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## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

May 4, 2026

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Department of Natural Resources' request for an emergency allocation in the amount of \$56,170.40, subject to an audit of actual invoices. On February 13, 2026 the Green Island Wildlife Area was damaged by flooding. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Merary De  
Guerrero*

Merary De Guerrero  
Acting Executive Secretary

cc: Kayla Lyon, Director, Department of Natural Resources  
Monica Thelen, Executive Officer, Wildlife Bureau, Department of Natural Resources  
Kara Bryant, Budget and Finance, Department of Natural Resources  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3896  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834  
www.auditor.iowa.gov

Rob Sand  
Auditor of State

April 8, 2026

Kristi Onstot  
Executive Council  
L O C A L

Subject: Flooding Damages at Green Island Wildlife Area on February 13, 2026  
FEMA Declared Disaster DR 4796  
Department of Natural Resources  
Claim dated March 12, 2026  
AOS Claim ID: 3896

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. The estimated repair costs total \$224,681.60 with FEMA approving grants for 75% of the total. The FEMA share totals \$168,511.20 and the State's share is \$56,170.40. The Department of Natural Resources is requesting an allocation for the State's share.

It is our conclusion that the above-mentioned damage incurred by the Department of Natural Resources is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$56,170.40, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Kayla Lyon, Director, Department of Natural Resources  
Monica Thelen, Wildlife Bureau, Department of Natural Resources  
Kara Bryant, Budget & Finance, Department of Natural Resources  
Heather Hackbarth, Department of Management

March 12, 2026

Auditor's Office, Executive Council

Subject: CLAIM ID #3896; Flooding Damage at Green Island Wildlife Area

On July 30, 2024, you were sent notification of flooding at the Green Island Wildlife Area in Jackson county (Claim ID#3896). Flooding caused damage to a dike and water control structures. FEMA disaster DR4796 was declared for Jackson county. We applied for Public Assistance and have worked to develop a project worksheet that includes these repairs.

PW#276 has been obligated for these repairs. Please find the PW included. The total approved project cost is \$224,681.60. We are requesting an allocation for our 25% share of this project total, or \$56,170.40.

This information is being submitted to Executive Council as a request for a total allocation of \$56,170.40.

I thank you and the Executive Council members for your time and consideration of this request. Please let me know if you need any additional information.

Sincerely,

Monica Thelen, Executive Officer II  
Wildlife Bureau

**Department of Homeland Security  
Federal Emergency Management Agency**

## General Info

<b>Project #</b>	759663 <b>P/W#</b> 276	<b>Project Type</b>	Estimated Costs
<b>Project Category</b>	D - Water Control Facilities	<b>Applicant</b>	Iowa Department of Natural Resources / Wildlife Bureau (000-UOE95-00)
<b>Project Title</b>	Iowa Department of Natural Resources - Wildlife Green Island WMA and Jackson County	<b>Event</b>	4796DR-IA (4796DR)
<b>Project Size</b>	Small	<b>Declaration Date</b>	6/24/2024
<b>Activity Completion Date</b>	12/24/2025	<b>Incident Start Date</b>	6/16/2024
<b>Process Step</b>	Obligated	<b>Incident End Date</b>	7/23/2024

## Damage Description and Dimensions

The Disaster # 4796DR, which occurred between 06/16/2024 and 07/23/2024, caused:

### Damage #1402718; Green Island Water Control Facility Damage

#### General Facility Information:

- **Facility Type:** Levees
- **Facility:** Green Island Water Control Facility
- **Facility Description:** Fill Dike
- **Year Built:** 1988
- **Location Description:** 51576 Green Island Rd Miles, Iowa 52064
- **Start GPS Latitude/Longitude:** 42.16278, -90.28641
- **End GPS Latitude/Longitude:** 42.16362, -90.28643
- **Purpose:** Recreation
- **Material:** Engineered Gravel
- **Height (ft):** 8
- **Top Width (ft):** 27
- **Bottom Width (ft):** 34

#### General Damage Information:

- **Date Damaged:** 6/12/2024
- **Cause of Damage:** Surface water flooding

#### Facility Damage:

##### 42.17565, -90.31493:

- Culvert, 2 each of Metal 36 Inch, Metal culverts, 50 FT long x 36 IN in diameter, Surface water flooding, 0% work completed.

