



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0006  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

May 8, 2026

Kristi Onstot  
Executive Council

Subject: Hail Damage to Vehicle #2202 on April 23, 2026  
Department of Administrative Services  
Claim dated April 30, 2026  
AOS Claim ID: 4344

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$9,958.74; however, the estimate from the vendor includes sales tax of \$651.51. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$9,307.23 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Date: April 30, 2026

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

|                          |  |
|--------------------------|--|
| Vehicle / Event          | #2202 / Hail   |
| Event Date               | April 23, 2026   |
| Summary                  | Vehicle 2202 - sustained hail damage (Claim # TL2617)        |
| Amount Requested         | <b>\$9,958.74 TOTAL</b>                                      |
| Supporting Documentation | 29C20 Email Notification, Accident Report, & Repair Estimate |

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Program Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS <das.risk@iowa.gov>

**Fwd: 2202**

1 message

Risk, DAS <das.risk@iowa.gov>

Fri, Apr 24, 2026 at 1:17 PM

To: Tammy Hollingsworth <tammy.hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as the initial 24 hour notification for an AON claim. Vehicle 2202 sustained hail damage on 4/23/2026. I will forward all information as soon as it is received.

#4344

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-8008 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: **Gonzalez, Wendy [HHS]** <Wendy.Gonzalez@hhs.iowa.gov>

Date: Fri, Apr 24, 2026 at 11:32 AM

Subject: RE: 2202

To: Risk, DAS <das.risk@iowa.gov>

Thank you!

From: [josee.nicklin@iowa.gov](mailto:josee.nicklin@iowa.gov) <josee.nicklin@iowa.gov> **On Behalf Of** Risk, DAS

Sent: Friday, April 24, 2026 11:30 AM

To: Gonzalez, Wendy [HHS] <Wendy.Gonzalez@hhs.iowa.gov>

Subject: 2202

**CAUTION:** This email originated from outside the Department of Health and Human Services. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

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Department of  
Administrative Services

Department of Administrative Services  
DAS Fleet Services - Risk Management  
510 East 12th Street  
Des Moines, IA 50319

## Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue\* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov).
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

## Vehicle Accident Report

### Time and location of accident

|                                       |              |                   |
|---------------------------------------|--------------|-------------------|
| Accident Date (Mo/Day/Year) 4/23/2026 | Time 4:00 pm | No. of Vehicles 1 |
|---------------------------------------|--------------|-------------------|

|                    |            |
|--------------------|------------|
| County Cass County | State Iowa |
|--------------------|------------|

### Vehicle 1 (State vehicle)

|                                |                                     |
|--------------------------------|-------------------------------------|
| Driver's Name Libby R. Beckman | Work Street Address 822 Douglas St. |
|--------------------------------|-------------------------------------|

|                                      |                                       |
|--------------------------------------|---------------------------------------|
| Driver's License No./State 835PP3562 | City, State, Zip Sioux City, IA 51101 |
|--------------------------------------|---------------------------------------|

|                          |                |                         |            |
|--------------------------|----------------|-------------------------|------------|
| Date of Birth 11/02/1979 | Department CPS | Work Phone 712-899-1795 | Home Phone |
|--------------------------|----------------|-------------------------|------------|

| License Plate No. | VIN               | Year, Make, Model | Current Mileage |
|-------------------|-------------------|-------------------|-----------------|
| 220Z              | 1G11Z5S3XLU107111 | 2020 Chevy Impala | 113,677         |

|                                  |   |
|----------------------------------|---|
| Estimate (\$) of Damage 9,958.74 | Description of Damage                             |
|                                  | Hail damage to exterior of car<br>Drives normally |

### Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

|               |                |
|---------------|----------------|
| Driver's Name | Street Address |
|---------------|----------------|

|                            |                  |
|----------------------------|------------------|
| Driver's License No./State | City, State, Zip |
|----------------------------|------------------|

|               |            |            |                   |
|---------------|------------|------------|-------------------|
| Date of Birth | Work Phone | Home Phone | License Plate No. |
|---------------|------------|------------|-------------------|

