

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

December 2, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,261.50, subject to an audit of actual invoices. On September 9, 2024, Vehicle #319 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3907
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

November 4, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #319 on September 9, 2024
Department of Administrative Services
Claim dated September 9, 2024
AOS Claim ID: 3907

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,261.50, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of Administrative Services

KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

Date: September 9, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Table with 2 columns: Field Name, Value. Rows include Vehicle / Event (#319/Deer), Event Date (September 9, 2024), Summary (Vehicle 319 struck a deer. (289333)), Amount Requested (\$3,261.50 - Estimate), and Supporting Documentation (29C20 Email Notification, Accident Report, Repair Estimate(s), Photos).

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Handwritten signature of Mariah Fucaloro

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
mariah.fucaloro@iowa.gov
515-414-6582



Risk, DAS <das.risk@iowa.gov>

Fwd: #319 Laake squad vs deer 9/9/24

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Sep 9, 2024 at 2:32 PM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 319 struck a deer on 9/9/2024. See attached documents.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>
**Department of
Administrative Services**

----- Forwarded message -----

From: **Rader Michael** <rader@dps.state.ia.us>

Date: Mon, Sep 9, 2024 at 2:28 PM

Subject: #319 Laake squad vs deer 9/9/24

To: Adams Jeannie <jadams@dps.state.ia.us>, Borst Darren <borst@dps.state.ia.us>, Brickman Michelle <mbrickman@dps.state.ia.us>, Fulk Nathan <fulk@dps.state.ia.us>, Guill Bryan <guill@dps.state.ia.us>, Hobart Andrew <hobart@dps.state.ia.us>, Johnson Kevin <kjohnson@dps.state.ia.us>, Mitchell Britney <bmitchel@dps.state.ia.us>, Studer Eric <estuder@dps.state.ia.us>, DAS.Risk@iowa.gov <DAS.Risk@iowa.gov>

Cc: Gohlinghorst Daniel <gohlinghorst@dps.state.ia.us>, Wesack Michael <wesack@dps.state.ia.us>, Laake Paul <laake@dps.state.ia.us>

All,

Attached are all the documents for the state vehicle damage to Trp. Laake #319 squad:

- Memo
- MARS

- State Vehicle Damage Report
- Pix
- Estimate

Please advise once this is approved.

Respectfully,

#423

Sergeant Mike Rader ★423★

Iowa State Patrol - Commercial Motor Vehicle Unit Area B

Iowa Department of Public Safety

215 East 7th Street, Des Moines, Iowa 50319

Cell: (515) 443-2710

Radio: (712) 732-1341

rader@dps.state.ia.us

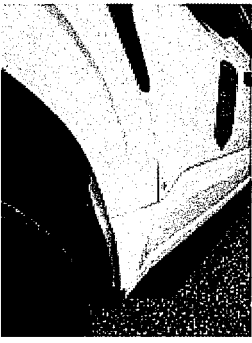
<https://dps.iowa.gov/>

<https://dpscareers.com/>

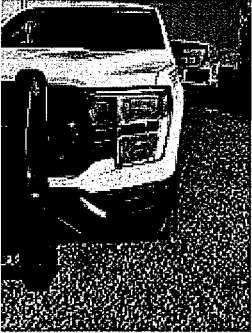


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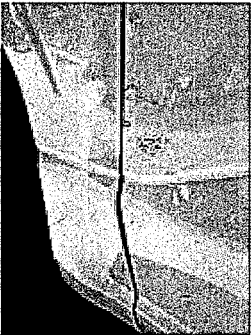
8 attachments



