

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

May 4, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Corrections – First District for an emergency allocation and reimbursement in the amount of \$72,862.98. On July 27, 2025, First District Probation Office in Dubuque was damaged by flooding. Request is to cover repair costs. Request was to cover repair costs.

This represents full and final payment, and this allocation will be closed.

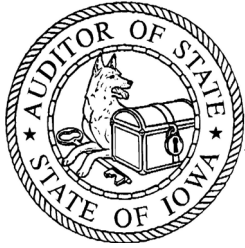
EXECUTIVE COUNCIL OF IOWA

*Merary De
Guerrero*

Merary De Guerrero
Acting Executive Secretary

cc: Beth Skinner, Director, Department of Corrections
Don Harris, Warden, Fort Dodge Correctional Facility
Dru Saathoff, Associate Warden of Administration, Department of Corrections – Fort Dodge
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 4126
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

April 8, 2026

Kristi Onstot
Executive Council
L O C A L

Subject: Flooding Damages at First District Probation Office in Dubuque on
July 27, 2025
First District - Department of Corrections
Claim dated February 16, 2026
AOS Claim ID: 4126

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the First District – Department of Corrections is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation and reimbursement in the amount of \$72,862.98.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Melissa Schneider, Division Manager, First District – Department of Corrections
Johnny Hill, Deputy Superintendent, First District – Department of Corrections
Heather Hackbarth, Department of Management



Iowa Department of Corrections

GOVERNOR KIM REYNOLDS
LT. GOVERNOR CHRIS COURNOYER

BETH SKINNER, PHD, DIRECTOR
DENISE COOPER, DISTRICT DIRECTOR

DATE: March 9, 2026

TO: Tammy A. Hollingsworth, Office of Auditor of State
Victoria M. Newton, Office of Treasurer of State, Executive Council

FROM: Melissa Schneider, Division Manager
First District Department of Corrections

RE: 29C.20; 1. A., (2) Request for Reimbursement for Damages and Loss of Items Related to Flooding at Dubuque Probation Office on 07/27/25, **AOS Claim #4126.**

The First District Department of Corrections is notifying Iowa Auditor of State, Treasurer of State and Executive Council of the department's request for reimbursement of expenses totaling **\$72,862.98** to address emergency repairs as a result of flooding at the Dubuque Probation Office. This request reflects expenditures paid by the First District and represents the final cost to resolve this claim.

The following correspondence includes a summary of paid expenditures with corresponding Iowa Advantage payment document IDs, warrant information, all procurement documents with contractor invoices.

Please contact me at 319.292.1275 or melissa.schneider@iowa.gov with additional questions.

Respectfully Submitted,

A handwritten signature in black ink that reads "Melissa Schneider".

Melissa Schneider, Division Manager

Department of Administrative Services
 Major Maintenance
 MM24
 RECAP #9390.01
 3/6/2026

DOC 1JD DPP Basement Water Infiltration Mitigation (29C20)

Project # 9390.01

Program code 939001

Major Program 4E01

Recap

Acct. Codes-0017-335-MM24

Project Manager - Brad T.

	TRANSFERS	CONTRACTED	EXPENDED	CONTRACTED, NOT EXPENDED	UNDER(OVER) Budget
Budget	72,862.98				
Additional Funds	0.00				
C Ralph N Smith		20,402.00	20,402.00	0.00	
C PM TIME		4,450.90	4,450.90	0.00	
C Misc.		45,792.18	45,792.18	0.00	
C DCI Group		2,217.90	2,217.90	0.00	
Total Project Cost	72,862.98	72,862.98	72,862.98	0.00	0.00

Acct Codes 0017-335-MM24
 Reversion 6/30/2027

Department of Administrative Services
 Major Maintenance
 MM24
 #9390.01 Misc
 3/6/2026

DOC 1JD DPP Basement Water Infiltration Mitigation (29C20)

Project # 9390.01

Program code 939001

Misc

Major Program 4E01

Do not code PM, EADOC, or Builders Risk here

Acct. Codes-0017-335-MM24-xxxx

Project Manager - Brad T.

