

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

November 4, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$13,211.78, subject to an audit of actual invoices. On September 17, 2024, Vehicle #2307 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3911  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

October 10, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #2307 on September 17, 2024  
Department of Administrative Services  
Claim dated September 18, 2024  
AOS Claim ID: 3911

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$13,211.78, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Department of Administrative Services

KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: September 18, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Table with 2 columns: Field Name, Value. Rows include Vehicle / Event (#2307/Deer), Event Date (September 17, 2024), Summary (Vehicle 2307 struck a deer. (289935)), Amount Requested (\$13,211.78 - Estimate), and Supporting Documentation (29C20 Email Notification, Accident Report, Repair Estimate(s), Photos).

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you, [Handwritten Signature]

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
mariah.fucaloro@iowa.gov
515-414-6582

Fwd: Claim 2307

1 message

Risk, DAS <das.risk@iowa.gov>

Tue, Sep 17, 2024 at 2:04 PM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 2307 struck a deer on 9/17/2024. I will forward the allocation request shortly.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



----- Forwarded message -----

From: Derek Wright <dwright@qarcollision.net>  
Date: Tue, Sep 17, 2024 at 11:38 AM  
Subject: Claim 2307  
To: DAS.Risk (DAS.Risk@iowa.gov) <das.risk@iowa.gov>  
Cc: rpaul@ialottery.com <rpaul@ialottery.com>

Good Morning,

Here is my initial estimate on the Iowa Lottery Van. Nice deer hit, but will need to have a tear down to see the extent of how bad this one is. I wrote up what I can see! Please let me know when we have approval, and we will get this torn down after we receive that! Once we do get an approved estimate, I will hold off on ordering parts till its torn down and approved! Talk to you guys soon enough! Thanks for your time and have a great rest of your day!

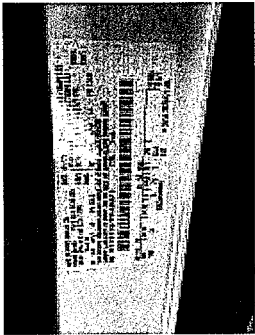
Respectfully,

Derek Wright  
Quality Auto Rebuilders  
2201 7th Ave, Marion, IA 52302

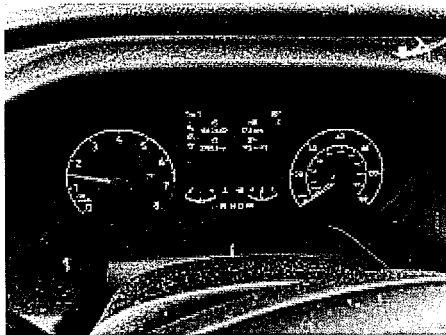
Ph: (319)377-6326

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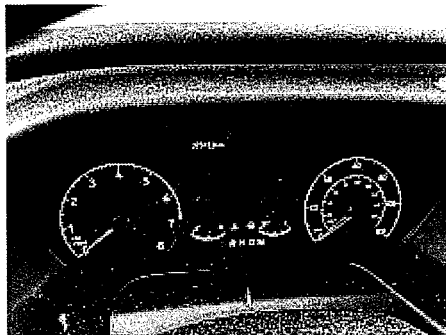
**36 attachments**



