



**OFFICE OF AUDITOR OF STATE**

STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834

Rob Sand  
Auditor of State

May 7, 2026

Kristi Onstot  
Executive Council

Subject: Hail Damage to Vehicle #106175 on April 2, 2026  
Department of Administrative Services  
Claim dated April 16, 2026  
AOS Claim ID: 4288

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$14,212.10, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Date: April 16, 2026

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#106175 / Hail
Event Date	April 2, 2026
Summary	Vehicle 106175 - sustained hail damage (Claim # 336788)
Amount Requested	<b>\$14,212.10 TOTAL</b>
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Program Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

---

**Fwd: Ottumwa Residential Facility storm damage to Van**

1 message

**Risk, DAS** <das.risk@iowa.gov>

Mon, Apr 6, 2026 at 12:22 PM

To: Tammy Hollingsworth &lt;tammy.hollingsworth@aos.iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Please accept this email as the initial 24 hour notification for an AON claim. Vehicle 106175 sustained hail damage on 4/2/2026. I will forward all information as soon as it is received. Note that this is the same storm that we have reported damage on from last week, we may continue to see a few of these trickle in this week for those who didn't check their vehicle on Friday after the storm.

Thanks,

AOS 4288

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-8008 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>Department of  
Administrative Services

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: **Lambert, Daryl** <daryl.lambert@iowa.gov>

Date: Mon, Apr 6, 2026 at 11:58 AM

Subject: Ottumwa Residential Facility storm damage to Van

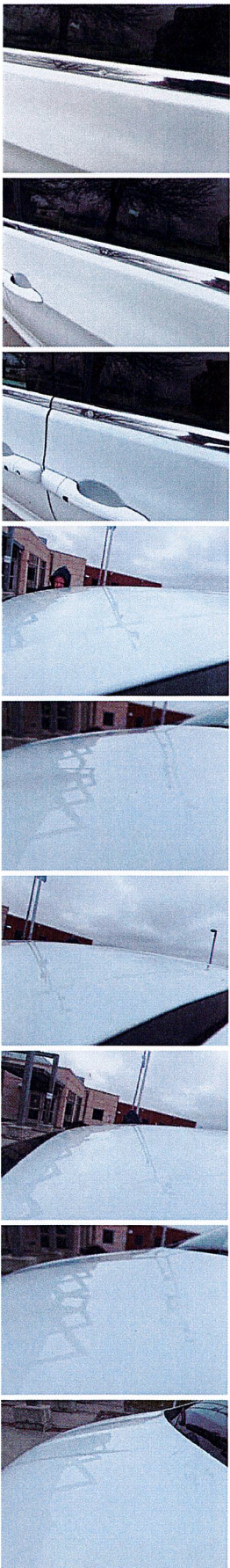
To: DAS Risk &lt;das.risk@iowa.gov&gt;

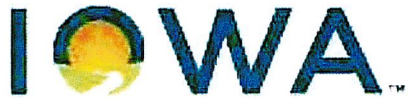
Cc: Michael Schakel &lt;michaelj.schakel@iowa.gov&gt;

Hi all

We have a 2023 Chrysler Voyager Vin # 2C4RC1CG0PR548836 at our Ottumwa site. A severe storm pass through the area on Thursday April 2nd. It caused damage to the roof, hood and driver's side of the van. I haven't gone through you guys for this type of repair, and your guidance will be greatly appreciated. I have attached pictures below.

Thank you  
Daryl





Department of  
Administrative Services

Department of Administrative Services  
DAS Fleet Services - Risk Management  
510 East 12th Street  
Des Moines, IA 50319

## Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue\* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov).
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

## Vehicle Accident Report

### Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
04/02/2026	4:30pm est	1
County	State	
Wapello	Iowa	

### Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
N/A		245 Osage Dr.	
Driver's License No./State		City, State, Zip	
N/A		Ottumwa, Iowa 52501	
Date of Birth	Department	Work Phone	Home Phone
	District 8 of Iowa Department of Corrections	641-472-4242 est 321	319-677-0560
License Plate No.	VIN	Year, Make, Model	Current Mileage
106175	2C4RC1CG0PR548836	2023 Chrysler Voyager - 21,853	
Estimate (\$) of Damage		Description of Damage	
		Hail storm causing damage to the roof, hood and driver's side of the van. Possible other panels on the vehicle. While the vehicle was parked at the residential facility.	

### Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
N/A			
Driver's License No./State		City, State, Zip	
N/A			
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
N/A	
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
N/A	
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
ORF Cameras	
Name	Address/Phone

Accident Diagram
<p><b>Complete diagram below, include a description of what happened.</b>            Use the outline below to sketch the scene of your accident,            writing in street or highway names or numbers.            Use number 1 to indicate the State vehicle.</p>

## Accident Information Exchange Sheet

### Other Vehicle information

Driver's Name	N/A
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	N/A

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

**Complete the next section, tear at the dotted line and give to the other party involved.**

---

### State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.  
If you have any questions regarding an accident, please contact  
DAS Fleet Services at 515-281-8008 or [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)



**COPELAND AUTO BODY, INC.**

Workfile ID: da6a6235  
Federal ID: 42-1488559

estimates@copelandautobody.com  
506 E 2nd St, P.O. Box 109, Hedrick, IA 52563  
Phone: (641) 653-2140  
FAX: (641) 653-4301

**Preliminary Estimate**

**RO Number: 22258**

Written By: Jennifer Petrehn

Insured: State Of Iowa                      Policy #:                                      Claim #:  
Type of Loss: Other                              Date of Loss:                              Days to Repair: 0  
Point of Impact: 27 Hail

**Owner:**    **Inspection Location:**                      **Insurance Company:**  
State Of Iowa                                      Copeland Auto Body, Inc.                      OTHER  
109 SE 13th St                                      Other  
Des Moines, IA 50319  
(319) 759-0739 Cell

**VEHICLE**

2023 CHRY Voyager LX FWD (Fleet) 4D VAN 6-3.6L Gasoline Sequential MPI Bright White Clearco

VIN: 2C4RC1CG0PR548836                      Interior Color: Black/Alloy/Black                      Mileage In: 21,950                      Vehicle Out:  
License: 106175                                      Exterior Color: Bright White Clearco                      Mileage Out:  
State: IA    Production Date: 3/2023                                      Condition:                                      Job #: Level 1

**TRANSMISSION**

Automatic Transmission

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors  
Power Driver Seat

**DECOR**

Dual Mirrors  
Privacy Glass  
Console/Storage  
Overhead Console

**CONVENIENCE**

Air Conditioning

Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Alarm  
Message Center  
Steering Wheel Touch Controls  
Rear Window Wiper  
Telescopic Wheel  
Heated Steering Wheel  
Climate Control  
Dual Air Condition  
Backup Camera  
Dual Power Sliding Doors  
Remote Starter

**RADIO**

AM Radio  
FM Radio  
Stereo  
Search/Seek  
Auxiliary Audio Connection  
Satellite Radio

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device

**SEATS**

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats  
Heated Seats  
3rd Row Seat  
Retractable Seats

**WHEELS**

Aluminum/Alloy Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Rear Spoiler  
California Emissions

**TRUCK**

Power Trunk/Liftgate

Get live updates at [www.carwise.com/e/5kgNKB](http://www.carwise.com/e/5kgNKB)

**Preliminary Estimate**

**RO Number: 22258**

2023 CHRY Voyager LX FWD (Fleet) 4D VAN 6-3.6L Gasoline Sequential MPI Bright White Clearco

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>HOOD</b>					
2	*	PDR Hood (ALU) +25% Note: PDR 75 quarter 25% Markup Aluminum Panel		1	<u>812.50</u> T		
3	#	PDR Oversized Dent(s) 7 @ \$50 EA		1	350.00		
4		R&I R&I hood assy				0.8	
5		R&I Insulator				0.3	
6		<b>FENDER</b>					
7	*	PDR RT Fender w/o hybrid (HSS) +25% Note: PDR 5 quarter 25% Markup High Strength Steel		1	<u>187.50</u> T		
8	*	PDR LT Fender w/o hybrid (HSS) +25% Note: PDR 50 quarter 25% Markup High Strength Steel		1	<u>562.50</u> T		
9	#	PDR Oversized Dent(s)3 @ \$50 EA		1	150.00 T		
10		R&I RT Fender liner				0.4	
11		R&I LT Fender liner				0.4	
12		<b>ROOF</b>					
13	#	PDR Roof 301-400 Half +25% Note: 25% Markup Extended Roof Panel Damage is repairable via PDR. Panel count is off matrix. PDR repair cost is approaching replacement cost of panel due to volume of dents & varying sizes. PDR remains MCE		1	2,625.00 T		
14	#	PDR Oversized Dent(s) 20 @ \$50 EA		1	1,000.00 T		
15		R&I R&I headliner				3.5	
16	#	PDR RT Roof Rail Quarter 6-15 Note: Base 25% Double Panel/Glue Pull Markup built into roof rail pricing.		1	320.00 T		
17	#	PDR Oversized Dent(s) 1 @ \$50 EA		1	50.00 T		
18	#	PDR LT Roof Rail Half Dollar 31-50 Note: Base 25% Double Panel/Glue Pull Markup built into roof rail pricing.		1	750.00 T		
19	#	PDR Oversized Dent(s) 10 @ \$50 EA		1	500.00 T		
20		<b>FRONT DOOR</b>					
21	*	PDR LT Outer panel (HSS) +25% Note: PDR 75 quarter 25% Markup High Strength Steel		1	<u>625.00</u> T		
22	#	PDR Oversized Dent(s) 8 @ \$50 EA		1	400.00 T		
23	*	PDR RT Outer panel (HSS) +50% Note: PDR 5 quarter 25% Markup High Strength Steel 25% Markup Double Panel/Glue Pull		1	<u>225.00</u> T		
24		Repl LT Reveal molding chrome	68497885AB	1	52.60	0.3	
25		Repl LT Belt molding outer chrome	68188789AG	1	110.00	0.3	
26		Repl RT Belt molding outer chrome	68188788AG	1	107.00	0.3	
27		R&I LT R&I door assy				1.0	

