



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006
Telephone (515) 281-5834

Rob Sand
Auditor of State

May 8, 2026

Kristi Onstot
Executive Council

Subject: Hail Damage to Vehicle #1698 on April 13, 2026
Department of Administrative Services
Claim dated April 16, 2026
AOS Claim ID: 4294

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,461.76, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Date: April 16, 2026

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1698 / Hail
Event Date	April 13, 2026
Summary	Vehicle 1698 - sustained hail damage (Claim # 336750)
Amount Requested	\$6,461.76 TOTAL
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: Last Night Storm Hail Damage

1 message

Risk, DAS <das.risk@iowa.gov>

Tue, Apr 14, 2026 at 10:02 AM

To: Tammy Hollingsworth <tammy.hollingsworth@aos.iowa.gov>, TOS Executive Council <executivecouncil@tos.iowa.gov>

Please accept this email as the initial 24 hour notification for an AON claim. Vehicle 1698 sustained hail damage on 4/13/2026. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov<https://das.iowa.gov>

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **HR Information, IUC** <iuc.hr@iuc.iowa.gov>

Date: Tue, Apr 14, 2026 at 9:49 AM

Subject: Re: Last Night Storm Hail Damage

To: Risk, DAS <das.risk@iowa.gov>

Thank you, we will get this completed asap. It is vehicle 1698.

Teri

Human Resource Professional 1

Iowa Utilities Commission

1375 E Court Ave, Des Moines, Iowa 50319

515-725-7313 office

iuc.hr@iuc.iowa.gov<https://iuc.iowa.gov>

On Tue, Apr 14, 2026 at 9:43 AM Risk, DAS <das.risk@iowa.gov> wrote:

Hi Teri,

Correct, please follow the same process for accident reporting. I've attached a blank copy of the accident report form, please have this completed and returned to me (with photos if possible). The vehicle will need to be brought in for an estimate as well before we can get a claim going.

In the meantime, could you confirm which vehicle the hail damage occurred to?

Thanks!

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

On Tue, Apr 14, 2026 at 8:54 AM HR Information, IUC <iuc.hr@iuc.iowa.gov> wrote:

Good morning,

I have an inspector who has hail damage to his state vehicle. Do we follow the process of accident reporting?

Teri Clevenger

Human Resource Professional 1

Iowa Utilities Commission

1375 E Court Ave, Des Moines, Iowa 50319

515-725-7313 office

iuc.hr@iuc.iowa.gov

<https://iuc.iowa.gov>



Department of Administrative Services
DAS Fleet Services - Risk Management
510 East 12th Street
Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident			
Accident Date (Mo/Day/Year)	Time	No. of Vehicles	
4/13/2026	7:00PM	1	
County	State		
Palo Alto	Iowa		
Vehicle 1 (State vehicle)			
Driver's Name		Work Street Address	
(Darin Tolzin)		2860 380th Ave	
Driver's License No./State		City, State, Zip	
021AA4301		Graettinger Iowa 51342	
Date of Birth	Department	Work Phone	Home Phone
09/30/1971	IUC Pipeline Safety	515.681.5665	
License Plate No.	VIN	Year, Make, Model	Current Mileage
1698	1G6RRFCGUSN63U474	2025 Ram 1500	19269
Estimate (\$) of Damage		Description of Damage	
		Hail Damage	
Vehicle 2 (other vehicle) if more than two vehicles-use additional forms			
Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
NA	
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
NA	
Vehicle No. 2/ Name and Address	Describe Injuries
NA	
Witness	
Name	Address/Phone
NA	
Name	Address/Phone

Accident Diagram
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="text-align: center;"> </div> <div style="text-align: right;"> <p>NA Truck was parked and received hail damage during the storm.</p> </div> </div>

Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	NA
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	NA
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.
 If you have any questions regarding an accident, please contact
 DAS Fleet Services at 515-281-8008 or DAS.Risk@iowa.gov

