



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

April 3, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Board of Regents - University of Iowa.....\$18,162.80  
On March 26, 2021, a water leak caused damages to Biology Building East. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents  
Camille Walters Gott, Risk Management Administrator, University of Iowa  
Andrea Anania, Board of Regents  
Aimee Claeys, Board of Regents  
Linda Leto, Department of Management

AOS Claim ID 2085  
TOS Job # 22AJ



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

March 6, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Water Damages to Biology Building East due to Water Leak on March 26, 2021  
University of Iowa – Board of Regents  
Claim dated December 7, 2021  
AOS Claim ID: 2085

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

|  |    |                  |                     |
|--|----|------------------|---------------------|
| Documented request                     |    |                  | <u>\$ 18,162.80</u> |
| Executive Council Allocation           |    |                  | \$ 18,162.80        |
| Less:                                  |    |                  |                     |
| Previous payments                      | \$ | 0.00             |                     |
| This payment                           |    | <u>18,162.80</u> |                     |
| Total                                  |    |                  | <u>\$ 18,162.80</u> |
| Remaining Executive Council allocation |    |                  | <u>\$ 0.00</u>      |

We recommend reimbursement be made in the amount of \$18,162.80. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Camille Walters Gott, Risk Management Claims Manager, University of Iowa  
John Nash, Director of Facilities, Board of Regents



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
202 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

January 27, 2023

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: Formal Loss Report - University of Iowa – Biology Building East Water Damage (3/26/2021)

Dear Executive Council,

On March 26, 2021, rainwater entered the Biology Building East, located at 210 East Iowa Avenue, Iowa City, Iowa. The original loss notice was provided to the Executive Council, State Auditors and Board of Regents on March 29, 2021, and a Preliminary Loss Report was submitted on December 7, 2021.

The purpose of this letter is to provide the final expense details for this claim which are:

- **Repair Building for Water Damage: \$18,162.80.**

Please see the attached summary of claim expenses and copies of all invoices and proof of payments. Based on the information provided herein, The University of Iowa respectfully requests an award of **\$18,162.08** from the State of Iowa Executive Council, pursuant to Chapter 29C:20, Contingent Fund, Code of Iowa.

We appreciate your review and look forward to your response. Please feel free to contact me with any questions.

Sincerely,

Camille Walters Gott  
Risk Management Claims Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
430 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

December 7, 2021

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: University of Iowa – Biology Building East Water Damage – Preliminary Loss Report (3/26/2021)

Dear Executive Council,

On March 26, 2021, rainwater entered the Biology Building East located at 210 East Iowa Avenue, Iowa City, Iowa causing damage to drywall in a third floor stairwell.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for building repairs. Our estimated damage is approximately **\$18,162.80**. A Formal Loss Report with the final information and payment documentation will be provided.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters  
Risk Management Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke

## Walters, Camille

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**Subject:** FW: University of Iowa Biology Building East - Property Loss Notice

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**From:** Walters, Camille <[camille-walters@uiowa.edu](mailto:camille-walters@uiowa.edu)>

**Sent:** Monday, March 29, 2021 10:10 AM

**To:** [executivecouncil@tos.iowa.gov](mailto:executivecouncil@tos.iowa.gov); John Nash ([john.nash@iowaregents.edu](mailto:john.nash@iowaregents.edu)) <[john.nash@iowaregents.edu](mailto:john.nash@iowaregents.edu)>; Tammy Hollingsworth <[Tammy.Hollingsworth@AOS.IOWA.GOV](mailto:Tammy.Hollingsworth@AOS.IOWA.GOV)>

**Cc:** Josey Bathke <[josephine-bathke@uiowa.edu](mailto:josephine-bathke@uiowa.edu)>; Debby Zumbach ([deborah-zumbach@uiowa.edu](mailto:deborah-zumbach@uiowa.edu)) <[deborah-zumbach@uiowa.edu](mailto:deborah-zumbach@uiowa.edu)>

**Subject:** University of Iowa Biology Building East - Property Loss Notice

Hello,

Risk Management was notified on 3/29/2021 of an incident at Biology Building East, located at 210 East Iowa Avenue, Iowa City, IA. On 3/26/2021, water was found to be running down the wall in the west stairwell on the third floor. The incident is being investigated but the estimated damages are expected to exceed \$5,000. Photos of the water incident are attached.

We will submit a preliminary loss report once we have a better estimate.

Please feel free to contact me with any questions or concerns.

Thank you

### Camille Walters

Administrator, Risk Management Insurance and Loss Prevention  
430 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242  
Office: 319-335-5357

<https://riskmanagement.fo.uiowa.edu/>

⌘



Department of Risk Management  
Insurance & Loss Prevention  
202 Plaza Centre One (PCO)  
Iowa City, IA 52242-2500  
Phone 319-335-0010  
Fax 319-353-1893

