



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

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HON. ROB SAND  
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HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

April 3, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Board of Regents - University of Iowa.....\$23,163.95  
On May 20, 2021, a roof leak caused water damages to the English Philosophy Building. Request was to cover repair costs.

This represents full and final payment.

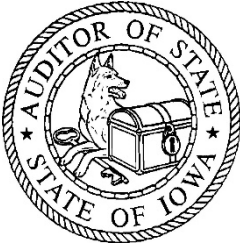
EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents  
Camille Walters Gott, Risk Management Administrator, University of Iowa  
Andrea Anania, Board of Regents  
Aimee Claeys, Board of Regents  
Linda Leto, Department of Management

AOS Claim ID 2119  
TOS Job # 22AK



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

March 6, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Water Damages to English Philosophy Building due to Roof Leak Caused by  
Rainwater on May 20, 2021  
University of Iowa – Board of Regents  
Claim dated December 8, 2021  
AOS Claim ID: 2119

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request			<u>\$ 23,163.95</u>
Executive Council Allocation			\$ 23,163.95
Less:			
Previous payments	\$	0.00	
This payment		<u>23,163.95</u>	
Total			<u>\$ 23,163.95</u>
Remaining Executive Council allocation			<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$23,163.95. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Camille Walters Gott, Risk Management Claims Manager, University of Iowa  
John Nash, Director of Facilities, Board of Regents



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
202 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

January 27, 2023

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: Formal Loss Report - University of Iowa – English Philosophy Building (EPB) Roof Leak (5/20/2021)

Dear Executive Council,

On May 20, 2021, the roof began leaking at English Philosophy Building (EPB), located at 251 West Iowa Avenue, Iowa City, Iowa. The original loss notice was provided to the Executive Council, State Auditors and Board of Regents on May 21, 2021, and a Preliminary Loss Report was submitted on December 8, 2021.

The purpose of this letter is to provide the final expense details for this claim which are:

- **Remediation and Repair of the Building Damage: \$23,163.95.**

Please see the attached summary of claim expenses and copies of all invoices and proof of payments. Based on the information provided herein, The University of Iowa respectfully requests an award of **\$23,163.95** from the State of Iowa Executive Council, pursuant to Chapter 29C:20, Contingent Fund, Code of Iowa.

We appreciate your review and look forward to your response. Please feel free to contact me with any questions.

Sincerely,

Camille Walters Gott  
Risk Management Claims Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
430 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

December 8, 2021

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: University of Iowa – English Philosophy Building (EPB) Roof Leak – Preliminary Loss Report (5/20/2021)

Dear Executive Council,

On May 20, 2021, the roof began leaking at English Philosophy Building (EPB) located at 251 West Iowa Avenue, Iowa City, Iowa. Rainwater entered the building and caused water damage to some vinyl wall base and ceiling tiles.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for remediation and repair/replacement of the damaged building components. Our estimated damage is approximately **\$23,163.95**. A Formal Loss Report with the final claim costs and payment documentation will be provided.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters  
Risk Management Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke

## Walters, Camille

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**Subject:** FW: University of Iowa English Philosophy Building - Property Loss Notice  
**Attachments:** Univ of Iowa EPB Roof Leak 5-20-2021.pdf

---

**From:** Walters, Camille <[camille-walters@uiowa.edu](mailto:camille-walters@uiowa.edu)>

**Sent:** Friday, May 21, 2021 8:09 AM

**To:** [executivecouncil@tos.iowa.gov](mailto:executivecouncil@tos.iowa.gov); Tammy Hollingsworth <[Tammy.Hollingsworth@AOS.IOWA.GOV](mailto:Tammy.Hollingsworth@AOS.IOWA.GOV)>; John Nash ([john.nash@iowaregents.edu](mailto:john.nash@iowaregents.edu)) <[john.nash@iowaregents.edu](mailto:john.nash@iowaregents.edu)>