**Photo 01.jpg**  
233K



**Photo 02.jpg**  
311K



**Photo 03.jpg**  
335K



**Photo 04.jpg**  
239K



**Photo 05.jpg**  
327K



**Photo 06.jpg**  
237K



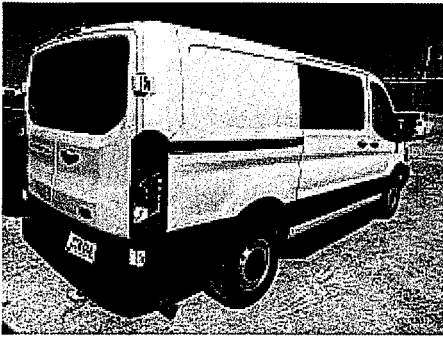
**Photo 07.jpg**  
310K



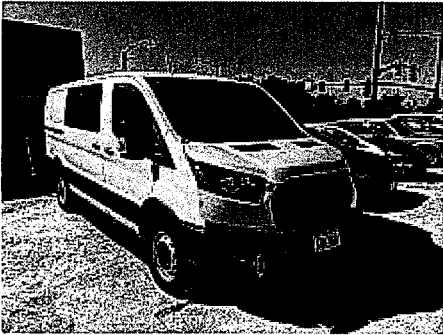
**Photo 08.jpg**  
311K



**Photo 09.jpg**  
323K



**Photo 10.jpg**  
316K



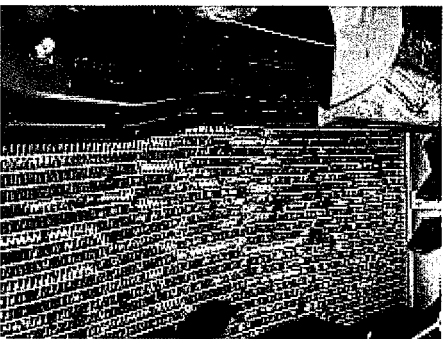
**Photo 11.jpg**  
305K



**Photo 12.jpg**  
309K



**Photo 13.jpg**  
330K



**Photo 14.jpg**  
366K



### REPORT OF MOTOR VEHICLE ACCIDENT

Did accident occur on private property?  Yes  No

Step 1. See instructions on completing (please print or type)

Accident Date (Mo/Day/Year) 9-17-24	Day of Week Tue	Time 6:30	AM/PM <input checked="" type="radio"/> AM <input type="radio"/> PM	Number of Vehicles 1	Total Killed 0	Total Injured 0	Total Estimated Damage \$
--	--------------------	--------------	---	-------------------------	-------------------	--------------------	---------------------------

No. 1 (YOUR VEHICLE)				No. 2 (OTHER VEHICLE)			
Date of Birth 10-26-1965	Sex M	DL State IA	Driver License Number 052AA2465	Date of Birth	Sex	DL State	Driver License Number
Last Name of Driver 1 BELL		First Name ROSS		Last Name of Driver 2		First Name	
Number and Street 305 W KOHLHASE		City MECHANICSVI	State IA	Number and Street		City	State IA
Last Name of Owner 1 IOWA LOTTERY		First Name		Last Name of Owner 2		First Name	
Number and Street		City	State	Number and Street		City	State
No. of Occupants 1	Plate Number CTW848	State of Registration IA	Year 24	No. of Occupants	Plate Number	State of Registration	Year
Vehicle Identification Number (VIN) 1FTYE1Y87PKA866			Estimated Cost of Repairs \$15,000+	Vehicle Identification Number (VIN)			Estimated Cost of Repairs
Vehicle Year and Make 2023 FORD TRANSIT F-150			Step 3. Vehicle Type Code 06	Vehicle Year and Make			Step 3. Vehicle Type Code
Insurance Company Name (not agent) SELF INSURED		Insurance Co. Phone No.	Insurance Policy Number	Insurance Company Name (not agent)		Insurance Co. Phone No.	Insurance Policy Number

DRIVER  
OWNER  
VEHICLE

Step 5. LOCATION OF ACCIDENT

County LINN Name of city if accident occurred within corporate limits

If accident occurred outside of city limits, describe distance to city \_\_\_\_\_ miles  N  NE  E  SE  S  SW  W  NW of nearest city PALO

Name of Road, Street, or Highway HIGHWAY 94 At intersection with

Note: Unless accident occurred at an intersection which is completely described above, use the space below to give the exact location from a milepost or definable intersection, bridge, or railroad crossing using two distances and directions if necessary.

