

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

April 3, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Natural Resources.....\$3,707.94

On March 14, 2019, a flood caused damages to Lake Manawa State Park in Pottawattamie County. Request was to cover repair costs.

This represents full and final payment, \$1,756.19 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Kayla Lyon, Director, Department of Natural Resources  
Sherry Arntzen, Bureau Chief, Department of Natural Resources  
Kara Bryant, Federal Aid Coordinator, Department of Natural Resource  
Joel Lunde, Department of Management  
Linda Leto, Department of Management



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 242-6134

March 6, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Flood Damages at Lake Manawa State Park in Pottawattamie County  
on March 14, 2019  
Department of Natural Resources  
Claim dated August 19, 2020  
AOS Claim ID: 2028

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request			<u>\$ 3,707.94</u>
Executive Council Allocation			\$ 5,464.13
Less:			
Previous payments	\$	0.00	
This payment		<u>3,707.94</u>	
Total			<u>\$ 3,707.94</u>
Remaining Executive Council allocation			<u>\$ 1,756.19</u>

We recommend reimbursement be made in the amount of \$3,707.94. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Kayla Lyon, Director, Department of Natural Resources  
Sherry Arntzen, Bureau Chief, Department of Natural Resources  
Kara Bryant, Federal Aid Coordinator, Department of Natural Resources



February 16, 2023

Victoria Newton  
Executive Secretary  
Executive Council of Iowa  
Capitol Building, Room 114  
Des Moines, Iowa 50319

Dear Ms. Newton:

The Iowa DNR is seeking our 1<sup>st</sup> and final reimbursement in the amount of \$3,707.94 for our costs associated with the March 14, 2019 flood damage at Lake Manawa State Park in Pottawattamie County. An allocation was approved by the Executive Council in the amount of \$5,464.13 at the November 2, 2020 meeting. I have enclosed copies of the accounting documents paid by the DNR for this billing. I have also attached an IET document to transfer the funds to our agency. I can be reached at 515.587.7409 should you have questions.

Sincerely,

**Kara Bryant**

Digitally signed by Kara  
Bryant  
Date: 2023.02.16 12:45:36  
-06'00'

Kara Bryant  
Federal Aid Coordinator

CC: Tammy Hollingsworth, Office of Auditor of State

# STATE OF IOWA

**IET**

<b>BUDGET FY</b>  <b>2023</b>	<b>INTERNAL VOUCHER</b>			<b>DOCUMENT NUMBER</b>
	DATE	ACCTG PERIOD (mm/yy)	TYPE*	

ACTION <b>E</b>	SELLING AGENCY NAME	SELLING AGENCY INVOICE NUMBER	BUYING AGENCY NAME
--------------------	---------------------	-------------------------------	--------------------

## TO: SELLER'S INFORMATION

OFFSET REC/CASH ACCT				OFFSET LIAB/CASH ACCT				<b>DOCUMENT TOTAL</b> <b>3,707.94</b>			
FUND <b>0147</b>	AGCY <b>542</b>	ORG <b>R500</b>	SUB Org <b>9A</b>	APPROP UNIT	ACTV	FUNC	RSRC <b>0301</b>	SUB RSRC	JOB		REP CAT

## FROM: BUYER'S INFORMATION

LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT
<b>01</b>												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
<b>02</b>												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
<b>03</b>												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
<b>04</b>												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
<b>05</b>												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
<b>06</b>												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		

### DOCUMENT TOTAL

-

EXPLANATION  
**3/14/2019 flood damage at Lake Manawa State Park in Pottawattamie County**  
**Allocation approved at the 11/2/2020 meeting**

**AGENCY CERTIFICATION**

I HEREBY CERTIFY THAT THE ABOVE EXPENSES WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY: CODE OR CHAPTER SECTION(S)

PREPARED BY <b>Kara Bryant</b>	PHONE <b>515.587.7409</b>	DATE <b>02/16/23</b>
-----------------------------------	------------------------------	-------------------------