Doc #	Date	Object Code	Activity Code	Activity	Invoice	Payment Amount	Total Paid
GAX 33526218905	08/06/25	9500	CNST	A and A Cleaning V#(00003183363)	Inv. 139362	5,945.45	5,945.45
CDE 33526259907	09/16/25	9500	CNST	Reimbursement to Agency	Inv. 60700 and 60706	187.81	6,133.26
GAX 33526294901	10/21/25	9500	CNST	A and A Cleaning V#(00003183363)	Inv. 139545	2,363.32	8,496.58
CDE 33526296904	10/23/25	9500	CNST	Reimbursement for Credit Card Expenses	Inv. 9390.01-01	27.90	8,524.48
GAX 33526339900	12/05/25	9500	CNST	Conlon Construction V#(00003227944)	Inv. 250108-A	13,009.10	21,533.58
CDE 33526033920	02/03/26	9500	CNST	Reimbursement to DOC	Inv. PINV1298011	7,983.60	29,517.18
CDE 33526063903	03/03/26	9500	CNST	Reimbursement to Agency	Inv. PINV1301107	16,275.00	45,792.18
							45,792.18
							45,792.18
							45,792.18
							45,792.18
							45,792.18
Totals:						\$ 45,792.18	

TO OWNER/CLIENT: State of Iowa - Department of Administrative Services
 109 SE 13th St.
 Des Moines, Iowa 50319

PROJECT: DOC 1JD DPP Basement Water Infiltration Mitigation
 745 Main St
 Dubuque, Iowa 52001

APPLICATION NO: 1
INVOICE NO: PINV1301107
PERIOD: 01/01/26 - 01/31/26
PROJECT NO: 9390.00
CONTRACT NO: MISC-9390.00-021
CONTRACT DATE:
CERTIFICATE DATE: 03/04/2026
SUBMITTED DATE:

FROM CONTRACTOR: DOC CBC #1
 314 E 6TH ST
 WATERLOO, Iowa 50703

CONTRACT FOR: Miscellaneous - "CDE" Reimbursement - DOC CBC#1

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$16,275.00
2. Net change by change orders	\$0.00
3. Contract Sum to date (Line 1 ± 2)	\$16,275.00
4. Total completed and stored to date (Column G on detail sheet)	\$16,275.00
5. Retainage:	
a. 0.00% of completed work	\$0.00
b. 0.00% of stored material	\$0.00

6. Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$0.00
7. Total earned less retainage (Line 4 less Line 5 Total)	\$16,275.00
8. Less previous certificates for payment (Line 6 from prior certificate)	\$0.00
9. Current payment due:	\$16,275.00
Balance to finish, including retainage (Line 3 less Line 6)	\$0.00

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Funding Source, and that current payments shown herein is now due.

CONTRACTOR: DOC CBC #1

By: _____ Date: _____

State of: _____
 County of: _____
 Subscribed and sworn to before me this _____ day of _____
 Notary Public: _____
 My commission expires: _____

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Funding Source:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:		\$0.00

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing APPLICATION NUMBER: 1
 Contractor's signed Certification is attached. APPLICATION DATE: 03/03/2026
 Use Column I on Contracts where variable retainage for line items apply. PERIOD: 01/01/26 - 01/31/26

A ITEM NO.	B BUDGET CODE	C SCHEDULED VALUE	D APPROVED WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E APPROVED WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
1	9390.01.00-06.MM24 9390.01 - DOC 1JD DPP Basement Water Infiltration Mitigation - 29C20.Construction BRUM.MM24	\$16,275.00	\$0.00	\$16,275.00	\$16,275.00	\$0.00	\$16,275.00	\$0.00	\$0.00
TOTALS:		\$16,275.00	\$0.00	\$16,275.00	\$16,275.00	\$0.00	\$16,275.00	\$0.00	\$0.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D APPROVED WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E APPROVED WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
GRAND TOTALS:		\$16,275.00	\$0.00	\$16,275.00	\$16,275.00	\$0.00	\$16,275.00	\$0.00	\$0.00