KEN BORTH AUTO BODY

301 11th St SW, Spencer, IA 51301

Office: (712) 262-7076

Fax: (712) 262-7777

dalekabrick@live.com

Tax ID: 471534086

Estimate ID

27450680

Original

Owner
State Of Iowa

Appraiser
Dale Kabrick
dalekabrick@live.com

Classification
None

Loss Type
Unknown

Deductible
Unknown

2025 Ram 1500 Tradesman 4 Door Quad Cab 141" WB 6 Foot Bed 3.6L 6 Cyl Mild Hybrid Injected Base 4WD

VIN 1C6RRFCG0SN630414	Drivable Unknown	Odometer 19339	Mitchell Service Code 912990
--------------------------	---------------------	-------------------	---------------------------------

Options

4 Wheel Drive	Air Conditioning	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Automatic Headlights
Auxiliary Input	Bluetooth Wireless Connectivity	Cruise Control	Daytime Running Lights	Driver-Front Air Bag
Electronic Parking Aid	Electronic Stability Control	First Row Split Bench Seat	Heated Mirror	Keyless Entry System
Left-Curtain Air Bag	MP3 Player	Passenger-Front Air Bag	Power Door Locks	Power Remote Mirror
Power Steering	Power Windows	Privacy Glass	Rear Bench Seat	Rearview Camera
Remote Vehicle Starter System	Second Row Side Airbag With Head Protection	Side Airbags	Side Blind Zone Alert	Smart Key System
Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic	Trailer Hitch	Vinyl Seat

State Of Iowa | 2025 Ram 1500 Tradesman

Parts Profile
N/A

Parts Profile Version
N/A

LABOR

PART

Line #	Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Front Lamps										
1	203325 R Front Combination Lamp	Remove / Install	Body	0.3#	0.3	Existing				
2	900501 R&I For Access									
3	AUTO Grille Assy	Remove / Install	Body	0.3	0.3					
4	203326 L Front Combination Lamp	Remove / Install	Body	0.3#	0.3	Existing				
5	900501 R&I For Access									
Hood										
6	204104 Hood Panel (Alum)	Remove / Replace	Body	1.8	1.8	New	68276294AD	1	\$1,026.00	

Line #	AUTO	Description	LABOR				PART				
			Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
7	AUTO	Hood Outside	Refinish Only	Refinish	3.2 C	3.2					
8	AUTO	Add For Hood Underside	Refinish Only	Refinish	1.6 C	1.6					
Front Fender											
9	202688	R Fender Panel (HSS)	Paintless Repair	Body	0.0#	0.9	Sublet				\$150.00*
10	900501	1-5 Quarter									
11	202689	L Fender Panel (HSS)	Paintless Repair	Body	0.0#	0.9	Sublet				\$150.00*
12	900501	1-5 Quarter									
Cab											
13	200442	R Cab Door Opening Panel	Paintless Repair	Body	0.0*	32.7	Sublet				\$325.00*
14	900510	Line Markup 25.0%									\$81.25
15	900501	6-15 Quarter - Add For Double Panel									
16	200443	L Cab Door Opening Panel	Paintless Repair	Body	0.0*	32.7	Sublet				\$225.00*
17	900510	Line Markup 25.0%									\$56.25
18	900501	1-5 Quarter - Add For Double Panel									
19	200507	Cab Roof Panel	Paintless Repair	Body	0.0*	18.2	Sublet				\$1,000.00*
20	900510	Line Markup 25.0%									\$250.00
21	900501	101-150 Quarter - Add For Tall Roof									
22	202961	Communications Antenna	Remove / Install	Body	0.3#	0.3	Existing				
23	201209	R Cab Roof Moulding	Remove / Replace	Body	0.4	0.4	New	68311246AD	1		\$45.55
24	201210	L Cab Roof Moulding	Remove / Replace	Body	0.4	0.4	New	68311247AD	1		\$45.55
25	202962	Roof Headliner	Remove / Install	Body	3.0#	3.0	Existing				
26	AUTO	Windshield	Remove / Install	Glass	3.2#	3.2					
Front Door											
27	201389	R Frt Door Repair Panel	Paintless Repair	Body	0.0#	7.2	Sublet				\$225.00*
28	900501	6-15 Quarter									
29	201962	R Frt Otr Door Belt Moulding	Remove / Replace	Body	0.3	0.3	New	68285862AE	1		\$56.20
30	201945	R Frt Upr Door Moulding	Remove / Replace	Body	0.3	0.3	New	68348680AG	1		\$48.40
Rear Door											
31	202028	R Rear Door Repair Panel	Paintless Repair	Body	0.0#	6.6	Sublet				\$225.00*
32	900501	6-15 Quarter									
Pickup Bed											
33	202495	L Pickup Bed Side Panel	Paintless Repair	Body	0.0*	13.7	Sublet				\$225.00*
34	900501	1-5 Quarter									
35	202496	R Pickup Bed Side Panel	Paintless Repair	Body	0.0*	12.9	Sublet				\$350.00*