AUTHORIZED SIGNATURE
----------------------

**AUDITED BY**

--

**PAID DATE**

--

Vendor Customer Name	Vendor Customer	Doc CD	Doc ID	Object Name	Account Code	Cycle Date	Check Number	Amount	Bureau	PW
SCHILDBERG CONST CO INC	00002108176	PRC	07092719057	Aggregrates, Sand & Gravel	2020-0147-542-R500-19-302-2275-	09/30/19	70372243	1,392.00	Lake Manawa	1043
SCHILDBERG CONST CO INC	00002108176	PRC	07092719057	Machine & Operator Cost	2020-0147-542-R500-19-406-2486-	09/30/19	70372243	323.64	Lake Manawa	1043
SCHILDBERG CONST CO INC	00002108176	GAX	11122220052	Aggregrates, Sand & Gravel	2021-0147-542-R500-19-302-2275-	12/22/20	71086768	8,596.26	Lake Manawa	1043
SCHILDBERG CONST CO INC	00002108176	GAX	11122220052	Machine & Operator Cost	2021-0147-542-R500-19-406-2486-	12/22/20	71086768	4,519.85	Lake Manawa	1043

Total 14,831.75

25% EC request 3,707.94

# SCHILDBERG CONSTRUCTION COMPANY INC.

POST OFFICE BOX 358  
GREENFIELD, IOWA 50849  
641-743-2131

## INVOICE

Invoice #:	79812
Date:	07/11/19
Customer No:	2202
Job #:	9186
PO #:	

**Sold To:** Lake Manawa State Park  
% Don De Long  
South Shore Drive  
Council Bluffs, IA 51501

**Delivered To:**  
Rip Rap repair

Sale Date	Ticket	Units	UM	Unit Price	Matl Total	Haul Total	Haul Rate	Tax	Total
PO #:									
MATERIAL:	CI E Revetment Rip Rap								
07/11/19	C0066962	14.220	TON	32.0000 E	455.04	105.80	7.440	0.00	560.84
07/11/19	C0066967	14.500	TON	32.0000 E	464.00	107.88	7.440	0.00	571.88
07/11/19	C0066972	14.780	TON	32.0000 E	472.96	109.96	7.440	0.00	582.92
<b>Total:</b> CI E Revetment Rip Rap		43.50	TON		1,392.00	323.64		0.00	1,715.64
<b>Total Invoice:</b>					1,392.00	323.64		0.00	1,715.64

Cost 225 / 2486  
0147-542-R500-19-

Printed Name Daniel Jacobs

Signature *[Signature]* Date 8/14/19

Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

(if applicable)

Acctg String 0001-542-8550-4B 2275 Amt 1715.64

Acctg String 0001-542-8550-4B Amt \_\_\_\_\_

DNR Cont/Amd# \_\_\_\_\_

Exp Date \_\_\_\_\_

DAS Master Agmt # 16042C FEMA 2019

9/23/19  
B  
PW 1043

Payment Type: On Account

20TH Pay Terms 20th of following month

Total: 1,715.64

53027 09/16/19 PM 1:34

**IOWA DEPARTMENT OF NATURAL RESOURCES PURCHASE ORDER (PO)**

502 E 9<sup>TH</sup> ST, DES MOINES IA 50319-0034

- The PO document is required for all inventory items \$5,000 or more and ALL items that must be licensed (i.e.: trailers, boats). If an inventory item, the final destination of the item MUST be noted on the bottom of this form, along with the cost center of the final destination. An Equipment Inventory Change Form must also be submitted for any equipment additions, trade-ins, etc.
- Staff are required to use the PO goods and service purchases \$2,000 or more, when not using a service contract, in order to obtain required supervisory approvals per the DNR signature policy. Example: a purchase of \$26,000 requires the approval of the Supervisor, BC, and DA before submitting to the Director for signature. Pre-approval is required from DOM for ALL purchases \$25,000 or more.
- The PO document provides the Vendor or Contractor an opportunity to review and acknowledge the state of Iowa's terms and conditions. If a PO number is required by the Vendor or Contractor, DNR program staff may create one using the following nomenclature: FY, Division, Bureau, 1st initial and 1st-4th letter of last name, and Number Series (e.g., 20DIRBFGUL-0001).
- Upon receipt of goods/services, submit the PO with all required signatures, original vendor invoice, packing slips (required during FY close), Bid Quotation Form, and/or Emergency Form, DOM Form & SAM search results documentation (when required) to Budget & Finance for payment.