Check Number	Issue Date	Vendor Name	Vendor #	Ref Trans Code	Ref Transaction ID	Disb Type	Dept	Unit	Amount
30001000667689	2/25/26	Rentokil North America	00003221260	GAX	221A012600942	Check	221	1141	129.62
30001000667689	2/25/26	Rentokil North America	00003221260	GAX	221A012600942	Check	221	1161	202.36
30001000667690	2/25/26	COLLEGE LAWN SVC & SNOW	00002093551	GAX	221A012600978	Check	221	1161	195.00
30001000667691	2/25/26	Menards Inc	00002102470	GAX	221A012600979	Check	221	1161	306.30
30001000667692	2/25/26	Qwest Government Services	00003029441	GAX	221A012600987	Check	221	1161	79.18
30001000667693	2/25/26	LEAF Capital Funding LLC	00003108347	GAX	221A012600993	Check	221	1141	35.00
30001000667694	2/25/26	LOCKSPERTS INC	00002092136	GAX	221A012600994	Check	221	1161	40.72
30001000667695	2/25/26	QUILLINS INC	00003064562	GAX	221A012600996	Check	221	1161	13.98
30001000667696	2/25/26	Delaware County Clerk of Court	00002128628	GAX	221A012600997	Check	221	1141	100.00
30001000667697	2/25/26	MPJM LLC	00003219030	GAX	221A012600998	Check	221	1141	2,025.00
30001000667698	2/25/26	Gordon Flesch Company Inc	00003180372	GAX	221A012601001	Check	221	1141	187.78
30001000667698	2/25/26	Gordon Flesch Company Inc	00003180372	GAX	221A012601001	Check	221	1161	93.90
30001000667699	2/25/26	OPENING SPECIALISTS INC	00002123704	GAX	221A012601004	Check	221	1161	662.00
30001000667700	2/25/26	Dons TV	00003081909	GAX	221A012601005	Check	221	1161	244.98
30001000667701	2/25/26	Storey Kenworthy Company	00002106536	GAX	221A012601015	Check	221	1141	16,275.00
30001000667702	2/25/26	Jonathon Millage	00000022100	GAX	221A012601016	Check	221	1161	50.00
30001000667703	2/25/26	NITV Federal Services LLC	00003232129	TP	221A012600980	Check	221	1261	795.00
30002000752105	2/25/26	REDWOOD TOXICOLOGY LAB	00003091373	GAX	221A012600947	EFT	221	1141	1,804.82
30002000752105	2/25/26	REDWOOD TOXICOLOGY LAB	00003091373	GAX	221A012600947	EFT	221	1161	6,824.30
30002000752106	2/25/26	WALDINGER CORPORATION	00002116105	GAX	221A012600983	EFT	221	1141	1,324.02
30002000752106	2/25/26	WALDINGER CORPORATION	00002116105	GAX	221A012600983	EFT	221	1161	1,324.02
30002000752107	2/25/26	West Union City Of	00002130911	GAX	221A012600988	EFT	221	1161	1,425.47
30002000752108	2/25/26	ConvergeOne Inc	00002104875	GAX	221A012600989	EFT	221	1111	163.08
30002000752108	2/25/26	ConvergeOne Inc	00002104875	GAX	221A012600989	EFT	221	1141	733.97
30002000752108	2/25/26	ConvergeOne Inc	00002104875	GAX	221A012600989	EFT	221	1161	1,141.60
30002000752109	2/25/26	Independence Light & Power Telecommunicat	00002108602	GAX	221A012600990	EFT	221	1141	109.32
30002000752110	2/25/26	INTOXIMETERS INC	00002132809	GAX	221A012600991	EFT	221	1161	135.00
30002000752111	2/25/26	Elite Fire Sprinkler Systems Inc	00003212887	GAX	221A012601000	EFT	221	1141	305.00



Storey Kenworthy | Matt Parrott
309 Locust Street
DES MOINES, IA 50309

Department Invoice Recap

Dates: 1/1/2026 - 1/31/2026

Page: 2

Cust No.: **200675**

Bill To: FIRST JUDICIAL DISTRICT DEPARTMENT OF
CORRECTIONAL SERVICES
Melissa Schneider
314 EAST 6TH STREET
WATERLOO, IA 50704

Department: 20 - DUBUQUE PP

Invoice No.	Posting Date	Order No.	Order Date	Customer PO No.
PINV1301107	1/13/2026	SO280252	11/3/2025	

Item No.	Description	UOM	Quantity	Unit Price	Amount
HONHMVR2496GN	24X96 MOTIVATE NESTING TABLE, SILVER MESH	EA	15	1,085.00	16,275.00

Totals for PINV1301107

Subtotal	Tax	Total
16,275.00	0.00	16,275.00

Totals for department 20 - DUBUQUE PP

Subtotal	Tax	Total
16,275.00	0.00	16,275.00

Melissa Schneider

2/24/26



Storey Kenworthy | Matt Parrott
309 Locust Street
DES MOINES, IA 50309

Department Invoice Recap

Dates: 1/1/2026 - 1/31/2026

Page: 3

Cust No.: 200675

Bill To: FIRST JUDICIAL DISTRICT DEPARTMENT OF
CORRECTIONAL SERVICES
Melissa Schneider
314 EAST 6TH STREET
WATERLOO, IA 50704

Department No. / Name	Subtotal	Tax	Total
10 - WATERLOO 5TH	666.48	0.00	666.48
20 - DUBUQUE PP	16,275.00	0.00	16,275.00
GRAND TOTAL	16,941.48	0.00	16,941.48

Doc Date	Budget FY	Fiscal Period (1-13)	Doc Cd	Doc ID	Document Description	Line Description	Fund Dept	Unit	Appr	Major Program	Program	Program Period	Activity	Object Class	Posting Amt
03/04/26	2028	9	CDE	33526083903	DOC 1JD DPP Basement Water Infiltration Mitigation (29C20)	Reimbursement to Agency Inv. PINV1301107	0017 335	MM24	R52	4E01	939001	4E01	CNST	9500 901	16,275.00