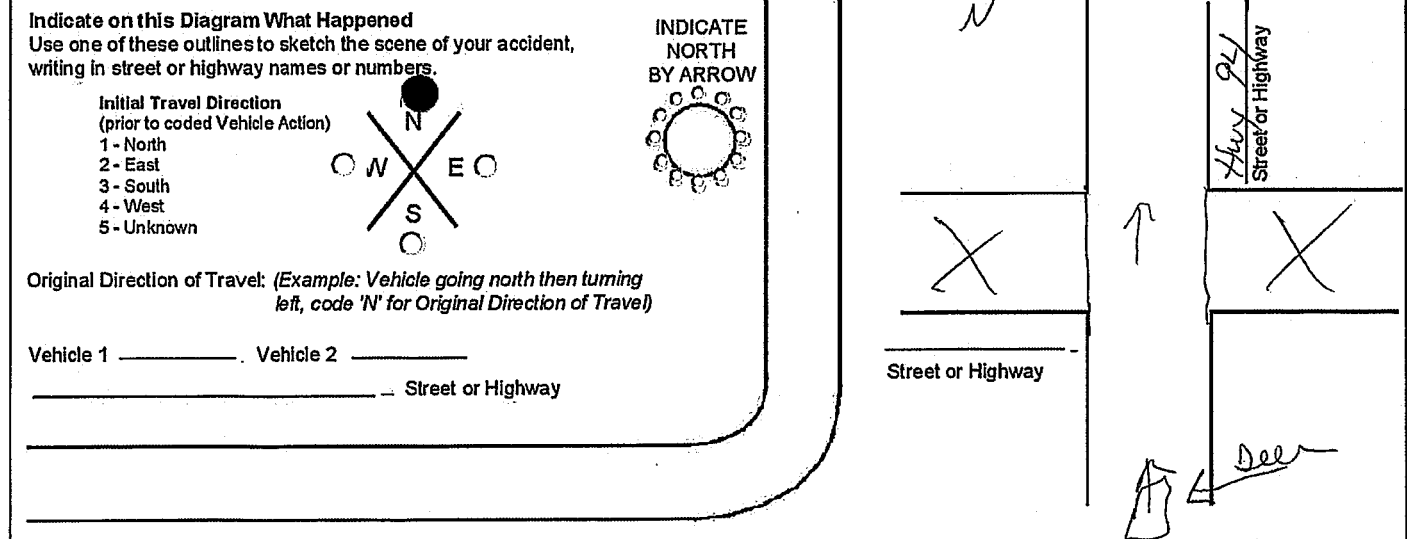
Feet \_\_\_\_\_ or \_\_\_\_\_ Miles  N  NE  E  SE  S  SW  W  NW and Feet \_\_\_\_\_ or \_\_\_\_\_ Miles  N  NE  E  SE  S  SW  W  NW of \_\_\_\_\_

Milepost Number \_\_\_\_\_ Definable intersection, bridge, or railroad crossing or 2400 COVINGTON RD, PALO, IOWA X-00600365 Y-04654587

Step 6. Accident codes (on page 2) for your own vehicle:

<b>A</b> Direction of Travel <input type="checkbox"/> 01	<b>B</b> Vehicle Action <input type="checkbox"/> 01	<b>C</b> Driver Condition <input type="checkbox"/> 01	<b>D</b> Vision Obscured <input type="checkbox"/> 01
<b>E</b> Traffic Controls <input type="checkbox"/> 01	<b>F</b> First Harmful Event <input type="checkbox"/> 31	<b>G</b> Location of Accident <input type="checkbox"/> 01	<b>H</b> Manner of Crash <input type="checkbox"/> 98
<b>I</b> Light Conditions <input type="checkbox"/> 05	<b>J</b> Weather Conditions <input type="checkbox"/> 01	<b>K</b> Surface Conditions <input type="checkbox"/> 01	<b>L</b> Type of Roadway Junction/Feature <input type="checkbox"/> 01

Step 7.





**Step 7 (continued).**

**Description:**

COLLISION WITH DEER. DEER ENTERED ROADWAY FROM RIGHT DITCH AND STRUCK FRONT OF VEHICLE CAUSING BOTH AIRBAGS TO DEPLOY. DAMAGE TO FRONT OF VEHICLE. RADIATOR LEAKING.

<b>Step 8. Identify Damaged Property Other Than Vehicles</b>	Owner	Amount of Damage
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<b>Step 9. Injury Section: Fill Out Space Below For Every Person Injured Or Killed In The Accident</b> <small>(Attach additional sheets if necessary)</small>					<b>Insert Correct Code</b> <small>(See Step 9 of Instructions)</small>							Date of Death
Name and Address	In Vehicle Number	Date of Birth	Gender	Describe Injuries	Seating Position	Type Non-Motorist	Injury Status	Occupant Protection	Airbag Deployment	Ejection		

Did Peace Officer Investigate?  Yes  No Department LINN COUNTY SHERIFF

If you did not have automobile liability insurance coverage for this accident, please check this box:

FAILURE TO COMPLETE INSURANCE COVERAGE INFORMATION REQUESTED MAY RESULT IN A SUSPENSION OF YOUR DRIVING AND/OR REGISTRATION PRIVILEGES.

