

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

November 4, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$17,454.45, subject to audit of actual invoices. On September 12, 2024, Vehicle #393 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3909
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

October 10, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #393 on September 12, 2024
Department of Administrative Services
Claim dated September 18, 2024
AOS Claim ID: 3909

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$17,454.45, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of Administrative Services

KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: September 18, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Table with 2 columns: Field Name, Value. Rows include Vehicle / Event (#393/Deer), Event Date (September 12, 2024), Summary (Vehicle 393 struck a deer. (289981)), Amount Requested (\$17,454.45 - Estimate), and Supporting Documentation (29C20 Email Notification, Accident Report, Repair Estimate(s), Photos).

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

[Handwritten signature of Mariah Fucaloro]

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
mariah.fucaloro@iowa.gov
515-414-6582



289981

Risk, DAS <das.risk@iowa.gov>

29C20

1 message

Risk, DAS <das.risk@iowa.gov>

Thu, Sep 12, 2024 at 8:20 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 393 struck a deer on 9/12/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

----- Forwarded message -----

From: **Adams Jeannie** <jadams@dps.state.ia.us>

Date: Thu, Sep 12, 2024 at 8:11 AM

Subject: FW: Haut pickup

To: Risk, DAS (das.risk@iowa.gov) <das.risk@iowa.gov>

FYSA

Jeannie Adams

Fleet Asset Manager

Fleet & Supply

Iowa Department of Public Safety

30 NE 48th Place | Des Moines, Iowa 50313

Office: 515-725-0643

Mobile: 515-204-3019

jadams@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>

[cid:image001.png@01DB04EB.48D2ECD0]

NOTICE This email message (including any file attachments transmitted with it) is for the sole use of the intended recipient(s) and may contain confidential and legally privileged information. Any unauthorized use or disclosure of this email by an unintended recipient is prohibited. If you have received this e-mail in error please notify the sender by return e-mail and destroy all copies of the original message. No representation is made that this email or any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

From: Champlin Corey <champlin@dps.state.ia.us>
Sent: Thursday, September 12, 2024 5:45 AM
To: Guill Bryan <guill@dps.state.ia.us>; Adams Jeannie <jadams@dps.state.ia.us>
Cc: Messerich Michael <messerich@dps.state.ia.us>
Subject: Haut pickup

I wanted to let you know for reporting purposes that Ken Haut just hit a deer with his pickup. He sustained heavy front damage. We will begin the SVD process shortly.

Thanks

2 attachments



Department of
Public Safety

image001.png
59K

 noname
OK

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024023112

Date: <small>(Month/Day/Year)</small>	9/12/2024	Time: <small>(Time plus a.m./p.m.)</small>	05:30 a.m.
Vehicle Plate #:	415APU	Vehicle Mileage:	108,762
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2019 Chevy Silverado 1GCUYAEF4KZ313662		
Assigned To:	Ken Haut	Badge #	393
Driven By:	Ken Haut	Badge #	393
Driver's Lic #:	857ZZ5596	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	S&T Collision	Towed By:	NA
Towed To:	NA	Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Unmarked
Injured/Injuries:	No		
Occupants: <small>(Other than driver)</small>			

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	Wildwood Place and Yale Ave (Hwy T63)		
County:	Butler		
Weather/Road Conditions:	Clear, dry		
Narrative: Trooper Haut was southbound on T63 when a deer entered the roadway striking the front of his state issued Chevy Silverado. The front of his vehicle sustained heavy front damage.			
Property Damage other than Vehicles:			
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	ISP #234 Iriarte
------------------------	------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Form Number: 2024023112