##### Start 42.16278, -90.28641 End 42.16362, -90.28643:

- Levees (Dikes), 272 CY of Gravel Engineered fill, 27 FT long x 34 FT wide x 8 FT high, Surface water flooding, 0% work completed.
- Levees (Dikes), 494 CY of Gravel Engineered fill, 49 FT long x 34 FT wide x 8 FT high, Surface water flooding, 0% work completed.
- Levee (Dikes), 200 CY of Gravel Engineered fill, 27 FT long x 25 FT wide x 8 FT high, Surface water flooding, 0% work completed.
- Levee (Dikes), 1,068 CY of Gravel Engineered fill, 98 FT long x 49 FT wide x 6 FT high, Surface water flooding, 0% work completed.

## Final Scope

### 1402718 Green Island Water Control Facility Damage

#### Work to be Completed:

The applicant will utilize contract and (or) force account for the repairs to Green Island Water Control Facility to restore this facility to its pre-disaster design, function, and capacity within the existing footprint.

#### Site A:

A. Remove and Replace 2 each of Metal culverts, 50 FT long x 36 IN in diameter

#### Site B:

- A. Remove and Replace Levee (Dike), 272 CY of Gravel Engineered fill
- B. Remove and Replace Levee (Dike), 498 CY of Gravel Engineered fill
- C. Remove and Replace Levee (Dike), 200 CY of Gravel Engineered fill
- D. Remove and Replace Levee (Dike), 1,064 CY of Gravel Engineered fill

**Work to be Completed Total: \$221,843.60**

#### Scope Notes:

1. Date Damaged identified in the DDD of 6/12/2024 is a typographical error. Correct date is 6/16/2024.

2. The quantity of material to be replaced in the DDD, 494 CY of Gravel Engineered fill and 1,068 CY of Gravel Engineered fill, are typographical errors. Correct quantities for the following dimensions are: (49 FT long x 34 FT wide x 8 FT high) / 27 = 498 CY of Gravel Engineered fill and (98 FT long x 49 FT wide x 6 FT high) / 27 = 1,064 CY of Gravel Engineered fill.

**Project Notes:**

1. In accordance with FEMA's Simplified Procedures, the project scope and cost were developed from RS Means and will be certified by the Applicant using the Small Permanent Work Project Certifications and Acknowledgements form. See attachment labeled: 759663 - 4799DR-IA - CRC Costing Spreadsheet.xlsx.

2. A&E policy flag is in reference to H&H study required to address Hazard Mitigation proposal.

3. Applicant will comply with local, State, commonwealth, federal procurement laws, regulations, and procedures.

4. All borrow or fill material must come from pre-existing stockpiles, material reclaimed from maintained roadside ditches (provided the designed width or depth of the ditch is not increased), or commercially procured material from a source existing prior to the event. For any FEMA-funded project requiring the use of a non-commercial source or a commercial source that was not permitted to operate prior to the event (e.g. a new pit, agricultural fields, road ROWs, etc.) in whole or in part, regardless of cost, the Applicant must notify FEMA and the Recipient prior to extracting material. FEMA must review the source for compliance with all applicable federal environmental planning and historic preservation laws and executive orders prior to a sub-recipient or their contractor commencing borrow extraction. Consultation and regulatory permitting may be required. Non-compliance with this requirement may jeopardize receipt of federal funding. Documentation of borrow sources utilized is required at closeout.

5. All work will be completed within the applicants ROW. If staging of equipment and materials are needed, that work will be staged within the applicants ROW. Any revision of ROW location(s) will be provided by Applicant.

6. Disposal of all debris and construction waste will be required to be deposited at an acceptable landfill. Location will be provided by the applicant once work commences.

**406 HMP Scope**

<b>I. Related Damaged Items to be Protected</b>	
During the declared incident period of June 16, 2024, through July 23, 2024, the applicant was impacted by Flood resulting in damaged Culvert, 2 each of Metal 36 Inch, Metal Culverts 50 FT long x 36 IN in diameter, Surface water flooding. As a direct result of this event, Flooding damages at GPS coordinates 42.17565, -90.31493.	
Total repair cost of damaged elements being protected by the HMP at this site*= *Before Cost Estimating Format (CEF) factors if a large project.	\$ 3,662.00
Comments:	Flood damages due to flooding. Per CRC
<b>II. Hazard Mitigation Proposal (HMP) Scope of Work</b>	
Mitigation consists of only site A a. Remove and Replace 2 each of Metal culverts, 50 FOOT long x 48 INCH in diameter	
The mitigation measures will reduce the risk of future damage by: increasing culvert size and flow.	
<b>III. Hazard Mitigation Proposal (HMP) Cost: Worksheet</b>	
• Reference and attach a detailed, itemized cost estimate and/or CEF.	
A. Cost of items if the HMP is approved=	\$ 6,500.00
B. Cost of items deducted from the repair scope of work (SOW)=	\$ 3,662.00

