



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

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Auditor of State

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August 15, 2022

Victoria Newton  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #696, #319, #61, #31 and #775 on July 09, 2021  
Department of Administrative Services  
Claim dated July 29, 2021  
AOS Claim ID: 2171

The Department's request included a supplemental allocation request of \$2,153.93 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$2,153.93, which increases the allocation to \$15,726.85. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		<u>\$ 15,726.85</u>
Executive Council Allocation (Revised)		\$ 15,726.85
Less:		
Previous payments	\$ 0.00	
This payment	<u>15,726.85</u>	
Total		<u>\$ 15,726.85</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$15,726.85. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.", is written over a light blue horizontal line.

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services