<b>Step 10.</b>		
Date <u>9-17-24</u>	Signature of Driver of Vehicle No. 1 <u>Don Bell</u>	If Signed By Person Other Than Driver, Give Reason

**IMPORTANT:** This accident should also be reported directly to your insurance company. Failure to report may jeopardize your automobile liability insurance.



# Driver Information Exchange Report

LINN COUNTY SHERIFF'S OFFICE  
3198926100

UNIT 001									
Driver's Name - Last <b>BELL</b>			First <b>ROSS</b>		Middle <b>ALLEN</b>		Suffix	Age <b>58</b>	Gender <b>MALE</b>
Address <b>305 W KOHLHASE ST</b>				City <b>MECHANICSVILLE</b>			State <b>IA</b>	Zip <b>52306-0000</b>	Home/Cell Phone Number <b>(615) 779-9902</b>
CDL? <b>NO</b>	Driver's License Number <b>052AA2465</b>		Class <b>C</b>	State <b>IA</b>	Endorsements	Restrictions <b>B</b>	Insurance Co. Name <b>SELF INSURED</b>		Insurance Co. Phone #
Owner Company Name <b>STATE OF IOWA (LOTTERY)</b>						Insurance Policy #			
Owner's Name - Last			First		Middle		Suffix		
Address <b>109 SE 13TH STREET</b>				City <b>DES MOINES</b>			State <b>IA</b>	Zip <b>50319</b>	Vehicle Configuration <b>06</b>
VIN No. <b>1FTYE1Y87PKA86619</b>		Year <b>2023</b>	Make <b>FORD - FORD</b>		Model <b>TCN</b>		Style <b>VN</b>	Color <b>WHI</b>	
License Plate # <b>CTW848</b>		State <b>IA</b>	Year <b>2024</b>	Most Damaged Area			Approximate Cost to Repair or Replace <b>\$7,000.00</b>		
County <b>LINN - 57</b>		Accident occurred within corporate limits of (city)							
Literal Description <b>COVINGTON RD</b>									
X-Coordinate <b>00600365</b>					Y-Coordinate <b>04664587</b>				
If accident occurred outside of city limits show general vicinity:			Direction of		Nearest City			Route (Cardinal) Travel Direction	
On Road, Street, or Highway:					At Intersection with:				
Distance	Direction		and	Distance	Direction of		Milepost Number	Or	
Definable intersection, bridge, or railroad crossing									
Officer <b>JIM GALES</b>			Badge No. <b>57-163</b>		Form Number <b>202402809</b>		Date of Accident <b>09/17/2024</b>	Time of Accident <b>06:50</b> Hrs.	

# QUALITY AUTO REBUILDERS INC.

2201 7th Ave, Marion, IA 52302

Phone: (319) 377-6326

FAX: (319) 377-8514

Workfile ID: ace91ca4

PartsShare: 88JRV7

Federal ID: 42-0930083

State ID: 5716506

## Preliminary Estimate

**Customer: Iowa Lottery**

**Job Number:**

Written By: Derek Wright

Insured: Iowa Lottery

Policy #:

Claim #: 2307

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact: 12 Front

**Owner:**

Iowa Lottery  
(319) 395-9313 Business

**Inspection Location:**

QUALITY AUTO REBUILDERS INC.  
2201 7th Ave  
Marion, IA 52302  
Repair Facility  
(319) 377-6326 Business

**Insurance Company:**

## VEHICLE

2023 FORD Transit Cargo Van T-150 Low Roof 130" WB 8670# GVWR RWD 3D VAN 6-3.5L Flex Fuel Port/Direct Injection White

VIN: 1FTYE1Y87PKA86619

Interior Color:

Mileage In: 37,343

Vehicle Out:

License: CTW848

Exterior Color: White

Mileage Out:

State: IA

Production Date: 4/2023

Condition:

Job #:

**TRANSMISSION**

Automatic Transmission

**POWER**

Power Steering

Power Brakes

Power Windows

Power Locks

Power Mirrors

**DECOR**

Dual Mirrors

Tinted Glass

**CONVENIENCE**

Air Conditioning

Intermittent Wipers

Tilt Wheel

Keyless Entry

Message Center

Steering Wheel Touch Controls

Telescopic Wheel

Backup Camera

**RADIO**

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Traction Control

Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags

Hands Free Device

Lane Departure Warning

**SEATS**

Bucket Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

California Emissions

Get live updates at [www.carwise.com/e/4TeJq8](http://www.carwise.com/e/4TeJq8)

**Preliminary Estimate**

**Customer: Iowa Lottery**

**Job Number:**

2023 FORD Transit Cargo Van T-150 Low Roof 130" WB 8670# GVWR RWD 3D VAN 6-3.5L Flex Fuel Port/Direct Injection White

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER &amp; GRILLE</b>					
2	Repl	Lower cover carbon black w/o frt prk sensor	LK4Z17757AB	1	458.98	0.7	
3	Repl	Lower impact bar	LK4Z6110008B	1	249.27	0.3	
4	Repl	Impact bar	PK4Z17757A	1	399.20	1.0	
5	Repl	RT Mount plate	CK4Z6110112C	1	26.47	Incl.	
6	Repl	RT Lower extn	LK4Z6110120B	1	248.90	0.2	
7	<>	Repl Bumper cover primed	SK4Z17D957CAPTM	1	573.10	1.1	2.8
8		Add for Clear Coat					1.1
9	Repl	Reinf panel	NK4Z17C897AA	1	280.13	Incl.	
10	Repl	Emblem	CK4Z8213A	1	78.58	0.1	
11	Repl	RT Side bracket	BK3Z17C947C	1	17.33	Incl.	
12	R&I	License bracket				0.2	
13		<b>FRONT LAMPS</b>					
14	*	Repl <u>RT Headlamp assy</u>	CK4Z13008J	1	322.13	0.2	
15		Aim headlamps				0.5	
16		<b>RADIATOR SUPPORT</b>					
17	Repl	Lower tie bar 3.5 liter non turbo	NK3Z8125A	1	131.53	0.4	0.8
18	Repl	Mount panel	NK4Z8A284A	1	1,508.00	3.0	1.8
19		Overlap Minor Panel					-0.2
20	Repl	Lower deflector 3.5 liter non turbo	LK4Z17626B	1	294.15	0.3	
21	Repl	RT Lower bracket	BK3Z16K038A	1	20.95	0.2	0.2
22		Add for Clear Coat					0.1
23		<b>COOLING</b>					
24	Repl	Radiator	LK4Z8005J	1	306.72 m	2.8 M	
25	Repl	Inlet hose	LK4Z18472H	1	70.00		
26	Repl	Upper hose	LK4Z8260G	1	68.55 m	0.5 M	
27		Deduct for Overlap				-0.3 M	
28	Repl	Connector hose	LK4Z8C289A	1	47.27		
29	Repl	Fan & motor	LK4Z8C607E	1	461.82 m	Incl.	
30		<b>AIR CONDITIONER &amp; HEATER</b>					
31	Repl	Condenser	LK4Z19712A	1	314.55 m	1.0 M	
32		AC Service evacuate & recharge				m	1.4 M
33		AC Service refrigerant recovery				m	0.4 M
34		<b>FENDER</b>					
35	Repl	RT Fender	CK4Z16005A	1	616.20	1.4	2.0
36		Overlap Major Non-Adj. Panel					-0.2
37		Add for Clear Coat					0.4
38		Add for antenna				0.5	
39		Add to cut hole				0.5	
40		Add for Edging					0.5
41	Repl	RT Wheel opng midg	LK4Z61278L00AB	1	84.28	Incl.	

