MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE. NAIG SECRETARY OF AGRICULTURE

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Executive Council of Iowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

August 19, 2024

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$7,575.80, subject to an audit of actual invoices. On July 5, 2024, Vehicle #465 was damaged by a deer. Request was to cover repair costs.

Victoria Newton

Victoria Newton

Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services

DAS Fleet Services, Risk

Matt Bender, Department of Management

Heather Hackbarth, Department of Management

OFFICE OF AUDITOR OF STATE



STATE OF IOWA

Rob Sand Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot Executive Council L O C A L

Subject: Deer Damage to Vehicle #465 on July 5, 2024

Department of Administrative Services

Claim dated July 8, 2024 AOS Claim ID: 3870

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$7,575.80 subject to an <u>audit</u> of actual invoices.

Sincerely,

Brian R. Brustkern, CPA Deputy Auditor of State

Por R. Bres

cc: Adam Steen, Director, Department of Administrative Services Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services Heather Hackbarth, Department of Management





Date: July 8, 2024

To: Tammy Hollingsworth, Auditor of State

Victoria Newton, Treasurer of State

Executive Council

From: Karl Bubser, Fleet Administrator

DAS Fleet Services

Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#465/Animal
Event Date	July 5, 2024
Summary	Vehicle 465 struck a deer. (284570)
Amount Requested	\$7,575.80 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you.

Karl Bubser, Fleet Administrator

DAS Fleet Services

Karl.Bubser@iowa.gov

515-281-3162



29C20

Risk, DAS <das.risk@iowa.gov>

Mon, Jul 8, 2024 at 8:30 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 465 struck a deer on 7/5/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

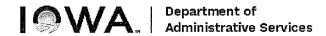
DAS Risk

Central Procurement and Fleet Services Enterprise Iowa Department of Administrative Services 109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

https://das.iowa.gov



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: DPS – Vehicle Damage; DAS – Risk

- > One Repair Estimate from Approved State Bid Shop
- > DOT MARS Report (if reportable)
- > Memo from the Driver of the State Vehicle
- > 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature⊠) CASE #: 2024016857

STATE VEHICL	E: (IVIATK IT ACT OF I	Nature🖂) CASE #: /	2024016)
Date: (Month/Day/Year)	7/5/24	Time: (Time plus a.m./p.m.)	9:53	p.m.
Vehicle Plate #:	465	Vehicle Mileage:	13,465	
Vehicle Description: (Yr/Make/Model/ & Vin#)	2022 Dodge Charg	ger VIN: 2c3cdxkg9nh	1256360	
Assigned To:	Teague	Badge #	465	
Driven By:	Teague	Badge #	465	
Driver's Lic #:	458AF3501	Damage:	\$	
Vehicle Towed: (Yes / No)	Yes	Towed By:		
Towed To:		Towing Cost:	\$	
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked	
Injured/Injuries:				
Occupants: (Other than driver)				

VEHICLE #2:

DL #:	State:	
Vehicle Lic. #	 State:	
Driver's Name:		
Driver's Address:		
Owner's Name:		
Owner's Address:	"	
Owner's Phone:		

(Carrier/Policy #/Phone)					
Veh Description:					
(Yr/Make/Model & Vin#)					
Damage:	\$		Seat Belt:		No
Injured/Injuries:			(Yes / No)		
Occupants:					
(Other than driver)					
Occupant(s) Wearii	ng Seat B	elt: (Yes/No) Yes		
OTHER INFORMA	TION:				
Witnesses:	11014.				
Accident Location:		Hwy 76 /	Jefferson Ro	ad	
(Street/Hwy)		11117 707			
County:		Allamake			
Weather/Road Con		Clear / N			
Narrative: Trooper	_		_	_	-
Jefferson Road whe					_
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up.					
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Property Damage o	ther than				
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Vehicles: Cost: Citations Issued To (List Charge(s) and Statute) Investigating Office VEHICLE #3: (If ne copies of this port DL #: Vehicle Lic. # Driver's Name:	Code(s))		State:	ase ma	ke extra

Owner's Address:						
Owner's Phone:						_
Insurance Info: (Carrier/Policy #/Phone)						
Veh Description: (Yr/Make/Model & Vin#)						
Damage:	\$		Seat (Yes / N		Yes	,
Injured/Injuries:						
Occupants: (Other than driver)						
Occupant(s) Wearing	ng Seat	Belt: (Ye	es/No)	Yes		_