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 09/12/2024	Time of Accident 05:30 Hrs.	County BUTLER - 12	Accident occurred within corporate limits of (city)				
UNIT 1	Driver's Name - Last HAUT		First KENNETH		Middle LARRY		
	Address 1510 W 1ST ST			City CEDAR FALLS	State IA	Zip 50613	
	Date of Birth 05/16/1971	Driver's License Number 857ZZ5596		CDL Yes No <input type="radio"/> <input checked="" type="radio"/>	Citation Charge 1		
	Male <input checked="" type="radio"/> Female <input type="radio"/>	State IA	Class C	Endorsements	Restrictions B	Citation Charge 2	
	Alcohol Test Given: 1		Test Results:	Drug Test Given: 1	Test Result:	Re-exam: Yes No <input type="radio"/> <input checked="" type="radio"/>	Reason for Re-Exam Request:
	Owner's Name - Last IOWA DEPARTMENT OF PUBLIC SAFETY			First		Middle	
	Address 215 E 7TH ST			City DES MOINES		State IA	Zip 50319
	License Plate No. 415AFU	State IA	Year 2025	VIN: 1GCUYAEF4KZ313662	Color GRY	Year 2019	Make CHEV
	Trailer Plate No.	State	Year	VIN:	Tow 1	Tow #	Towed To
	Insurance Company Name			Insurance Co. Phone Number		Insurance Policy Number	
Initial Travel Direction	Veh. Act.	Veh. Config. 02	Cargo Body Type 01	Veh. Defect	Point of Initial Impact	Most Damaged Area	
Extent of Damage	Total Occ. in Veh. 1		Special Veh. Func.		Emergency Status	Bus Use	
Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) 88		Driver Distractions 02	Speed Limit		
Traffic Controls	Horizontal Alignment	Vertical Alignment	SEQUENCE OF EVENTS	First Event 31	Second Event	Third Event	
Fourth Event	Most Harmful Event 31						
COMMERCIAL	Carrier Name/Lessee						
	Street Address			City		State Zip Code	
	Number of Axles	Gross Vehicle Weight Rating		US DOT Number	MC Number	Underride/Override	
	Haz Mat Involvement	Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	Haz Mat Name	
	Trailer Plate:	State	Year	VIN			
	Trailer Plate:	State	Year	VIN			
	Converter Dolly	Dolly Plate:	State	Plate Year	VIN		
	Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path
	Trapped/extracted	Source of Transport	Died at scene/enroute				
	01						
PERSONNEL INJURED	DRIVER OF UNIT 1		Phone Number:		Transported to:		
					Transported by:		
	Name	Phone Number		DOB:			
	Address		Transported to:		Transported by:		
	Name	Phone Number		DOB:			
	Address		Transported to:		Transported by:		
	Name	Phone Number		DOB:			
	Address		Transported to:		Transported by:		
	Name	Phone Number		DOB:			
	Address		Transported to:		Transported by:		

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Form Number: 2024023112

LOCATIONS: Date of Accident 09/12/2024, Time of Accident 05:30 Hrs, County BUTLER - 12, Accident occurred within corporate limits of (city) ... Literal Description WILDWOOD PL AND YALE AVE MEASURING 2490 FEET SOUTH FROM YALE AVE ...

ACCIDENT ENVIRONMENT: Location of First Harmful Event, Manner of Crash/Collision 01, Light Conditions, ROADWAY CHARACTERISTICS: Major Contributing Circumstances Environment 06, Roadway, Type of Roadway Junction/Feature, FRA No.

First Harmful Event (Crash) 31, WORKZONE RELATED?, Yes No, Activity, Location, Type, Workers Present

NONMOTORISTS: Name 001, Phone Number, DOB, Address, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage, Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code, Was owner or tenant notified?

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage, Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code, Was owner or tenant notified?

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

Is This a Secondary Crash? Y N, Type of Primary Incident, Roadway Clearance Date 09/12/2024, Incident Clearance Date 09/12/2024

Signature of Officer TROOPER J IRIARTE, Badge Number 234, Time Officer Notified of Accident 06:30 Hrs, Roadway Clearance Time 06:30 Hrs, Incident Clearance Time 06:30 Hrs, Name of Agency IOWA STATE PATROL - DIST 09, Date of Report 09/12/2024, Time Officer Arrived At Scene 06:30 Hrs, Total Roadway Clearance Time 000:00, Total Incident Clearance Time 000:00

Report Reviewed By, Date of Review, Investigation made at scene? Y N, T.I. No., Other Technical Investigating Agency

--	--	--	--	--

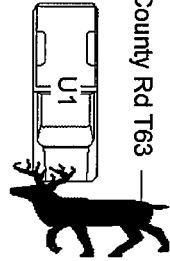
INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT

Form 4433003 (11-13)

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Form Number: 2024023112

D
I
A
G
R
A
M



N
A
R
R
A
T
I
V
E

Unit 1 was traveling south on County Rd T63 when a deer entered the roadway from the east. Unit 1 was not able to stop and collided with the deer.