Description of Damage

## Accident Information Exchange Sheet

### Other Vehicle information

|                                     |  |
|-------------------------------------|--|
| Driver's Name                       |  |
| Street Address                      |  |
| Driver Phone                        |  |
| Driver's License No./State          |  |
| Vehicle Plate No.                   |  |
| Vehicle year, make, model           |  |
| VIN                                 |  |
| Insurance Company Name              |  |
| Policy No.                          |  |
| Agent name                          |  |
| Agent phone                         |  |
| Owner's Name/Address (if different) |  |

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

**Complete the next section, tear at the dotted line and give to the other party involved.**

-----

### State Vehicle Insurance Information

|                            |  |
|----------------------------|--|
| Driver's Name              |  |
| Driver's License No./State |  |
| Vehicle Plate No.          |  |
| Vehicle year, make, model  |  |
| VIN                        |  |

The State of Iowa is self-insured.  
 If you have any questions regarding an accident, please contact  
 DAS Fleet Services at 515-281-8008 or [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)

| Property Damage other than vehicle (fence, utility pole, etc) |                                 |
|---|---------------------------------|
| Owner's Name, Address and Phone                               | Description of Property Damaged |
|   |                                 |
| Injured Persons (attach additional sheets if necessary)       |                                 |
| Vehicle No. 1/ Name and Address                               | Describe Injuries               |
|   |                                 |
| Vehicle No. 2/ Name and Address                               | Describe Injuries               |
|   |                                 |
| Witness   |                                 |
| Name  | Address/Phone                   |
|   |                                 |
| Name  | Address/Phone                   |
|   |                                 |

| Accident Diagram   |
|--|
| <p><b>Complete diagram below, include a description of what happened.</b><br/>           Use the outline below to sketch the scene of your accident,<br/>           writing in street or highway names or numbers.<br/>           Use number 1 to indicate the State vehicle.</p> <p style="text-align: right;"><i>Hail damage</i></p> |
|  |



# Craft Auto Body Inc.

524 Chambers St, Sioux City, IA 51101  
Phone: (712) 258-4086  
FAX: (712) 258-4866

Workfile ID: 7e28c6dd  
Federal ID: 46-1606758  
State ID: IOWA

## Preliminary Estimate

### Customer: Iowa Department of Administrative Serv

Written By: Katie Weitzel

Insured: Iowa Department of Administrative Serv

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact: 27 Hail

#### Owner:

Iowa Department of Administrative Serv  
(712) 255-2913 x2133 Business

#### Inspection Location:

Craft Auto Body Inc.  
524 Chambers St  
Sioux City, IA 51101  
Repair Facility  
(712) 258-4086 Business

#### Insurance Company:

## VEHICLE

2020 CHEV Impala LT1 4D SED 6-3.6L Flex Fuel Direct Injection Silver

VIN: 1G11Z5S3XLU107111

Interior Color:

Mileage In: 113,676

Vehicle Out:

License: 2202

Exterior Color: Silver

Mileage Out:

State: IA

Production Date: 12/2019

Condition: Good

Job #:

#### TRANSMISSION

Automatic Transmission  
Overdrive

#### POWER

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors  
Power Driver Seat

#### DECOR

Dual Mirrors  
Console/Storage

#### CONVENIENCE

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Alarm  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel  
Climate Control  
Remote Starter  
Backup Camera

#### RADIO

AM Radio  
FM Radio  
Stereo  
Search/Seek  
Auxiliary Audio Connection  
Premium Radio  
Satellite Radio

#### SAFETY

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags

Communications System

Hands Free Device

#### SEATS

Cloth Seats  
Bucket Seats

#### WHEELS

Aluminum/Alloy Wheels

#### PAINT

Clear Coat Paint

#### OTHER

Traction Control  
Stability Control  
Signal Integrated Mirrors  
Power Trunk/Liftgate

