



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: July 11, 2022

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Flowers, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	2223
Vehicle / Event	#135/Dog
Event Date	November 3, 2021
Summary	Vehicle 135 struck a dog. (228648)
Amount Requested	<b>\$2,328.90 - Total</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,


Mariah Flowers, Fleet Manager  
DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
515-414-6582

## Warrants

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	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	85484620	1	\$313.60	01/25/2022	01/28/2022	00002088178
	2022	85484620	2	\$806.00	01/25/2022	01/28/2022	00002088178
	2022	85484620	3	\$1,209.30	01/25/2022	01/28/2022	00002088178

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## ▼Warrant Information

Fiscal Year : 2022 Amount : \$2,328.90  
 Warrant Number : 85484620 Vendor Customer : 00002088178  
 Line Number : 1 Last Updated : 1/28/22

## ▼Issue Information

Issued : 01/25/2022 Void : ☐  
 Document ID : RISK00522012001 Duplicate : ☐  
 Document Line Number : 1 Stop : ☐  
 Line Amount : \$313.60  
 Comments :

## ▼Redeemed Information

Redeemed : 01/28/2022 Batch Number : 0992  
 Redeemed Bank : 0022 Sequence Number : 00002  
 Redeemed Fund : 0665  
 Redeemed Department : 005

## ▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :   
 Sub Fund :  Sub Object :  Dept Revenue :   
 Department : 005 Object Class :   
 Unit : 5790 Revenue Source :   
 Sub Unit :  Sub Revenue Source :   
 Appropriation : 0000 Revenue Source Class :   
 BSA :   
 Sub BSA :

## ▼Detail Accounting

Location :  Reporting :  Major Program :   
 Sub Location :  Sub Reporting :  Program :   
 Activity : 2920 Task :  Phase :   
 Sub Activity :  Sub Task :  Program Period :   
 Function :  Task Order :   
 Sub Function :

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Bodensteiner Body Werks

24 1st Avenue NE  
Waukon, IA 52172

# Invoice

Date	Invoice #
1/10/2022	2447

Bill To	
Iowa State Patrol	

Attn: Jessica Blackburn

P.O. No.	Terms	Project

Description	Qty	Rate	Amount
repairs on patrol car 135 as estimate was written. claim#apdsoi0228648-001		2,328.90	2,328.90
Subtotal			\$2,328.90
Sales Tax			\$0.00
Total			\$2,328.90
Payments/Credits			\$0.00
Balance Due			\$2,328.90



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

January 20, 2022

Victoria Newton  
Executive Council  
LOCAL

Subject: Damage to Vehicle #135 due to Hitting a Dog on November 3, 2021  
Department of Public Safety – Iowa State Patrol  
Claims dated November 30, 2021  
AOS Claim ID: 2223

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. It is our conclusion that the above damage incurred by the Department of Public Safety – Iowa State Patrol is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$2,363.90; however, the estimate includes vehicle damage inspection costs of \$35.00. These costs are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$2,328.90, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in dark ink, appearing to read "Ernest H. Ruben, Jr.", written in a cursive style.

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Lieutenant Bryan Guill, Iowa State Patrol, Department of Public Safety  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services  
Linda Leto, Department of Management

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SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

January 31, 2022

Mr. Luke Donahe  
Office of the Treasurer  
LOCAL

Dear Mr. Donahe:

The Executive Council, in a meeting held on this date, approved the Department of Public Safety's requesting an emergency allocation in the amount of \$2,328.90, subject to audit of actual invoices. On November 3, 2021, Vehicle #135 was damaged by a dog. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

A handwritten signature in cursive script that reads "Victoria Newton".

Victoria Newton  
Executive Secretary

cc: Lieutenant Bryan Guill, Iowa State Patrol, Department of Public Safety  
DAS Fleet Services, Risk  
Linda Leto, Department of Management