



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0006  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

May 8, 2026

Kristi Onstot  
Executive Council

Subject: Hail Damage to Vehicle #8079 on April 2, 2026  
Department of Administrative Services  
Claim dated April 13, 2026  
AOS Claim ID: 4293

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$13,853.51, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Date: April 13, 2026

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#8079 / Hail
Event Date	April 2, 2026
Summary	Vehicle 8079 - sustained hail damage (Claim # TL2609)
Amount Requested	<b>\$13,853.51 TOTAL</b>
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Program Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

## Fwd: Hail Damage to State Vehicle

1 message

Risk, DAS &lt;das.risk@iowa.gov&gt;

Mon, Apr 13, 2026 at 9:49 AM

To: Tammy Hollingsworth &lt;tammy.hollingsworth@aos.iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Please accept this email as the initial 24 hour notification for an AON claim. Vehicle 8079 sustained hail damage on 4/2/2026. I will forward all information as soon as it is received.

**Please note, this is from the same hail storm that we have reported damage from over the past week or so. I don't believe I sent a notification for this vehicle specifically.**

### DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-8008 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>Department of  
Administrative Services

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: Susan Brennan &lt;susan.brennan@iaedb.org&gt;

Date: Fri, Apr 3, 2026 at 11:33 AM

Subject: Re: Hail Damage to State Vehicle

To: Risk, DAS &lt;das.risk@iowa.gov&gt;

Hi - Attached is the accident form and pictures. The staff person who drives this vehicle is currently on maternity leave. The Great Prairie AEA office staff contacted me yesterday after the hail storm happened and shared pictures with me. I will be the contact person for getting this fixed. I am scheduled to be in Ottumwa on the 15-16th and I'm not sure if I can get down there any earlier to get an estimate.

Thank you,  
Susan

On Fri, Apr 3, 2026 at 10:30 AM Risk, DAS &lt;das.risk@iowa.gov&gt; wrote:

Hi Susan,

I just left you a voicemail as well, but below are some of the next steps you'll want to follow for the hail damaged vehicle you called in about this morning.

**1) I've attached a blank copy of our accident report form. Please complete this and return to me. Please try to have this back to me today, or at least send me a response with the vehicle number that was damaged. Please**

**include photos of the damage, if you have them.**

**2) Please have the vehicle taken in for a damage estimate and have that emailed to me here as well. [Here is a link to our state-contracted body shops](#) if there is one local to you that the vehicle can be taken to.**

Once we have both of the above, I'll work on creating a claim and will let you know when you're approved to have the vehicle scheduled for repairs.

Let me know if you have any questions on the above - thank you!

### DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-8008 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

NOTICE TO RECIPIENT: The contents of this e-mail message and any attachments is covered by the Electronic Communication Privacy Act, 18 U.S.C. 2510-2521, is confidential, and intended solely for addressee. In addition, any student related information contained in this e-mail (including attachments) is protected by the Family Educational Rights and Privacy Act of 1994. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution or copying of this communication is strictly prohibited. Please immediately notify the sender by reply e-mail or phone and delete this message and its attachments, if any.

This communication and any response to it may constitute a public record and, therefore, may be available upon request in accordance with Iowa public records law, Iowa Code Chapter 22.

---

### 6 attachments



**Hood-Side panel damage.jpg**  
208K



**Hail.jpg**  
132K



**Trunk damage.jpg**  
114K



**Roof damage.jpg**  
125K



**Tail light damage.jpg**  
169K

 **MS Car Accident Report 04-2026.pdf**  
395K



Department of Administrative Services  
DAS Fleet Services - Risk Management  
510 East 12th Street  
Des Moines, IA 50319

## Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue\* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov).
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

## Vehicle Accident Report

### Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
04-02-2026	15:00	1
County	State	
Wapello	Iowa	

### Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Mariah Sterling/Susan Brennan		2814 N. Court St.	
Driver's License No./State		City, State, Zip	
NA		Ottumwa, IA 52501	
Date of Birth	Department	Work Phone	Home Phone
		319-560-4014	
License Plate No.	VIN	Year, Make, Model	Current Mileage
8079	1G1ZC5ST4PF124369	2023 Chevy Malibu est. 33,734 (Feb)	
Estimate (\$) of Damage		Description of Damage	
		Hail damage to roof, trunk, side panels, hood and tail light	

### Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
NA	
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
NA	
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
NA	
Name	Address/Phone

Accident Diagram
<p><b>Complete diagram below, include a description of what happened.</b>            Use the outline below to sketch the scene of your accident,            writing in street or highway names or numbers.            Use number 1 to indicate the State vehicle.</p>

## Accident Information Exchange Sheet

### Other Vehicle information

Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

**Complete the next section, tear at the dotted line and give to the other party involved.**

-----

### State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.  
 If you have any questions regarding an accident, please contact  
 DAS Fleet Services at 515-281-8008 or [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)

**ADAMS AUTOBODY CO INC.  
(R41409)**

Workfile ID: b3f722bb  
Federal ID: 42-1363647

adamsalbia@iowatelecom.net  
1823 Hwy 137 N, ALBIA, IA 52531  
Phone: (641) 932-2515  
FAX: (641) 932-2445

**Preliminary Estimate**

**Customer: 8079, STATE OF IOWA**

**Job Number:**

Written By: Aimee Adams

Insured: 8079, STATE OF IOWA  
Type of Loss:  
Point of Impact: 27 Hail

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
8079, STATE OF IOWA

**Inspection Location:**  
ADAMS AUTOBODY CO INC. (R41409)  
1823 Hwy 137 N  
ALBIA, IA 52531  
Repair Facility  
(641) 932-2515 Business