**Preliminary Estimate**

**Customer: Iowa Department of Administrative Serviv**

2020 CHEV Impala LT1 4D SED 6-3.6L Flex Fuel Direct Injection Silver

| Line | Oper | Description  | Part Number | Qty | Extended Price \$ | Labor      | Paint |
|------|------|--|-------------|-----|-------------------|------------|-------|
| 1    |      | <b>FRONT BUMPER &amp; GRILLE</b>   |             |     |                   |            |       |
| 2    | R&I  | R&I bumper cover   |             |     |                   | 1.7        |       |
| 3    |      | <b>FRONT LAMPS</b>   |             |     |                   |            |       |
| 4    | R&I  | LT R&I headlamp assy   |             |     |                   | 0.3        |       |
|      |      | Note: Time is after bumper cover is removed. This part is eligible for a Core Charge. Part Price does not include the Core Charge. |             |     |                   |            |       |
| 5    | R&I  | RT R&I headlamp assy   |             |     |                   | 0.3        |       |
|      |      | Note: Time is after bumper cover is removed. This part is eligible for a Core Charge. Part Price does not include the Core Charge. |             |     |                   |            |       |
| 6    |      | <b>HOOD</b>  |             |     |                   |            |       |
| 7    | *    | Repl LKQ hood +25%   | 84380741    | 1   | <u>726.88</u>     | <u>1.4</u> | 3.0   |
| 8    |      | Add for Clear Coat   |             |     |                   |            | 1.2   |
| 9    |      | <b>FENDER</b>  |             |     |                   |            |       |
| 10   | *    | Subl LT Fender   |             | 1   | <u>110.00</u>     |            |       |
| 11   | *    | Subl RT Fender   |             | 1   | <u>175.00</u>     |            |       |
| 12   |      | <b>ROOF</b>  |             |     |                   |            |       |
| 13   | Repl | Roof panel   | 20958317    | 1   | 1,323.14          | 19.5       | 3.2   |
| 14   |      | Overlap Major Non-Adj. Panel   |             |     |                   |            | -0.2  |
| 15   |      | Add for Clear Coat   |             |     |                   |            | 0.6   |
| 16   |      | <b>PILLARS, ROCKER &amp; FLOOR</b>   |             |     |                   |            |       |
| 17   | *    | Subl RT Uniside assy +25%  |             | 1   | <u>343.75</u>     |            |       |
| 18   | *    | Subl LT Uniside assy +25%  |             | 1   | <u>343.75</u>     |            |       |
| 19   |      | <b>FRONT DOOR</b>  |             |     |                   |            |       |
| 20   | *    | Subl RT Door shell w/o molding   |             | 1   | <u>110.00</u>     |            |       |
| 21   | R&I  | RT R&I trim panel  |             |     |                   | 0.5        |       |
| 22   |      | <b>REAR DOOR</b>   |             |     |                   |            |       |
| 23   | *    | Subl LT Door shell w/o molding   |             | 1   | <u>110.00</u>     |            |       |
| 24   |      | R&I LT R&I trim panel  |             |     |                   | 0.5        |       |
| 25   | *    | Subl RT Door shell w/o molding   |             | 1   | <u>175.00</u>     |            |       |
| 26   |      | R&I RT R&I trim panel  |             |     |                   | 0.5        |       |
| 27   | Repl | RT Belt molding  | 84476794    | 1   | 127.11            | 0.3        |       |
| 28   | Repl | RT Reveal molding  | 84398704    | 1   | 157.07            | 0.2        |       |
| 29   |      | <b>QUARTER PANEL</b>   |             |     |                   |            |       |
| 30   | *    | Subl LT Quarter panel  |             | 1   | <u>175.00</u>     |            |       |
| 31   | *    | Subl RT Quarter panel  |             | 1   | <u>175.00</u>     |            |       |
| 32   |      | <b>TRUNK LID</b>   |             |     |                   |            |       |
| 33   | *    | Repl LKQ trunk lid assy +25%   | 23203565    | 1   | <u>545.63</u>     | <u>2.6</u> | 2.6   |
| 34   |      | Overlap Major Non-Adj. Panel   |             |     |                   |            | -0.2  |
| 35   |      | Add for Clear Coat   |             |     |                   |            | 0.5   |
| 36   |      | <b>REAR LAMPS</b>  |             |     |                   |            |       |
| 37   | R&I  | RT Tail lamp assy  |             |     |                   | 0.3        |       |
|      |      | Note: Time is after bumper cover is removed. This part is eligible for a Core Charge. Part Price does not include the Core Charge. |             |     |                   |            |       |
| 38   | R&I  | LT Tail lamp assy  |             |     |                   | 0.3        |       |