**Cc:** Debby Zumbach ([deborah-zumbach@uiowa.edu](mailto:deborah-zumbach@uiowa.edu)) <[deborah-zumbach@uiowa.edu](mailto:deborah-zumbach@uiowa.edu)>; Josey Bathke <[josephine-bathke@uiowa.edu](mailto:josephine-bathke@uiowa.edu)>

**Subject:** University of Iowa English Philosophy Building - Property Loss Notice

Hello,

Risk Management was notified on 5/20/2021 of an incident at the English Philosophy Building, located at 251 West Iowa Avenue, Iowa City, IA. On 5/20/2021, rain water entered the building causing damage. We are investigating the incident at this time but the estimated damages may exceed \$5,000. Photos of the water damage are attached.

We will submit a preliminary loss report once we have a better estimate.

Please feel free to contact me with any questions or concerns.

Thank you

**Camille Walters**

Administrator, Risk Management Insurance and Loss Prevention  
430 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242  
Office: 319-335-5357

<https://riskmanagement.fo.uiowa.edu/>

\$



**Department of Risk Management  
Insurance & Loss Prevention**

202 Plaza Centre One (PCO)  
Iowa City, IA 52242-2500  
Phone 319-335-0010  
Fax 319-353-1893

**General Fund 29C:20 Property Claim Costs - EPB Roof Leak**

<b>Building:</b>	English Philosophy Building (EPB)				<b>Date of Loss:</b>	5/20/2021
<b>Department:</b>	Facilities Management				<b>Completed by:</b>	Camille Walters Gott
					<b>UI Claim #:</b>	PR-21504-SUI
Category	Reference #	Vendor	PO	Voucher	29C:20 Claim Costs	
Building	1B	Servpro - Job 21-701175	1002459342	83857613	\$	16,728.41
Building	2B	Dryspace - Job 21-701175	C000576198	83847583	\$	263.54
Building	3B	RoCon Construction - Project 0898801	1002463251	83878083	\$	6,172.00
					<b>Building Total</b>	<b>\$ 23,163.95</b>
Equipment	None				\$	-
Equipment	None				\$	-
					<b>Equipment Total</b>	<b>\$ -</b>
					<b>GRAND TOTAL</b>	<b>\$ 23,163.95</b>



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SERVPRO® of Des Moines East        SERVPRO® of Sedalia

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# INVOICE

**6982091**

**DATE:** 06/15/2021

**TERMS:** Due upon receipt  
Past Due Invoices Subject to Finance Charges  
Returned Check Fee \$50

**BILL TO:**

University of Iowa Facilities Managemen  
U of I Facilities Mgt  
Plaza Centre One  
125 S Dubuque Street  
Iowa City, IA 52240

**SERVICE ADDRESS:**

U of I English Philosophy Building  
251 W Iowa Ave  
Iowa City, IA 52242  
Building Code: EPB  
DOL: 05/20/2021  
PO# 1002459342

**Project Mgr:** Brian Sabers    **Insurance Co:**    **Claim / P.O. #** 1002459342    **Work Order #**

SERVICE TYPE	DESCRIPTION	AMOUNT
Water Remed	Water Restoration. Building: EPB DOL: 05/20/2021 PO#1002459342	16,728.41

SALES TAX	
TOTAL	16,728.41
PAYMENT	
<b>TOTAL DUE</b>	<b>\$16,728.41</b>

**REVIEW US!**

Your feedback is important to us. Please take a moment to review us online. Thank you for choosing SERVPRO.



