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HON. ROB SAND
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HON. ROBY SMITH
TREASURER OF STATE

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SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

April 3, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Corrections - Clarinda Correctional Facility's request for an emergency allocation in the amount of \$340,581.24, subject to the audit of actual invoices. On April 18, 2022, a hot water leak caused damages. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Beth Skinner, Director, Department of Corrections
Meredith Baker, Associate Warden, Clarinda Correctional Facility
Joel Lunde, Department of Management
Linda Leto, Department of Management

AOS Claim # 2395
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

March 6, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Hot Water Tank Leak on April 18, 2022
Clarinda Correctional Facility – Department of Corrections
Claim Dated February 2, 2023
AOS Claim ID: 2395

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Clarinda Correctional Facility – Department of Corrections is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$350,000.00 based on the total project budget; however, the supporting documentation provided only includes estimated costs and/or bids in the amount of \$340,581.24. Therefore, we recommend an Executive Council allocation in the amount of \$340,581.24, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Beth Skinner, Director, Department of Corrections
Meredith Baker, Associate Warden, Clarinda Correctional Facility
Joel Lunde, Department of Management



STATE OF IOWA

KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

DEPARTMENT OF CORRECTIONS
BETH A. SKINNER, PhD, DIRECTOR
STEPHEN WEIS, WARDEN

Date: April 19, 2022 Revised February 2, 2023

To: Tammy A. Hollingsworth, Office of the Auditor
Victoria M. Newton, Office of Treasurer of State, Executive Council

From: Meredith Baker, Associate Warden of Administration
Iowa Department of Corrections, Clarinda Correctional Facility

Re: 29C20; Formal Notification for asking for 29C20 funds for loss of a hot water condensate tank

The Clarinda Correctional Facility (CCF) is notifying the Iowa Auditor of State, Treasurer of State and Executive Council of the Institution's intent to submit all the proper paperwork to request funding to replace a hot water condensate tank.

The hot water condensate tank failed on April 18, 2022. The Clarinda Correctional Facility (CCF) is in the process of securing a new hot water condensate tank.

The sole purpose of this hot water condensate tank is to provide unused hot water back to the boilers so they can operate correctly and efficiently. Running cold water into the boilers is a very bad and dangerous and inefficient process as they boilers are trying to heat cold water. This condensate tank is critical to the operation of the boilers that heat the facility.

The tank needs replaced completely as it has developed a significant holes and is beyond repair. The tank is over 100 years old.

Estimates at this time for the purchase, install and repairs are listed below:

Per DAS Major Maintenance (Samuels Group):
\$350,000.

Once the Clarinda Correctional Facility has all the paid invoices for the project we will submit all the required documents for the request for payment. Thanks.

The mission of the Iowa Department of Corrections is:
Creating Opportunities for Safer Communities

(Office) 515-725-5701 - 510 East 12th Street, Des Moines, Iowa 50319 - (FAX) 515-725-5799

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Des Moines, IA 50266

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F: 515.288.0471

WISCONSIN

311 Financial Way, Suite 300
Wausau, WI 54401

P: 715.842.2222
F: 715.848.8088

Project: CCF CTC Condensate Tanks			
DAS Project #9291.00			
Date: 01-30-2023			Notes:
Budget Update			
Budgeted Funding MM22	\$ 350,000.00		
Added at bid time	\$ -	\$ 350,000.00	
Total Funding	\$ 350,000.00	\$ 350,000.00	
-			Pre-con
CM:			
Samuels Group 117 PC	\$ 11,982.20		Construction Admin.
PC CO #001	\$ -	\$ 11,982.20	
PC Returned	\$ (311.80)	\$ 11,670.40	
Samuels Group 117 CA	\$ 28,772.44	\$ 40,442.84	
SG CO#001	\$ -		Design Services
Design:			
IMEG	\$ 21,420.00		
CO #001 CA Services	\$ -		
Construction:			
Base Bid 01	\$ 243,045.03		100% CD Cost Opinion
CO #001	\$ -		
	\$ -		
Total Construction	\$ 243,045.03		
Total Contracted	\$ 304,907.87		
Contingency (10%)	\$ 24,304.50		
Total plus Cont.	\$ 329,212.37		
DAS:			
Owners Rep.	\$ 5,000.00		
Owners Rep. CA	\$ 5,000.00	\$ 10,000.00	
BR (.001)	\$ -		
Misc. Printing	\$ 167.62		Beeline and Blue
Hazardous Material Testing	\$ 1,201.25		Asbestos Testing
Hazardous Material Removal	\$ -		
Total Project Budget	\$ 340,581.24		
Balance	\$ 9,418.76		