C. Net Hazard Mitigation Cost (before CEF factors) =	\$ 2,838.00
D. Is there a CEF?	?Yes ?No
E. Net Hazard Mitigation Cost (after CEF factors)=	NA
F. What is the CEF ratio (CEF Total Cost/Base Cost)?	NA
Comments:	Enter Text
Hazard Mitigation Proposal Cost: Summary	
Net Hazard Mitigation Cost =	\$ 2,838.00
See attachment(s).	DR4796 HM 759663 Iowa Department of Natural Resources 759663 DI 1402718 Email cost upsizing.
Attach CEF document.	
Comments:	Upsize Culverts with quantity of 2, 48 Inch Diameter x 50 Foot long
<b>IV. Cost Effectiveness Calculation</b>	
(Net HMP Cost/Total Repair Cost of the damaged portions of the facility for which the mitigation measure applies) x 100	
\$ 2,838.00	/ \$ 3,662.00 x 100 = 77.49 % = 100%
The Benefit-Cost Analysis (BCA) ratio is	N/A = 1.0
<b>V. HMP Cost-Effectiveness</b>	
The mitigation measures meet the cost effectiveness criteria based on:	
a) Mitigation measure is listed in Appendix J and is within 100% of the total eligible repair cost of the facility or facilities for which the mitigation applies. In accordance with FEMA Public Assistance Program and Policy Guide (PAPPG) V4 June 2020, Chapter 8, Section IV and Appendix J, Section I A. Replace the structure with multiple structures or a larger structure, this mitigation measure does not exceed 100 percent of the eligible repair cost and is considered to be cost-effective.	

## VI. Compliances and Assurances

For 'work to be completed,' this HMP is for estimating purposes only. If the site's final placement and configuration are different than the preliminary estimate, the Applicant should submit a change in scope request. This HMP is subject to further review prior to award.

The Applicant is responsible for final design, placement, configuration, procurement, permits and compliance with all regulatory codes and standards.

Eligibility and funding for the mitigation at this site on this project will be subject to the compliance of all environmental laws, regulations, and executive orders applicable to the site(s).

### HMP Notes

1. The mitigation proposal estimates were generated using attachments labeled PRJ\_Report\_759663\_20250206, DR4796 HM 759663 Iowa Department of Natural Resources 759663 DI 1402718 Email cost upsizing.

**Cost**

Code	Quantity	Unit	Total Cost	Section
9001 (Contract)	1.00	Lump Sum	\$221,843.60	Uncompleted

CRC Gross Cost	\$221,843.60
Total 406 HMP Cost	\$2,838.00
Total Insurance Reductions	\$0.00
CRC Net Cost	\$224,681.60
Federal Share (75.00%)	\$168,511.20
Non-Federal Share (25.00%)	\$56,170.40

## Award Information

### Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
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### Drawdown History

EMMIE Drawdown Status As of Date	IFMS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

### Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMS Status	IFMS Obligation #
0	4/24/2025	\$168,511.20	75%	Accepted	4796DRIAP00002761

## Subgrant Conditions

- As described in Title 2 Code of Federal Regulations (C.F.R.) § 200.333, financial records, supporting documents, statistical records and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three (3) years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a subrecipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon non-Federal entities. Exceptions are stated in 2 C.F.R. §200.333(a) – (f)(1) and (2). All records relative to this project are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster-specific costs.
- In the seeking of proposals and letting of contracts for eligible work, the Applicant/Subrecipient must comply with its Local, State (provided that the procurements conform to applicable Federal law) and Federal procurement laws, regulations, and procedures as required by FEMA Policy 2 CFR Part 200, Procurement Standards, §§ 317-326.
- The Recipient must submit its certification of the subrecipient's completion of all of its small projects and compliance with all environmental and historic preservation requirements within 180 days of the applicant's completion of its last small project, or the latest approved deadline, whichever is sooner.
- When any individual item of equipment purchased with PA funding is no longer needed, or a residual inventory of unused supplies exceeding \$5,000 remains, the subrecipient must follow the disposition requirements in Title 2 Code of Federal Regulations (C.F.R.) § 200.313-314.
- The terms of the FEMA-State Agreement are incorporated by reference into this project under the Public Assistance award and the applicant must comply with all applicable laws, regulations, policy, and guidance. This includes, among others, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Title 44 of the Code of Federal Regulations; FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide; and other applicable FEMA policy and guidance.
- The DHS Standard Terms and Conditions in effect as of the declaration date of this emergency declarations or major disaster, as applicable, are incorporated by reference into this project under the Public Assistance grant, which flow down from the Recipient to subrecipients unless a particular term or condition indicates otherwise.
- The Uniform Administrative Requirements, Cost Principles, and Audit Requirements set forth at Title 2 Code of Federal Regulations (C.F.R.) Part 200 apply to this project award under the Public Assistance grant, which flow down from the Recipient to all subrecipients unless a particular section of 2 C.F.R. Part 200, the FEMA-State Agreement, or the terms and conditions of this project award indicate otherwise. See 2 C.F.R. §§ 200.101 and 110.
- The subrecipient must submit a written request through the Recipient to FEMA before it makes a change to the approved scope of work in this project. If the subrecipient commences work associated with a change before FEMA approves the change, it will jeopardize financial assistance for this project. See FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide.
- Pursuant to section 312 of the Stafford Act, 42 U.S.C. 5155, FEMA is prohibited from providing financial assistance to any entity that receives assistance from another program, insurance, or any other source for the same work. The subrecipient agrees to repay all duplicated assistance to FEMA if they receive assistance for the same work from another Federal agency, insurance, or any other source. If an subrecipient receives funding from another federal program for the same purpose, it must notify FEMA through the Recipient and return any duplicated funding.