**General Fund 29C:20 Property Claim Costs - Biology Building East Water Damage**

|                    |                       |                                     |            |                        |                           |                      |
|--------------------|-----------------------|-------------------------------------|------------|------------------------|---------------------------|----------------------|
| <b>Building:</b>   | Biology Building East |                                     |            |                        | <b>Date of Loss:</b>      | 3/26/2021            |
| <b>Department:</b> | Facilities Management |                                     |            |                        | <b>Completed by:</b>      | Camille Walters Gott |
|                    |                       |                                     |            |                        | <b>UI Claim #:</b>        | PR-21436-SUI         |
| <b>Category</b>    | <b>Reference #</b>    | <b>Vendor</b>                       | <b>PO</b>  | <b>Voucher</b>         | <b>29C:20 Claim Costs</b> |                      |
| Building           | 1B                    | Dryspace - Job 21-695894            | C000576198 | 83815128               | \$                        | 247.80               |
| Building           | 2B                    | Wolfe Contracting - Project 0892101 | 1002455687 | 83903259               | \$                        | 17,915.00            |
|                    |                       |                                     |            | <b>Building Total</b>  | \$                        | <b>18,162.80</b>     |
| Equipment          | None                  |                                     |            |                        | \$                        | -                    |
| Equipment          | None                  |                                     |            |                        | \$                        | -                    |
|                    |                       |                                     |            | <b>Equipment Total</b> | \$                        | -                    |
|                    |                       |                                     |            | <b>GRAND TOTAL</b>     | \$                        | <b>18,162.80</b>     |

Dryspace, Inc.  
 707 66th Ave SW  
 Cedar Rapids, IA 52404

# Invoice

| Date     | Invoice # |
|----------|-----------|
| 4/9/2021 | 39305     |

Bill To

University Of Iowa  
 Payment Processing Center  
 PO Box 14409  
 Des Moines, Iowa 50306 3409

| P.O. No.  | Terms       | Due Date  | W.O. #   | Project |
|---|-------------|-----------|----------|---------|
| C000576198  | NET 10 Days | 4/19/2021 |          |         |
| Description   | Qty         | Rate      | Amount   |         |
| 21-695894-002 Biology Building East   |             |           |          |         |
| 03/26/2021- Leak investigation of the 3rd floor. Inspected leak area, made repairs to a hole in the field, repaired two open laps at the thatch, and closed the hatch all of the way. |             |           |          |         |
| University Regular Hours Foreman  | 1.75        | 65.00     | 113.75   |         |
| University Regular Hours Journeyman   | 1.75        | 65.00     | 113.75   |         |
| Materials   |             | 20.30     | 20.30    |         |
| <b>Total</b>  |             |           | \$247.80 |         |
| <b>Payments/Credits</b>   |             |           | \$0.00   |         |
| <b>Balance Due</b>  |             |           | \$247.80 |         |

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## Payment details for voucher: 83815128

| Voucher ID               | Vendor ID  | Remit LOC | Vendor Name           | Gross Voucher Amt. | Payment Handling Code |
|--------------------------|------------|-----------|-----------------------|--------------------|-----------------------|
| <a href="#">83815128</a> | 0000107758 | 002       | Dryspace Incorporated | \$247.80           | AC                    |

| Payment Status | Payment Information  | Invoice # | Invoice Date | Remit to               | Amt From Voucher |
|----------------|--|-----------|--------------|------------------------|------------------|
| PAID           | ACH: <a href="#">791714</a><br>Dt: 05/04/2021<br>Amt: \$1,850.30 | 39305     | 04/09/2021   | <a href="#">Detail</a> | \$247.80         |

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Please direct inquires regarding using this application to [acntpay@uiowa.edu](mailto:acntpay@uiowa.edu)



**Wolfe Contracting, Inc.**

2200 Grandview Avenue  
Muscatine, IA 52761

**Invoice**

| Date      | WCI # | Invoice # |
|-----------|-------|-----------|
| 8/16/2021 | 1531  | 2606      |

|   |
|---|
| Bill To   |
| University of Iowa<br>Accounts Payable & Travel<br>202 PCO<br>Iowa City, IA 52242 |



| P.O. No.   | Due Date  | Terms  |
|------------|-----------|--------|
| 1002455687 | 9/15/2021 | Net 30 |

| Description   |              |                               |
|---|--------------|-------------------------------|
| 0892101 - Biology Building East - Repair Stairwell Wall |              |                               |
|   |              | 0892101                       |
|   |              | <b>Total</b>                  |
| Phone #   | Fax #        | E-mail                        |
| 563-263-5406  | 563-263-0059 | brian@wolfecontractinginc.com |
|   |              | <b>Balance Due</b>            |
|   |              | \$17,915.00                   |
|   |              | <b>Balance Due</b>            |
|   |              | \$17,915.00                   |

okay  
Zach Johnson  
8/17/2021

# AP/PO PeopleSoft Web Applications

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## Payment details for voucher: 83903259

| Voucher ID               | Vendor ID  | Remit LOC | Vendor Name                    | Gross Voucher Amt. | Payment Handling Code |
|--------------------------|------------|-----------|--------------------------------|--------------------|-----------------------|
| <a href="#">83903259</a> | 0000416573 | 002       | Wolfe Contracting Incorporated | \$17,915.00        | AC                    |

| Payment Status | Payment Information   | Invoice # | Invoice Date | Remit to               | Amt From Voucher |
|----------------|---|-----------|--------------|------------------------|------------------|
| PAID           | ACH: <a href="#">813481</a><br>Dt: 08/18/2021<br>Amt: \$34,500.00 | 2606      | 08/16/2021   | <a href="#">Detail</a> | \$17,915.00      |

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