**Remit payment to: SERVPRO**  
**615 Hwy 1 West**  
**Iowa City, IA 52246**

*If you would like to pay by credit card, please call our office at (844) 965-0001. All major credit cards accepted.*



**SERVPRO ICC LLC**

Iowa Franchise # 9784 / 10071 / 10619 / 10618  
11087  
Missouri Franchise # 11148 / 11149 / 11150  
615 Hwy 1 West  
Iowa City, Ia 52246  
844-965-0001  
Tax ID # 27-0863347

Client: U of I English Philosophy Bldg  
Property: 251 W Iowa Ace  
Iowa City , IA 52242

Operator: APOWERS

Estimator: Billy Lopez  
Position: General Manager  
Company: SERVPRO  
Business: 615 Highway 1 West  
Iowa City , IA 52246

Business: (844) 965-0001  
E-mail: Blopez@servpro.me

Type of Estimate: Water Damage  
Date Entered: 5/21/2021                      Date Assigned:

Price List: IACR8X\_APR21  
Labor Efficiency: Restoration/Service/Remodel  
Estimate: UOFI\_EPB-WTR

Dear U of I English Philosophy Bldg ,

Attached you will find the total bill associated with the mitigation at your property. The total of the bill is \$16,728.41. Please feel free to contact me with any questions or concerns.

Regards,  
Billy Lopez  
(844) 965-0001  
Blopez@servpro.me





**SERVPRO ICC LLC**

Iowa Franchise # 9784 / 10071 / 10619 / 10618  
 11087  
 Missouri Franchise # 11148 / 11149 / 11150  
 615 Hwy 1 West  
 Iowa City, Ia 52246  
 844-965-0001  
 Tax ID # 27-0863347

**UOFI\_EPB-WTR**

**Labor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Project Coordinator - Shawn McAfee/ Billy Lopez 05/21/2021 - Shawn McAfee - 1.25 hrs 05/25/2021 - Billy Lopez - 1 hrs	2.25 HR	0.00	110.00	0.00	247.50
2. Project Manager - Brian Sabers 05/20/2021 - 2.5 hrs	2.50 HR	0.00	82.50	0.00	206.25
3. Restoration Supervisor - Tiffany Shull 05/20/2021 - 6.75 hrs 05/21/2021 - 3.5 hrs 05/22/2021 - 1.25 hrs 05/23/2021 - 1.25 hrs 05/25/2021 - 5.75 hrs 05/26/2021 - 1.75 hrs 05/27/2021 - 1 hrs 05/28/2021 - 2.5 hrs	23.75 EA	0.00	56.00	0.00	1,330.00
4. Restoration Technician - Levi Chapman 05/20/2021 - 6.75 hrs	6.75 HR	0.00	45.00	0.00	303.75
5. Restoration Technician - Jeremy Faulkner 05/20/2021 - 2 hrs	2.00 HR	0.00	45.00	0.00	90.00
6. Restoration Technician - Matt Funk 05/20/2021 - 2 hrs	2.00 HR	0.00	45.00	0.00	90.00
7. Restoration Technician - Conrad Fransico 05/21/2021 - 3.5 hrs 05/24/2021 - 3.25 hrs 05/05/2021 - 5.75 hrs	12.50 HR	0.00	45.00	0.00	562.50
8. Restoration Technician - Hunter Cook 05/22/2021 - 1.25 hrs 05/23/2021 - 1.25 hrs	2.50 HR	0.00	45.00	0.00	112.50
9. Restoration Technician - Devon Belk 05/24/2021 - 3.25 hrs	3.25 HR	0.00	45.00	0.00	146.25
10. Restoration Technician - Zeb Vrhoticky	5.25 HR	0.00	45.00	0.00	236.25



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 615 Hwy 1 West  
 Iowa City, Ia 52246  
 844-965-0001  
 Tax ID # 27-0863347

**CONTINUED - Labor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
05/26/2021 - 1.75 hrs					
05/27/2021 - 1 hrs					
05/28/2021 - 2.5 hrs					
11. Project Administration/Clerical - Mandy Powers	6.50 HR	0.00	37.00	0.00	240.50
05/20/2021 - 1.5 hrs					
05/21/2021 - .5 hrs					
05/22/2021 - .5 hrs					
05/23/2021 - .5 hrs					
05/24/2021 - .5 hrs					
05/25/2021 - .5 hrs					
05/26/2021 - .5 hrs					
05/27/2021 - .5 hrs					
05/28/2021 - 1.5 hrs					
12. Small Tool Charge	1.00 EA	0.00	106.97	0.00	106.97
3% small tool charge applied to overall cost of labor per contract					
Totals: Labor				0.00	3,672.47

