

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

May 4, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Corrections - Newton Correctional Facility's request for an emergency allocation and reimbursement in the amount of \$3,792.46. On January 16, 2026, Facility Track Hoe Excavator was damaged by raccoon. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Merary De
Guerrero*

Merary De Guerrero
Acting Executive Secretary

cc: Adam Yetmar, Warden, Department of Corrections – Newton Correctional Facility
Brad Hier, Associate Warden of Administration, Newton Correctional Facility
Heather Hackbarth, Department of Management
Matt Bender, Department of Management

AOS Claim # 4239
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

April 8, 2026

Kristi Onstot
Executive Council
L O C A L

Subject: Damages to Facility Track Hoe Excavator Due to Raccoon on January 16, 2026
Department of Corrections – Newton Correctional Facility
Claim dated March 3, 2026
AOS Claim ID: 4239

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. It is our conclusion that the above-mentioned damage incurred by the Department of Corrections – Newton Correctional Facility is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation and reimbursement in the amount of \$3,792.46. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Beth Skinner, Director, Department of Corrections
Brad Hier, Associate Warden of Administration, Department of Corrections – Newton
Correctional Facility
Heather Hackbarth, Department of Management



Iowa Department of Corrections

GOVERNOR KIM REYNOLDS
LT. GOVERNOR CHRIS COURNOYER

BETH SKINNER, PHD, DIRECTOR
ADAM YETMAR, WARDEN

DATE: March 3, 2026

TO: Tammy A. Hollingsworth, Office of Auditor of State
Victoria M Newton, Office of Treasurer of State, Executive Council

FROM: Brad Hier, Associate Warden of Administration
Iowa Department of Corrections, Newton Correctional Facility (NCF)

RE: 29C.20; 1. a., (2) Request for Reimbursement for Damages and Loss of Items Resulting from a racoon damaging the facility Link Belt track hoe excavator, **AOS Claim #4239**.

The Newton Correctional Facility (NCF) is notifying Iowa Auditor of State, Treasurer of State and Executive Council of the institution's request for reimbursement of expenses totaling **\$3,792.46** to address repairs from a racoon damaging the facility track hoe excavator. This request reflects the expenditure paid by NCF and represents the final cost to resolve this claim.

The following correspondence includes a summary of paid expenditures with corresponding Iowa Advantage payment document ID's, warrant information, all procurement documents with contractor invoices. The email includes pictures of the track hoe, damage and repairs.

Please contact me at (641) 791-1414 or through Brad.Hier@iowa.gov with additional questions.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "BH", enclosed within a blue circular scribble.

Brad Hier, Associate Warden of Administration

Claim #4239




Exp #	PO	Vendor	Item	Amount	Paid	Coding
1019	245DB011326TITA00	Titan	Track hoe repairs	\$ 3,792.46	2/24/2026	1231-2513-409

Total \$ 3,792.46


General Accounting Expense (GAX) | Final |

Department: 245 | Unit: - | Transaction ID: 245DB011326TITA00 | Version: 1

1 of 1: Scheduled Payment Date is less than the current system date. (A1890)

Summary	Header	Vendor (1) Legal Name Titan Machinery 	Accounting (2) Line Amount \$3,792.46 	
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Vendor(1)

Grid Actions 

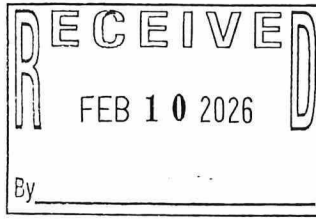
1 - 2 of 2 Records

View per Page - **20** 50 100

<input type="checkbox"/>	Acctg Line	Line Amount	Fund	Dept	Unit	Object	Program	Sub Unit	Sub Object
<input checked="" type="checkbox"/>	▶ 1	\$3,792.46	0001	245	1231	2513	-	-	-

DES MOINES
 TITAN MACHINERY-DES MOINES
 2290 54TH AVE NE
 DES MOINES IA 50313-2571

TITAN MACHINERY



Customer Number: BP0140018

Questions?
Phone: 515-974-5100
Phone: 800-372-6032
Email: AR.DesMoines@titanmachinery.com