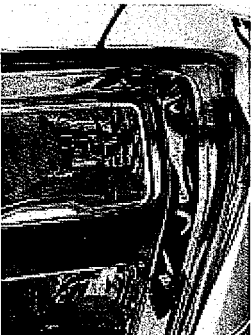
#319 Pic 1 of 4.jpeg
3028K



#319 Pic 2 of 4.jpeg
1139K




#319 Pic 3 of 4.jpeg
2353K




#319 Pic 4 of 4.jpeg
856K

 **319 Laake vs Deer Estimate 09-09-24.pdf**
765K

 **09-09-24 State Vehicle Damage Report 319 Laake.doc**
96K

 **319 MARS-2024022840.pdf**
136K

 **#319 Memo 09-09-24.doc**
79K

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024022840

Date: <small>(Month/Day/Year)</small>	09-09-24	Time: <small>(Time plus a.m./p.m.)</small>	0749 a.m.
Vehicle Plate #:	319	Vehicle Mileage:	55,715
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2022 / Ford / F150 PPV / 1FTFW1P88NKE64367		
Assigned To:	Paul Laake	Badge #	319
Driven By:	Paul Laake	Badge #	319
Driver's Lic #:	360TT1847	Damage:	\$3,261.50
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:	N/A	Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	N/A		
Occupants: <small>(Other than driver)</small>			

VEHICLE #2:

DL #:	N/A	State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:	N/A
Accident Location: (Street/Hwy)	Southbound - Hwy 59 & 410 th St.
County:	O'Brien
Weather/Road Conditions:	Clear & dry
Narrative: Was driving South on Hwy 59 when a small deer ran into the left / driver's side of his squad.	
Property Damage other than Vehicles:	N/A
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	Sgt. Mike Rader #423
------------------------	----------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Form Number: 2024022840

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 09/09/2024	Time of Accident 07:49 Hrs.	County O'BRIEN - 71	Accident occurred within corporate limits of (city)														
UNIT 1	Driver's Name - Last LAAKE					First PAUL					Middle ANDREW						
	Address 43 ANN ST					City MILFORD					State IA		Zip 51351				
	Date of Birth 07/03/1983		Driver's License Number 360TT1847			CDL Yes No <input type="radio"/> <input checked="" type="radio"/>		Citation Charge 1			Citation Charge 2						
	Male <input type="radio"/> Female <input checked="" type="radio"/>		State IA	Class C	Endorsements		Restrictions		Citation Charge 3			Citation Charge 4					
	Alcohol Test Given: 1		Test Results:		Drug Test Given: 1		Test Result:		Re-exam: Yes No <input type="radio"/> <input checked="" type="radio"/>		Reason for Re-Exam Request:						
	Owner's Name - Last STATE OF IOWA					First					Middle						
	Address 215 E 7TH ST.					City DES MOINES					State IA		Zip 50319				
	License Plate No. 319		State IA	Year 2024	VIN: 1FTFW1P88NKE64367			Color WHI		Year 2022	Make FORD		Model F150 PPV		Style 4DR P/U		
	Trailer Plate No.		State	Year	VIN:			Tow 1	Tow #		Towed To			Approx. Cost to Repair or Replace \$3,261.00			
	Insurance Company Name NONE					Insurance Co. Phone Number					Insurance Policy Number						
Initial Travel Direction		Veh. Act.	Veh. Config. 02		Cargo Body Type 01		Veh. Defect	Point of Initial Impact		Most Damaged Area		Extent of Damage		Total Occ. in Veh. 01			
Special Veh. Func.		Emergency Status	Bus Use	Driver Condition		Vision Obscured		Contributing Circumstances Driver (up to two) 88			Driver Distractions 02		Speed Limit				
Traffic Controls		Horizontal Alignment		Vertical Alignment		SEQUENCE OF EVENTS 31		First Event	Second Event	Third Event	Fourth Event	Most Harmful Event 31					
COMMERCIAL	Carrier Name/Lessee																
	Street Address							City			State		Zip Code				
	Number of Axles		Gross Vehicle Weight Rating				US DOT Number			MC Number		Underride/Override					
	Haz Mat Involvement		Haz Mat Placard		Placard Number	Haz. Mat Released		Haz Mat Class	Haz Mat Name								
	Trailer Plate:		State	Year	VIN			Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extricated	Source of Transport	Died at scene/enroute
	Trailer Plate:		State	Year	VIN												
	Converter Dolly		Dolly Plate:		State	Plate Year	VIN										
PERSONS INJURED 1	DRIVER OF UNIT 1					Phone Number: (515) 321-1874			Transported by:		01						
						Transported to:											
	Name					Phone Number			DOB:		Transported by:						
	Address					Transported to:											
	Name					Phone Number			DOB:		Transported by:						
	Address					Transported to:											
	Name					Phone Number			DOB:		Transported by:						
	Address					Transported to:											
	Name					Phone Number			DOB:		Transported by:						
	Address					Transported to:											

