



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006
Telephone (515) 281-5834

Rob Sand
Auditor of State

May 8, 2026

Kristi Onstot
Executive Council

Subject: Hail Damage to Vehicle #2674 on April 17, 2026
Department of Administrative Services
Claim dated April 29, 2026
AOS Claim ID: 4336

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,211.45 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Date: April 29, 2026

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#2674 / Hail
Event Date	April 17, 2026
Summary	Vehicle 2674- sustained hail damage (Claim # 337859)
Amount Requested	\$6,211.45 TOTAL
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: Hail damage

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Apr 20, 2026 at 9:49 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as the initial 24 hour notification for an AON claim. Vehicle 2674 sustained hail damage on 4/17/2026. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov<https://das.iowa.gov>

#4336

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Zoffka, Shannon [HHS]** <shannon.zoffka@hhs.iowa.gov>

Date: Fri, Apr 17, 2026 at 4:09 PM

Subject: Hail damage

To: das.risk@iowa.gov <das.risk@iowa.gov>

Cc: Uhle, Mindy [HHS] <mindy.uhle@hhs.iowa.gov>, Roby, Christy [HHS] <christy.robby@hhs.iowa.gov>

Good afternoon

A thunderstorm rolled through Tama County this afternoon that produced a large amount of Ping-Pong ball sized hail. The State vehicle has some minor dents on the hood and roof of the vehicle from the hail. Please see attached report form from this incident.

Thank you.

Shannon Zoffka BSN,RN

Regional Community Health Consultant

Bureau of Environmental and Local Public Health

321 E. 12th Street, Des Moines, IA 50319

515-805-6388

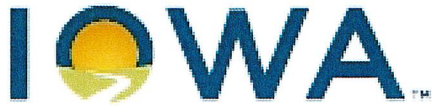
shannon.zoffka@hhs.iowa.gov

[Health and Human Services](#) | [Health & Human Services \(iowa.gov\)](#)

[Local Public Health Performance](#) | [Health & Human Services](#)



 **DAS Report Hail 4.26.pdf**
420K



Department of Administrative Services

Department of Administrative Services
DAS Fleet Services - Risk Management
510 East 12th Street
Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
04/17/2026	3:00PM	1
County	State	
Tama	Ia	

Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Shannon Zoffka		404 Johnson St	
Driver's License No./State		City, State, Zip	
277JJ2460		Garwin, IA 50632	
Date of Birth	Department	Work Phone	Home Phone
03/24/1975	HHS	515-805-6388	6413520041
License Plate No.	VIN	Year, Make, Model	Current Mileage
2674	1G1ZB5ST6RF251324	2024 Chevrolet Malibu	
Estimate (\$) of Damage		Description of Damage	
unk		light/minor hail damage to hood and roof of vehicle	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
NA			
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)

Owner's Name, Address and Phone	Description of Property Damaged
NA	

Injured Persons (attach additional sheets if necessary)

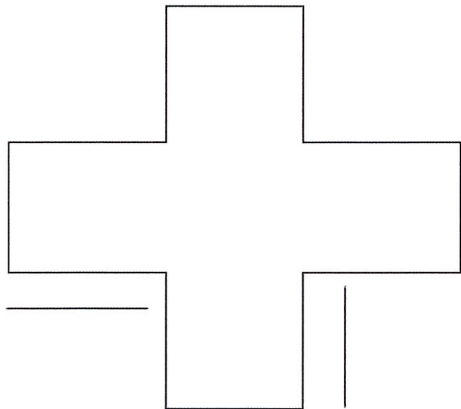
Vehicle No. 1/ Name and Address	Describe Injuries
NA	
Vehicle No. 2/ Name and Address	Describe Injuries

Witness

Name	Address/Phone
NA	
Name	Address/Phone

Accident Diagram

Complete diagram below, include a description of what happened.
Use the outline below to sketch the scene of your accident,
writing in street or highway names or numbers.
Use number 1 to indicate the State vehicle.



Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	NA
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.
 If you have any questions regarding an accident, please contact
 DAS Fleet Services at 515-281-8008 or DAS.Risk@iowa.gov

A & J BODY SHOP
 AJBODY123@GMAIL.COM
 902 WASHINGTON ST, MARSHALLTOWN, IA
 50158
 Phone: (641) 752-1760
 FAX: (641) 752-9715

Workfile ID: 72f04ca9
 Federal ID: 42-1505389

Preliminary Estimate

Customer: Iowa, State Of

Job Number:

Written By: Allen Huseboe

Insured: Iowa, State Of
 Type of Loss:
 Point of Impact:

Policy #:
 Date of Loss:

Claim #:
 Days to Repair: 0

Owner:
 Iowa, State Of
 (641) 352-0041 Business

Inspection Location:
 A & J BODY SHOP
 902 WASHINGTON ST
 MARSHALLTOWN, IA 50158
 Repair Facility
 (641) 752-1760 Business

Insurance Company:

VEHICLE

2024 CHEV Malibu LS 4D SED 4-1.5L Turbocharged Gasoline Direct Injection

VIN: 1G1ZB5ST6RF251324
 License:
 State: IA

Interior Color:
 Exterior Color:
 Production Date:

Mileage In:
 Mileage Out:
 Condition:

Vehicle Out:
 Job #:

TRANSMISSION

Automatic Transmission

POWER

Power Steering
 Power Brakes
 Power Windows
 Power Locks
 Power Mirrors

DECOR

Dual Mirrors

CONVENIENCE

Air Conditioning
 Intermittent Wipers

Tilt Wheel

Cruise Control

Rear Defogger

Keyless Entry

Alarm

Message Center

Steering Wheel Touch Controls

Telescopic Wheel

Remote Starter

Backup Camera

Parking Sensors

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Front Side Impact Air Bags

Head/Curtain Air Bags

Communications System

Hands Free Device

Lane Departure Warning

SEATS

Cloth Seats

Bucket Seats

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control

Stability Control

Preliminary Estimate

Job Number:

Customer: Iowa, State Of

2024 CHEV Malibu LS 4D SED 4-1.5L Turbocharged Gasoline Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1 HOOD							
2	**	Repl A/M CAPA Hood	84273742	1	788.00	1.4	2.8
3		Add for Clear Coat					1.1
4		Add for Underside(Complete)					1.4
5		Add for Clear Coat					0.3
6 FENDER							
7	*	PDR RT Fender		1	125.00 X		
		Note: PDR 1 half					
8	*	PDR LT Fender		1	125.00 X		
		Note: PDR 1 half					
9 ROOF							
10	*	PDR Roof panel		1	850.00 X		
		Note: PDR 80 half					
11	#	Subl LARGER DENTS 25% ADDITIONAL		1	212.50 X		
12		R&I R&I headliner				2.9	
13 PILLARS, ROCKER & FLOOR							
14	*	Rpr RT Unside assy				s 3.0	2.5
15		Overlap Major Non-Adj. Panel					-0.2
16		Add for Clear Coat					0.5
17	*	Rpr LT Unside assy				s 4.0	2.5
18		Overlap Major Non-Adj. Panel					-0.2
19		Add for Clear Coat					0.5
20 FRONT DOOR							
21		Repl LT Belt molding	84205389	1	186.38	0.3	
22		Repl LT Reveal molding	84205397	1	151.41	0.4	
23		Repl RT Belt molding	84205390	1	186.38	0.3	
24 REAR DOOR							
25		Repl RT Belt molding	84205386	1	142.35	0.3	
26		Repl RT Reveal molding	84205394	1	114.43	0.3	
27 QUARTER PANEL							
28	*	PDR RT Quarter panel		1	125.00 X		
		Note: PDR 2 half					
29	*	PDR LT Quarter panel		1	125.00 X		
		Note: PDR 2 half					
30 TRUNK LID							
31		R&I R&I trunk lid				0.8	
32	*	PDR Trunk lid w/o spoiler		1	350.00 X		
		Note: PDR 35 half					
33		R&I Trunk lid trim				0.3	
SUBTOTALS					3,481.45	14.0	11.2

Preliminary Estimate

Job Number:

Customer: Iowa, State Of

2024 CHEV Malibu LS 4D SED 4-1.5L Turbocharged Gasoline Direct Injection

ESTIMATE TOTALS				Cost \$
Category	Basis	Rate		
Parts	14.0 hrs @	\$ 75.00 /hr		1,050.00
Body Labor	11.2 hrs @	\$ 150.00 /hr		1,680.00
Paint Labor				212.50
Miscellaneous				1,700.00
PDR				6,211.45
Subtotal				6,211.45
Grand Total				0.00
Deductible				0.00
CUSTOMER PAY				6,211.45
INSURANCE PAY				

MyPriceLink Estimate ID / Quote ID:
1478035930420879360 / 152480764

PAINT & MATERIAL: WILL USE THE RATE PER HOUR FOR INITIAL ESTIMATE, BUT WILL BILL ACCORDING TO WHAT MATERIAL IS MIXED FROM PAINT MIXING SYSTEM! IF THESE TERMS ARE NOT ACCEPTABLE, LET THIS BE KNOWN PRIOR TO AUTHORIZATION OF REPAIR!

THE CUSTOMER IS RESPONSIBLE FOR ANY COSTS THAT INSURANCE WILL NOT COVER, BASICALLY THE COST OF PAINT & MATERIAL, AS INSURANCE COMPANIES WANT TO USE A RATE PER HOUR THAT MOST TIMES WILL NOT COVER THE COST OF MATERIALS.

ESTIMATES ARE VALID 30 DAYS FROM WHEN WRITTEN, AFTER 30 DAYS ESTIMATES NEED TO BE CHECKED FOR PRICE INCREASES OR DECREASES.

IF THIS ESTIMATE IS WRITTEN WITH LKQ PARTS, THE PARTS WILL BE OF THE SAME YEAR OR NEWER. A & J BODY SHOP WILL MAKE NO TYPE OF WARRANTY ON THOSE PARTS AS TO CORROSION ISSUES THAT ARISE. THE WARRANTY ON LKQ PARTS WILL BE WHATEVER THAT INSURANCE COMPANY OFFERS ON THE CLAIM.

IF THIS ESTIMATE IS WRITTEN FOR ANY TYPE OF RUST REPAIR OR REPLACEMENT OF A RUST PANEL, THE WORK WILL BE PERFORMED AS BEST POSSIBLE BUT THERE IS NO WARRANTY ON RUST UNLESS THE COMPLETE PANEL IS REPLACED.

ESTIMATES ARE AN ESTIMATE, AFTER VEHICLE IS DISMANTLED FOR THE REPAIR THERE WILL POSSIBLY NEED ADDITION PARTS THAT WERE DAMAGED OR MOULDINGS THAT ARE INSTALLED THAT ARE A ONE TIME USE & WILL NEED REPLACED

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Preliminary Estimate**Job Number:****Customer: Iowa, State Of**

2024 CHEV Malibu LS 4D SED 4-1.5L Turbocharged Gasoline Direct Injection

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1CP16, CCC Data Date 04/16/2026, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Job Number:

Customer: Iowa, State Of

2024 CHEV Malibu LS 4D SED 4-1.5L Turbocharged Gasoline Direct Injection

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
2	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#GM1230441C A/M CAPA Hood Quote: 3438028123 Expres: 06/11/26	\$ 788.00