**Preliminary Estimate**

**Customer: Iowa Lottery**

**Job Number:**

2023 FORD Transit Cargo Van T-150 Low Roof 130" WB 8670# GVWR RWD 3D VAN 6-3.5L Flex Fuel Port/Direct Injection White

42	*	Rpr	RT Apron assy (UHS)			s	<u>3.0</u>	0.8	
43			Overlap Minor Panel					-0.2	
44	<b>ENGINE</b>								
45		Repl	Air cleaner assy	LK4Z9600B	1	230.00 m	0.5		
46		Repl	Air inlet duct	LK4Z9C623A	1	228.33 m	0.1		
47	<b>WINDSHIELD</b>								
48		Repl	Washer reservoir from 09/09/2015	CK4Z17618C	1	158.73 m	0.4		
49		Repl	Filler tube	BK3Z17E785A	1	73.68	Incl.		
50	<b>INSTRUMENT PANEL</b>								
51		R&I	Glove box assy all				0.4		
52	<b>RESTRAINT SYSTEMS</b>								
53		Repl	Clockspring w/lane departure	BK2Z14A664B	1	209.32 m	1.0 M		
54		Repl	Ft impact sensor from 03/17/2015	LK4Z14B004A	1	44.73 m	Incl.		
55	*	Repl	<u>Control module</u>	LK4Z14B321F	1	430.40 m	1.0 M		
56	*	Repl	<u>RT Seat belt assy</u>	MK4Z14611B08DA	1	592.43	0.3		
			Note: PARTS: Order by application. LABOR: Time is after upper center pillar trim, lower center pillar trim and lower trim are removed.						
57	*	Repl	<u>LT Seat belt assy</u>	LK4Z14611B09EC	1	342.98	0.3		
			Note: PARTS: Order by application. LABOR: Time is after upper center pillar trim, lower center pillar trim and lower trim are removed.						
58	*	Repl	<u>LT Buckle</u>	LK4Z1461202A	1	102.20	0.2		
59		Repl	Driver air bag	LK4Z14043B13AB	1	373.80 m	Incl.		
60		Repl	Psngr air bag	LK4Z14044A74BB	1	635.42 m	0.8 M		
			Note: LABOR: Time is after glove box is removed.						
61	<b>PILLARS, ROCKER &amp; FLOOR</b>								
62	*	R&I	<u>LT Upr ctr plr trim van</u>				0.2		
63	*	R&I	<u>RT Upr ctr plr trim van</u>				0.2		
64	*	R&I	<u>RT Lwr ctr plr trim van</u>				0.2		
65	*	R&I	<u>LT Lwr ctr plr trim van</u>				0.2		
66	*	R&I	<u>RT Lower trim van</u>				0.2		
67	*	R&I	<u>LT Lower trim van</u>				0.2		
68	<b>FRONT DOOR</b>								
69	*	Blnd	RT Door shell low roof					<u>2.0</u>	
70		R&I	RT Wheel opng mldg				0.2		
71		R&I	RT Side molding				0.3		
72		R&I	RT R&I mirror				0.3		
73		R&I	RT R&I trim panel				0.5		
74	*	R&I	<u>RT Handle</u>				0.3		
75	#	Subl	Hazardous waste removal		1	4.00 T			
76	**	Repl	A/M Cover Car		1	10.00 T	0.2		
77	#	Rpr	De-nib and Polish					0.2	
78	**	Repl	A/M Corrosion protection		1	5.00 T	0.3		
79	**	Repl	A/M Flex additive		1	8.00 T			
80	#	Subl	Prescan		1	119.95 T			

**Preliminary Estimate**

**Customer: Iowa Lottery**

**Job Number:**

2023 FORD Transit Cargo Van T-150 Low Roof 130" WB 8670# GVWR RWD 3D VAN 6-3.5L Flex Fuel Port/Direct Injection White

81	#	Rpr	Prescan			0.5	M
82	#	Subl	Post scan	1	50.00	T	
83	#	Rpr	Post scan			0.5	M
84	#	Rpr	Frame Set-Up & Measure			2.5	F
<b>SUBTOTALS</b>					<b>10,197.08</b>	<b>31.2</b>	<b>12.1</b>

**ESTIMATE TOTALS**

Category	Basis		Rate	Cost \$
Parts				10,000.13
Body Labor	19.1 hrs	@	\$ 80.00 /hr	1,528.00
Paint Labor	12.1 hrs	@	\$ 17.00 /hr	205.70
Mechanical Labor	9.6 hrs	@	\$ 110.00 /hr	1,056.00
Frame Labor	2.5 hrs	@	\$ 90.00 /hr	225.00
Miscellaneous				196.95
Subtotal				13,211.78
<b>Grand Total</b>				<b>13,211.78</b>
Deductible				0.00
<b>CUSTOMER PAY</b>				<b>0.00</b>
<b>INSURANCE PAY</b>				<b>13,211.78</b>

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.