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Form Number: 2024022840

LOCATIONS: Date of Accident 09/09/2024, Time of Accident 07:49 Hrs., County O'BRIEN - 71, Accident occurred within corporate limits of (city) ... Literal Description SB HWY 59 - 410TH ... X Coordinate: 286296.812, Y Coordinate: 4770327.5

ACCIDENT ENVIRONMENT: Location of First Harmful Event, Weather Conditions (up to two) 01, Manner of Crash/Collision 01, Light Conditions, Surface Conditions. ROADWAY CHARACTERISTICS: Major Contributing Circumstances Environment 06, Roadway, Type of Roadway Junction/Feature, FRA No.

First Harmful Event (Crash) 31, WORKZONE RELATED? Yes No, Activity, Location, Type, Workers Present. Sex, Struck by Unit No., Injury Status, Non-Motorist Type, Location (prior to impact), Action (prior to crash), Condition, Safety Equipment, Contributing Circumstances, Source of Transport, Fatal/scene/enroute.

NONMOTORISTS: Name 001, Address, Phone Number, DOB, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No. Transported to, Transported by.

NPORNOVEEHRITCYULDAMRG: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage. Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code, Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

NPORNOVEEHRITCYULDAMRG: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage. Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code, Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number (5 rows)

Is This a Secondary Crash? Y N, Type of Primary Incident, Roadway Clearance Date 09/09/2024, Incident Clearance Date 09/09/2024. Signature of Officer SERGEANT M RADER, Badge Number 423, Time Officer Notified of Accident 07:51 Hrs., Roadway Clearance Time 07:51 Hrs., Incident Clearance Time 12:15 Hrs. Name of Agency IOWA STATE PATROL - CMVU, Date of Report 09/09/2024, Time Officer Arrived At Scene 12:04 Hrs., Total Roadway Clearance Time 000:00, Total Incident Clearance Time 004:24. Report Reviewed By, Date of Review, Investigation made at scene? Y N, T.I. No., Other Technical Investigating Agency

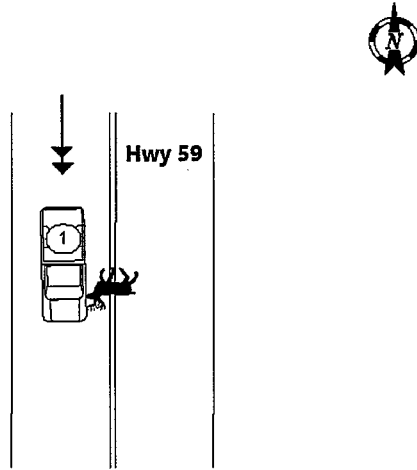
INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT

Form 4433003 (11-13)

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Form Number: 2024022840

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Unit 1 was traveling South on Hwy 59 at the intersection of 410th Street in O'Brien County when a deer ran across the road and collided with Unit 1.



MEMORANDUM

TO: Sgt. Rader #423

FROM: Trooper Paul Laake #319

DATE: 09-09-24

SUBJECT: 10-50 Squad vs. Deer

On 09-09-24 at approximately 0749hrs I was traveling in my fully marked Iowa State Patrol Truck and southbound on Hwy 59 near 410th St in O'Brien County. While traveling I encountered two deer run towards the roadway I was traveling one turned back from the road and the smaller deer did not. I was not able to avoid the second deer and it struck my left front quarter panel. This caused the quarter panel to de form cracking my headlight and shifting part of the quarter panel towards the drivers door causing the quarter panel to make contact with the seam of the door.

Sgt Rader was notified by phone and pictures of the damage were taken. The deer died at the scene and was removed from the roadway by the force of the impact.