<b>BILL TO: NAME &amp; ADDRESS</b> Lake Manawa State Park 1100 S. Shore Dr Council Bluffs, IA 51501 Phone: 712-366-0220		<b>SHIP TO: NAME &amp; ADDRESS</b> Lake Manawa State Park 1100 S. Shore Dr Council Bluffs, IA 51501 Phone: 712-366-0220		<b>VENDOR NAME &amp; ADDRESS</b> Schildberg Construction P.O. Box 358 Greenfield, IA 50849 Phone: 641-743-2131		<b>PO NUMBER:</b> DATE: 11/18/20 <b>CONTRACT #:</b> MA 00520440 <b>BUDGET FY:</b> PROMISED DELIVERY DATE: 11/10/20	
<b>Description and/or Specifications (Attach Additional Sheet if Necessary)</b> class D road rock haul rate class D road rock haul rate FEMA PW 1043							
Trade-in(s)-Enter Trade In Amounts below- Equipment Inventory Change Form is also required							
LN	FND	AGY	ORG	SUB/ORG	OBJ	Line Amount	Amount/Cost
1	0147	542	R500	19		\$ 13,116.11	\$ 6,126.81
2							\$ 3,221.42
3							\$ 0.00
4							\$ 2,469.45
							\$ 1,298.43
							\$ 0.00
							\$ 0.00
							\$ 0.00
						<b>Total</b>	\$ 13,116.11

<b>Vendor Approval Signatures</b> Staff (\$2,000 and under) Immediate Supervisor (\$2,001-\$9,999) Bureau Chief (\$10,000-\$14,999) Division Administrator (\$15,000-\$25,000) Director (over \$25,000)		<b>DNR Approval Signatures</b> 11-19-20 12/01/2020	
Received By (Signature) Received By (Print) Equipment Destination		Received Date Destination cost center	

Keep a copy of all purchasing documentation submitted to DNR Budget & Finance  
 For questions - please contact Mike Gulick 515-725-8214, Kim Bohlen 515-725-0733, or Trisha Buck 515-725-8210



P.O. Box 358 Greenfield, Iowa 50849  
641-743-2131

# INVOICE

Invoice #:	123901
Date:	11/9/20
Customer No:	2202
Job #:	2525
PO #:	

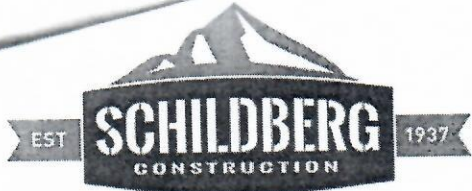
**Sold To:** Lake Manawa State Park  
% Don De Long  
South Shore Drive  
Council Bluffs, IA 51501

**Delivered To:**  
Boat Ramp Parking Lot

Sale Date	Ticket	Units	UM	Unit Price	Matl Total	Haul Total	Haul Rate	Tax	Total
<b>Sale Date: 11/09/20</b>									
<b>Location: 140 - Crescent Quarry</b>									
<b>MATERIAL: Class D</b>									
11/9/20	C0109050	16.210	TON	14.1500 E	229.37	120.60	7.44	0.00	349.97
11/9/20	C0109051	16.310	TON	14.1500 E	230.79	121.35	7.44	0.00	352.14
11/9/20	C0109064	14.980	TON	14.1500 E	211.97	111.45	7.44	0.00	323.42
11/9/20	C0109066	14.760	TON	14.1500 E	208.85	109.81	7.44	0.00	318.66
11/9/20	C0109071	17.060	TON	14.1500 E	241.40	126.93	7.44	0.00	368.33
11/9/20	C0109072	17.170	TON	14.1500 E	242.96	127.74	7.44	0.00	370.70
11/9/20	C0109081	14.880	TON	14.1500 E	210.55	110.71	7.44	0.00	321.26
11/9/20	C0109082	14.960	TON	14.1500 E	211.68	111.30	7.44	0.00	322.98
11/9/20	C0109086	16.500	TON	14.1500 E	233.48	122.76	7.44	0.00	356.24
11/9/20	C0109088	17.540	TON	14.1500 E	248.19	130.50	7.44	0.00	378.69
11/9/20	C0109099	15.920	TON	14.1500 E	225.27	118.44	7.44	0.00	343.71
11/9/20	C0109100	14.930	TON	14.1500 E	211.26	111.08	7.44	0.00	322.34
11/9/20	C0109102	16.470	TON	14.1500 E	233.05	122.54	7.44	0.00	355.59
11/9/20	C0109105	16.620	TON	14.1500 E	235.17	123.65	7.44	0.00	358.82
11/9/20	C0109115	15.380	TON	14.1500 E	217.63	114.43	7.44	0.00	332.06
11/9/20	C0109116	15.530	TON	14.1500 E	219.75	115.54	7.44	0.00	335.29
11/9/20	C0109131	14.760	TON	14.1500 E	208.85	109.81	7.44	0.00	318.66
11/9/20	C0109133	14.370	TON	14.1500 E	203.34	106.91	7.44	0.00	310.25
11/9/20	C0109143	17.920	TON	14.1500 E	253.57	133.32	7.44	0.00	386.89
11/9/20	C0109144	17.630	TON	14.1500 E	249.46	131.17	7.44	0.00	380.63
11/9/20	C0109148	15.140	TON	14.1500 E	214.23	112.64	7.44	0.00	326.87
11/9/20	C0109149	15.160	TON	14.1500 E	214.51	112.79	7.44	0.00	327.30
11/9/20	C0109156	17.770	TON	14.1500 E	251.45	132.21	7.44	0.00	383.66
11/9/20	C0109157	17.320	TON	14.1500 E	245.08	128.86	7.44	0.00	373.94
11/9/20	C0109162	15.140	TON	14.1500 E	214.23	112.64	7.44	0.00	326.87
11/9/20	C0109163	15.010	TON	14.1500 E	212.39	111.67	7.44	0.00	324.06
11/9/20	C0109166	17.550	TON	14.1500 E	248.33	130.57	7.44	0.00	378.90
<b>Total: Class D</b>		<b>432.99</b>	<b>TON</b>		<b>6,126.81</b>	<b>3,221.42</b>		<b>0.00</b>	<b>9,348.23</b>
<b>Total: 11/9/2020</b>					<b>6,126.81</b>	<b>3,221.42</b>		<b>0.00</b>	<b>9,348.23</b>