NEWTON CORRECTIONAL FACILITY
 PO BOX 218
 NEWTON IA 50208-0218

WORK SITE:
 NEWTON CORRECTIONAL
 1203 S 60TH AVE W
 NEWTON IA 50208-8992

Invoice #: SO0310404-1	Service Order #: SO0310404	Invoice Date: 02/10/2026	Due Date: 04/11/2026
Cust PO: 245DB011326TITA00 RACCOON IN COOLING PKG		Sold By:	
Make: LINK BELT	Unit: E00658286	Serial #: EGCJ8-3160	
Model: 160X2	Cust Fleet #:	Hours: 3799.00	

Service Order Summary		
Segment #	Segment Description	Segment Total
1	CEL RACCOON IN COOLING PACKAGE	\$3,792.46

Payment Information			
		Subtotal	\$3,792.46
		Tax	\$0.00
OPEN A/R	\$3,792.46	Invoice Total	\$3,792.46
		Credits Applied	\$0.00
		Payment Received	\$0.00
		Balance Amount	\$3,792.46

CUSTOMER ACCEPTANCE
 Phone:
 Cell:

By signing I certify that I am authorized to use this Account, to sign this receipt, and that I agree that the total amount of this invoice is repayable in accordance with the Account Agreement applicable to this Account.

DES MOINES
 TITAN MACHINERY-DES MOINES
 2290 54TH AVE NE
 DES MOINES IA 50313-2571

TITAN MACHINERY

DES MOINES

SOLD TO: NEWTON CORRECTIONAL FACILITY
SERVICE ORDER: SO0310404

Segment # : 1 CEL RACCOON IN COOLING PACKAGE

WORK SITE: 1203 S 66TH AVE WY NEWTON, IA 50208-8992

RECEIVED
 FEB 10 2026
 By _____

Concern :

COMPLAINT:

Raccoon In Cooling Package

CORRECTION :

Traveled to the machine. Removed the damaged engine fan and shroud, and found the radiator leaking. Inspected the hydraulic cooler and air-to-air cooler and found no damage. Removed the inner fan shroud and radiator, ordered a replacement radiator. Returned to the machine and installed the new radiator. Reinstalled the shroud. Installed a new rubber shroud to the fan guard. Installed a new fan, adjusted the drive belts, and reinstalled the finger guard. Replaced the turbo-to-air cleaner hose due to deterioration. Reinstalled the radiator hoses and filled the cooling system. Had to jump start the machine. Ran the machine to check for leaks, none present. Rechecked coolant level. Found the fuel prefilter was partially full of ice. The customer approved changing the fuel filters. Changed the fuel filters, removed the ice buildup, and bled the fuel system. Found the fuel feed pump was disconnected. Reconnected the fuel feed pump and verified proper operation. Returned the machine to service.

Parts :

QTY	Vendor	Part Number	Description	Original Price	Sell Price	Core	Amount
1	CASE	47861203	FAN	\$273.50	\$273.50	\$0.00	\$273.50
1	CASE	KNH10630	AIR FLEXIBLE	\$37.75	\$37.75	\$0.00	\$37.75
1	CASE	150736A1	COLLAR	\$5.75	\$5.75	\$0.00	\$5.75
1	CASE	47758798	CLAMP HOSE	\$15.35	\$15.35	\$0.00	\$15.35
1	CASE	KNH10600	SEAL, RUBBER	\$68.15	\$68.15	\$0.00	\$68.15
1	CASE	LN005580	RADIATOR	\$628.10	\$628.10	\$0.00	\$628.10
1	CASE	KHH20860	BAND	\$28.15	\$28.15	\$0.00	\$28.15
1	CASE	KHH20840	STRIP	\$3.85	\$3.85	\$0.00	\$3.85
2	CASE	73344410	IAT 50/50 ANTIFREEZE 2.5 GAL	\$31.50	\$31.50	\$0.00	\$63.00
1	CASE	47518440	FUEL FILTER	\$69.95	\$69.95	\$0.00	\$69.95
1	CASE	47585451	FILTER, FUEL	\$38.10	\$38.10	\$0.00	\$38.10
Total Parts :							\$1,231.65

Labor :

Description	Amount
LABOR	\$2,122.27
Total Labor: \$2,122.27	

Others :

Description	Amount
FREIGHT & HANDLING - CSPS 2553338	\$75.37
SUPPLIES	\$159.17
MILEAGE 5-FEB-26	\$204.00
Total Others: \$438.54	

Tax : \$0.00
Total Segment : \$3,792.46

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