Respectfully,

Trooper Paul Laake 319

KEN BORTH AUTO BODY
 301 11th St SW, Spencer, IA 51301
 Office: (712) 262-7076
 Fax: (712) 262-7777
 dalekabrick@live.com
 Tax ID: 471534086

19997968
 Original

Owner
State Of Iowa
 (515) 401-8433 (Mobile)

Appraiser
Dale Kabrick
 dalekabrick@live.com

Classification
 None

Loss Type
Unknown

Deductible
Unknown

2022 Ford F-150 Police Responder Fleet 4 Door Crew Cab 145" WB 6 Foot Bed 3.5L 6 Cyl Gas Injected Turbocharged 4WD

VIN: **1FTFW1P88NKE64367** Drivable: **Unknown** Odometer: **55790** Mitchell Service Code: **912329**

Options
 4WD or AWD

State Of Iowa | 2022 Ford F-150 Police Responder Fleet

Parts Profile: **N/A** Parts Profile Version: **N/A**

Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Front Lamps										
1	208945 L Frt Combination Lamp	Remove / Replace	Body	0.4#	0.4	New	ML3Z 13008 K	1	\$1,125.73	
2	AUTO Headlamps	Check / Adjust	Body	0.4	0.4					
Front Fender										
3	203843 L Fender Panel	Remove / Replace	Body	1.7#	1.7	New	VL3Z 16006 E	1	\$296.35	
4	AUTO Grille Assy	Remove / Install	Body	0.7#	0.7					
5	AUTO L Front Combination Lamp	Remove / Install	Body	INC#	0.4					
6	AUTO L Fender Outside	Refinish Only	Refinish	2.2 C	2.2					
7	AUTO L Add To Edge Fender	Refinish Only	Refinish	0.5 C	0.5					
8	AUTO L Cowl Top Grille	Remove / Install	Body	0.3#	0.3					
9	208596 L Fender Liner	Remove / Replace	Body	INC	0.4	New	ML3Z 16103 K	1	\$242.17	

Front Door

LABOR

PART

	Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
10 20170	L Frt Door Shell	Repair	Body	5.0#	5.2	Existing				
11 20170	L Frt Door Outside	Refinish Only	Refinish	2.0 C	2.4	Existing				
12 201304	L Frt Rear View Mirror	Remove / Install	Body	0.3#	0.3	Existing				
13 200306	L Frt Door Rear Sash Moulding	Remove / Install	Body	0.6#	0.6	Existing				
14 200310	L Frt Otr Door Belt Moulding	Remove / Install	Body	0.2	0.2	Existing				
15 200417	L Frt Door Trim Panel	Remove / Install	Body	0.4	0.4	Existing				
16 202312	L Frt Otr Door Handle	Remove / Install	Body	0.3#	0.3	Existing				
17 201005	L Frt Door Glass Run	Remove / Install	Body	0.3r#	0.3	Existing				

Additional Costs & Materials

18 AUTO	Hazardous Waste Disposal	Additional Cost							\$5.00*	
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Additional Operations

19 AUTO	Clear Coat	Additional Operation	Refinish	1.5	0.0				\$0.00	
20 931127	Pre Repair Scan	Additional Operation	Mechanical	0.5*	0.0				\$0.00	
21 931126	Post Repair Scan	Additional Operation	Mechanical	0.5*	0.0				\$0.00	
22 933021	De-Nib And Finesse	Additional Operation	Refinish	0.9	0.0				\$0.00	

Special / Manual Entry

23 900500	FLEX ADDITIVE	Remove / Replace	Refinish*	0.0*	0.0	Aftermarket New	** QUAL REPL PART	1	\$10.00*	Yes
24 900500	MASK FOR OVERSPRAY	Remove / Replace	Refinish*	0.0*	0.0	Aftermarket New	** QUAL REPL PART	1	\$10.00*	Yes
25 900500	Decals	Remove / Replace	Body*	0.5*	0.0	New		1	\$0.00*	

* Judgment Item

T Included in Two Tone Calculation

Labor Note Applies

d Discontinued by Manufacturer

C Included in Clear Coat Calculation

A Included in Clear Coat and Two Tone Calculation

r CEG R&R Time Used for this Labor Operation

[] Verify the part number and price before ordering

Estimate Totals

Labor	Units	Rate	Sublet Add'l Amount	Totals
Body Labor	11.1	\$65.00		\$721.50
Refinish Labor	7.1	\$110.00		\$781.00
Mechanical Labor	1.0	\$69.75		\$69.75
Total Labor	19.2			\$1,572.25
			Taxable	\$0.00
			Tax 0.0000%	\$0.00
			Non-Taxable	\$1,572.25
			Pre-Tax Discount 0.00%	\$0.00
			Labor Total	\$1,572.25
Parts		Amount		
Taxable Parts		\$20.00		\$20.00