**Consumables**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
13. Bags, Trash Environmental (6mil)	8.00 EA	0.00	1.96	0.00	15.68
14. Bright-N-Neutral Cleaner	0.25 EA	0.00	1.25	0.00	0.31
15. SERVPRO Orange	0.25 EA	0.00	1.55	0.00	0.39
16. Mop Bucket & Wringer Assembly	1.00 EA	0.00	144.00	0.00	144.00
17. Mop Head & Handle	1.00 EA	0.00	32.36	0.00	32.36
18. Filter, Hepa for Neg Air Machine	1.00 EA	0.00	155.95	0.00	155.95
19. Dust, Mask	1.00 BX	0.00	39.20	0.00	39.20
20. Wipes, Cotton Cloth	1.00 BN	0.00	16.50	0.00	16.50
21. Filter, HEPA Vacuum	1.00 EA	0.00	185.60	0.00	185.60
Totals: Consumables				0.00	589.99

**Equipment**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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UOFI\_EPB-WTR

6/1/2021



**SERVPRO ICC LLC**

Iowa Franchise # 9784 / 10071 / 10619 / 10618  
 11087  
 Missouri Franchise # 11148 / 11149 / 11150  
 615 Hwy 1 West  
 Iowa City, Ia 52246  
 844-965-0001  
 Tax ID # 27-0863347

**CONTINUED - Equipment**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b>****DRYING EQUIPMENT****</b>					
22. Air Mover	158.00 DA	0.00	32.50	0.00	5,135.00
05/20/2021 - 28					
05/21/2021 - 28					
05/22/2021 - 28					
05/23/2021 - 28					
05/24/2021 - 28					
05/25/2021 - 6					
05/26/2021 - 6					
05/27/2021 - 6					
23. Dehumidifier 200 Unit	31.00 DA	0.00	75.50	0.00	2,340.50
05/20/2021 - 5					
05/21/2021 - 5					
05/22/2021 - 5					
05/23/2021 - 5					
05/24/2021 - 5					
05/25/2021 - 2					
05/26/2021 - 2					
05/27/2021 - 2					
24. HEPA Filtration Unit/ Air Scrubber	8.00 DA	0.00	140.00	0.00	1,120.00
05/20/2021 - 1					
05/21/2021 - 1					
05/22/2021 - 1					
05/23/2021 - 1					
05/24/2021 - 1					
05/25/2021 - 1					
05/26/2021 - 1					
05/27/2021 - 1					
25. Injectidry (wall Cavity) system	11.00 EA	0.00	75.00	0.00	825.00
05/20/2021 - 1					
05/21/2021 - 1					
05/22/2021 - 1					
05/23/2021 - 1					
05/24/2021 - 1					
05/25/2021 - 2					
05/26/2021 - 2					
05/27/2021 - 2					
<b>****EXTRACTION/VACUUM****</b>					
26. Extraction Unit (Portable)	1.00 DA	0.00	125.00	0.00	125.00
05/20/2021 - 1					
27. Vacuum, HEPA	1.00 EA	0.00	115.00	0.00	115.00
05/26/2021 - 1					



**SERVPRO ICC LLC**

Iowa Franchise # 9784 / 10071 / 10619 / 10618  
 11087  
 Missouri Franchise # 11148 / 11149 / 11150  
 615 Hwy 1 West  
 Iowa City, Ia 52246  
 844-965-0001  
 Tax ID # 27-0863347