**Preliminary Estimate**

**RO Number: 22258**

2023 CHRY Voyager LX FWD (Fleet) 4D VAN 6-3.6L Gasoline Sequential MPI Bright White Clearco

28		R&I	LT R&I trim panel				0.6
29	<b>SIDE LOADING DOOR</b>						
30	*	PDR	RT Outer panel (ALU) +50%	1	<u>225.00</u>	T	
			Note: PDR 5 quarter 25% Markup Aluminum Panel 25% Markup Double Panel/Glue Pull				
31	#	PDR	LT Ourter panel (ALU) +50%	1	1,200.00	T	
			Note: 100 quarter 25% Markup Aluminum Panel 25% Markup Double Panel/Glue Pull				
32		R&I	LT R&I door assy				1.8
33	#	PDR	Oversized Dent(s) 7 @ \$50 EA	1	350.00	T	
34		Repl	LT Belt w'strip w/chrome	68188799AF	1	131.00	0.3
35		Repl	LT Reveal molding chrome	68497889AA	1	61.30	0.2
36	<b>SIDE PANEL</b>						
37	*	PDR	RT Side panel	1	<u>150.00</u>	T	
			Note: PDR 5 quarter				
38	#	PDR	LT Side panel	1	1,000.00	T	
			Note: 101 quarter				
39	#	PDR	Oversized Dent(s) 12 @ \$50 EA	1	600.00	T	
40		Repl	LT Window molding chrome	68497495AB	1	344.00	Incl.
41	<b>LIFT GATE</b>						
42		R&I	R&I liftgate assy				1.4
43		R&I	Trim panel black				0.7
44	*	PDR	Outer panel (ALU) +25%	1	<u>187.50</u>	T	
			Note: PDR 5 quarter 25% Markup Aluminum Panel				
45	<b>REAR LAMPS</b>						
46		R&I	RT Tail lamp qtr. panel mounted				0.3
47		R&I	LT Tail lamp qtr. panel mounted				0.3
48	<b>VEHICLE DIAGNOSTICS</b>						
49	*	Rpr	Pre-repair scan			m	<u>0.5</u> M
50	*	Rpr	Post-repair scan			m	<u>0.5</u> M
51	<b>MISCELLANEOUS OPERATIONS</b>						
52	#		Corrosion Protection	1	30.00	T	
<b>SUBTOTALS</b>					<b>13,105.90</b>		<b>13.9</b>
							<b>0.0</b>

**Preliminary Estimate**

---

**RO Number: 22258**

2023 CHRY Voyager LX FWD (Fleet) 4D VAN 6-3.6L Gasoline Sequential MPI Bright White Clearco

**ESTIMATE TOTALS**

<b>Category</b>	<b>Basis</b>	<b>Rate</b>	<b>Cost \$</b>
Parts			805.90
Body Labor	12.9 hrs @	\$ 78.00 /hr	1,006.20
Mechanical Labor	1.0 hrs @	\$ 100.00 /hr	100.00
Miscellaneous			30.00
PDR			12,270.00
Subtotal			14,212.10
<b>Grand Total</b>			<b>14,212.10</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>14,212.10</b>

ATTENTION: WHEELS NEED TO BE RE-TORQUED WITHIN 100 MILES. FAILURE TO DO SO MAY RESULT IN FURTHER DAMAGE!

Warranty Disclosure: Our Warranty will include our Workmanship, including necessary refinishing for as long as you, the customer, own the vehicle. Guarantee corrective repairs will be provided at no additional cost. Warranty and workmanship guarantee may NOT include items such as normal wear and tear, prior damage, new damage or negligence.

**RO Number: 22258**

2023 CHRY Voyager LX FWD (Fleet) 4D VAN 6-3.6L Gasoline Sequential MPI Bright White Clearco

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3NS17, CCC Data Date 04/09/2026, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.