## Insurance

### Additional Information

2/13/2025

Property insurance coverage for the Water Control Facilities represented on this project are not insured or insurable. No insurance relief is anticipated. No Obtain and Maintain requirement will be made.

FEMA requires the Applicant to take reasonable efforts to pursue claims to recover insurance proceeds that it is entitled to receive from its insurer(s). In the event that any insurance proceeds are received for these expenses those proceeds must be reduced from FEMA Public Assistance funding to ensure no duplication of benefits has occurred.

No duplication of benefits from insurance is anticipated for work described in this application. In the event any part or all costs are paid by an insurance policy, a duplication of benefits from insurance will occur. Applicant must notify grantee and FEMA of such recoveries and the Sub-Grant award amount must be reduced by actual insurance proceeds.

No insurance requirements will be mandated for the damages included in this project. Insurance requirements are specific to permanent work to replace, restore, repair, reconstruct, or construct buildings, contents, equipment, and vehicles (FEMA Recovery Policy FP 206-086-1).

No insurance Narrative will be produced or uploaded into documents or attachments.

**No O&M is required for the facilities represented on this project.**

Michael Felder Insurance Specialist (CTR) CRC Surge

### O&M Requirements

There are no Obtain and Maintain Requirements on **Iowa Department of Natural Resources - Wildlife Green Island WMA and Jackson County.**

## 406 Mitigation

Mitigation measure is listed in Appendix J and is within 100% of the total eligible repair cost of the facility or facilities for which the mitigation applies. In accordance with FEMA Public Assistance Program and Policy and Appendix J, Section I-A,

Replace the structure with multiple structures or a larger structure, this mitigation measure does not exceed 100 percent of the eligible repair cost and is considered to be cost-effective.

## Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

**Yes**

### EHP Conditions

- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize funding.
- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archaeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- The applicant is responsible for coordinating with and obtaining any required Section 404 Permit(s) or Section 10 Rivers and Harbors Act Permit(s) from the United States Army Corps of Engineers (USACE) and/or any Section 401/402 Permit(s) from the State regulatory agency prior to initiating work. The applicant must comply with all conditions of the required permit(s). All documentation regarding coordination pertaining to these activities must be retained as part of the project file in accordance with the respective grant program instructions.
- The applicant must document coordination with the local floodplain administrator before work begins. Failure to comply with these conditions may jeopardize FEMA funding; verification of compliance will be required at project closeout.
- Construction activities and equipment storage are not to be in or impact any adjacent wetlands. All materials and equipment should be staged outside of the wetland on paved or previously disturbed areas.

**EHP Additional Info**

There is no additional environmental historical preservation on **Iowa Department of Natural Resources - Wildlife Green Island WMA and Jackson County**.

**Final Reviews**

**Final Review**

**Reviewed By** CROCKER, MARK E.

**Reviewed On** 03/28/2025 9:10 AM CDT

**Review Comments**

FEMA has completed review of DDD, SOW, Scope and Cost and documentation from 406 and EHP and based on current information it is ready for the recipient.

**Recipient Review**

**Reviewed By** Brown, Heidi

**Reviewed On** 04/16/2025 11:10 AM CDT

**Review Comments**

*No comments available for the Recipient Review step*

**Project Signatures**

**Signed By** Thelen, Monica

**Signed On** 04/17/2025