**CONTINUED - Equipment**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b>****VEHICLES****</b>					
28. Company Owned Vehicle	4.00 DA	0.00	95.00	0.00	380.00
05/20/2021 - 1					
05/21/2021 - 1					
05/25/2021 - 1					
05/28/2021 - 1					
29. Van, Cargo	10.00 DA	0.00	115.00	0.00	1,150.00
05/20/2021 - 2					
05/21/2021 - 1					
05/22/2021 - 1					
05/23/2021 - 2					
05/24/2021 - 1					
05/25/2021 - 1					
05/26/2021 - 1					
05/27/2021 - 1					
30. Equipment decontamination charge - per piece of equipment	40.00 EA	0.00	28.50	0.00	1,140.00
28 Air Movers					
5 Dehumidifiers					
1 Air Scrubber					
2 Injectidry Systems					
1 Extraction Unit (Handle, Hose, Tank)					
1 HEPA Vacuum					
Totals: Equipment				0.00	12,330.50

**Subcontractor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
31. Haul debris - per pickup truck load - including dump fees	1.00 EA	135.45	0.00	0.00	135.45
Totals: Subcontractor				0.00	135.45
<b>Line Item Totals: UOFI_EPB-WTR</b>				<b>0.00</b>	<b>16,728.41</b>



**SERVPRO ICC LLC**

Iowa Franchise # 9784 / 10071 / 10619 / 10618  
11087  
Missouri Franchise # 11148 / 11149 / 11150  
615 Hwy 1 West  
Iowa City, Ia 52246  
844-965-0001  
Tax ID # 27-0863347

**Summary for Dwelling**

Line Item Total	16,728.41
<b>Replacement Cost Value</b>	<b>\$16,728.41</b>
<b>Net Claim</b>	<b>\$16,728.41</b>

\_\_\_\_\_  
Billy Lopez  
General Manager

# AP/PO PeopleSoft Web Applications

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## Payment details for voucher: 83857613

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">83857613</a>	0000639859	002	Servpro	\$16,728.41	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">806191</a> Dt: 07/14/2021 Amt: \$16,728.41	6982091	06/15/2021	<a href="#">Detail</a>	\$16,728.41

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Dryspace, Inc.  
 707 66th Ave SW  
 Cedar Rapids, IA 52404

# Invoice

Date	Invoice #
5/31/2021	39476

**Bill To**

University Of Iowa  
 Payment Processing Center  
 PO Box 14409  
 Des Moines, Iowa 50306 3409

P.O. No.	Terms	Due Date	W.O. #	Project
C000576198	NET 10 Days	6/10/2021		
Description	Qty	Rate	Amount	
21-701175-002 English Philosophy Building				
05/20/2021- Leak investigation of 4th floor. Inspected leak area and installed new target sheet at the drain.				
University Regular Hours Foreman	1.75	65.00	113.75	
University Regular Hours Journeyman	1.75	65.00	113.75	
Materials		36.04	36.04	
<b>Total</b>			\$263.54	
<b>Payments/Credits</b>			\$0.00	
<b>Balance Due</b>			\$263.54	

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## Payment details for voucher: 83847583

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">83847583</a>	0000107758	002	Dryspace Incorporated	\$263.54	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">799092</a> Dt: 06/09/2021 Amt: \$8,979.49	39476	05/31/2021	<a href="#">Detail</a>	\$263.54

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RoCon Construction LLC

PO Box 2204

Iowa City, IA 52244

# Invoice

Date	Invoice #
7/13/2021	2152

Bill To
University of Iowa Accounts Payable and Travel 202 PCO Iowa City, IA 52242

P.O. No.	Terms	Project
1002463251	Net 30	

Quantity	Description	Rate	Amount
	0898801 - English Philosophy Building Repair Base Cove and Replace Ceiling Tiles	6,172.00	6,172.00
		<b>Total</b>	

*Handwritten:*  
Total  
\$6,172.00  
Josh Johnson  
0898801  
7/14/2021

# AP/PO PeopleSoft Web Applications

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## Payment details for voucher: 83878083

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">83878083</a>	0000717459	002	RoCon Construction LLC	\$6,172.00	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">807184</a> Dt: 07/16/2021 Amt: \$6,172.00	2152	07/13/2021	<a href="#">Detail</a>	\$6,172.00

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