**Preliminary Estimate**

**Customer: Iowa Department of Administrative Serv**

2020 CHEV Impala LT1 4D SED 6-3.6L Flex Fuel Direct Injection Silver

Note: Time is after bumper cover is removed. This part is eligible for a Core Charge. Part Price does not include the Core Charge.

|                  |                                 |                             |   |                 |   |             |
|------------------|---------------------------------|-----------------------------|---|-----------------|---|-------------|
| 39               | <b>REAR BUMPER</b>              |                             |   |                 |   |             |
| 40               | R&I                             | R&I bumper cover            |   |                 |   | 1.6         |
| 41               | <b>VEHICLE DIAGNOSTICS</b>      |                             |   |                 |   |             |
| 42               | #                               | Pre-repair scan             | 1 | 119.95          | T | 0.5 M       |
| 43               | #                               | Post-repair scan            | 1 | 89.95           | T | 0.5 M       |
| 44               | <b>MISCELLANEOUS OPERATIONS</b> |                             |   |                 |   |             |
| 45               | #                               | Hazardous waste removal     | 1 | 10.00           |   |             |
| 46               | #                               | Car Cover                   | 1 | 10.00           |   | 0.4         |
| 47               | #                               | Corrosion protection primer | 1 |                 |   | 0.5         |
| <b>SUBTOTALS</b> |                                 |                             |   | <b>4,827.23</b> |   | <b>31.4</b> |
|                  |                                 |                             |   |                 |   | <b>11.2</b> |

**ESTIMATE TOTALS**

| Category           | Basis         | Rate          | Cost \$         |
|--------------------|---------------|---------------|-----------------|
| Parts              |               |               | 4,617.33        |
| Body Labor         | 30.4 hrs @    | \$ 80.00 /hr  | 2,432.00        |
| Paint Labor        | 11.2 hrs @    | \$ 80.00 /hr  | 896.00          |
| Mechanical Labor   | 1.0 hrs @     | \$ 120.00 /hr | 120.00          |
| Paint Supplies     | 11.2 hrs @    | \$ 60.00 /hr  | 672.00          |
| Body Supplies      | 24.0 hrs @    | \$ 15.00 /hr  | 360.00          |
| Miscellaneous      |               |               | 209.90          |
| <b>Subtotal</b>    |               |               | <b>9,307.23</b> |
| Sales Tax          | \$ 9,307.23 @ | 7.0000 %      | 651.51          |
| <b>Grand Total</b> |               |               | <b>9,958.74</b> |

**MyPriceLink Estimate ID / Quote ID:**

1477037068445032448 /

**Preliminary Estimate**

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**Customer: Iowa Department of Administrative Serv**

2020 CHEV Impala LT1 4D SED 6-3.6L Flex Fuel Direct Injection Silver

**REPAIR AUTHORIZATION- DIRECTION TO PAY- WARRANTY**

PART PRICES SUBJECT TO INVOICE-----AUTHORIZED AND ACCEPTED: You are hereby authorized to make repairs. In understand that payment in full will be due upon release of vehicle, including additional supplemental damage charges and hereby grant up and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. I accept responsibility for any attorney or or collection fees related to the collection of unpaid balances. You will not be held responsible for loss or damage to vehicle to secure the amount of repairs thereto. You will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, accident, or any other cause beyond your control. Old parts removed from vehicle will be junked unless otherwise instructed! I authorize any and all supplements payable direct to you. I authorize you to act as power of attorney to sign insurance checks to pay for damages to the vehicle.

Authorized by \_\_\_\_\_ Date: \_\_\_\_\_

**WARRANTY**

Craft Auto Body, Inc. will warranty the workmanship of it's employees on the repairs to your vehicle for as long as you own the vehicle. We use PPG paint, which carries a life of the vehicle warranty. There is NO Warranty on rust repair.

## Preliminary Estimate

### Customer: Iowa Department of Administrative Servc

2020 CHEV Impala LT1 4D SED 6-3.6L Flex Fuel Direct Injection Silver

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1CB14, CCC Data Date 04/16/2026, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

#### SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

#### SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

#### OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Bld=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.