MEMORANDUM

TO:

Sgt. Burns #28

FROM:

Joe Teague

DATE:

7-5-24

SUBJECT:

Squad vs. Deer Hwy 76

Case # 2024016857

• Date / Time of collision: Approximately 21:51 hours on 7-5-2024

Mileage: 13465

Veh year / Make / VIN #: 2022/DODGE CHARGER/2c3cdxkg9nh256360

• Location of collision: West of Jefferson Rd on hwy 76. Traveling north bound on hwy 76.

• #465 DL #: 458af3501

I was patrolling westbound on 76 just west of Jefferson rd. A deer came from the south ditch, and I struck the deer with the front left portion of my guard rail. The deer caused damage to the side of my door and front left portion of the squad car. The headlight is cracked, and traction control service light came on upon traveling for the accident report. The driver side window doesn't roll up. The vehicle functions fine outside of the above listed items.

Form 4433003 (11-13)

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Law Enforcement Case Number: 2024016857

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

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I	Address	-or-n	DDU /F							City						State	Zip			
Ť	114 DORCHI									<u> </u>	HESTER				T	IA	52140			
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INVESTIGATING OFFICER'S REPORT

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Form 4433003 (11-13)

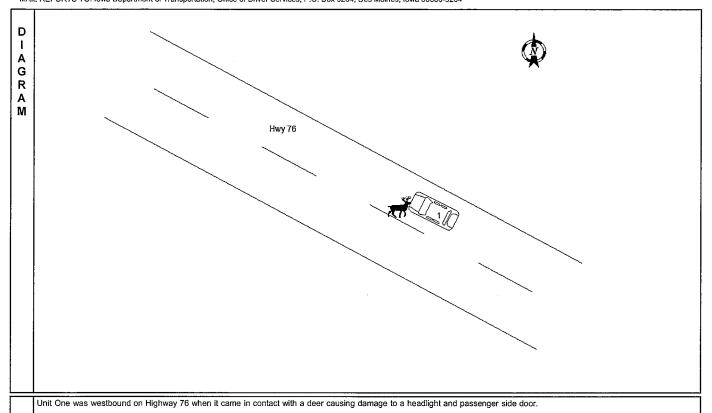
INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet 3 of 3

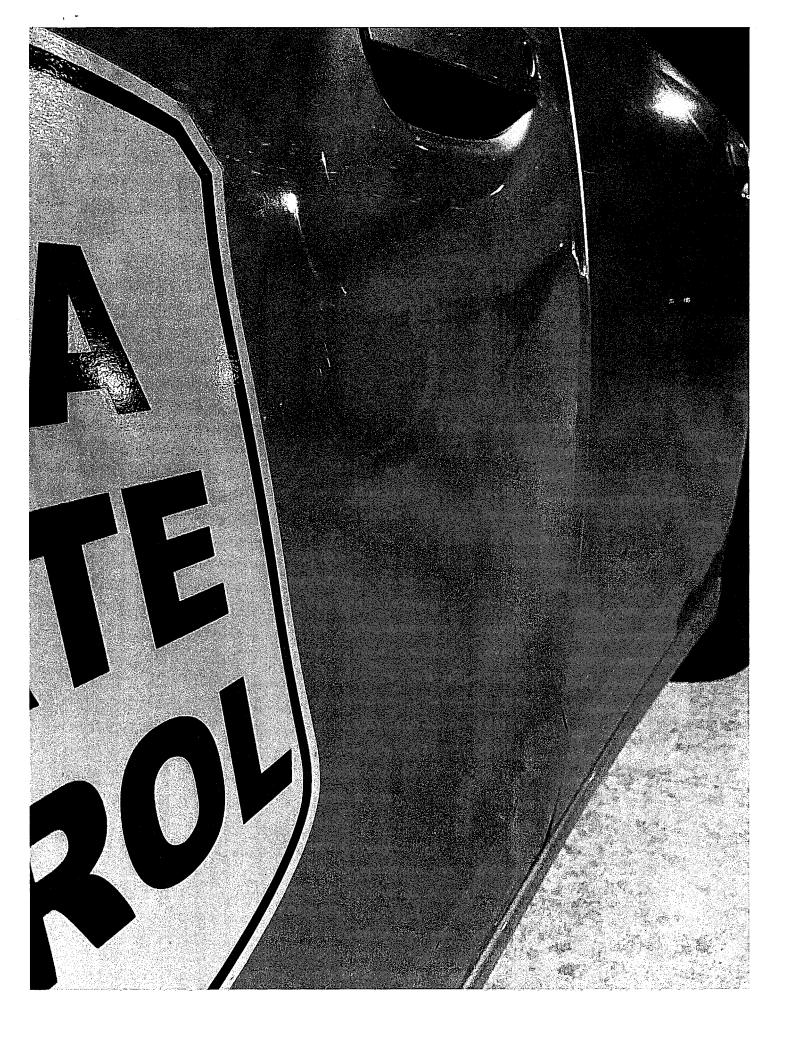
Law Enforcement Case Number:

2024016857

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204



N A A R A T I V E



24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172

			Image I	Report		
Owner:	iowa state patrol	Insurance:		Estimator:	Brian Bodensteiner	Vehicle Out:
Job Number:		Claim Number:				
Year:	2022	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Charger Police AW	Engine:	6-3.6L Gasoline S	VIN:	2C3CDXKG9NH256360	Condition:



7/6/2024 Comments:



7/6/2024 Comments:



7/6/2024 Comments:



7/6/2024 Comments:



7/6/2024 Comments:



7/6/2024 Comments:

24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172

			Image F	Report		
Owner:	iowa state patrol	Insurance:		Estimator:	Brian Bodensteiner	Vehicle Out:
Job Number:		Claim Number:				
Year:	2022	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Charger Police AW	Engine:	6-3.6L Gasoline S	VIN:	2C3CDXKG9NH256360	Condition:



7/6/2024 Comments:



7/6/2024 Comments:



7/6/2024 Comments:



7/6/2024 Comments:



7/6/2024 Comments:



7/6/2024 Comments:

24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172

			Image F	Report		
Owner:	iowa state patrol	Insurance:		Estimator:	Brian Bodensteiner	Vehicle Out:
Job Number:		Claim Number:				
Year:	2022	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Charger Police AW	Engine:	6-3.6L Gasoline S	VIN:	2C3CDXKG9NH256360	Condition:



7/6/2024 Comments:



7/6/2024 Comments:



7/6/2024 Comments:



7/6/2024 Comments:



7/6/2024 Comments:



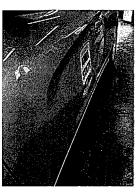
7/6/2024 Comments:

24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172

	Image Report										
Owner:	iowa state patrol	Insurance:		Estimator:	Brian Bodensteiner	Vehicle Out:					
Job Number:		Claim Number:									
Year:	2022	Color:		License Plate:		Production Date:					
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:					
Model:	Charger Police AW	Engine:	6-3.6L Gasoline S	VIN:	2C3CDXKG9NH256360	Condition:					



7/6/2024 Comments:



7/6/2024 Comments:



7/6/2024 Comments:



Lifetime Warrentee Collision Repairs 24 - 1ST AVENUE NE, bodiebmb@rconnect.com,

WAUKON, IA 52172 Phone: (563) 568-2046 FAX: (563) 568-2237

Workfile ID: PartsShare: 78ed8fe3 82TNJy

Federal ID: State ID:

03-0442-700 1-03-004954

Preliminary Estimate

Customer: iowa state patrol 465

Job Number:

Written By: Brian Bodensteiner

Insured:

iowa state patrol 465

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact:

Owner:

iowa state patrol 465 (515) 320-3149 Business **Inspection Location:**

BODENSTEINER BODY WERKS

24 - 1ST AVENUE NE bodiebmb@rconnect.com **WAUKON, IA 52172** Repair Facility

(563) 568-2046 Business

Insurance Company:

VEHICLE

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN:

2C3CDXKG9NH256360

Interior Color:

Mileage In:

Vehicle Out:

License:

Exterior Color:

Mileage Out:

State:

IΑ

Production Date:

Condition:

Job #:

TRANSMISSION

Automatic Transmission

4 Wheel Drive

POWER

Power Steering

Power Brakes **Power Windows**

Power Locks Power Mirrors

Power Driver Seat

DECOR Dual Mirrors

Tinted Glass

Overhead Console

CONVENIENCE

Air Conditioning

Intermittent Wipers

Tilt Wheel Cruise Control

Rear Defogger Keyless Entry

Message Center

Steering Wheel Touch Controls Telescopic Wheel

Climate Control Backup Camera

Parking Sensors **RADIO**

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag

Passenger Air Bag Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Front Side Impact Air Bags Head/Curtain Air Bags

Hands Free Device

SEATS

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control Stability Control

California Emissions

Customer: iowa state patrol 465

Job Number:

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Line	C	per	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	FRONT BUMPER	& GI	RILLE			·		
2	ĺ	R&I	R&I bumper cover				1.9	
3	*	Rpr	Bumper cover				<u>2.0</u>	3.4
4			Add for Clear Coat					1.4
5	*	R&I	Lower grille w/o adaptive cruise				<u>0.3</u>	
6	I	R&I	License bracket w/o SRT				0.1	
7		R&I	Upper grille black crossbars				0.7	
8	FRONT LAMPS							
9	F	Repl	LT Headlamp assy halogen	68546771AC	1	930.00	0.4	
10	HOOD							
11	** F	Repl	A/M CAPA Hood (ALU)	68265445AB	1	1,085.00	1.5	3.0
12			Add for Clear Coat					1.2
13			Add for Underside(Complete)					1.5
14	FENDER							
15	F	Repl	LT Fender w/o wide body	68213061AC	1	458.00	1.6	2.0
16			Overlap Major Adj. Panel					-0.4
17			Add for Clear Coat					0.3
18			Add for Edging					0.5
19	* E	Blnd	RT Fender w/o wide body				· ····	<u>1.0</u>
20	FRONT DOOR							
21	F	Repl	LT Door shell (HSS)	68268055AC	1	1,230.00	5.7	3.1
22			Overlap Major Adj. Panel					-0.4
23			Add for Clear Coat					0.5
24	F	R&I	LT Applique				Incl.	
25	F	R&I	LT Frame molding				0.3	
26	* ;	R&I	LT Power mirror				<u>Incl.</u>	
27	F	R&I	LT Door glass Dodge				Incl.	
28	F	₹&I	LT Window regulator				Incl.	
29	* [₹&I	LT Run channel				<u>Incl.</u>	
30	F	₹&I	LT Mount plate				Incl.	
31	F	R&I	LT Handle, outside black				Incl.	
32	F	R&I	LT R&I trim panel				Incl.	
33	REAR DOOR							
34	*	Rpr	LT Outer panel w/o wide body (HSS)				<u>2.0</u>	2.0
35			Overlap Major Adj. Panel					-0.4
36			Add for Clear Coat					0.3
37	_. F	₹&I	LT Belt w'strip				0.3	
38	F	R&I	LT Handle, outside black				0.4	
39	F	R&I	LT R&I trim panel				0.5	
40	# F	₹&I	push bumper	<u></u>			2.5	
41	VEHICLE DIAGN	OSTI	cs					

Custo	Job N	Job Number:										
2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI												
43	*	Subl	Post-repair scan	1	X m							
44	#	Repl	and fender decals	1		1.5						
			SURTOTAL	9	3 831 00	21.7	10.0					

ESTIMATE TOTALS

ESTIMATE TOTALS								
Category	Basis		Rate	Cost \$				
Parts				3,703.00				
Body Labor	21.7 hrs	@	\$ 64.00 /hr	1,388.80				
Paint Labor	19.0 hrs	@	\$ 124.00 /hr	2,356.00				
Miscellaneous				128.00				
Subtotal				7,575.80				
Grand Total				7,575.80				
Deductible				0.00				
CUSTOMER PAY				0.00				
INSURANCE PAY				7,575.80				

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Customer: iowa state patrol 465

Job Number:

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 07/01/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Customer: iowa state patrol 465

Job Number:

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
11	Keystone, Inc	#CH1230305PP	\$ 1,085.00
	2400 KERPER BLVD., SUITE E100A	A/M CAPA Hood (ALU)	
	DUBUQUE IA 52001	Quote: 2570255004	
	(563) 556-5030	Expires: 08/22/24	