0147-512-R500-19  
 Total Invoice: 6,126.81 3,221.42 0.00 9,348.23  
 12/4/20





P.O. Box 358 Greenfield, Iowa 50849  
641-743-2131

# INVOICE

Invoice #:	123989
Date:	11/10/20
Customer No:	2202
Job #:	2525
PO #:	

**Sold To:** Lake Manawa State Park  
% Don De Long  
South Shore Drive  
Council Bluffs, IA 51501

**Delivered To:**  
Boat Ramp Parking Lot

Sale Date	Ticket	Units	UM	Unit Price	Matl Total	Haul Total	Haul Rate	Tax	Total
<b>Sale Date: 11/10/20</b>									
<b>Location: 140 - Crescent Quarry</b>									
<b>MATERIAL: Class D</b>									
11/10/20	C0109169	17.590	TON	14.1500 E	248.90	130.87	7.44	0.00	379.77
11/10/20	C0109170	18.170	TON	14.1500 E	257.11	135.18	7.44	0.00	392.29
11/10/20	C0109184	17.360	TON	14.1500 E	245.64	129.16	7.44	0.00	374.80
11/10/20	C0109185	17.460	TON	14.1500 E	247.06	129.90	7.44	0.00	376.96
11/10/20	C0109194	17.490	TON	14.1500 E	247.48	130.13	7.44	0.00	377.61
11/10/20	C0109195	17.480	TON	14.1500 E	247.34	130.05	7.44	0.00	377.39
11/10/20	C0109207	16.880	TON	14.1500 E	238.85	125.59	7.44	0.00	364.44
11/10/20	C0109208	17.190	TON	14.1500 E	243.24	127.89	7.44	0.00	371.13
11/10/20	C0109216	17.470	TON	14.1500 E	247.20	129.98	7.44	0.00	377.18
11/10/20	C0109217	17.430	TON	14.1500 E	246.63	129.68	7.44	0.00	376.31
<b>Total: Class D</b>		<b>174.52</b>	<b>TON</b>		<b>2,469.45</b>	<b>1,298.43</b>		<b>0.00</b>	<b>3,767.88</b>
<b>Total: 11/10/2020</b>					<b>2,469.45</b>	<b>1,298.43</b>		<b>0.00</b>	<b>3,767.88</b>

**Total Invoice: 2,469.45      1,298.43      0.00      3,767.88**

*0147-542-25079      2275      2486*  
*12/10/20*  
*B*

Payment Type: On Account

20TH Pay Terms 20th of following month	<b>Total: 3,767.88</b>
--	------------------------