, Accident Report, Repair Estimate(s)).

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Handwritten signature of Ryan Betts

Ryan Betts
DAS Fleet Services
ryan.betts@iowa.gov
515-281-8008



# 292129

Risk, DAS &lt;das.risk@iowa.gov&gt;

**Fwd: 440 car v deer**

1 message

Risk, DAS &lt;das.risk@iowa.gov&gt;

Mon, Oct 14, 2024 at 12:17 PM

To: Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Please accept this email as initial 24 hour notification for AON, vehicle 440 struck a deer on 10/11/24.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>

----- Forwarded message -----

From: **Andreasen Jeremy** <[andreasen@iowa.gov](mailto:andreasen@iowa.gov)>

Date: Sat, Oct 12, 2024 at 8:10 PM

Subject: 440 car v deer

To: vehicledamage <[vehicledamage@iowa.gov](mailto:vehicledamage@iowa.gov)>, [das.risk@iowa.gov](mailto:das.risk@iowa.gov) <[das.risk@iowa.gov](mailto:das.risk@iowa.gov)>Cc: J alas Dean <[jalas@iowa.gov](mailto:jalas@iowa.gov)>, Morey Russell <[morey@iowa.gov](mailto:morey@iowa.gov)>, Dolf Ryan <[dolf@iowa.gov](mailto:dolf@iowa.gov)>

Attached are the documents related to a patrol car v. deer collision that occurred last night. The patrol car is at Copeland's Auto Body and we will send the estimate as soon as we receive it.

**Sergeant Jeremy Andreasen ★ 161 ★**

Iowa State Patrol | District 13

Iowa Department of Public Safety

1300 S. Grand Avenue | Mount Pleasant, Iowa 52641

Office: 319-385-8715

Fax: 319-385-2743

[andrese@dps.state.ia.us](mailto:andrese@dps.state.ia.us)

<https://dps.iowa.gov/>

<https://dpscareers.com/>



\*NOTICE\* This email message (including any file attachments transmitted with it) is for the sole use of the intended recipient(s) and may contain confidential and legally privileged information. Any unauthorized use or disclosure of this email by an unintended recipient is prohibited. If you have received this e-mail in error please notify the sender by return e-mail and destroy all copies of the original message. No representation is made that this email or any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

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**8 attachments**



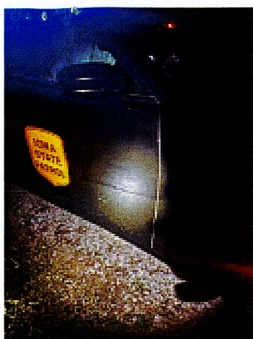
**IMG\_5880.jpeg**  
2710K



**IMG\_5881.jpeg**  
2014K



**IMG\_5885.jpeg**  
2396K



**IMG\_5878.jpeg**  
1748K



**IMG\_5879.jpeg**  
2902K

 **440 State Vehicle Damage Rpt Oct 11.doc**  
103K

 **MARS\_Unit\_Report-2024025585.pdf**  
140K

 **Car deer memo 10-11-2024.doc**  
51K

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

**\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 2024025585**

Date: <small>(Month/Day/Year)</small>	10/11/24	Time: <small>(Time plus a.m./p.m.)</small>	8:59PM
Vehicle Plate #:	440	Vehicle Mileage:	35,895
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2022 Dodge Charger VIN:2C3CDXKG8NH256365		
Assigned To:	Jared Gringer	Badge #	440
Driven By:	Jared Gringer	Badge #	440
Driver's Lic #:	607AH9294	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>			

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:			
Accident Location: (Street/Hwy)	US 63 @ 24 mm		
County:	Davis		
Weather/Road Conditions:	Clear/Dry		
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	David Wall #353
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**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			



Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

**QUALITY CLAIMS SOLUTIONS**

Workfile ID:

7a716f69

105 N Krohn Place  
SIOUX FALLS, SD 57103  
Phone: (877) 237-3727, FAX:(605) 800-8591  
qcs@qcsdirect.com

For:

**QUALITY CLAIMS SOLUTIONS**

Creative Risk Solutions

**Estimate of Record**

**Owner: IOWA, STATE OF**

**Job Number:**

Written By: Julian Martinez

Insured:	IOWA, STATE OF	Policy #:	UNK	Claim #:	APDSOI0292129-001
Type of Loss:	Collision	Date of Loss:	10/18/2024 12:00 PM	Days to Repair:	0
Point of Impact:	01 Right Front				

<b>Owner:</b>	<b>Inspection Location:</b>	<b>Repair Facility:</b>
IOWA, STATE OF	COPELAND AUTO BODY INC.	
109 SE 13TH ST	506 E 2ND STREET	
DES MOINES, IA 50319	HEDRICK, IA 52563	
	Other	
	(641) 653-2140 Evening	

**VEHICLE**

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN:	2C3CDXKG8NH256365	Production Date:		Interior Color:	
License:		Odometer:	35,918	Exterior Color:	
State:		Condition:			

**TRANSMISSION**

Automatic Transmission  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Power Driver Seat

**DECOR**

Dual Mirrors  
Tinted Glass  
Overhead Console

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel  
Climate Control  
Backup Camera  
Parking Sensors

**RADIO**

AM Radio  
FM Radio  
Stereo  
Search/Seek  
Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device

**SEATS**

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Traction Control  
Stability Control  
California Emissions

## Estimate of Record

**Owner: IOWA, STATE OF**

**Job Number:**

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER &amp; GRILLE</b>					
2	#	Repl Push bumper- subject to invoice		1	1.00	2.0	
3		O/H front bumper				3.4	
4	<>	Repl Bumper cover	68267765AC	1	1,010.00	Incl.	3.4
5		Repl RT Support outer	68213539AC	1	12.75	Incl.	
6		Repl RT Support inner	68226532AA	1	44.20	Incl.	
7		<b>FRONT LAMPS</b>					
8	*	Repl RT Headlamp assy halogen	68546770AC	1	<u>737.00</u>	0.4	
9		<b>RADIATOR SUPPORT</b>					
10	*	Repl Radiator support	68200478AC	1	442.00	1.0	<u>0.0</u>
11		<b>HOOD</b>					
12	*	Blnd Hood (ALU)					<u>1.5</u>
13		<b>FENDER</b>					
14		Repl RT Fender w/o wide body	68213060AC	1	458.00	1.6	2.0
15		Overlap Major Non-Adj. Panel					-0.2
16		Add for Edging					0.5
17		Add for Clear Coat					0.1
18		<b>RESTRAINT SYSTEMS</b>					
19		Repl RT Head air bag	68222742AG	1	941.00 m	0.8 M	
20		Air bag system diagnosis			m	0.5 M	
21		Repl RT Retractor assy black	1HZ06DX9AI	1	436.00	0.7	
22		Repl RT Side impact sens front door	68284054AA	1	15.00 m	0.2 M	
23		Repl LT Retractor assy black	1HZ05DX9AI	1	426.00	0.7	
24		Repl LT Buckle end black	6MS011X9AA	1	295.00	0.2	
25		Repl LT Adjuster	68080745AD	1	73.45	0.2	
26		Repl RT Ft seat air bag	5108076AF	1	831.00 m	0.3 M	
27		Repl Control module w/police	68371749AA	1	480.00 m	0.6 M	
28		Repl RT Ft impact sensor	68284054AA	1	15.00 m	0.3 M	
29		Repl RT Head air bag support	68044050AC	1	79.15		
30		Repl RT Buckle end black	6MS001X9AA	1	313.00	0.2	
31		Repl RT Adjuster	68080745AD	1	73.45	0.2	
32		<b>SEATS &amp; TRACKS</b>					
33		Repl Seat back frame driver seat w/8 way power	68593541AA	1	988.00	1.6	
34		Repl Seat back panel passenger seat black	1UY02DX9AC	1	376.00	Incl.	
35		Repl RT Seat back pad w/o heated seat code D7, S7 or W7	68110560AB	1	226.00	Incl.	
36		Repl RT Seat back cover black code BB	5S222DX9AB	1	707.00	Incl.	
37		Repl RT Side trim panel w/o memory pkg	68103691AA	1	49.75		
38	#	Repl SAB Jumper wire harness		1	31.46	0.2 M	
39		R&I RT R&I front seat				0.5	