WITHAM COLLISION CENTER

FORD-CHEVROLET-VW-KIA
2033 LAPORTE RD, WATERLOO, IA 50702
Phone: (319) 234-4200

Workfile ID: 47ff6726
PartsShare: 88CPh9
Federal ID: 42-1060951

Preliminary Estimate

Customer: ISP Silverado

Written By: Branden Frederick

Insured: ISP Silverado
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
ISP Silverado
(319) 464-5669 Business

Inspection Location:
WITHAM COLLISION CENTER
2033 LAPORTE RD
WATERLOO, IA 50702
Repair Facility
(319) 234-4200 Business

Insurance Company:

VEHICLE

2019 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Flex Fuel Direct Injection

VIN: 1GCUYAEF4KZ313662
License:
State: IA

Interior Color:
Exterior Color:
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:
Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks

DECOR

Dual Mirrors

Tinted Glass

CONVENIENCE

Air Conditioning
Tilt Wheel
Message Center
Telescopic Wheel
Backup Camera

RADIO

AM Radio
FM Radio

Stereo

Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags
Hands Free Device

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper

Get live updates at www.carwise.com/e/4Tbwpv

Preliminary Estimate

Customer: ISP Silverado

2019 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Flex Fuel Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rpr pre scan				1.0	M
2	#	Rpr post scan				1.0	
3		FRONT BUMPER					
4		O/H front bumper				3.0	
5		Repl Front bumper w/o ft park assist chrome	84588809	1	898.32	Incl.	
6		Repl RT Side bracket	84219066	1	98.72	Incl.	
7		Repl LT Side bracket	84219065	1	98.72	Incl.	
8		Repl RT Bumper bracket	84219064	1	98.72	Incl.	
9		Repl LT Bumper bracket	84219063	1	98.72	Incl.	
10		Repl RT Inner bracket	23388669	1	38.13	Incl.	
11	**	Repl A/M CAPA LT Inner bracket	23388668	1	33.00	Incl.	
12		Repl RT Guide	84624944	1	19.92	Incl.	
13		Repl LT Guide	84624943	1	19.92	0.2	
14		Repl Lower cover w/o skid plate, w/tow hooks 4.3, 5.3 liter	84219069	1	423.57	Incl.	
15		Repl Lower deflector	84219087	1	74.70	Incl.	
16	**	Repl A/M LT Filler panel US built	84658017	1	104.00	Incl.	1.1
17		Add for Clear Coat					0.4
18		Repl LT Outer molding	84588810	1	63.08	Incl.	
19		Repl Upper molding	84219090	1	74.40	Incl.	
20		GRILLE					
21		Repl Grille Work Truck	84401129	1	905.33	Incl.	
22		Repl Emblem	84133578	1	52.80	Incl.	
23		FRONT LAMPS					
24		Repl RT Headlamp assy	84621849	1	1,089.25	0.5	
25		Aim headlamps				0.5	
26		Repl LT Headlamp assy	84621848	1	1,089.25	0.5	
27		RADIATOR SUPPORT					
28		Repl RT Support bracket	23390823	1	46.70		
29		Repl Upper baffle	23390788	1	58.33	0.2	
30		Repl RT Side baffle	23390794	1	42.62	0.2	
31		Repl LT Side baffle	23390797	1	42.62	0.2	
32		Repl Lower baffle	84981204	1	48.92	0.2	
33		Repl Radiator support w/fender structure (HSS)	86790624	1	2,925.00	s 13.0	6.7
34		Evacuate & recharge				m 1.4	M
35		Refrigerant recovery				m 0.4	M
36		Add for trans cooler				m 0.3	M
37		Repl Upper reinf	84475288	1	93.47	0.3	0.6
38		Overlap Minor Panel					-0.2
39		Repl RT Diagonal brace upper	84455014	1	15.00	0.2	
40		Repl RT Diagonal brace lower	84449858	1	15.00	0.2	

Preliminary Estimate

Customer: ISP Silverado

2019 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Flex Fuel Direct Injection

