



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

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October 22, 2021

Victoria Newton  
Executive Council  
L O C A L

Subject: Damage to Several Vehicles Due to Derecho on August 10, 2020  
Department of Administrative Services  
Claim dated September 23, 2020  
AOS Claim ID: 2012

The Department's request included a supplemental allocation request of \$861.21 because additional damages were identified. However, the estimate includes vehicle damage inspection costs of \$245.25. These costs are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. This amount will be deducted from the Department's request. We recommend Executive Council approval of a supplemental allocation of \$615.96, which increases the allocation to \$5,049.75. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment on the loss. We have found the items to be in order as shown below:

Documented request		\$	5,295.00
Excluded vehicle damage inspection costs			<u>(245.25)</u>
Revised request		\$	5,049.75
Executive Council Allocation (Revised)		\$	5,049.75
Less:			
Previous payments	\$	0.00	
This payment		<u>5,049.75</u>	
Total			<u>\$ 5,049.75</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend reimbursement be made in the amount of \$5,049.75. This represents full and final payment of the loss.

Sincerely,

Marlys K. Gaston, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services