**Estimate of Record**

**Owner: IOWA, STATE OF**

**Job Number:**

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

40	<b>ROOF</b>								
41		Repl	Headliner w/o sunroof w/storage tray	7KW90DX9AB	1	1,365.00		3.9	
42	<b>PILLARS, ROCKER &amp; FLOOR</b>								
43		Repl	RT W/S pillar trim w/police	5LN24DX9AF	1	89.85		Incl.	
44		Repl	RT Center plr trim	1KL28DX9AI	1	313.00		Incl.	
45	<b>FRONT DOOR</b>								
46	*	Repl	RT Door shell (HSS)	68268054AC	1	<u>1,020.00</u>		5.7	
47			Overlap Major Adj. Panel					3.1	
48	#	Repl	Anti-flutter kit		1	15.00		-0.4	
49	<b>REAR DOOR</b>								
50	*	Rpr	RT Outer panel w/o wide body (HSS)					<u>1.0</u>	
51			Overlap Major Adj. Panel					2.0	
52			Clear Coat					-0.4	
53		R&I	RT Belt w/strip					2.5	
54		R&I	RT Handle, outside destroyer gray					0.3	
55		R&I	RT R&I trim panel					0.4	
56	<b>QUARTER PANEL</b>								
57		Repl	RT Upper qtr trim	1KL82DX9AD	1	142.00		Incl.	
58	<b>VEHICLE DIAGNOSTICS</b>								
59	*	Repl	Pre-repair scan		1	<u>60.00</u>	m	<u>0.5</u> M	
60	*	Repl	Post-repair scan		1	<u>129.95</u>	m	<u>0.5</u> M	
61	#		Disarm airbags		1			0.1	
62	#		D&R battery		1			0.1	
63	#		Memory Function resets		1			0.1	
64	#		Hazardous Waste		1	3.00	X		
65	#		Cover Car		1	5.00		0.2	
66	#		Corrosion Protection		1	5.00		0.1	
67	#		Flex Agent		1	5.00			
68	#		Seam selaer		1	25.00			
69	#		Test drive to verify ADAS functions		1			0.5	
<b>SUBTOTALS</b>						<b>12,239.01</b>		<b>29.5</b>	<b>14.1</b>

Estimate of Record

Owner: IOWA, STATE OF

Job Number:

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				12,236.01
Body Labor	25.6 hrs	@	\$ 75.00 /hr	1,920.00
Paint Labor	14.1 hrs	@	\$ 135.00 /hr	1,903.50
Mechanical Labor	3.9 hrs	@	\$ 95.00 /hr	370.50
Miscellaneous				3.00
Subtotal				16,433.01
<b>Total Cost of Repairs</b>				<b>16,433.01</b>
Deductible				0.00
<b>Total Adjustments</b>				<b>0.00</b>
<b>Net Cost of Repairs</b>				<b>16,433.01</b>

THIS IS NOT AN AUTHORIZATION TO BEGIN REPAIRS.

SUPPLEMENTS - Please be advised that the INSURANCE COMPANY requires notice of any supplements prior to the work being performed. Failure to notify INSURANCE COMPANY and allow INSURANCE COMPANY to review the supplemental charges may result in non-payment of the supplemental items.

ESTIMATE AUDIT - THIS DOCUMENT IS NOT AN APPRAISAL. INQUIRIES SHOULD BE DIRECTED TO THE INSURANCE COMPANY LISTED AT THE TOP OF THIS DOCUMENT.

REPAIR SHOPS CAN CONTACT QCS AUDITOR FOR ANY REPAIR RELATED INQUIRIES AT 1-877-237-3727.

Owner: IOWA, STATE OF

Job Number:

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 10/17/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Bld=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.