Line #	Description	LABOR				PART					
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax	
36	900510	Line Markup 25.0%									\$87.50
37	900501	16-30 Quarter - Add For Long Panel									
38	203145	R Bed Rail Protector	Remove / Install	Body	0.3	0.3	Existing				
39	203146	L Bed Rail Protector	Remove / Install	Body	0.3	0.3	Existing				
Tailgate											
40	201099	Tailgate Shell	Paintless Repair	Body	0.0*	1.8	Sublet			\$175.00*	
41	900501	1-5 Quarter									
Additional Costs & Materials											
42	AUTO	Hazardous Waste Disposal	Additional Cost							\$5.00*	
Additional Operations											
43	AUTO	Clear Coat	Additional Operation	Refinish	1.9	0.0				\$0.00	
44	931127	Pre Repair Scan	Additional Operation	Mechanical	0.5*	0.0				\$0.00	
45	931128	Post Repair Scan	Additional Operation	Mechanical	0.5*	0.0				\$0.00	
46	933021	De-Nib And Finesse	Additional Operation	Refinish	0.6	0.0				\$0.00	
47	933005	Restore Corrosion Protection	Additional Operation	Body	0.3*	0.0				\$5.00*	
48	933018	Mask For Overspray	Additional Operation	Refinish	0.0*	0.0				\$10.00*	
Special / Manual Entry											
49	900500	Seam Sealer On Hood	Remove / Replace	Body*	0.5*	0.0	New	1		\$25.00*	

* Judgment Item

T Included in Two Tone Calculation

Labor Note Applies

d Discontinued by Manufacturer

C Included in Clear Coat Calculation

A Included in Clear Coat and Two Tone Calculation

r CEG R&R Time Used for this Labor Operation

[] Verify the part number and price before ordering

Estimate Totals

Labor	Units	Rate	Sublet	Add'l Amount	Totals
Body Labor	8.8	\$65.00	\$3,050.00	\$5.00	\$3,627.00
Refinish Labor	7.3	\$115.00		\$10.00	\$849.50
Glass Labor	3.2	\$55.80			\$178.56
Mechanical Labor	1.0	\$80.00			\$80.00
Total Labor	20.3		\$3,050.00		\$4,735.06
				Taxable	\$0.00
				Tax 0.0000%	\$0.00
				Non-Taxable	\$4,735.06
				Pre-Tax Discount 0.00%	\$0.00
				Labor Total	\$4,735.06
Parts					
		Amount			
Taxable Parts		\$0.00			\$0.00

Estimate Totals

		Parts Adjustments	\$475.00
		Tax 0.0000%	\$0.00
		Non-Taxable	\$1,246.70
		Pre-Tax Discount 0.00%	\$0.00
		Parts Total	\$1,721.70
<hr/>			
Costs	Amount		
Paint Materials	\$0.00		\$0.00
Shop Materials	\$0.00		\$0.00
Other Additional Costs	\$5.00		\$5.00
		Taxable	\$0.00
		Tax 0.0000%	\$0.00
		Non-Taxable	\$5.00
		Pre-Tax Discount 0.00%	\$0.00
		Costs Total	\$5.00
<hr/>			
Gross Totals	Amount		
Gross Total	\$6,461.76		\$6,461.76
		Taxable	\$0.00
		Tax	\$0.00
		Non-Taxable	\$6,461.76
		Pre-Tax Discount 0.00%	\$0.00
		Gross Total	\$6,461.76
<hr/>			
Adjustments	Amount		
Total Customer Responsibility			\$0.00
		Net Estimate Total	\$6,461.76

Estimate Event Log

Job Created 4/15/2026 10:12 AM
 Estimate Started 4/15/2026 10:13 AM
 Estimate Printed 4/15/2026 10:31 AM
 Estimate Committed Estimate Not Committed
 Estimate Retrieval ID 1009922755