41		Repl	LT Diagonal brace lower	84449857	1	12.67	0.2	
42		Repl	RT H'lamp bracket	84454857	1	86.52	0.3	0.5
43			Overlap Minor Panel					-0.2
44	**	Repl	A/M LT H'lamp bracket	84454856	1	65.00	0.3	0.5
45			Overlap Minor Panel					-0.2
46		Repl	Lower baffle	84981206	1	51.40	0.2	
47		COOLING						
48	**	Repl	A/M Radiator w/o enhanced towing	85575814	1	367.00 m	Incl.	M
49		Repl	Fan shroud	84120130	1	144.17 m	Incl.	M
50		Repl	Trans cooler	23409058	1	220.12 m	0.5	M
51		AIR CONDITIONER & HEATER						
52	**	Repl	A/M Condenser	87823303	1	169.07 m	2.5	M
53		FENDER						
54		Repl	RT Fender	84502611	1	600.77	2.1	2.2
55			Overlap Major Non-Adj. Panel					-0.2
56			Add for Clear Coat					0.4
57			Add for Edging					0.5
58			Add for Clear Coat					0.1
59		Repl	RT Nameplate "SILVERADO"	23400375	1	65.00	0.2	
60		Repl	LT Nameplate "SILVERADO"	23400375	1	65.00	0.2	
61		R&I	RT Mud guard OEM				0.2	
62		R&I	LT Mud guard OEM				0.2	
63		R&I	RT Fender liner				Incl.	
64		R&I	LT Fender liner				0.5	
65		Repl	RT Fender liner bracket	84260333	1	28.87	0.1	
66	**	Repl	A/M LT Fender liner bracket	84260332	1	24.00	0.1	
67		Repl	RT Lower bracket	23393858	1	35.00	0.1	
68		Repl	LT Lower bracket	23393857	1	35.00	0.1	
69	*	Rpr	LT Fender				<u>1.0</u>	2.2
70			Overlap Major Adj. Panel					-0.4
71			Add for Clear Coat					0.4
72		R&I	LT R&I fender assy				1.8	
73		Repl	RT Upper bracket	23394045	1	17.03	0.3	
74		FRAME						
75		Repl	RT Tow hook black	84338710	1	78.00	0.2	
76		Repl	LT Tow hook black	84338710	1	78.00	0.2	
77		Repl	RT Bumper bracket	84265796	1	53.42	1.6	
78		Repl	LT Bumper bracket	84265796	1	53.42	1.6	
79		Repl	RT Access cover	84606315	1	38.55		
80		Repl	LT Access cover	84606315	1	38.55		
81		FRONT DOOR						
82	*	Blind	RT Door shell (ALU)					<u>1.2</u>
83		Repl	LT Belt molding black	84842462	1	62.18	0.3	
84		R&I	LT Upper molding w/o LTZ, High Country				0.3	

Preliminary Estimate

Customer: ISP Silverado

2019 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Flex Fuel Direct Injection

85	R&I	LT R&I mirror			0.3
86	R&I	LT Handle, outside w/o passive entry black			0.3
87	R&I	LT R&I trim panel			0.4
88	MISCELLANEOUS OPERATIONS				
89	#	4 Wheel Alignment	1	140.00	
90	#	Cover Car	1	10.00	0.3
91	#	Corrosion protection	1	10.00	0.3
92	#	mask to prime	1	10.00	0.3
93	#	Rpr Feather Prime and Block			
94	#	Setup & Measure	1		3.0 F
95	#	Rpr Rough Pull			1.5
96	#	R&I additional time for AM lights			2.0
97	#	Rpr wire repair			1.0
98	#	Rpr flash time			1.0
SUBTOTALS				11,126.95	48.8
					15.6

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				11,126.95
Body Labor	39.7 hrs	@	\$ 75.00 /hr	2,977.50
Paint Labor	15.6 hrs	@	\$ 135.00 /hr	2,106.00
Mechanical Labor	6.1 hrs	@	\$ 140.00 /hr	854.00
Frame Labor	3.0 hrs	@	\$ 130.00 /hr	390.00
Subtotal				17,454.45
Grand Total				17,454.45
Deductible				0.00
CUSTOMER PAY				0.00
INSURANCE PAY				17,454.45

MyPriceLink Estimate ID / Quote ID:

1265040092834045952 / 139819643