**Insurance Company:**

**VEHICLE**

2023 CHEV Malibu LS (Fleet) 4D SED 4-1.5L Turbocharged Gasoline Direct Injection WHITE

VIN: 1G1ZC5ST4PF124369  
License: 8079  
State: IA

Interior Color:  
Exterior Color: WHITE  
Production Date: 10/2022

Mileage In: 33,820  
Mileage Out:  
Condition:

Vehicle Out:  
Job #:

**TRANSMISSION**

Automatic Transmission

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors

**DECOR**

Dual Mirrors

**CONVENIENCE**

Air Conditioning

Intermittent Wipers

Tilt Wheel

Cruise Control

Rear Defogger

Keyless Entry

Alarm

Message Center

Steering Wheel Touch Controls

Telescopic Wheel

Backup Camera

**RADIO**

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Front Side Impact Air Bags

Head/Curtain Air Bags

Communications System

Hands Free Device

Lane Departure Warning

**SEATS**

Cloth Seats

Bucket Seats

**WHEELS**

Aluminum/Alloy Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Traction Control

Stability Control

**Preliminary Estimate**

**Customer: 8079, STATE OF IOWA**

**Job Number:**

2023 CHEV Malibu LS (Fleet) 4D SED 4-1.5L Turbocharged Gasoline Direct Injection WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>HOOD</b>					
2	**	Repl A/M CAPA Hood	84273742	1	890.44	1.4	2.8
3		Add for Clear Coat					1.1
4		Add for Underside(Complete)					1.4
5		Add for Clear Coat					0.3
6	R&I	Insulator				Incl.	
7		<b>FENDER</b>					
8	R&I	LT Fender liner w/o ext fuel pkg				0.4	
9	R&I	RT Fender liner w/o ext fuel pkg				0.4	
10	*	PDR LT Fender		1	<u>325.00</u> X		
		Note: PDR 15 quarter, 15 half					
11	*	PDR RT Fender		1	<u>100.00</u> X		
		Note: PDR 5 quarter					
12		<b>ROOF</b>					
13	Repl	Roof panel	23387898	1	1,297.21	18.0	3.4
14		Overlap Major Non-Adj. Panel					-0.2
15		Add for Clear Coat					0.6
16	R&I	R&I headliner				Incl.	
17	R&I	RT Sunvisor gray				Incl.	
18	R&I	LT Sunvisor gray				Incl.	
19		<b>PILLARS, ROCKER &amp; FLOOR</b>					
20	Repl	LT Uniside assy	23388049	1	1,834.78 s	30.5	7.7
21		Overlap Major Adj. Panel					-0.4
22	*	Add for Clear Coat					1.5
23		Deduct for Back Glass R&I				-2.6	
24		<b>FRONT DOOR</b>					
25	Repl	LT Reveal molding	84205397	1	151.41	0.4	
26	Repl	LT Belt molding	84205389	1	186.38	0.3	
27	Repl	LT Applique	84258757	1	75.53	0.3	
28		<b>REAR DOOR</b>					
29	Repl	LT Belt molding	84205385	1	178.57	0.3	
30	Repl	LT Applique front	84258760	1	98.09	0.3	
31	Repl	LT Reveal molding	84205393	1	117.31	0.3	
32	Repl	LT Applique rear	84258762	1	123.31	0.3	
33		<b>QUARTER PANEL</b>					
34	*	PDR RT Quarter panel		1	<u>125.00</u> X		
		Note: PDR 4 half					
35	R&I	RT Wheelhouse liner				0.4	
36		<b>TRUNK LID</b>					
37	*	Repl LKQ trunk lid assy +25%	84538677	1	706.25	1.1	2.4
38		Overlap Major Non-Adj. Panel					-0.2
39	*	Add for Clear Coat					0.4
40		Refn hinge					0.5

**Preliminary Estimate**

**Customer: 8079, STATE OF IOWA**

**Job Number:**

2023 CHEV Malibu LS (Fleet) 4D SED 4-1.5L Turbocharged Gasoline Direct Injection WHITE

41		Refn trunk lid underside					1.2
42	<b>REAR LAMPS</b>						
43	Repl	LT Tail lamp assy	84882383	1	296.33	Incl.	
44	R&I	RT Tail lamp assy					0.4
45	R&I	RT Backup lamp assy					0.3
46	R&I	LT Backup lamp assy					0.3
47	<b>REAR BUMPER</b>						
48	R&I	R&I bumper cover				Incl.	
49	<b>MISCELLANEOUS OPERATIONS</b>						
50	#	Subl	Hazardous waste removal	1	4.00	T	
51	#	Repl	Cover Car	1	8.00	T	
52	#	Repl	Corrosion protection primer	1	10.00	T	
53	#		Pre Scan	1	85.00	T	
54	#		Post Scan	1	85.00	T	M
<b>SUBTOTALS</b>					<b>6,697.61</b>		<b>52.8</b>
							<b>22.5</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			5,955.61
Body Labor	52.8 hrs @	\$ 78.00 /hr	4,118.40
Paint Labor	22.5 hrs @	\$ 135.00 /hr	3,037.50
Miscellaneous			192.00
PDR			550.00
Subtotal			13,853.51
<b>Grand Total</b>			<b>13,853.51</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>13,853.51</b>

**MyPriceLink Estimate ID / Quote ID:**

1471906386043478016 / 152176242

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.